

**MINUTES OF THE COUNCIL BUDGET MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING COUNCIL CHAMBERS IN BRAZEAU COUNTY ON FRIDAY NOVEMBER 18, 2022**

**CALL TO ORDER**

Reeve B. Guyon called the meeting to order at 9:00 a.m.

**PRESENT**

B. Guyon, Reeve  
R. Swap, Councillor  
D. Wiltse, Councillor  
D. Ekstrom, Councillor  
C. Brooks, Councillor  
A. Heinrich, Councillor  
K. Westerlund, Councillor  
T. Scharfl, Executive Assistant  
J. Grainger, Customer Service/Administrative Assistant  
C. Swap, Chief Financial Officer/Acting CAO

**ADDITION TO AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**929/22-11-18** Moved by A. Heinrich to approve the agenda with additions:  
9. Equipment Replacement Discussion - R. Swap  
10. Equipment Replacement Policy - R. Swap  
11. Snow Removal Policy - R. Swap  
12. Ditching Policy - R. Swap  
13. Hiring Freeze including replacement - B. Guyon  
14. Approval of Interim Operating  
15. Approval of Interim Capital  
16. Adjournment

**CARRIED UNANIMOUSLY**

**Village of Breton Snow Plowing**

C. Swap reported on the details of the request from the Village of Breton for grading assistance.

**930/22-11-18** Moved by A. Heinrich to approve an emergency relief one-time snow removal for the Village of Breton, up to a maximum of \$1,000.00.

**CARRIED UNANIMOUSLY**

**STIP Funding**

Council discussed a strategy for applying for STIP Funding.

Reeve B. Guyon call for a break at 9:25 a.m. and the meeting resumed at 9:30 a.m.

Reeve B. Guyon left the meeting at 9:32 a.m. and Deputy Reeve C. Brooks assumed the chair.

Reeve B. Guyon returned to the meeting at 9:34 a.m. and resumed the chair

**931/22-11-18** Moved by D. Wiltse to direct Administration to hire an engineer to look at the cost of shoring up the bridge BF 70530 to safety standards before applying for STIP Funding.

**IN FAVOUR**

D. Wiltse  
R. Swap  
B. Guyon  
D. Ekstrom  
K. Westerlund

**OPPOSED**

C. Brooks  
A. Heinrich

**CARRIED**

**932/22-11-18** Moved by C. Brooks to direct Administration to investigate the opportunities with ACROW Bridge Company.

**CARRIED UNANIMOUSLY**

**REPORTS  
TO  
COUNCIL**

**Reports Directed by Council - Operating**

**Cemetery Bylaw 1113-22 - Green Burials**

C. Loose and L. Chambers presented Bylaw 1113-22 for all three readings. The Bylaw will allow for green burial practices.

**933/22-11-18** Moved by D. Wiltse to give first reading to Bylaw 1113-22.

**IN FAVOUR**

A. Heinrich  
D. Wiltse  
R. Swap  
B. Guyon  
D. Ekstrom  
K. Westerlund

**OPPOSED**

C. Brooks

**CARRIED**

**934/22-11-18**

Moved by D. Ekstrom to give second reading to Bylaw 1113-22.

**IN FAVOUR**

A. Heinrich

D. Wiltse

R. Swap

B. Guyon

D. Ekstrom

K. Westerlund

**OPPOSED**

C. Brooks

**CARRIED**

**935/22-11-18**

Moved by A. Heinrich to go to third reading of Bylaw 1113-22.

**CARRIED UNANIMOUSLY**

**936/22-11-18**

Moved by K. Westerlund to give third reading to Bylaw 1113-22.

**IN FAVOUR**

A. Heinrich

D. Wiltse

R. Swap

B. Guyon

D. Ekstrom

K. Westerlund

**OPPOSED**

C. Brooks

**CARRIED**

**937/22-11-18**

Moved by K. Westerlund to direct Administration to bring the schedule of fees for the green burial to the December 6, 2022 Council meeting.

**CARRIED UNANIMOUSLY**

**938/22-11-18**

Moved by D. Wiltse to direct Administration to bring the revised fee structure for plot sales to the December 6, 2022 meeting.

**IN FAVOUR**

A. Heinrich

D. Wiltse

B. Guyon

D. Ekstrom

C. Brooks

K. Westerlund

**OPPOSED**

R. Swap

**CARRIED**

Reeve B. Guyon called for a break at 10:24 a.m. and the meeting resumed at 10:50 a.m.

**Recreation Fee Assistance Program**

L. Chambers presented the proposed budget increase and the proposed Recreation Fee Assistance program.

**939/22-11-18** Moved by K. Westerlund to approve the amended FIN-7 Community Organization Funding Policy, as attached, effective January 1, 2023, and approve budget allocation of \$10,000 under 02-74-00-771 for the new section "Recreation Fee Assistance."

**CARRIED UNANIMOUSLY**

**Traffic Counters**

A. Saltesz presented information on various types of traffic counters.

**940/22-11-18** Moved by A. Heinrich to direct Administration to check into connectivity options for the existing tube traffic counters, as well as look into other options to get traffic data to the office electronically.

**CARRIED UNANIMOUSLY**

**Reports Proposed by Administration - Operating**

**Easyford Community Centre Improvements**

L. Chambers presented a request for funds for upgrades to the Easyford Hall.

**941/22-11-18** Moved by R. Swap to direct Administration to, subject to grant application success, invest \$20,000 into upgrades to the Easyford Hall.

**IN FAVOUR**

D. Wiltse

R. Swap

B. Guyon

D. Ekstrom

C. Brooks

K. Westerlund

**OPPOSED**

A. Heinrich

**CARRIED**

**Easyford Community Centre - Fire Suppression System**

L. Chambers presented a request for funds for upgrades to the Easyford Hall fire suppression system.

**942/22-11-18** Moved by D. Wiltse to approve an upgrade to the Easyford Community Centre fire suppression system and add \$7,000 to the 2023 operating budget.

**IN FAVOUR**

D. Wiltse

R. Swap

B. Guyon

D. Ekstrom

C. Brooks

K. Westerlund

**OPPOSED**

A. Heinrich

**CARRIED**

**Recreation Booking Software**

L. Chambers presented a request for funding to support an online booking portal.

**943/22-11-18** Moved by A. Heinrich to direct Administration to research a software that has more capacity to handle multiple facilities for all halls and campgrounds and bring the information back for January 17, 2023

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 11:49 a.m. and the meeting resumed at 1:04 p.m.

K. Westerlund absent.

**944/22-11-18** Moved by C. Brooks to add mowing to the agenda.

**CARRIED UNANIMOUSLY**

**Community Peace Officer (CPO) Monitoring Services**

L. Chambers presented a request for funding to support the provision of a CPO Monitoring Service by the Lacombe Police Department.

**945/22-11-18** Moved by D. Wiltse to authorize Administration to enter a three-year service agreement with the Lacombe Police Services for the provision of CPO Monitoring Services, for an anticipated cost of \$16,000 in 2023 and \$9,000 plus COLA for 2024 and 2025, such costs to be attributed to the CPO budget line 02-21-00-241.

**CARRIED UNANIMOUSLY**

**SB-90 Program**

A. Saltesz presented options for the continuation of the SB-90 project.

K. Westerlund returned to the meeting at 1:23 p.m.

**946/22-11-18**

Moved by C. Brooks to direct Administration to bring back an options analysis on alternative base stabilization products, SB-90, and hard top surfacing options for use within subdivisions to final budget.

D. Ekstrom offered a friendly amendment “and to include it into a workshop in February 2023 for further discussion”

A. Heinrich offered a friendly amendment to remove “within subdivisions”

C. Brooks accepted the amendments.

**CARRIED UNANIMOUSLY**

**Budget Reports as Recommend by the ASB**

**2023 Herbicide Rebate Program**

E. McAdam presented recommendations from the ASB for the 2023 Herbicide Rebate.

**947/22-11-18**

Moved by D. Ekstrom to allocate \$75,000 total to the Herbicide Rebate Program and to request an additional \$50,000 to the base budgeted amount of \$25,000, with a 50% rebate rate to a maximum of \$5,000.

C. Brooks offered a friendly amendment to “\$50,000”

D. Ekstrom declined the amendment.

**IN FAVOUR**

D. Wiltse

R. Swap

B. Guyon

D. Ekstrom

**OPPOSED**

C. Brooks

K. Westerlund

A. Heinrich

**CARRIED**

Reeve B. Guyon called for a break at 2:00 p.m. and the meeting resumed at 2:15 p.m.

**2022 Agricultural Research Funding**

E. McAdam presented a recommendation from ASB to provide funds to the University of Alberta Breton Plots and West-Central Forage Association to conduct research.

**948/22-11-18** Moved by A. Heinrich that Council allocates \$10,000 to the University of Alberta Breton Plots for agricultural research, \$15,000 to the West-Central Forage Association for agricultural research, and \$3,500 to the West-Central Forage Association for education and outreach for 2023.

**CARRIED UNANIMOUSLY**

**Farm Plastics Recycling**

A. Saltesz presented information on the implementation of a plastic twine recycling program.

**949/22-11-18** Moved by A. Heinrich to direct Administration to implement plastic twine recycling in Brazeau County and to continue to investigate farm plastic recycling programs and bring updated information to Council as it becomes available.

**CARRIED UNANIMOUSLY**

**Equipment Replacement Discussion**

R. Swap raised the idea of increasing hours on the equipment replacement policy as discussed in a workshop.

**950/22-11-18** Moved by R. Swap to direct Administration to bring back suggested hour extensions to the Equipment Replacement Policy, as discussed during the workshop, to the next budget meeting.

D. Ekstrom friendly amendment "and years of service"

R. Swap accepted the amendment.

**IN FAVOUR**

D. Wiltse

R. Swap

B. Guyon

D. Ekstrom

C. Brooks

K. Westerlund

**OPPOSED**

A. Heinrich

**CARRIED**

**Snow Removal Policy**

R. Swap suggest amendments to the snow removal policy.

**951/22-11-18** Moved by K. Westerlund to receive the snow removal policy discussion for information.

**CARRIED UNANIMOUSLY**

**Ditching Policy**

**952/22-11-18** Moved by A. Heinrich to bring a draft ditching policy to the January 17, 2023 meeting.

**CARRIED UNANIMOUSLY**

**Hiring Freeze including replacement**

B. Guyon suggested a hiring freeze until the new CAO is in position.

**953/22-11-18** Moved by D. Ekstrom to direct Administration to initiate a hiring freeze, including replacement positions until the new CAO gives direction, subject to emergencies.

**IN FAVOUR**

- D. Wiltse
- R. Swap
- B. Guyon
- D. Ekstrom

**OPPOSED**

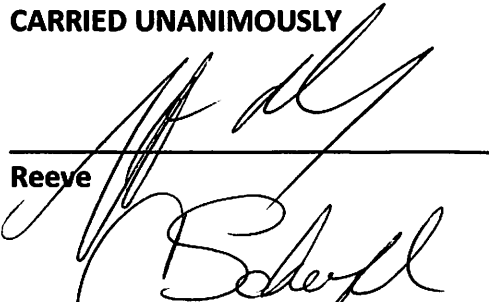
- K. Westerlund
- C. Brooks
- A. Heinrich

**CARRIED**

**ADJOURNMENT**

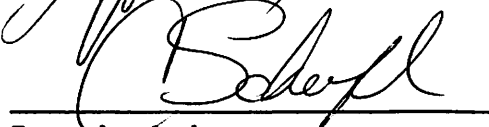
**954/22-11-18** Moved by K. Westerlund that the Council Budget Meeting of November 18, 2022 adjourn at 3:10 p.m.

**CARRIED UNANIMOUSLY**




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Reeve




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Executive Assistant