

**MINUTES OF THE COUNCIL BUDGET MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING COUNCIL CHAMBERS IN BRAZEAU COUNTY ON WEDNESDAY NOVEMBER 23, 2022**

**CALL TO ORDER**

Reeve B. Guyon called the meeting to order at 9:00 a.m.

**PRESENT**

B. Guyon, Reeve  
R. Swap, Councillor  
D. Wiltse, Councillor  
D. Ekstrom, Councillor  
C. Brooks, Councillor  
A. Heinrich, Councillor  
K. Westerlund, Councillor (by telephone)  
T. Scharfl, Executive Assistant  
J. Grainger, Customer Service/Administrative Assistant  
C. Swap, Chief Financial Officer/Acting CAO

**ADDITION TO AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**1013/22-11-23** Moved by D. Ekstrom to adopt the agenda as amended:  
3. a) Township Road 474 RR 52 to 53 - R. Swap  
b) RR 60 Township 492 Bernadine Andrews - A. Heinrich  
c) Emergency Vehicles - D. Wiltse

**CARRIED UNANIMOUSLY**

**ECDC 2023 Funding Update**

Council reviewed a letter from the Town of Drayton Valley regarding the ECDC budget.

**1014/22-11-23** Moved by R. Swap to receive the letter from the Mayor of Drayton Valley for information.

**CARRIED UNANIMOUSLY**

**Equipment Hours and Years of Service**

**1015/22-11-23** Moved by D. Wiltse to direct Administration to amend the Equipment Replacement Program Policy PW-16 to reflect Emergency Vehicles to 225,000 km and that once the vehicle reaches within 10% of replacement threshold, the vehicle is ordered.

**IN FAVOUR**

D. Wiltse  
R. Swap  
B. Guyon  
D. Ekstrom  
C. Brooks  
K. Westerlund

**OPPOSED**

A. Heinrich

**CARRIED**

**1016/22-11-23**

Moved by D. Wiltse to direct Administration to amend the Equipment Replacement Program Policy PW-16 to include a clause to allow for Administration to bring requests for replacement forward at any time deemed necessary.

**CARRIED UNANIMOUSLY**

**1017/22-11-23**

Moved by R. Swap to direct Administration to amend the Equipment Replacement Program Policy PW-16 to reflect Agriculture Tractors 12,000 hrs and Skid Steers to 10,000 hrs and ten years.

**IN FAVOUR**

D. Wiltse  
R. Swap  
B. Guyon  
D. Ekstrom  
K. Westerlund

**OPPOSED**

A. Heinrich

C. Brooks

**CARRIED**

**1018/22-11-23**

Moved by D. Ekstrom to direct Administration to amend the Equipment Replacement Program Policy PW-16 to reflect that once all equipment reaches within 10% of replacement threshold, the equipment is ordered.

**CARRIED UNANIMOUSLY**

**1019/22-11-23**

Moved by D. Ekstrom to direct Administration to amend the Equipment Replacement Program Policy PW-16 to reflect gravel pups and trailers to fifteen years.

**IN FAVOUR**

D. Wiltse  
R. Swap  
B. Guyon  
D. Ekstrom  
K. Westerlund

**OPPOSED**

A. Heinrich  
C. Brooks

**CARRIED**

Reeve B. Guyon called for a break at 10:18 a.m. and the meeting resumed at 10:29 a.m.

**Weed Spraying and Equipment**

Council and Administration discussed spraying equipment and methodology.

**1020/22-11-23** Moved by D. Ekstrom to direct Administration to go ahead with 15-foot Degleman Mower without the wet blade.

**IN FAVOUR**

D. Wiltse  
R. Swap  
B. Guyon  
D. Ekstrom  
K. Westerlund

**OPPOSED**

A. Heinrich  
C. Brooks

**CARRIED**

**1021/22-11-23** Moved by R. Swap to direct Administration to put back into service the A36 spray truck.

**CARRIED UNANIMOUSLY**

**1022/22-11-23** Moved by D. Wiltse to direct Administration to develop a comprehensive plan for weed control efforts, including the purchase of additional equipment if necessary, and put before the ASB and Council for approval prior to final budget.

**CARRIED UNANIMOUSLY**

**T108 Utilities Towing/Hauling**

**1023/22-11-23** Moved by D. Wiltse to direct Administration to replace T108 in the 2023 budget to accommodate the towing/hauling needs of the Utilities Department and dispose of the original asset.

**CARRIED UNANIMOUSLY**

**1024/22-11-23** Moved by D. Ekstrom to direct Administration to amend the PW-16 policy to include a clause to allow for Administration to bring requests for equipment retainment past policy thresholds forward at any time deemed necessary.

**CARRIED UNANIMOUSLY**

**1025/22-11-23** Moved by R. Swap to direct Administration to amend PW-16 to include motions above, the remaining policy criteria on page 5 of the agenda, and bring back to Council for final approval prior to interim budget final approval.

**IN FAVOUR**

D. Wiltse

R. Swap

B. Guyon

D. Ekstrom

K. Westerlund

C. Brooks

**OPPOSED**

A. Heinrich

**CARRIED**

**Degelman Blade Information**

A. Saltesz presented information on the Degleman blades for use on County owned tractors.

**1026/22-11-23** Moved by R. Swap to direct Administration to add two blades, one for use with a tractor and one for use with the Utility Department skid steer to the fleet, funded from the Equipment Replacement Reserve.

**CARRIED UNANIMOUSLY**

**1027/22-11-23** Moved by C. Brooks to direct Administration to create a strategy that will adequately fund the equipment replacement reserve over the next ten years and bring to Council for approval.

**IN FAVOUR**

C. Brooks

K. Westerlund

D. Wiltse

A. Heinrich

**OPPOSED**

B. Guyon

D. Ekstrom

R. Swap

**CARRIED**

**Township Road 474 RR 52 to 53**

Reeve B. Guyon left the meeting at 11:53 p.m. and Deputy Reeve C. Brooks assumed the chair.

Reeve B. Guyon returned to the meeting at 11:55 a.m. and resumed the chair.

K. Westerlund left the meeting at 12:05 p.m.

**1028/22-11-23** Moved by R. Swap to direct Administration to commence forthwith, construction on TWP Rd 474, clearing the trees on the County ROW from RR 53 east to the bank on the west side of the creek (approx. 250m) and install ravine crossing with culvert, constructing the road to a design standard consistent with the existing road from RR 53 to RR 54 on TWP RD 474 using the remaining funds allocated through motion 1022/21-12-01.

**IN FAVOUR**

D. Wiltse

R. Swap

B. Guyon

D. Ekstrom

**OPPOSED**

C. Brooks

A. Heinrich

**CARRIED**

Reeve B. Guyon called for a break at 12:10 p.m. and the meeting resumed at 1:04 p.m.

**RR 60 Township 492 Access Request**

A. Saltesz presented the details of the access request labeled as Road 235 on page 5 of the capital budget.

Reeve B. Guyon declared pecuniary interest and left the meeting at 1:12 p.m.

Deputy Reeve C. Brooks assumed the chair.

**1029/22-11-23** Moved by A. Heinrich to direct Administration to bring details for Road 235 and 170 to tomorrow's budget meeting for Council to have a better understanding of the cost of these roads so Council can better discuss the possibility of having these roads built.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon returned to the meeting at 1:20 p.m. and resumed the chair.

**Mowing in Ring Road Area**

C. Brooks raised concerns from residents in the Ring Road area with mowing of County lots and requested a raised level of service to four or five cuts annually as opposed to the standard of two.

**1030/22-11-23** Moved by C. Brooks to direct Administration to investigate costs and options for an increased level of service for mowing in the Ring Road area from 2 cuts annually to 4-5 cuts annually and bring a report back before final budget.

**IN FAVOUR**

K. Westerlund

A. Heinrich

C. Brooks

**OPPOSED**

D. Ekstrom

B. Guyon

R. Swap

D. Wiltse

**DEFEATED**

**REPORTS  
TO COUNCIL**

**Budget Reports Directed by Council - Capital**

**Alberta Wastewater Innovation Grant Contribution**

A. Saltesz presented the request to release funding previously set aside for Alberta Municipal Water/Wastewater Partnership (AMWWP) for an innovative hybrid wastewater treatment facility in Violet Grove.

**1031/22-11-23** Moved by D. Ekstrom to direct Administration to not release the funding previously set aside for a new wastewater system in the amount of \$618,000 from Unrestricted Reserves.

D. Wiltse offered a friendly amendment to add " and pursue future opportunities for innovation wastewater solutions"

D. Ekstrom accepted the amendment.

**IN FAVOUR**

D. Wiltse

R. Swap

B. Guyon

D. Ekstrom

C. Brooks

K. Westerlund

**OPPOSED**

A. Heinrich

**CARRIED**

Reeve B. Guyon declared conflict of interest and left the meeting at 2:09 p.m.

Deputy Reeve C. Brooks assumed the chair.

**CAPITAL  
REPORTS**

**Budget Reports Proposed by Administration Capital**

**Willey West Playground Replacement**

L. Chambers presented a proposal to replace the playground at Willey West Campground due to failure to meet CSA standards.

**1032/22-11-23**

Moved by A. Heinrich to direct Administration to investigate the costs associated with running all county campgrounds.

**IN FAVOUR**

A. Heinrich

D. Wiltse

R. Swap

D. Ekstrom

K. Westerlund

**OPPOSED**

C. Brooks

**CARRIED**

**1033/22-11-23**

Moved by A. Heinrich that Council approve LAIM-0032 Willey West Playground Replacement and add \$230,000 to the 2023 Capital Budget with funds from Brazeau County Recreation Facilities Capital Investment (Willey West) Restricted Surplus and investigate any possible options for grants available.

**IN FAVOUR**

A. Heinrich

D. Wiltse

D. Ekstrom

C. Brooks

K. Westerlund

**OPPOSED**

R. Swap

**CARRIED**

Deputy Reeve C. Brooks called for a break at 2:35 p.m. and the meeting resumed at 2:42 p.m. with Reeve B. Guyon as chair.

**Lindale Bridge Rehabilitation and Rge Rd 71 Culvert Replacement**

A. Saltesz presented a report on the necessary bridge repairs.

**1034/22-11-23** Moved by D. Ekstrom that Council approves ROAD-0291 Lindale Bridge Rehabilitation for a total project cost of \$600,000, 75% of which will come from the Strategic Transportation Infrastructure Program, and the remaining from Road Restricted Surplus.

**CARRIED UNANIMOUSLY**

**1035/22-11-23** Moved by A. Heinrich that Council approves ROAD-0290 Rge Rd 71 Culvert Replacement South of Twp Rd 504 for a total project cost of \$1,170,000, 75% of which will come from the Strategic Transportation Infrastructure Program, and the remaining from Road Restricted Surplus.

**CARRIED UNANIMOUSLY**

**NON-CAPITAL  
REPORTS**

**Non-Capital Reports**

**Fire Services AFRRCS Radio System**

**1036/22-11-23** Moved by C. Brooks to approve Fire Services to begin the process of upgrading its current radio communication system by investing \$71,322 per year over the next four years to complete the upgrade of the system from Fire Restricted Surplus.

**IN FAVOUR**

- A. Heinrich
- D. Wiltse
- B. Guyon
- D. Ekstrom
- C. Brooks
- K. Westerlund

**OPPOSED**

R. Swap

**CARRIED**

**Fire Services Bunker Gear Replacement**

**1037/22-11-23** Moved by D. Wiltse to approve the cost of \$17,285 to provide 50% of the cost of the bunker gear for Station No. 3, with \$16,000 coming from the annual amount allocated for replacement and the additional \$1,285 to come from Fire Restricted Surplus.

**CARRIED UNANIMOUSLY**



**Fire Services Training Site Preparation Work**

**1038/22-11-23** Moved by A. Heinrich to direct Fire Services to bring back a more complete cost/contribution from each municipality and defer this decision until the information is received.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 3:19 p.m. and the meeting resumed at 3:27 p.m.

**Fire Services Pumper Truck**

**1039/22-11-23** Moved by D. Wiltse approve the purchase of a new fire pumper for Station No. 3 to replace an existing aging unit, at a 50% cost-share with the Town of Drayton Valley.

**CARRIED UNANIMOUSLY**

**REQUESTS BY  
ORGANIZATIONS**

**Requests by Organizations**

**Historical Society Picnic Area Funding Request**

**1040/22-11-23** Moved by A. Heinrich that Council direct Administration to support the amount of \$27,500 for operational funding for the Historical Society and decline the funding of \$20,000 for the gazebo.

**IN FAVOUR**

A. Heinrich  
D. Wiltse  
R. Swap  
B. Guyon  
D. Ekstrom  
C. Brooks

**OPPOSED**

K. Westerlund

**CARRIED**


**ADJOURNMENT**

**1041/22-11-23**

Moved by A. Heinrich that the Council Budget Meeting of  
November 23, 2022 adjourn at 3:41 p.m.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Executive Assistant