

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY 2022 05 03

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:06 a.m.

PRESENT

B. Guyon, Reeve
R. Swap, Councillor
D. Wiltse, Councillor
C. Brooks, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
S. McKerry, Interim Chief Administrative Officer
T. Scharfl, Executive Assistant
J. Grainger, Customer Service/Administrative Assistant
K. MacInnis, Corporate Communications Coordinator (by telephone)

ABSENT

D. Ekstrom, Councillor

PRESENTATION

Reeve B. Guyon presented Midge and Larry Johnson with a clock to commemorate their 60th Wedding Anniversary

MOMENT OF SILENCE

Council observed a moment of silence in remembrance of 8-year-old Keeryn MacLaren Cox.

URGENT ADDITIONS AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

324/22-05-03

Moved by C. Brooks to approve the agenda with the following additions:

4. CAO Reports
 - a) Equipment Replacement Budgets

7. Community Services
 - d) Food Bank Donation Request– C. Brooks

10. Public Works
 - a) Range Road 81 drainage concerns – R. Swap
 - b) Fencing Road Allowances – B. Guyon

12. General matters
 - a) Assessment – R. Swap
 - b) Council-1 Policy – C. Brooks

- 13. Correspondence
 - a) Brazeau Foundation re: lack of physicians
 - b) Lynn Oberle re: Horse Trail and Food Bank

- 33. Meeting Dates
 - d) RMA ICF Workshop – ratification of Council attendance April 29, 2022

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Adoption of Minutes

325/22-05-03 Moved by A. Heinrich to approve the minutes of the April 19, 2022 Council meeting as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING

Business Arising

Follow Up Action List

S. McKerry reviewed the status of the action items.

326/22-05-03 Moved by K. Westerlund to receive the Follow Up Action List for information.

CARRIED UNANIMOUSLY

CAO REPORT

CAO Report

Equipment Replacement Budgets

S. McKerry presented a request for amendment to the capital fleet replacement budget.

327/22-05-03 Moved by D. Wiltse to amend the capital fleet replacement projects EQP-0085, EQP-0086, VEH-0040 and VEH-0041 budget to the value originally approved within the 2022 interim budget.

CARRIED UNANIMOUSLY

FINANCE

Finance

2022 Tax Rate Bylaw 1106-22

C. Swap presented the 2022 Tax Rate Bylaw based on the 2022 approved budget with no increase to municipal tax rates from 2021 and the continuation of the 30% rebate on municipal taxes for residential/farmland and commercial properties upon complete payment of taxes by June 30.

328/22-05-03 Moved by A. Heinrich to give first reading to Bylaw 1106-22

CARRIED UNANIMOUSLY

329/22-05-03 Moved by R. Swap to give second reading to Bylaw 1106-22.
CARRIED UNANIMOUSLY

330/22-05-03 Moved by C. Brooks to go to third reading of Bylaw 1106-22.
CARRIED UNANIMOUSLY

331/22-05-03 Moved by D. Wiltse to give third reading to Bylaw 1106-22.
CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES**

Community Services

Community Organization Funding Policy FIN-7 Amendments

L. Chambers presented the amended FIN-7 Policy for Council's review and approval.

332/22-05-03 Moved by A. Heinrich to amend FIN-7 Policy to add to item 3 a) on page 38 "subsequent applications will come to Council for approval" and page 39 item (ix) change to "and/or."
CARRIED UNANIMOUSLY

333/22-05-03 Moved by A. Heinrich to direct Administration to amend FIN-7 Policy and bring back to the May 17, 2022 meeting for approval.
CARRIED UNANIMOUSLY

FIN-7 Community Event Grant Application 4-H Achievement Day

L. Chambers presented an application from the Drayton Valley 4-H Beef Interclub for an event grant of in-kind support to assist with the set up and take down of their Achievement Day event.

334/22-05-03 Moved by K. Westerlund to approve an event grant of in-kind support up of \$3,672.16 to assist with the set up and take down (including the removal of the straw and manure) at the Drayton Valley Omniplex for the Drayton Valley 4-H Beef Interclub's Achievement Day on May 30, 2022, from FIN-7 02-74-00-771 and to further research the \$1000.00 request for dirt.

WITHDRAWN

335/22-05-03 Moved by A. Heinrich to table the 4-H funding request until later in the agenda.
CARRIED UNANIMOUSLY

Natural Burials

L. Chambers presented further research on natural burials and the necessary changes that would need to be made to the Cemetery Bylaw to enable the Lodgepole Cemetery to meet the criteria of the Green Burial Society of Canada.

336/22-05-03

Moved by D. Wiltse to direct Administration to apply to the Green Burial Society of Canada for the "Green Burial Service Provider", Category 1, designation within the Lodgepole Cemetery, bring back the Cemetery Bylaw with the necessary changes, and bring back costing, including a communal memorial, for the budget 2023 process.

IN FAVOUR

D. Wiltse
R. Swap
B. Guyon
K. Westerlund

OPPOSED

C. Brooks
A. Heinrich

CARRIED

Food Bank Request for Donation

C. Brooks raised a concern with the motion from the last meeting for the Food Bank to ask the FCSS for funding, and asked Council to reconsider their request.

337/22-05-03

Moved by C. Brooks to approve \$10,000 for the Drayton Valley Food Bank Society upon receipt of proof of purchase, with funds from the General Operating Unrestricted Reserve.

IN FAVOUR

A. Heinrich
D. Wiltse
B. Guyon
C. Brooks
K. Westerlund

OPPOSED

R. Swap

CARRIED

Reeve B. Guyon called for a break 10:37 a.m. and the meeting resumed at 10:43 a.m.

**PLANNING &
DEVELOPMENT**

Planning and Development

Letter regarding Cryptocurrency Mining Operations

K. Sterling presented an updated draft letter to various authorities with the changes directed by Council.

338/22-05-03 Moved by A. Heinrich to send letter on page 72 as amended with the word “compensation” and send a copy of the letter to the Premier.

CARRIED UNANIMOUSLY

Policy PD-7 Environmental Reserve Dedication

K. Sterling presented the updated Environmental Reserve Dedication PD-7 Policy for Council’s review and approval.

339/22-05-03 Moved by A. Heinrich to amend the draft Policy PD-7 on page 79 “guidelines” to “policy” and the second “guidelines” to “options.”

CARRIED UNANIMOUSLY

340/22-05-03 Moved by A. Heinrich to change Policy PD-7 section 2.2.3 to read “and dedication of ER or ERE is not a recommendation provided through the consultation process”

CARRIED UNANIMOUSLY

341/22-05-03 Moved by A. Heinrich to approve Policy PD-7 as amended.

CARRIED UNANIMOUSLY

**PUBLIC INPUT
SESSION**

Public Input Session

Reeve B. Guyon opened the Public Input Session at 11:06 a.m.

Pete Calvert asked about Range Road 83 and if it was going to be black topped or even graded this year. He said the road was not graded since the fall and would prefer smooth roads over dust. He suggested viewing the activity on his road via government satellites.

Reeve B. Guyon advised that the County was not paving any roads this year.

Reeve B. Guyon closed the Public Input Session at 11:14 a.m.

342/22-05-03 Moved by C. Brooks to add to the agenda under Public Works item c) Mr. Calvert’s concerns.

CARRIED UNANIMOUSLY

Land Use Bylaw Amendment Bylaw 1108-22

C. Dyck presented Bylaw 1108-22 to Rezone Lot 5 Block 6 Plan 3504 KS and Lot 6 Block 6 Plan 992 0631 within NE 36-47-10-W5M from Light Industrial (LI) to Country Residential (CR) for first reading.

343/22-05-03 Moved by K. Westerlund to give first reading to Bylaw 1108-22 and set the public hearing for 10:15 a.m. on June 7, 2022.

CARRIED UNANIMOUSLY

AGRICULTURAL SERVICES

Agricultural Services

Policy AG 31 Haying and Grazing Lease

D. McCann presented the updated AG-31 Policy Haying and Grazing Lease for Council's review and approval.

344/22-05-03 Moved by A. Heinrich to leave the period of leases in the AG-31 Policy for five years.

IN FAVOUR

A. Heinrich
D. Wiltse
C. Brooks
K. Westerlund

OPPOSED

B. Guyon
R. Swap

CARRIED

345/22-05-03 Moved by A. Heinrich to direct Administration to have new leases that are advertised, to develop a process to treat applications fairly and that existing lease holders to be given consideration if they are in good standing.

CARRIED UNANIMOUSLY

PUBLIC WORKS

Public Works

Range Road 81 Drainage Concerns

R. Swap raised the concern that the upgrade of Range Road 81 has affected the drainage of the adjacent lands.

346/22-05-03 Moved by R. Swap to direct Administration to check the drainage issues on Range Road 81 off of Twp 502 north.

CARRIED UNANIMOUSLY

Fencing Road Allowances

B. Guyon requested a policy discussion regarding fencing of undeveloped road allowances prior to four months from now.

347/22-05-03 Moved by A. Heinrich to direct Administration to bring back the work on road allowance fencing policy to the next meeting or June 7, 2022.

CARRIED UNANIMOUSLY

Mr. Calvert's concerns with Range Road 83

C. Brooks asked what the policy was regarding road grading and discussion ensued.

GENERAL MATTERS

General Matters

Assessment

R. Swap questioned why some farmland assessment has recently changed and how Council can change the assessment on behalf of the landowner.

348/22-05-03 Moved by R. Swap to direct Administration to contact the assessment group to see what they consider farming criteria.

CARRIED UNANIMOUSLY

Council-1 Policy

349/22-05-03 Moved by C. Brooks to table item 12. d) Council-1 Policy to In-Closed under Code of Conduct.

IN FAVOUR

D. Wiltse
R. Swap
B. Guyon
C. Brooks
K. Westerlund

OPPOSED

A. Heinrich

CARRIED

CORRESPONDENCE Correspondence

Brazeau Foundation re: lack of physicians

K. Westerlund spoke to the concerns raised in the letter regarding physicians leaving the area.

350/22-05-03 Moved by A. Heinrich to move this item to meeting dates on the agenda.

CARRIED UNANIMOUSLY

Lynn Oberle re: Horse Trail and Food Bank

351/22-05-03 Moved by K. Westerlund to receive the letter from Lynn Oberle for information.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 12:09 p.m. and the meeting resumed at 12:50 p.m.

COMMUNITY SERVICES

FIN-7 Community Event Grant Application 4-H Achievement Day

L. Chambers provided further information regarding the dirt fee for the 4-H event.

352/22-05-03 Moved by A. Heinrich to approve an event grant of in-kind support of \$1,852.00 to assist with the set up and take down (including the removal of the straw and manure) at the Drayton Valley Omniplex for the Drayton Valley 4-H Beef Interclub's Achievement Day on May 30, 2022, from FIN-7 02-74-00-771.

CARRIED UNANIMOUSLY

353/22-05-03 Moved by D. Wiltse to approve \$1,000.00 cash to the 4-H Club.

IN FAVOUR

A. Heinrich

D. Wiltse

B. Guyon

K. Westerlund

OPPOSED

R. Swap

C. Brooks

CARRIED

COMMITTEE REPORTS

Committee Reports

Agricultural Service Board Member's Report (ASB)

No report

Municipal Planning Commission Member's Report (MPC)

Councillor D. Wiltse provided a report regarding the Municipal Planning Commission.

Brazeau Seniors Foundation Report

Councillor C. Brooks provided a report regarding the Brazeau Seniors Foundation.

Drayton Valley Municipal Library Board

Councillor R. Swap provided a report regarding the Drayton Valley Municipal Library Board.

Breton Municipal Library Board

Councillor A. Heinrich provided a report regarding the Breton Municipal Library Board.

West Central Airshed Society

Councillor C. Brooks provided a report regarding the West Central Airshed Society.

Yellowhead Regional Library Board

No Report

Drayton Valley and District FCSS

Councillor D. Wiltse provided a report regarding the FCSS committee.

North Saskatchewan Watershed Alliance

No Report

Eagle Point/Blue Rapids Parks Council (EPBR)

Councillor D. Wiltse provided a report regarding the EPBR Parks Council.

Pembina Area Synergy Group

No Report

Physician Recruitment and Retention Committee

No Report

Eleanor Pickup Arts Centre (EPAC)

Councillor K. Westerlund provided a report regarding the Eleanor Pickup Arts Centre Committee.

Breton and District Family Community Support Services (FCSS)

No Report

Alternative Land Use Service Partnership Advisory Committee (ALUS PAC)

No Report

Recreation Board

No Report

Warburg Seed Cleaning Plant Board

No Report

Police and Crisis Team

No Report

DV and District Community Learning Association Board (DVDCLAB)

Councillor K. Westerlund provided a report regarding the DVDCLAB.

354/22-05-03 Moved by A. Heinrich to receive the Councillor Reports for information.

CARRIED UNANIMOUSLY

**MEETING
DATES**

Meeting Dates

Holy Trinity Graduation Invitation June 3, 2022

355/22-05-03 Moved by K. Westerlund to approve the Reeve and/or designate to attend and speak at the Holy Trinity Graduation June 3, 2022.

CARRIED UNANIMOUSLY

Airport Fly-In Event June 11, 2022

356/22-05-03 Moved by R. Swap to direct Administration to host a booth at the 2022 Airport Fly-In Event on June 11, 2022, with Council members scheduled to be at the booth to help set up and assist at the event.

CARRIED UNANIMOUSLY

Climate Action in Alberta Municipalities - Stakeholder Workshop May 5, 2022

357/22-05-03 Moved by C. Brooks to authorize Reeve or designate to attend the Climate Action Workshop on May 5, 2022.

CARRIED UNANIMOUSLY

RMA ICF Workshop April 29, 2022

358/22-05-03 Moved by D. Wiltse to ratify Council's attendance at the RMA ICF Arbitration Workshop April 29, 2022.

CARRIED UNANIMOUSLY

Alberta Health Services

359/22-05-03 Moved by A. Heinrich to direct Administration to send a letter requesting to set up a meeting with the Minister of Health on our concerns with physician recruitment and retention.

CARRIED UNANIMOUSLY

**CLOSED
SESSION**

Closed Session

360/22-05-03 Moved by K. Westerlund that the regular Council Meeting of May 3, 2022 proceed into 'closed session' at 1:41 p.m. for the purpose of discussing:
a) Code of Conduct *FOIP Section 19*
b) Arbitration Town of Drayton Valley *FOIP Section 21*
c) Council-1 Policy *FOIP Section 19*

CARRIED UNANIMOUSLY

361/22-05-03 Moved by K. Westerlund that the regular Council Meeting of May 3, 2022 come out of 'closed session' at 2:49 p.m.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 2:49 p.m. to allow the public ample time to return and the meeting resumed at 2:57 p.m.

362/22-05-03 Moved by K. Westerlund to direct Administration to engage with an investigator in regards to a Code of Conduct matter who can engage and conclude the investigation and further direct Administration to provide Council with an update on who is appointed.

CARRIED UNANIMOUSLY

363/22-05-03 Moved by A. Heinrich to direct Administration to proceed with paying the Town of Drayton Valley the recreation cost sharing amount as defined within the Recreation Agreement approved by Council on the 21-03-02.

CARRIED UNANIMOUSLY

364/22-05-03 Moved by C. Brooks to receive the arbitration update as information.

CARRIED UNANIMOUSLY

365/22-05-03 Moved by C. Brooks to direct Administration to bring back alternatives to item 2 within the Council 1 Policy.

IN FAVOUR

D. Wiltse
R. Swap
B. Guyon
K. Westerlund
C. Brooks

OPPOSED
A. Heinrich
CARRIED

ADJOURNMENT

366/22-05-03 Moved by A. Heinrich that the regular Council Meeting of May 3,
2022 adjourn at 3:03 p.m.
CARRIED UNANIMOUSLY

Reeve

Executive Assistant

DRAFT