

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY 2020 12 15

AWARDS

15 Year Long Service Award was presented to Dale Metzger

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:00 a.m.

PRESENT

B. Guyon, Reeve
H. Swan, Councillor (by telephone)
D. Wiltse, Councillor
S. Wheale, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
J. Whaley, Chief Administrative Officer
T. Kwirant, Executive Assistant
J. Grainger, Customer Service/Administrative Assistant
K. MacInnis, Corporate Communications Coordinator (by telephone)

S. Wheale formally apologized to members of Council for her behaviour on November 26, 2020.

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

0962/20-12-15

Moved by D. Wiltse to approve the agenda with the following additions:

9:05 a.m. Closed Session Code of Conduct *FOIP Section 23, 19*

6. Allan Taylor - additional information
13. General Matters
 - a) MMI Fiscal Report Card - K. Westerlund
14. Correspondence
 - c) Allan Chesterman re: COVID Restrictions and Concerns
16. Meeting Dates
 - b) Suggested Date for Joint Council January 12, 2021

17. Closed Session:
c) Independent Contractor *FOIP Section 16*
d) Personnel *FOIP Section 19*

CARRIED UNANIMOUSLY

**ADOPTION OF
MINUTES**

Adoption of Minutes

0963/20-12-15 Moved by K. Westerlund to approve the minutes of the December 1, 2020 regular Council meeting as presented.

CARRIED UNANIMOUSLY

**CLOSED
SESSION**

Closed Session

0964/20-12-15 Moved by M. Gressler that the regular Council Meeting of December 15, 2020 proceed into 'closed session' at 9:05 a.m. for the purpose of discussing:
Code of Conduct FOIP Section 23, 19

CARRIED UNANIMOUSLY

0965/20-12-15 Moved by K. Westerlund that the regular Council Meeting of December 15, 2020 come out of 'closed session' at 9:17 a.m.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 9:18 a.m. to allow the public ample time to return and the meeting resumed at 9:22 a.m.

0966/20-12-15 Moved by M. Gressler to accept the code of conduct legal opinion for information.

(D. Wiltse absent from the vote)

IN FAVOUR

A. Heinrich

B. Guyon

K. Westerlund

M. Gressler

H. Swan

OPPOSED

S. Wheale

CARRIED

D. Wiltse joined the meeting at 9:23 a.m.

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Drayton Valley and Breton RCMP

Sgt. Erin Matthews Drayton Valley RCMP Detachment and Sgt. Harpreet Dhaliwal, Breton RCMP Detachment provided crime and detachment updates.

Reeve B. Guyon left the meeting at 9:49 a.m. and Deputy Reeve K. Westerlund assumed the chair.

0967/20-12-15 Moved by A. Heinrich to accept the RCMP Update report for information.

CARRIED UNANIMOUSLY

**BUSINESS
ARISING**

Business Arising

Follow Up Action List

J. Whaley reviewed the status of the action items.

0968/20-12-15 Moved by M. Gressler to receive the Follow Up Action List for information.

CARRIED UNANIMOUSLY

**URGENT
ITEMS**

Urgent Items

None

CAO REPORT

CAO Report

Alternative Workspace GEN-1 Policy Update

J. Whaley gave an update regarding the usage of the Alternative Workspace Policy.

Reeve B. Guyon returned to the meeting at 9:54 a.m. and resumed the chair.

0969/20-12-15 Moved by S. Wheale to add Alternative Workspace Policy to the closed session as item 5. e) *FOIP Section 23 and 19*.

CARRIED UNANIMOUSLY

COVID Measures

J. Whaley provided an update on administrative measures taken given the new COVID restrictions imposed by the province.

0970/20-12-15 Moved by A. Heinrich to accept the COVID update for information.

CARRIED UNANIMOUSLY

PUBLIC HEARING

Public Hearing Bylaw 1069-20

0971/20-12-15 Moved by A. Heinrich that the Regular Council meeting of December 15, 2020 proceed into public hearing at 9:58 a.m. for Bylaw 1069-20.

CARRIED UNANIMOUSLY

J. Whaley presented Bylaw 1069-20 to rezone SW 8-48-8-W5M from Agricultural to Agricultural Holdings for second and third readings.

Mr. and Mrs. Frey spoke in favour of the application.

0972/20-12-15 Moved by M. Gressler that the regular Council meeting of December 15, 2020 come out of public hearing at 10:01 a.m.

CARRIED UNANIMOUSLY

0973/20-12-15 Moved by K. Westerlund to give second reading to Bylaw 1069-20.

CARRIED UNANIMOUSLY

0974/20-12-15 Moved by M. Gressler to give third reading to Bylaw 1069-20.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT**

Planning and Development

Reeve B. Guyon declared pecuniary interest as he owned the lands in question and left the meeting at 10:05 a.m. Deputy Reeve K. Westerlund assumed the chair.

Bylaw 1067-20 to Rezone NW 2-48-7-W5M from AG to AGH

J. Whaley presented Bylaw 1067-20 for first reading.

0975/20-12-15 Moved by D. Wiltse to give first reading to Bylaw 1067-20 and schedule the public hearing for 10:00 a.m. on January 5, 2021.

IN FAVOUR

- A. Heinrich
- K. Westerlund
- D. Wiltse
- M. Gressler
- H. Swan

OPPOSED

- S. Wheale

CARRIED

Reeve B. Guyon returned to the meeting and resumed the chair at 10:08 a.m.

**COMMUNITY
SERVICES**

Community Services

2021 FIN-7 Grant Application - Drake's Handi Bus Ltd.

L. Chambers presented a FIN-7 Grant application from Drake's Handi Bus for the provision of senior or disabled transportation services.

0976/20-12-15 Moved by A. Heinrich to direct Administration to reach out to Drake's Handi Bus to get them to offer a flat rate fee for Brazeau County residents.

M. Gressler offered a friendly amendment "and with that the County can offer more funding and contingent on them getting their not-for-profit status"

A. Heinrich accepted the amendment.

S. Wheale offered a friendly amendment "and to include a business plan"

A. Heinrich accepted the amendment.

CARRIED UNANIMOUSLY

FINANCE

Finance

Bylaw 1071-20 Revolving Line of Credit

C. Swap presented Bylaw 1071-20 to allow for operating borrowing, for three readings.

0977/20-12-15 Moved by M. Gressler to give first reading to Bylaw 1071-20.

CARRIED UNANIMOUSLY

0978/20-12-15 Moved by A. Heinrich to give second reading to Bylaw 1071-20.

CARRIED UNANIMOUSLY

0979/20-12-15 Moved by K. Westerlund to go to third reading to Bylaw 1071-20.

CARRIED UNANIMOUSLY

0980/20-12-15 Moved by H. Swan to give third reading to Bylaw 1071-20.

CARRIED UNANIMOUSLY

Bank Reconciliation Statement

0981/20-12-15 Moved by H. Swan to receive the bank reconciliation statement as of November 30, 2020 for information.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 10:26 a.m. and the meeting resumed at 10:33 a.m.

DELEGATION

Delegation

Allan Taylor

Allan Taylor expressed his disappointment with the proposed Modeste Creek Campground upgrades, the lack of public and adjacent landowner consultation and ongoing noise and privacy disruption issues with current campground. He and his neighbour are against the proposal. He said he was very upset with Council and Administration.

0982/20-12-15 Moved by M. Gressler to accept Mr. Taylor's presentation for information.

CARRIED UNANIMOUSLY

0983/20-12-15 Moved by A. Heinrich to direct Administration to research Modeste Creek Campground background and come forward with a recommended procedure for public consultation for January 5, 2021.

CARRIED UNANIMOUSLY

GENERAL MATTERS

General Matters

Municipal Measurement Index

K. Westerlund expressed concerns over the media release and asked if Council was in support of it? She is concerned with the out of date, inaccurate and misleading information in the Municipal Measurement Index that the Province is using.

Discussion ensued regarding the Reeve making statements that are not approved by Council.

PUBLIC INPUT SESSION

Public Input Session

Reeve B. Guyon opened the Public Input Session at 11:01 a.m.

Allan Taylor agreed with K. Westerlund and A. Heinrich regarding one person speaking and going ahead without the consensus of Council.

Reeve B. Guyon closed the Public Input Session at 11:03 a.m.

Municipal Measurement Index

Discussion continued. Council expressed that they would like to have collective conversation before quotes are made on behalf of Council.

0984/20-12-15 Moved by M. Gressler to direct Administration to prepare a working statement regarding MMI concerns and understanding to Council on January 5 or 19, 2021 for discussion and ratification for a possible press release.

CARRIED UNANIMOUSLY

CORRESPONDENCE ITEMS

Correspondence/Items for Information

Drayton Valley Municipal Library re: Statement of Position on Review of Libraries Act and Regulations

0985/20-12-15 Moved by K. Westerlund to receive the correspondence from the Drayton Valley Municipal Library for information.

CARRIED UNANIMOUSLY

Open letter to Minister Shandro from City of Cold Lake

0986/20-12-15 Moved by D. Wiltse to receive the open letter to Minister Shandro from City of Cold Lake for information.

CARRIED UNANIMOUSLY

Allan Chesterman re: COVID Restrictions and Concerns

0987/20-12-15 Moved by K. Westerlund to receive the letter from Mr. Chesterman for information.

CARRIED UNANIMOUSLY

COUNCILLOR REPORTS

Councillor Reports

Reeve B. Guyon reported that he attended:

- Mayors and Reeves Meeting
- RMA Virtual Convention x 2
- Regular Council Meeting
- Meeting with Minister Schweitzer
- Budget Meeting x 3.5

Councillor S. Wheale reported that she attended:

- RMA Virtual Convention x 2
- Regular Council Meeting
- ASB
- Breton Library
- Future of Oil/Drayton Library/AG Webinar
- Budget Meeting x 3.5

Councillor A. Heinrich reported that he attended:

- RMA Virtual Convention x 2
- MPC
- Regular Council
- ASB/Hemp Subcommittee Meeting
- Budget Meetings x 3.5
- Eagle Point Blue Rapids

Councillor K. Westerlund reported that she attended:

- MPC
- Regular Council Meeting
- RHPAP Human Trafficking Webinar/Minister of Municipal Affairs and Premier
- Budget Meeting 3.5
- AHS Central Update COVID

Councillor H. Swan reported that she attended:

- RMA Virtual Convention x 2
- MFGA Ag Conference Part 1
- Regular Council Meeting
- ASB Meeting
- Human Trafficking
- Premier Town Hall
- Future of Oil Webinar
- MFGA AG Conference Part 2
- Budget Meeting x 3.5
- Pembina Area Synergy Meeting
- MFGA Ag Conference Part 3

Councillor M. Gressler reported that he attended:

- Divisional Meeting - no charge
- RMA Virtual Convention x 2
- MPC
- Regular Council Meeting
- Human Trafficking Conference
- The Future of Oil Conference
- Budget Meeting x 3.5

Councillor D. Wiltse reported that she attended:

- RMA Virtual Convention x 2
- Regular Council Meeting
- ASB Meeting/Human Trafficking
- The Future of Oil & Gas
- Budget Meeting x 3.5

0988/20-12-15 Moved by K. Westerlund to receive the Councillor Reports for information.

CARRIED UNANIMOUSLY

**MEETING
DATES**

Meeting Dates

December 16, 2020 Meeting with Council and Legal counsel regarding Bylaw 1010-18

0989/20-12-15 Moved by K. Westerlund to approve December 16, 2020 meeting with Council and legal counsel regarding Bylaw 1010-18 at 9:00 a.m.

CARRIED UNANIMOUSLY

Joint Council Gathering

0990/20-12-15 Moved by M. Gressler to suggest the afternoons of January 11, 12, 13 or 14, 2021 as a dates for a Joint Council gathering with the Town of Drayton Valley.

CARRIED UNANIMOUSLY

MEDIA QUESTIONS **Media Questions**

None

Reeve B. Guyon called for a break at 11:20 a.m. and the meeting resumed at 11:26 a.m.

**CLOSED
SESSION**

Closed Session

0991/20-12-15 Moved by M. Gressler that the regular Council Meeting of December 15, 2020 proceed into 'closed session' at 11:27 a.m. for the purpose of discussing:

- a) Pembina Aerodrome *FOIP Section 16*
- b) Birchwood Expropriation *FOIP Section 27*
- c) Independent Contractor *FOIP Section 16*
- d) Personnel *FOIP Section 19*
- e) Alternative Workspace Policy *FOIP Section 23 and 19.*

CARRIED UNANIMOUSLY

L. Fischer, Director of Public Works joined the closed session at 11:27 a.m. for the purpose of discussing Birchwood Expropriation *FOIP Section 27* and Independent Contractor *FOIP Section 16*.

L. Fischer, Director of Public Works left the closed session at 12:13 p.m.

0992/20-12-15 Moved by K. Westerlund that the regular Council Meeting of December 15, 2020 come out of 'closed session' at 12:13 p.m.

IN FAVOUR

A. Heinrich

S. Wheale

B. Guyon

K. Westerlund

D. Wiltse

M. Gressler

OPPOSED

H. Swan

CARRIED

Reeve B. Guyon called for a break at 12:14 p.m. to allow the public ample time to return and the meeting resumed at 12:47 p.m.

0993/20-12-15 Moved by D. Wiltse that the regular Council Meeting of December 15, 2020 proceed into 'closed session' at 12:52 p.m. for the purpose of discussing:

Pembina Aerodrome *FOIP Section 16*

Personnel *FOIP Section 19*

Alternative Workspace Policy *FOIP Section 23 and 19*

CARRIED UNANIMOUSLY

L. Chambers, Director of Community Services joined the closed session at 1:00 p.m. for the purpose of discussing Pembina Aerodrome *FOIP Section 16*

L. Chambers left the closed session at 1:24 p.m.

0994/20-12-15 Moved by S. Wheale that the regular Council Meeting of December 15, 2020 come out of closed session at 1:38 p.m.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 1:38 p.m. to allow ample time for the public to return and the meeting resumed at 1:47 p.m.

0995/20-12-15 Moved by S. Wheale to direct Administration to set up a meeting with legal counsel for Birchwood expropriation update.

CARRIED UNANIMOUSLY

0996/20-12-15 Moved by D. Wiltse to direct Administration to set a meeting with legal counsel to consider the independent contractor proposal and direct Administration to commence negotiations with the contractor.

IN FAVOUR

A. Heinrich

H. Swan

B. Guyon

K. Westerlund

D. Wiltse

M. Gressler

OPPOSED

S. Wheale

CARRIED

0997/20-12-15 Moved by S. Wheale to have the CAO develop a compensation plan, for Administration who are working from home during COVID, which will be administered on a case by case basis to assist with internet and cellular data usage.

CARRIED UNANIMOUSLY

0998/20-12-15 Moved by M. Gressler to develop a decision tree for dealing with development at the airport and research any incomes from the airport for January 19, 2021.

CARRIED UNANIMOUSLY

0999/20-12-15 Moved by K. Westerlund to accept the resignation of the CAO Jocelyn Whaley to be effective on January 22, 2021 at 5:00 p.m.

CARRIED UNANIMOUSLY

ADJOURNMENT

1000/20-12-15 Moved by A. Heinrich that the regular Council Meeting of December 15, 2020 adjourn at 2:00 p.m.

CARRIED UNANIMOUSLY



Reeve



Chief Administrative Officer