

STRUCTURES

4. Proposed Structure Development Details

a.

Structures to be Developed:	Area (ft ² /m ²)	Height to Peak (ft/m)	New (N) or Existing (E)
<input type="checkbox"/> Principal Building – this includes commercial and industrial buildings, shops, etc.			
<input type="checkbox"/> Addition(s) – this includes any enclosed/roofed structure			
<input type="checkbox"/> Accessory Shop(s) or Shed(s)			
<input type="checkbox"/> Accessory Shop(s) or Shed(s)			
<input type="checkbox"/> Accessory Shop(s) or Shed(s)			
<input type="checkbox"/> Accessory Shop(s) or Shed(s)			
<input type="checkbox"/> Accessory Shop(s) or Shed(s)			
<input type="checkbox"/> Other: _____			

b. Are any of the structures noted above intended to be moved within the subject lands to accommodate operational needs? ☐ Yes ☐ No, they will remain in the location indicated on the Site Plans

c. Applications **must** be accompanied by:

☐ Site Plans **AND**

☐ Building/Floor Plans, attach either:

☐ Third Party Detailed Plan

☐ Personal Design; or

☐ Pre-Ordered Package Drawing

5. Variance Required – please discuss this section with planning staff when submitting your application

NOTE: Variance also applies to operational areas which do not meet the setbacks from property lines.

a. Is a variance required? ☐ Yes ☐ No

b. If yes, detail the required variance(s) on the table below.

Building/Structure/Operation Site Boundary	Variance Required (i.e. height, front yard setback, etc)

c. Describe the reasons causing the variance to be required: _____

6. Demolition or Removal of Structure(s)

- a. Structures to be demolished or removed must be identified on the Site Plan.
- b. In the table below, detail the existing structures on the land that are to be demolished or removed

Existing Structure(s) (i.e. manufactured home, shed)	Area (ft ² /m ²)	Demolition (D) or Removal (R)

- c. Who will be undertaking the demolition or removal? (i.e. contractor, yourself): _____
- d. Demolition/removal plan details:
- i. Equipment and transportation requirements: _____

- ii. Stockpiling or storage of demolition/removal materials: _____

- iii. Demolition/removal materials disposal: _____

- e. Actions that will be taken to mitigate negative impacts of the demolition/removal (i.e. dust, noise, etc):

- f. Site restoration plan (i.e. backfilling, landscaping): _____

- g. Estimated commencement date: _____ Estimated completion date: _____

NATURAL RESOURCE OPERATIONS

Operational Information

7. Business Operating Name: _____
8. Number of Employees: Full Time: _____ Part Time: _____
9. Type of Pit: ☐ Wet Pit ☐ Dry Pit
10. Proposed pit area, including the total area that will be disturbed by the Natural Resource Operation over the life of the development: _____ acres _____ hectares
11. Material to be extracted (check all that apply):
☐ Sand ☐ Gravel ☐ Other, specify: _____
12. Maximum tonnes of material to be extracted per year: _____
13. Material to be processed (check all that apply):
☐ Sand ☐ Gravel ☐ Other, specify: _____
14. Processing operations to be conducted on site (check all that apply):
☐ Stripping ☐ Crushing ☐ Washing ☐ Stockpiling ☐ No processing on site
☐ Other, specify: _____
15. Do you have provincial authorization for your project? Check all that apply and provide digital copies of each.
☐ Surface Materials Lease (SML) ☐ Surface Materials Exploration (SME)
☐ Surface Materials License (SMC) ☐ Public Pit License (PPL)
☐ Other, specify: _____
- Application Date: _____ Disposition No. _____
Application Status: ☐ Pending ☐ Approved ☐ Refused
16. Do you have a Conservation and Reclamation Plan?
☐ Yes (digital copy attached) ☐ No
17. Do you require *Water Act* approval?
☐ Yes (digital copy attached) ☐ No
Application Status: ☐ Approved ☐ Refused
☐ Pending (to be provided in digital format when approved)

18. Proposed Hours of Operation

Operation	Weekday Hours	Weekend Hours
i.e. Stripping	Summer only 07:00 – 19:00	Saturday 07:00 – 19:00 No work on Sunday

19. How many vehicles and what types are involved with the business (excluding hauling)? _____

20.

On-site Equipment	
The following list of equipment (excluding vehicles) is based on the specific operation as described. The expected times that such equipment would be utilized is also shown:	
i.e. Stripping (generally one per year for a two-week period)	Motor scrapers (2), Crawler-tractor c/w Dozer (1)

21. Dust control measures to be implemented, including suppressant materials or methods to be used either within the pit, on stockpiles, on internal roads; include the estimated frequency of application:

Location	Method	Frequency
i.e. Pit floor	Water truck	Two (2) times per 12-hour operating period

22. Will hazardous materials be used or stored on site?
☐ Yes ☐ No
If yes, describe types and amounts (i.e. fuel tanks, bulk oil, chemicals, explosives, etc.). Include the types of containers or tanks used and show location on site plan:

23. Will there be an exterior sign to indicate the business?
☐ Yes ☐ No
If yes, complete Sign Installation section (below).

24. Is there any intention to extract from or operate within a government road allowance?
☐ Yes ☐ No
If yes, provide: ☐ Approved Brazeau County Road Closure Bylaw No.: _____
OR ☐ Attach Copy of Road Closure Request to Brazeau County Public Works Dept.

Hauling Information

25. Has a Traffic Impact Assessment been completed?
☐ Yes (digital copy attached) ☐ No
26. Anticipated motor vehicle traffic associated with the operations:
_____ daily, _____ weekly, _____ monthly
27. What is the number and size of vehicles used for hauling materials? _____

28. Average and maximum number of loads hauled per day: _____

29. Haul route information is required. **Provide map(s) showing the proposed primary haul route and any alternate haul routes, if applicable.** Applications will not be accepted without these accompanying maps.
30. Do you have Agreements with Brazeau County regarding road use and dust control on County roads?
☐ Yes (digital copy attached) ☐ No
31. Do you have a Code of Conduct for Truck Operators?
☐ Yes (digital copy attached) ☐ No
32. Are trucks hauling for this pit required to be registered with the Alberta Sand and Gravel Association?
☐ Yes ☐ No

On-Site Services

33. Has a Hydrogeological Site Investigation been conducted?
☐ Yes (digital copy attached) ☐ No
34. Amount of water required for the proposed development on a daily, weekly or monthly basis and proposed water source: _____

35. Have assessments been completed regarding quantity and quality of well water and soil tests for the system that may be used in conjunction with the proposed development?
☐ Yes (digital copy attached) ☐ No
36. Has a Groundwater Monitoring Program been established?
☐ Yes (digital copy attached) ☐ No

On-Site Accommodation

If on-site accommodation for workers is proposed, this section must be completed. On-site accommodation includes the use of Recreational Vehicles (RVs).

37. Maximum number of accommodation units: _____
38. Types of accommodations to be utilized: ☐ Personal RVs ☐ Company RVs
☐ Mobile Units (often referred to as ATCO Trailers)
☐ Other (specify): _____
39. Will communal services be provided (i.e. Laundry, Washrooms, etc.): ☐ Yes ☐ No
If yes, specify: _____

40. How are water services provided: ☐ Municipal Water ☐ Well ☐ Cistern
☐ Other (specify): _____
41. How are sewer services provided: ☐ Municipal Sewer
☐ Subsurface Disposal (i.e. field, mound) ☐ Holding Tank and Hauling
☐ Open Discharge (i.e. pump-out, bell & siphon)
☐ Other (specify): _____
42. How is power provided:
☐ Hardwired Service ☐ Communal Generator ☐ Individual Generators
☐ Propane ☐ Propane Generator ☐ Other (specify): _____
43. Do you have regulations or a policy regarding employee on-site accommodation permitted and prohibited activities?
☐ Yes (digital copy attached) ☐ No

Sign Installation

44. How many signs are proposed?: _____

45.

Description of Sign(s) to be Installed:	Area (ft ² /m ²)	Dimensions (ft/m)	Height from ground to bottom of sign
i.e. corporate fascia sign attached to principal building OR freestanding emergency contact information sign	6 m ²	3 m x 2 m	2.29 m
		____ x ____	
		____ x ____	
		____ x ____	
		____ x ____	
		____ x ____	
		____ x ____	

46. Provide drawings or photos of the signs, including:

☐ Dimensions

☐ Height above grade

☐ Text and graphics

☐ Colours and materials

☐ Details of illumination (if applicable): _____

Community Consultation

47. Do you have a Community Consultation Plan or equivalent?

☐ Yes (digital copy attached)

☐ No

48. Notification to affected landowners was sent on _____, 20____.

49. Notice of community open house was advertised in the following publication(s): _____

on _____, 20____ and _____, 20____.

50. The community open house was held on _____, 20____.

51. Have you prepared a summary of community consultation?

☐ Yes (digital copy attached)

☐ No

Reclamation and End Use

52. Do you have a Reclamation Plan or equivalent?

☐ Yes (digital copy attached)

☐ No

53. Is there an Area Structure Plan (ASP) or other formalized plan which establishes the end use of the land following reclamation?

☐ Yes (specify: _____)

☐ No

If no ASP or other formalized plan approved by Brazeau County is in place, the following information must be provided:

54. Proposed land uses for the subject lands (check all that apply) and include portion of lands in percentage(s):

- ☐ Agricultural (i.e. pasture, cultivation, crops, etc.) _____ %
- ☐ Natural (i.e. grasslands, forest, wildlife habitat, etc.) _____ %
- ☐ Subdivision (i.e. residential lots, commercial parcels, etc.) _____ %
- ☐ Recreational (i.e. waterbodies for boating, golf course, etc.) _____ %
- ☐ Other (specify): _____ %

55. Average subsoil replacement depth (cm): _____

56. Average topsoil replacement depth (cm): _____

57. Surface waterbody design(s) and intended use(s): _____

58. Declaration

- I/We declare that the information given on this form and accompanying plan(s) and other documents are to the best of my/our knowledge a true statement of facts concerning the proposed development;
- I/We give my/our consent to allow a County appointee the right to enter upon the said property with respect to this application only, with notification of visit provided to _____ by _____;
- I /We hereby consent to the public release and disclosure of all information contained within this application and supporting documentation as part of the Development Permit process; and
- I/We hereby authorize the Applicant(s) named in this application to act as Agent(s) on my/our behalf in the matter of the subdivision of the above referenced lands.

a.	Registered Landowner Signature	Date
	Registered Landowner Signature	Date
b.	Applicant Signature	Date
	Applicant Signature	Date

59. Time Extension Agreement

I/We agree to enter into an agreement with Brazeau County to extend the legislated Development Permit processing time limit for this application, recognizing that this development is a discretionary use and therefore requiring a decision from either the Municipal Planning Commission or Council, subject to the meeting schedule of each.

a.	Applicant Signature	Date
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****The personal information being collected on this Development Permit Application form will be used for the purpose of the Development Permit Application. This collection is authorized by Section 4(c) of the *Protection of Privacy Act (POPA)*. If you have any questions about the collection of this information, please contact Brazeau County's Access & Privacy Information Officer at 780.542.7777 or email kvallee@brazeau.ab.ca ****

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Supporting Information	Required	Submitted
Activities Plan	<input type="checkbox"/>	<input type="checkbox"/>
Stormwater Management Plan	<input type="checkbox"/>	<input type="checkbox"/>
Traffic Impact Assessment	<input type="checkbox"/>	<input type="checkbox"/>
Road Use Agreement(s)	<input type="checkbox"/>	<input type="checkbox"/>
Noise Assessment	<input type="checkbox"/>	<input type="checkbox"/>
Geotechnical Report	<input type="checkbox"/>	<input type="checkbox"/>
Hydrogeological Report	<input type="checkbox"/>	<input type="checkbox"/>
Groundwater Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>
Conservation and Reclamation Plan	<input type="checkbox"/>	<input type="checkbox"/>
Road Closure Bylaw	<input type="checkbox"/>	<input type="checkbox"/>
Water Act Approval	<input type="checkbox"/>	<input type="checkbox"/>
Environmental Protection and Enhancement Act Approval	<input type="checkbox"/>	<input type="checkbox"/>
Historical Resources Act Approval	<input type="checkbox"/>	<input type="checkbox"/>
Code of Conduct for Truck Operators	<input type="checkbox"/>	<input type="checkbox"/>
Code of Conduct (or equivalent) for On-Site Accommodations	<input type="checkbox"/>	<input type="checkbox"/>
Community Consultation Plan	<input type="checkbox"/>	<input type="checkbox"/>
Summary of Community Consultation	<input type="checkbox"/>	<input type="checkbox"/>