



Community Event Grant Application

ORGANIZATION INFORMATION

Please type or print legibly. Applicants must be a district organization serving Brazeau County residents.

Date: _____

Organization's Name: _____

Alberta Registry Number: _____ Date of Incorporation: _____

Mailing Address: _____

City: _____ Province: _____ Postal Code: _____

(All correspondence and cheques will be mailed to this address)

Contact Person: _____

Telephone: (W) _____ (H) _____ (C) _____

Email: _____

DECLARATION

In making this application, we, the undersigned Officers of the applicant, hereby represent to Brazeau County and declare that, to the best of our knowledge and belief,

- The information provided is truthful and accurate, and
- The application is made on behalf of the organization formally named with the Officer's full knowledge and consent.
- Failure to adhere to the guidelines set out in this application or to accurately disclose information will result in the disqualification of the organization's funding.

Signature of Board Member

Print Name

Date

Signature of Board Member

Print Name

Date

ANNUAL APPLICATION DEADLINES: JANUARY 1, APRIL 1, JULY 1, OCTOBER 1

SUPPORTING DOCUMENTS REQUIRED

The following documents **MUST** be attached to this grant application:

- List of organization's officers and directors (if applicable)
- Last year's financial statements
- Budget for operating year of financial request
- Societies act registration number
- Event liability insurance coverage documentation

The following documents **MUST** be attached to this grant application:

- Recipients must submit a final report, with a Financial Statement, to the Director of Community Services within sixty (60) days of the event. No subsequent grant applications will be considered until the report has been received by the County.

NOTE: Other documents may be requested by Brazeau County for further clarification.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT

The personal information being collected on this Community Organization Grant Funding form will be used for the purpose of the Community Organization Grant Program and evaluation. This collection is authorized by Section 4(c) of the Protection of Privacy Act (POPA).

If you have any questions about the collection of this information, please contact Brazeau County's Access & Privacy Information Officer at 780-542-7777 or by email at kvallee@brazeau.ab.ca.

**Applications can be mailed to or dropped off at the below address:
Grants**

Brazeau County
Box 77 – 7401 Twp Rd 494
Drayton Valley, Alberta
T7A 1R1

Signed and scanned applications can be emailed to:
communityservices@brazeau.ab.ca

EVENT INFORMATION

Name of Event: _____

Event Date(s): _____ Event Location(s): _____

Website: _____

Anticipated attendance: _____ Number of year's event has occurred: _____

Grant Amount Request: _____ *Maximum amount \$1,000*

**Refer to FIN-7 Community Funding Policy for further information*

Have you received funding in the past the County's Community Event Grant? If so, please include the event.

Yes

No

Are you seeking an in-kind donation from the County? If so, please provide a detailed description.

Why is this event important to your community?

What activities will the event include?

How will the event have long-term benefits to the community and why it should be funded?

How will the County grant contribution be acknowledged?

BUDGET

ESTIMATED EXPENDITURES**TOTAL ANNUAL EXPENSES**

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL EXPENDITURES	\$ _____

ESTIMATED REVENUE *(list all sources separately)***GRANTS: *(include grants applied for)***

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL GRANT REVENUE	\$ _____

DONATIONS (including in-kind) OR FUNDRAISING:

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL DONATION AND FUNDRAISING REVENUE	\$ _____

TOTAL AMOUNT REQUESTED *(must match application)*

\$ _____
