

Brazeau County

Bylaw 1165-23

BEING A BYLAW OF BRAZEAU COUNTY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE 2024 SCHEDULE OF FEES BYLAW.

WHEREAS, Brazeau County deems it expedient to set and review, as necessary from time to time, various fees of the Municipality; and

WHEREAS, in accordance with the *Municipal Government Act*, Chapter M-26.1, Revised Statutes of Alberta 2000 and amendments thereto, the Council for a Municipality may set fees for goods or services provided;

NOW THEREFORE, the Council of Brazeau County, in the Province of Alberta, duly assembled enacts as follows:

1. TITLE

This Bylaw may be cited as the "2024 Schedule of Fees Bylaw"

2. FEES

The fees are set out in Schedule 'A', attached to and forming part of this Bylaw

3. REPEAL

Bylaw 1129-23 and any amendments thereto are hereby repealed.

4. EFFECTIVE DATE

This Bylaw shall come into force and have effect upon passing.

READ a first time this 16th day of January, 2024

READ a second time this 16th day of January, 2024

READ a third time and finally passed this 4th day of June, 2024



Reeve



Acting Chief Administrative Officer

2024 SCHEDULE OF FEES BYLAW
 SCHEDULE 'A'
 Bylaw 1165-23

DESCRIPTION

GST 2024 Rates

A. PLANNING AND DEVELOPMENT

1. Development Permit Application

a. Permitted Uses

i. Residential.....	EX	\$0
ii. Medium Home Occupation	EX	\$0
iii. Commercial and Industrial	EX	\$0
iv. Recreation.....	EX	\$0
v. After a development has commenced.....	EX	\$0
vi. Setback Relaxation (in addition to Development Permit Fee).....	EX	\$0

b. Discretionary Uses

i. Residential	EX	\$0
ii. Medium Home Occupation	EX	\$0
iii. Major Home Occupation	EX	\$0
iv. Recreation	EX	\$0
v. Commercial and Industrial.....	EX	\$0
vi. Any variance (except setbacks) requested by MPC (In addition to Development Permit fee)	EX	\$0
vii. Council approval under Direct Control District.....	EX	\$0
viii. After a development has commenced	EX	\$0

c. Refund of Development Permit Fees

At the discretion of the Director of Planning and Development where it relates to seeking compliance, or after voluntarily application withdrawal (upon recommendation).

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DESCRIPTION	GST	2024 Rates
2. <u>Certificate of Compliance</u>		
a. Residential	EX	\$0
b. Commercial, Industrial or Other	EX	\$0
c. Within 48 hours (RUSH)	EX	\$0
3. <u>Subdivision Application</u>		
a. Unplanned Rural Subdivision (1-3 parcels + remainder in Quarter Section).....	EX	\$0
b. Multi-parcel Subdivision (5+ parcels in the Quarter Section).....	EX	\$0
i. Phases in addition to Phase I.....	EX	\$0/phase
c. Re-imbursment Upon Withdrawal of the Application		
i. Before circulation of the application		\$0
ii. After site inspections completed.....		\$0
iii. After the staff report is submitted to MPC Agenda.....		\$0
d. Final Endorsement Fee	EX	\$0 /lot
4. <u>Time Extension Application (max. of 2 extensions permitted)</u>		
a. Development Permit.....	EX	\$0
b. Subdivision – after conditional approval is granted by the Authority and not applicable during the 60 day processing period	EX	\$0
5. <u>Agreements</u>		
a. Preparation of agreements for subdivision or development to include but not limited to: Land Purchase Agreements, Land Acquisition Agreements, Caveats, Access Easements, Utility Easement, Environmental Reserve Easements, Encroachments Agreements, Restrictive Covenants.....	T	\$0
b. Preparation of Development Agreements	T	\$0

2024 SCHEDULE OF FEES BYLAW
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DESCRIPTION	GST	2024 Rates
6. <u>Subdivision and Development Appeal Application</u>		
a. Subdivision	EX	\$250.00
b. Development Permit.....	EX	\$250.00
7. <u>Amendment Application (includes the cost of advertising)</u>		
a. Land Use Bylaw (re-designation using existing districts)	EX	\$0
b. Land Use Bylaw (re-designation creating a Direct Control district)	EX	\$0
c. Bylaw Text Amendment.....	EX	\$1,000.00
d. Statutory Plan (review or amendment).....	EX	\$1,000.00
e. Reimbursement Upon Withdrawal of the Application		
i. Before the circulation of the application		100% fee refund
ii. After the circulation of the application.....		50% fee refund
iii. After first reading report is submitted to Council agenda.....		0% fee refund
8. <u>Application for the Adoption of Statutory and Other Plans</u>		
a. Area Structure Plan (Statutory) - 5 parcels or less	EX	\$0
b. Area Structure Plan (Statutory) – 6 parcels or more	EX	\$1,000.00-
9. <u>Planning Documents</u>		
a. Municipal Development Plan	T	\$30.00
b. Land Use Bylaw	T	\$40.00
c. Area Structure Plan.....	T	\$30.00
d. Inter-municipal Development Plan.....	T	\$30.00
e. Copy of Certificate of Title or Registered Document	EX	\$0
(Only available for the purpose of a Planning Application or Process)		
f. Public File Search (permit/compliance/document on land file).....	EX	\$50

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DESCRIPTION	GST	2024 Rates
B. <u>PUBLIC WORKS</u>		
1. <u>Transfer Stations</u>		
a. Transfer Station Replacement Card.....T		\$10.00
2. <u>Snow Plowing & Grading of Private Driveways</u>		
a. Disabled, Handicapped		No Charge
b. Seniors (subject to policy).....		No Charge
c. Community Centres, Churches, Cemeteries.....		No Charge
d. Manufactured Home ParkT		AB Road Builder Rate
e. School DivisionsT		AB Road Builder Rate
f. Medical Attention/Funerals (subject to policy).....		No Charge
g. Residents – one free per season,T		1st one free.
Season being Oct 1 – Sept 30T		\$60/hr or portion thereof – min. charge \$20.00
h. Commercial – government rate.....T		AB Road Builder Rate -minimum charge \$60.00
i. Replacement Signs.....		No Charge

2024 SCHEDULE OF FEES BYLAW
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DESCRIPTION	GST	2024 Rates
3. <u>Dust Control</u>		
a. Country Residential Subdivisions – 100 metres		
i. 1st application per year	T	\$100.00
ii. 2nd application – if requested by applicant	T	\$125.00
iii. 3rd application – if requested by applicant.....	T	\$200.00
iv. Seniors (age 60 and older) 50% of above rates.....	T	
b. Rural Road Residents - 200 metres		
i. 1st application per year	T	\$200.00
ii. 2nd application – if requested by applicant	T	\$250.00
iii. 3rd and subsequent applications – if requested by applicant	T	\$400.00
iv. Seniors (age 60 and older) 50% of above rates	T	
c. Additional Length.....	T	Full Cost
d. Industrial/Commercial	T	Full Cost
e. Community Halls, Active Cemeteries,		No Charge
where warranted, by policy		
4. <u>Sale of Cold Mix (non-commercial)</u>.....	T	Actual + 10% Paid on order
5. <u>Sale of Water</u>		
a. Hamlet of Rocky Rapids & Cynthia (monthly)		
i. Minimum charge.....	EX	\$10.00
ii. Water meter fee	EX	\$75.00
iii. Metered rates upon installation	EX	\$1.50/m3
iv. Unmetered residence (based on 18 m3).....	EX	\$27.00/month
v. Unmetered Commercial/Industrial (discretionary).....	EX	\$27.00 to \$128.00/ Month
vi. Capital Replacement Flat Rate	EX	\$10.00/month

2024 SCHEDULE OF FEES BYLAW
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DESCRIPTION

GST 2024 Rates

b. Miscellaneous Water Rates

i. Turn on Service after non-payment shut off

- During normal business hours EX \$25.00
- After normal business hours..... EX \$50.00

ii. Service Call

- Normal office hours – min. charge EX \$40.00/hr
- After normal office hours – min. charge..... EX \$60.00/hr

iii. Initial Connection Fee/Unit..... EX \$1,840.00

iv. New Customer water activation fee

- Prior to moving in EX \$10.00
- After moving in EX \$32.00

v. Unauthorized Water Connection Penalty EX \$100.00

vi. Non-compliance Fine (Bylaw 907-16)..... EX \$500.00
 maximum

c. Bulk Water Sales EX \$9.25/m3

6. Sale of Sewage Services

a. Sewage Rates

i. Metered Rate...based on 67% of water usage EX \$1.00/m3
 (Rocky Rapids, Cynthia)

ii. Residential Unmetered Rate EX \$12.00/month
 (Lodgepole, Violet Grove, Buck Creek)

iii. Capital Replacement Flat Rate..... EX \$10.00/month

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GST 2024 Rates

b. Miscellaneous Sewage Charges

i. Initial Connection Fee/Unit.....	EX	\$1,056.00
ii. Service Call		
• Normal office hours – min. charge	EX	\$40.00/hr
• After office hours – min. charge	EX	\$60.00/hr
iii. Sewage Dumping Charge	EX	\$40.00/load
iv. Unauthorized Sewer Connection Penalty.....	EX	\$100.00
v. Non-compliance Fine (Bylaw 907-16).....	EX	\$500.00
maximum		

c. Commercial Industrial Unmetered Rate

i. Hotel/Motel		Every 3 rooms = \$18.00/month
ii. R.V. Park		Every 3 stalls = \$18.00/month
iii. Restaurant		Every 15 seats = \$18.00/month
iv. Each Laundry or Shower Facility.....		\$18.00/month

7. Approaches

a. Commercial/Industrial Administration Fee	EX	\$100.00
b. Permit Fee		
i. Commercial/Industrial (non-refundable)	EX	\$150.00
ii. Residential (refundable)	EX	\$1,000.00
c. Subdivision – Deposit (refundable)	EX	\$1,000.00
d. Approach Construction.....	T	Actual cost

8. Sand and Gravel

a. Community Halls, Cemeteries, Ball Diamonds and Parks

i. 1st three loads per year	EX	No Charge
ii. Over three loads per year	T	At Cost

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DESCRIPTION	GST	2024 Rates
b. Other Groups – Non Profit.....	T	At Cost
c. Sale of Screened Sand.....	T	\$9.00/tonne
d. Sale of Raw Sand.....	T	\$5.00/tonne
9. <u>Aggregate Levy</u>		
a. Commercial Aggregate Hauling Levy.....	EX	\$0.40/tonne
10. <u>Road Use Agreements</u>		
a. Administration Fee	EX	\$150.00
11. <u>Pipeline Crossings</u>		
a. Administration Fee	EX	\$150.00
12. <u>Seismic (Road Crossings & Road Allowance)</u>		
a. Permit Fee (non-refundable) Per Township	EX	\$200.00/TWP
11. <u>Cattle Pass</u>		
a. Construction/Installation		Actual Cost
b. Maintenance for usable life of Cattle Pass		Actual Cost
c. Removal and Remediation/Rehabilitation of Road.....		Actual Cost

C. WORKSHOP, YARDS & INVENTORY

2024 SCHEDULE OF FEES BYLAW
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DESCRIPTION	GST	2024 Rates
1. <u>Labour Rate</u>		
a. Warranty Work.....	T	\$75.00
b. External Municipalities	T	\$75.00
c. Internal.....	T	Actual Cost
2. <u>Equipment Charge Out Rate</u>	T	AB Road Builder Rate
3. <u>Equipment Rental</u>		
a. External Municipalities	T	AB Road Builder Rate
b. County Non-profit Community Organizations.....		No Charge

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GST 2024 Rates

D. ADMINISTRATION

1. Assessment and Tax Certificate

- a. Tax Certificate EX \$20.00
- b. Assessment Records EX \$10.00
- c. Assessment Appeal Filing Fees EX

Residential 3 or fewer dwellings & Farmland	\$50.00
Residential 4 or more dwellings	\$300.00
Non-residential (Assessed value under \$2 Million)	\$300.00
Non-residential (Assessed value over \$2 Million)	\$650.00

2. Penalties/Interest

- a. Utilities EX 1.5%/month
- b. General Receivables (28th of each month) EX 1.5%/month
- c. Taxes EX 1%/month
- d. Contractual Agreements (28th of each month) EX 1.5%/month

3. Tax Notification Charge EX At Cost

4. Charge for NSF Cheques EX \$20.00

5. Photocopying

- a. Community or Charitable Organizations T \$0.10/page
- b. Minutes, Bylaws, Plans T \$0.25/page
- c. Agricultural Service Board Minutes T \$10.00/year
- d. Computer Printouts T \$0.50/page

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DESCRIPTION	GST	2024 Rates
6. <u>Freedom of Information and Protection of Privacy Fees</u>		
a. Initial Fee for a one-time request.....	EX	\$25.00
b. Initial Fee for continuing requests and fees where the costs of processing exceed \$150.00	EX	\$50.00
c. Digital Recording of Minutes Provided Via Electronic Media (CD or USB)	T	\$25.00
d. Council Meeting Transcript	T	Full Cost
7. <u>Maps</u>		
a. County Maps Colour (Flat/Folded)	T	\$10.00
8. <u>Ortho photos/GIS Maps (11" x 17")</u>		
a. Original Base Charge (single photo)	T	\$10.00 each
b. Additional Copies	T	\$5.00
9. <u>GIS Maps</u>		
a. Custom Brazeau Map (1:100,000 – 36" x 26")	T	\$20.00
b. Custom Brazeau Map (1:75,000 – 50" x 36")	T	\$30.00
c. Custom Brazeau Map (1: 60,000- 60" x42").....	T	\$40.00
d. Custom Brazeau Map Laminating (all sizes).....	T	\$20.00
10. <u>Flags</u>		
a. Brazeau County Flags	T	Actual Cost

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DESCRIPTION	GST	2024 Rates
E. AGRICULTURE		
1. 5-Ton Fertilizer Spreader (A77)	T	\$100/day \$100.00 Damage Deposit
2. Cattle Scale – (A71) (A17) –	T	*\$30.00/day \$50.00 Damage Deposit
3. Cattle Squeeze – (A76) –	T	*\$30.00/day \$50.00 Damage Deposit
4. Calf Tipping Table – (A20) (A09) –	T	*\$30.00/day \$50.00 Damage Deposit
5. Loading Chute – (A06) (A60) –	T	*\$30.00/day \$50.00 Damage Deposit
6. Corral Panels – (A21) –	T	*\$30.00/day \$50.00 Damage Deposit
7. ATV Sprayer.....	T	*\$25.00/day \$50.00 Damage Deposit
8. Back Pack Sprayers.....	T	*\$5.00/day \$50.00 Damage Deposit
9. 300 gal. pull type Sprayer – (A34) (A58)	T	*\$35.00/day \$50.00 Damage Deposit
10. Slip-in Truck Box/UTV Sprayers –	T	*\$35.00/day \$50.00 Damage Deposit
11. Brillion Seeder – (A73) -	T	*\$100.00/day \$100.00 Damage Deposit
12. Electronic Bale Scale – (A16) -	T	*\$30.00/day \$50.00 Damage Deposit
13. RFID Reader (Gallager HR3)	T	\$25.00/day \$50.00 Damage Deposit
14. Soil Sampler, Feed Probe, Hand Seeders.....	T – N/C – 3 days	*\$5.00/day thereafter \$30.00 Damage Deposit

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DESCRIPTION	GST	2024 Rates
15. Bran Bait Applicator (Grasshopper Control).....	T	\$15.00/day \$50.00 Damage Deposit
16. Traps		
a. Small Animal Trap (skunk, squirrel, marmot).....	T	*\$10.00/7 days \$50.00 Damage Deposit
b. Large Animal Trap (fox, porcupine).....	T	*\$20.00/7 Days \$50.00 Damage Deposit
17. Signs (cattle drive, agriculture haul route, smoke)	EX N/C	3 days \$25.00/day thereafter \$50.00 Damage Deposit
18. No Spray" Signage Admin. Fee	T	*\$35.00 flat rate
19. Fire Suppression Trailer	T	\$30.00/day (max 7 days) \$50.00 Damage Deposit
20. <u>Haying Leases</u>		
a. Cultivable land greater than 10 acres on a parcel.....	T	\$30/acre
b. Parcel of 10 acres or less.....		no charge
c. Administrative base fee.....	T	\$25
21. <u>Grazing Leases</u>		
a. Entire parcel area.....	T	\$1/acre
b. Administrative base fee.....	T	\$25
22. Weed Enforcement/ Ag. Pest Enforcement	T	\$250.00 + (cost X1.20) (Custom Rate Fee X 1.2)
23. Fusarium graminearum testing	N/C	2 samples/farm
a. Germination with Fusarium.....	T	At Cost
b. Additional Samples Oats, Barley, Wheat.....	T	At Cost

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DESCRIPTION

GST 2024 Rates

24. Soil Testing

- a. Basic Analysis – (N, P, K, S, pH, Electrical Conductivity and Organic Matter)..... T - 50% subsidy
on 1st two soil
samples/farm
- b. More than two samples T - At Cost

2024 SCHEDULE OF FEES BYLAW
 SCHEDULE 'A'
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DESCRIPTION	GST	2024 Rates
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F. MISCELLANEOUS

1. Cemeteries

a. Cemetery Plot (resident).....	T	\$300.00
b. Cemetery Plot (non-resident)	T	\$600.00
c. Cemetery Plot transfer/exchange	T	\$25.00
d. Monument Permit.....	T	\$30.00
e. Green Burial Monument Inscription	T	Actual Cost
f. Perpetual Care Charge (*applies to plots only*)	T	25%

2. Memorial Benches

a. Memorial Benches (bench, site prep and installation)		Actual Cost
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3. Easyford/Modeste/Lodgepole Campground Rentals

a. Daily	T	\$300.00
b. Weekend.....	T	\$600.00
c. 3 Day Long Weekend	T	\$800.00
d. Full Week	T	\$1,800.00
e. Damage Deposit (refundable)	EX	\$500.00
f. Volleyball Net Deposit (refundable)	EX	\$200.00

4. Brazeau Sports Park Concession Rentals

a. Daily	T	\$30.00
b. Weekend	T	\$50.00

2024 SCHEDULE OF FEES BYLAW
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DESCRIPTION	GST	2024 Rates
c. 3 Day Long Weekend	T	\$75.00
d. Damage Deposit (refundable)	EX	\$500.00
5. <u>Lindale Rodeo Grounds Rentals</u>		
a. Daily	T	\$300.00
b. Local/Non-Profit	EX	No Charge
c. Damage Deposit (refundable)	EX	\$500.00

2024 SCHEDULE OF FEES BYLAW
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DESCRIPTION GST 2024 Rates

G. EMERGENCY SERVICES (FIRE SERVICES, RCMP,CPOs)

The Fire Services may issue fines for offences as set out in Fire Services Bylaw 703-09. The Fire Services may also issue fines for any offence in contravention of relevant provincial and federal regulations.

1. Firefighting Children’s Camp – 2-day.....	EX	\$75/child
2. Firefighting Children’s Camp – 4-day	EX	\$100/child
3. Property Search Request.....		*\$80.00

Note: Brazeau County Department projects and Non-profit Societies resident within the County boundaries are exempt from Sections A, E and F 3. and F. 4 of the above Schedule of Fees.

Note: Damage Deposit is for the repair, maintenance and cleaning of equipment if returned damaged and/or unclean.

2024 SCHEDULE OF FEES BYLAW
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DESCRIPTION

GST 2024 Rates

- * GST Included
- EX Exempt from GST
- T GST Applies