

Policy Name

Miscellaneous Road Construction Requests

Policy Number

PW-14



Policy Statement

In the course of County operation, Council receives requests for the construction of new roads to access lands that presently have no developed roadways for access. Council must give consideration to all requests, and if financially feasible, these requests may be included within the yearly budget approvals for a given fiscal year or added to the long term plan.

Policy

1. Requests for road developments must be received in writing using the form attached as "Schedule A."
2. Requests for road developments of less than 800 meters may be administered by Administration only.
3. Requests for road development in excess of 800 meters shall be received by Council and prioritized accordingly.
 - a) Any request exceeding \$100,000.00 in estimated costs will require Council's approval.
4. Projects in excess of 800 meter ranges shall be prioritized as follows:
 - a) Requests for access to existing residences where the existing access is through private land.
 - b) Request for access to land proposed for development.
 - c) Request for access to cleared farmland. (This may require only an equipment trail.)
5. The County may consent to the use of County equipment on a cost recovery basis to construction improvements that may be part of subdivision requirements. The County shall consider these on an individual basis. Project requests exceeding a \$5,000.00 cost estimate shall require Council's approval.

Chief Administrative Officer: _____
 Approved By Council: 99/10/26
 Revision Dates: 07/09/18, 16/01/19
 Reviewed: 14/09/29

Where a condition exists that it is not possible to construct access to one of the above mentioned parcels by using existing undeveloped road allowances, the County may at the direction of Council acquire lands for the purpose of this construction or assume lands that may already have an existing right-of-way or road constructed upon them.

The above policy at all times shall be subject to the financial feasibility of how many projects, if any may be done in a single fiscal year.

Chief Administrative Officer: 
Approved By Council: 99/10/26
Revision Dates: 07/09/18, 16/01/19
Reviewed: 14/09/29

Schedule "A"



Road Construction Request Application

(Policy PW-14 attached)

Requested by: _____ Date: _____

Name: _____

Address: _____

Phone: _____

Email: _____

Legal Land Description: _____

Purpose of request: (ie access to existing residence, proposed development, equipment trail, upgrades)

Description of request: New Road Existing Road Is Property Land Locked

Road (RR or Twp): _____

From: _____ To: _____

Length of road to be constructed: _____

REQUEST MUST BE ACCOMPANIED BY A MAP OF THE REQUESTED ROAD
All requests received after July 31 will be for consideration in the next fiscal year.

Internal Use Only

Is this a new request? Yes No

Is this a previous request? _____ Attach history including previous requests and estimates.

Reviewed by Project Manager: _____

Reviewed by Director of Public Works & Infrastructure: _____

Date to Council: _____

Council motion: _____