

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY SEPTEMBER 18, 2018

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:00 a.m.

PRESENT

B. Guyon, Reeve
H. Swan, Councillor
D. Wiltse, Councillor
S. Wheale, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
J. Whaley, Chief Administrative Officer
T. Kwirant, Executive Assistant
T. London, Administrative Assistant
K. MacInnis, Corporate Communications Co-ordinator

ABSENT

K. Westerlund, Councillor

STAFF INTRODUCTION/ AWARDS

Matthew Boscarol, Manager of Planning & Development introduced Kathleen Sterling, Long Range Planner.

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

0953/18-09-18 Moved by D. Wiltse to approve the agenda with the following additions:

- 5. CAO Report
 - d) Energy Rebate Furnaces - H. Swan
- 10. Public Works and Infrastructure
 - a) Additional Letter from Lamb's Trucking
- 12. General Matters
 - Numbering correction c) changed to b)
- 35. Meeting dates:
 - f) CAO and Council meeting

CARRIED UNANIMOUSLY



**ADOPTION OF
MINUTES**

Adoption of Minutes

0954/18-09-18 Moved by M. Gressler to approve the minutes of the September 4, 2018 Council meeting as amended:
Motion 0933/18-09-18 remove word "to"

CARRIED UNANIMOUSLY

0955/18-09-18 Moved by H. Swan to approve the minutes of the September 6, 2018 Special Council Meeting.

CARRIED UNANIMOUSLY

**BUSINESS
ARISING**

Business Arising

Follow Up Action List

J. Whaley reviewed the status of the action items

0956/18-09-18 Moved by S. Wheale to receive the Follow Up Action List for information.

CARRIED UNANIMOUSLY

**URGENT
ITEMS**

Urgent Items

None

CAO REPORT

CAO Report

Brazeau County Municipal Energy Efficiency Rebate Program - Solar

J. Whaley presented an additional rebate for solar to the Brazeau County Municipal Energy Efficiency Rebate Program.

0957/18-09-18 Moved by M. Gressler that we go with staff recommendation with the inclusion of the point under Eligibility:
Only one application per landowner within the County as a whole, further applications may be considered in future program initiatives.

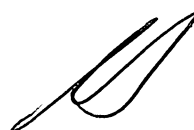
IN FAVOUR

H. Swan
B. Guyon
D. Wiltse
M. Gressler

OPPOSED

A. Heinrich
S. Wheale

CARRIED



**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Drayton Valley Library

Doug Whistance-Smith, Director of Library Services presented the Library bylaws and schedules.

K. Westerlund, Councillor joined the meeting at 9:27 a.m.

CAO REPORT

CAO Report

Brazeau County Municipal Energy Efficiency Rebate Program - Hot Water Tanks

J. Whaley presented an additional rebate for standing pilot hot water tanks to the Brazeau County Municipal Energy Efficiency Rebate Program.

0958/18-09-18 Moved by M. Gressler to approve the additional rebate for standing pilot hot water tanks to the Brazeau County Municipal Energy Efficiency Rebate Program.

IN FAVOUR

H. Swan
B. Guyon
K. Westerlund
D. Wiltse
M. Gressler

OPPOSED

A. Heinrich
S. Wheale

CARRIED

Resolution for Pembina Zone - Reducing the Use of Potable Water by Industry

J. Whaley presented the draft resolution for Council's approval.

0959/18-09-18 Moved by A. Heinrich that Council approve the resolution as amended and forward it to the Pembina Zone for the October 15, 2018 meeting.

IN FAVOUR

H. Swan
B. Guyon
K. Westerlund
D. Wiltse
M. Gressler
A. Heinrich

OPPOSED

S. Wheale

CARRIED



Brazeau County Municipal Energy Efficiency (MEER) Rebate Program - Furnaces

H. Swan recommended adding a rebate for furnaces to the MEER Program.

0960/18-09-18 Moved by M. Gressler to request Administration to bring back a report for rebates for water heaters.

H. Swan offered a friendly amendment of “high efficiency residential furnaces and boilers” rather than “water heaters”

M. Gressler accepted the amendment.

IN FAVOUR

H. Swan

B. Guyon

K. Westerlund

D. Wiltse

M. Gressler

OPPOSED

A. Heinrich

S. Wheale

CARRIED

0961/18-09-18 Moved by D. Wiltse to move item 10. a) forward on the agenda.
CARRIED UNANIMOUSLY

PUBLIC WORKS

Public Works

Meeting with Alberta Transportation and Strategy Regarding HWY 621 Improvements

L. Fischer presented an update report regarding the strategy meeting with Alberta Transportation to lobby for improvements to HWY 621.

0962/18-09-18 Moved by H. Swan that Council accept the HWY 621 lobbying and strategy letter.

CARRIED UNANIMOUSLY

0963/18-09-18 Moved by S. Wheale to direct Administration to look at doing a video of HWY 621 to send and present to the Minister of Transportation.

CARRIED UNANIMOUSLY

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Canadian Association of Petroleum Producers - State of Industry

Kelly McTaggart made a presentation regarding the state of the industry.



0964/18-09-18 Moved by A. Heinrich to receive the presentation for information.
CARRIED UNANIMOUSLY

0965/18-09-18 Moved by H. Swan that Council receive the Library Presentation for information.
CARRIED UNANIMOUSLY

**PUBLIC
HEARING**

Public Hearing Bylaw 1001-18 - Cannabis Legalization

0966/18-09-18 Moved by K. Westerlund that the regular Council meeting of September 18, 2018 proceed into public hearing for Bylaw 1001-18 at 10:17 a.m.
CARRIED UNANIMOUSLY

J. Karpo and M. Boscarior presented Bylaw 1001-18 proposed changes to the Land Use Bylaw.

Public Input - None

0967/18-09-18 Moved by A. Heinrich that the regular Council meeting of September 18, 2018 come out of public hearing at 10:21 a.m.
CARRIED UNANIMOUSLY

0968/18-09-18 Moved by D. Wiltse to receive the report for Bylaw 1001-18 for information with amendments.
CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 10:24 a.m. and the meeting resumed at 10:35 a.m.

Public Hearing Bylaw 1003-18: Redistrict Part of NW 7-50-8-W5M from Agricultural to Agricultural Holdings

0969/18-09-18 Moved by K. Westerlund that the regular Council meeting of September 18, 2018 proceed into public hearing for Bylaw 1003-18 at 10:35 a.m.
CARRIED UNANIMOUSLY

S. Bennett and M. Boscarior presented Bylaw 1003-18.

Public Input - None



0970/18-09-18 Moved by D. Wiltse that the regular Council meeting of September 18, 2018 come out of public hearing for Bylaw 1003-18 at 10:38 a.m.

CARRIED UNANIMOUSLY

0971/18-09-18 Moved by H. Swan to give second reading to Bylaw 1003-18.

CARRIED UNANIMOUSLY

0972/18-09-18 Moved by A. Heinrich to give third reading to Bylaw 1003-18.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT**

Planning and Development

Land Use Bylaw Amendment Bylaw 995-18: Redistrict SW 9-48-7-W5M and NW 4-48-7-W5M from Agricultural to Natural Resource Extraction and Processing

J. Karpo and M. Boscaroli presented Bylaw 995-18 for second and third readings.

0973/18-09-18 Moved by A. Heinrich to allow the Applicant to speak to the application.

CARRIED UNANIMOUSLY

Leslie McCormack with CPP Environmental indicated that there are substantial costs to do the flood plain mapping and as approval was given in the past for gravel extraction, they do not feel the condition is necessary.

0974/18-09-18 Moved by M. Gressler to go with option b: Council approves first reading to Bylaw 995-18 amending Land Use Bylaw 939-17 rezoning SW 9-48-7-W5M and NW 4-48-7-W5M from Agricultural to Natural Resource Extraction and Processing and set the Public Hearing for October 16, 2018 at 2:15 p.m. and waive the requirement for flood plain mapping.

CARRIED UNANIMOUSLY

**PUBLIC
HEARING**

Public Hearing Bylaw 994-18: Land Use Bylaw Amendment Bylaw 994-18: Redistrict Pt. NW 9-48-7-W5M from Crown Land to Direct Control

0975/18-09-18 Moved by H. Swan that the regular Council meeting of September 18, 2018 proceed into public hearing for Bylaw 994-18 at 11:00 a.m.

CARRIED UNANIMOUSLY

J. Karpo and M. Boscaroli presented Bylaw 994-18.



Public Input:

Eric Stang from Border Paving commented that the property adjacent to the subject lands was a SML mined out by the Anderson Company. He indicated that on the SML currently being developed the water is in the area where the gravel has been removed, not a flood. The property that the water study was conducted on is 3 metres lower than the subject lands and the picture was taken during high-water spring.

0976/18-09-18 Moved by S. Wheale that the regular Council meeting of September 18, 2018 come out of public hearing at 11:05 a.m. for Bylaw 994-18.

CARRIED UNANIMOUSLY

0977/18-09-18 Moved by A. Heinrich to give second reading to Bylaw 994-18.

CARRIED UNANIMOUSLY

0978/18-09-18 Moved by S. Wheale to give third reading to Bylaw 994-18.

CARRIED UNANIMOUSLY

**PUBLIC INPUT
SESSION**

Public Input Session

Reeve B. Guyon opened the Public Input Session at 11:06 a.m.

Les Huber asked how involved is Council with the BioMile? He indicated the building is empty. He cautioned Council that before they get more involved with the "hemp-thing" to do some due diligence.

Reeve B. Guyon closed the Public Input Session at 11:11 a.m.

**CORPORATE
SERVICES**

Corporate Services

Credit Card Payment Acceptance Policy FIN-17

C. Swap presented Policy FIN-17 for Council's approval.

0979/18-09-18 Moved by K. Westerlund to approve FIN-17 Credit Card Payment Acceptance Policy.

CARRIED UNANIMOUSLY



**GENERAL
MATTERS**

General Matters

Municipal Red Tape Challenge

0980/18-09-18 Moved by H. Swan to direct Administration to submit a nomination for the Golden Scissor Award, commit to the Red Tape Reduction Charter and to appoint the CAO to be the Director of Service Excellence and Red Tape Reduction Control.

CARRIED UNANIMOUSLY

Reeve Presentation to Canadian Society for Unconventional Resources

0981/18-09-18 Moved by D. Wiltse to send the Reeve to the Canadian Society for Unconventional Resources regarding water usage by industry with the help of Administration and possible designate.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 11:31 a.m. and the meeting resumed at 11:37 a.m.

0982/18-09-18 Moved by H. Swan to add ratifying planning 101 session and fracking presentation at ASB, as items 35. g) and h).

CARRIED UNANIMOUSLY

**COMMITTEE
REPORTS**

Committee Reports

Agricultural Service Board Member's Report (ASB)

Councillor A. Heinrich provided a report regarding the Agricultural Service Board

Municipal Planning Commission Member's Report (MPC)

Councillor A. Heinrich provided a report regarding the Municipal Planning Commission.

Brazeau Seniors Foundation Report

Councillor D. Wiltse provided a report regarding the Brazeau Seniors Foundation.

Drayton Valley Municipal Library Board

No Report

Breton Municipal Library Board

Councillor S. Wheale provided a report regarding the Breton Municipal Library Board.

West Central Airshed Society

No Report



Yellowhead Regional Library Board

Councillor D. Wiltse provided a report regarding the Yellowhead Regional Library Board.

Family and Community Support Services (FCSS)

Councillor M. Gressler provided a report regarding the FCSS committee.

North Saskatchewan Watershed Alliance

No Report

Eagle Point/Blue Rapids Parks Council (EPBR)

Councillor provided a report regarding the EPBR Parks Council.

Pembina Area Synergy Group

No Report

Pembina Sentinel Air Monitoring (PSAM)

No Report

Physician Recruitment and Retention Committee

No Report

Eleanor Pickup Arts Centre (EPAC)

Councillor K. Westerlund provided a report regarding the Eleanor Pickup Arts Centre Committee.

North Saskatchewan Watershed Headwaters Committee

No Report

Northern Mayors Group

No Report

Breton and District Family Community Support Services (FCSS)

Councillor A. Heinrich provided a report regarding the Breton FCSS.

Alternative Land Use Service Partnership Advisory Committee (ALUS PAC)

Councillor S. Wheale provided a report regarding the ALUS committee.

Aquatics Facility Committee Meeting

No Report

Regional Hemp Steering Committee

No Report

Recreation Board

No Report



0983/18-09-18 Moved by M. Gressler to receive the Councillor Reports for information.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 12:11 p.m. and the meeting resumed at 12:19 p.m.

**CLOSED
SESSION**

Closed Session

0984/18-09-18 Moved by S. Wheale that the regular Council Meeting of September 18, 2018 proceed into 'closed session' at 12:19 p.m. for the purpose of discussing:

Personnel FOIP Section 19

IDP Draft Review FOIP Section 24

Lodgepole Campground Service Agreement FOIP Section 16

Borealis Festival Concerns FOIP Section 17

J. Whaley, CAO joined the closed session for the purpose of discussing *Personnel FOIP Section 19, IDP Draft Review FOIP Section 24, Lodgepole Campground Service Agreement FOIP Section 16, Borealis Festival Concerns FOIP Section 17.*

L. Chambers, Director of Community Services and C. Loose, Parks & Recreation Coordinator joined the closed session for the purpose of discussing *Lodgepole Campground Service Agreement FOIP Section 16.*

D. Wiltse declared conflict of interest and removed herself from the closed session discussion regarding *Lodgepole Campground Service Agreement FOIP Section 16.*

L. Chambers and C. Loose left the closed session at 12:25 p.m.

D. Wiltse joined the closed session at 12:25 p.m.

0985/18-09-18 Moved by S. Wheale that the regular Council Meeting of September 18, 2018 come out of 'closed session' at 1:19 p.m.

CARRIED UNANIMOUSLY

D. Wiltse declared conflict of interest and left the meeting at 1:28 p.m.

0986/18-09-18 Moved by to H. Swan to direct Administration to enter into a Service Agreement with the Lodgepole Campground.

CARRIED UNANIMOUSLY

D. Wiltse returned to the meeting at 1:29 p.m.



0987/18-09-18 Moved by S. Wheale to direct Administration to redraft the Special Events Bylaw with revisions regarding music festivals.

CARRIED UNANIMOUSLY

0988/18-09-18 Moved by S. Wheale to direct Administration meet with the Breton RCMP Staff Sargent.

CARRIED UNANIMOUSLY

J. Whaley, CAO left the meeting at 1:31 p.m.

**MEETING
DATES**

Meeting Dates

**Alberta Recreation & Parks Association Greener Facilities Conference and Expo
November 14-15, 2018 Edmonton Inn and Conference Centre**

0989/18-09-18 Moved by K. Westerlund to receive for information.

CARRIED UNANIMOUSLY

**Women in Business Conference October 12-13, 2018 Reeve or designate to attend the
Welcome Reception Friday Oct 12 5:00 p.m. and Evening Gala Saturday Oct 13, 2018**

0990/18-09-18 Moved by K. Westerlund to allow the Reeve and/or designate to attend the Women in Business Conference and speak on behalf of the County.

CARRIED UNANIMOUSLY

**Invitation to Participate in Drayton Valley Thunder Annual Sportsman Dinner and Gold
Tournament, Sponsor a Hole or purchase a table, September 22, 2018**

0991/18-09-18 Moved by A. Heinrich to receive for information.

CARRIED UNANIMOUSLY

**Asset Management Presentation by Stantec Oct 3, 2018 1:30 - 3:30 p.m. Brazeau
County Administrative Building EOC Room**

0992/18-09-18 Moved by K. Westerlund to authorize Council to attend the presentation by Stantec.

CARRIED UNANIMOUSLY

**Invitation for CAO, Council and Staff to attend Maxx Open House and Volunteer
Appreciation Night Sept 22, 2018 6:30 p.m.**

0993/18-09-18 Moved by K. Westerlund to receive for information.

CARRIED UNANIMOUSLY



CAO-Council Meeting

0994/18-09-18 Moved by S. Wheale to have the CAO-Council Strategy Session from 9:00 a.m. to noon on October 3, 2018.

CARRIED UNANIMOUSLY

Planning 101 - Ratification of Attendance

0995/18-09-18 Moved by K. Westerlund to ratify Council's attendance at the Planning 101 Education Session.

IN FAVOUR

H. Swan

B. Guyon

K. Westerlund

D. Wiltse

M. Gressler

OPPOSED

A. Heinrich

S. Wheale

CARRIED

Fracking Information Session - Ratification of Attendance

0996/18-09-18 Moved by H. Swan to ratify the ASB fracking presentation for those Councillors that attended.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 2:01 p.m. and the meeting resumed at 2:19 p.m.

0997/18-09-18 Moved by M. Gressler that the regular Council meeting of September 18, 2018 proceed into closed session at 2:20 p.m. for the purpose of discussing:

Personnel FOIP Section 19

CARRIED UNANIMOUSLY

J. Whaley, CAO joined the closed session for the purpose of discussing *Personnel FOIP Section 19*.

0998/18-09-18 Moved by S. Wheale that the regular Council meeting of September 18, 2018 come out of closed session at 4:05 p.m.

CARRIED UNANIMOUSLY

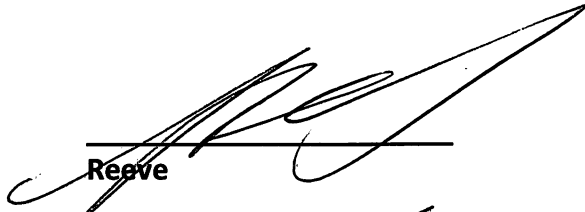
Reeve B. Guyon called for a break at 4:05 p.m. to allow the public ample time to return to the meeting, and the meeting resumed at 4:12 p.m.



ADJOURNMENT

0999/18-09-18

Moved by K. Westerlund that the regular Council Meeting of September 18, 2018 adjourn at 4:13 p.m.



Reeve



Chief Administrative Officer