

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY 2022 03 22

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:01 a.m.

PRESENT

B. Guyon, Reeve
R. Swap, Councillor
D. Wiltse, Councillor
D. Ekstrom, Councillor
C. Brooks, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
S. McKerry, Interim Chief Administrative Officer
T. Scharfl, Executive Assistant
J. Grainger, Customer Service/Administrative Assistant
K. MacInnis, Corporate Communications Coordinator (by telephone)

URGENT ADDITIONS AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

193/22-03-22

Moved by K. Westerlund to approve the agenda with the following additions:

12. General Matters
 - e) Respect in the Workplace Training - K. Westerlund
 - f) Bit Coin Update - R. Swap
14. Councillor Reports
 - a) Reeve B. Guyon - RMA Report
13. Correspondence
 - a) Lynn Oberle re: Ratepayer's Hour
16. In Closed
 - b) Third Party Person Privacy *FOIP Section 17*

CARRIED UNANIMOUSLY

**CLOSED
SESSION**

Closed Session

194/22-03-22 Moved by K. Westerlund that the regular Council Meeting of March 22, 2022 proceed into 'closed session' at 9:04 a.m. for the purpose of discussing:

a) Third Party Person Privacy *FOIP Section 17*

CARRIED UNANIMOUSLY

195/22-03-22 Moved by K. Westerlund that the regular Council Meeting of March 22, 2022 come out of 'closed session' at 9:41 a.m., to receive the discussion for information and request a 30 minute recess.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 9:41 a.m. and the meeting resumed at 10:15 a.m.

**ADOPTION OF
MINUTES**

Adoption of Minutes

196/22-03-22 Moved by D. Wiltse to approve the minutes of the March 8, 2022 Council meeting as amended:

Page 17 Motion 171/22-03-08 "dispenses" to "expenses"

CARRIED UNANIMOUSLY

**BUSINESS
ARISING**

Business Arising

Follow Up Action List

S. McKerry reviewed the status of the action items.

197/22-03-22 Moved by R. Swap to receive the Follow Up Action List for information.

CARRIED UNANIMOUSLY

198/22-03-22 Moved by K. Westerlund to bring Fire Services forward on the agenda.

CARRIED UNANIMOUSLY

FIRE SERVICES

Fire Services

Fire Services Stats for 2021 and January 2022

T. Thomson presented Fire Department Stats for the year for 2021 and January 2022. Calls have increased over the last five years.

199/22-03-22 Moved by D. Wiltse to direct Administration to send a letter of support to Transportation regarding the intersection at Boston Pizza.

CARRIED UNANIMOUSLY

200/22-03-22 Moved by A. Heinrich to accept the Fire Department Status reports for information.

CARRIED UNANIMOUSLY

CAO REPORT

CAO Report

Public Input Options

S. McKerry presented a report on options for public input during Council meetings.

201/22-03-22 Moved by K. Westerlund to direct Administration to develop a draft public input policy that includes council chambers and related committees and bring the report back to the May 17, 2022 meeting.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT**

Planning and Development

**Municipal Planning Commission Concern with Definition and Regulation of
Campground Minor**

C. Brooks raised a concern from the MPC that the definition of campgrounds minor and/or major is confusing. He recommended the definition be amended to reflect "20 sites or less" or "21 or more."

202/22-03-22 Moved by C. Brooks to direct Administration to bring back policy amendments for the definition and regulations for campgrounds.

A. Heinrich offered a friendly amendment "Land Use Bylaw" not "policy"

C. Brooks accepted the amendment

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 11:03 a.m. and the meeting resumed at 11:08 a.m.

**PUBLIC INPUT
SESSION**

Public Input Session

Reeve B. Guyon opened the Public Input Session at 11:08 a.m.

Dixie Taylor indicated that the public have a right to address Council, and she sees the problem is that their questions are not being answered, like where is the money going? She brought up annual public meetings and that there needs to be a way to talk to public officials. She commented that both Council and public need to be respectful.

Susan Kelly spoke to public input session options, and commented that this session has been in place for a very long time and provides a valuable opportunity for public to make their views known. She would like to see in left in place, and supported option 1 from the report. She suggested Council ignore the municipal inspection report as it is six years old and was directed at a different council at the time.

Sara Wheale has received a number of calls regarding public input and feels that Council doesn't like the pressures they are receiving from the public. She encouraged Council to pay attention to this pressure. She commented that Council doesn't follow its own procedural bylaw and often suspends its own bylaws and policies by way of motion or not following them at all; this is waste of staff time and County money to create a policy that will be ignored or tossed out the window when it doesn't suit the whim of Council. She emphasized that there are better things that can be done with county resources. She stated this was not an accusation but a fact and she could bring in her notes and the motions of all the times council suspended their own policies.

Alan Taylor commented on the council workshop on fencing road allowances and asked when it be completed? He spoke is regards to campgrounds and understands having a few campers in the yard and agrees with not regulating it. He mentioned it has been a long time since Council has had a general meeting, and Council should let the people know what is happening, where they are building roads and spending money. People get frustrated when they don't know. He asked for follow up on his letter sent to all of Council regarding Bylaw 1010-18 and how long will it take?

Reeve B. Guyon closed the Public Input Session at 11:26 a.m.

Community Standards Bylaw 751-11 Legal Review Fine Structure

K. Sterling presented a request for direction regarding the type of fine and penalty structure Council wishes to see in relation to the Community Standards Bylaw.

203/22-03-22 Moved by C. Brooks to approve Appendix B regarding the fine and penalty structures within the Bylaw 751-11.

CARRIED UNANIMOUSLY

PUBLIC WORKS

Public Works

Reconsideration of Equipment Tender Motion

C. Brooks requested Motion 0660/20-09-01 be reconsidered and that Administration have the authority under the approved budget to approve and award tenders.

204/22-03-22 Moved by C. Brooks to rescind motion 0660/20-09-01.

IN FAVOUR

C. Brooks

K. Westerlund

OPPOSED

A. Heinrich

D. Wiltse

R. Swap

B. Guyon

D. Ekstrom

DEFEATED

Reeve B. Guyon called for a break at 12:01 p.m. and the meeting resumed at 12:40 p.m.

Undeveloped Road Allowance Management

A. Saltesz presented current practices of undeveloped road allowance management and potential next steps to develop a policy/procedure.

205/22-03-22 Moved by D. Ekstrom to direct Administration to bring back a draft undeveloped road allowance management policy in four months.

A. Heinrich offered a friendly amendment “and to request copies of policies from the adjacent counties of Clearwater, Wetaskiwin Parkland and Yellowhead.”

D. Ekstrom accepted the amendment

CARRIED UNANIMOUSLY

COMMUNITY SERVICES

Community Services

Community Event Grant Application - Drayton Valley & District Slow Pitch Society

L. Chambers presented a request for funding from the Drayton Valley Slow Pitch Society for \$1000 and to waive the concession fee for their tournament.

206/22-03-22 Moved by A. Heinrich to follow staff’s recommendation to not support this application.

IN FAVOUR

A. Heinrich
B. Guyon
D. Ekstrom
C. Brooks
K. Westerlund

OPPOSED

D. Wiltse
R. Swap

CARRIED

Community Event Grant Application - Drayton Valley Skating Club

L. Chambers presented a request for funding from the Drayton Valley Skating Club for \$1000.00 for their Carnival.

207/22-03-22

Moved by C. Brooks to approve the Community Event Grant of \$1,000 to the Drayton Valley Skating Club for their 2021-2022 Carnival on February 26, from the first quarter funding of FIN-7 (02-74-00-771).

IN FAVOUR

D. Wiltse
B. Guyon
C. Brooks
K. Westerlund

OPPOSED

D. Ekstrom
A. Heinrich
R. Swap

CARRIED

208/22-03-22

Moved by K. Westerlund to direct Administration to bring back FIN-7 Policy to the May 3, 2022 Council meeting for review.

IN FAVOUR

D. Wiltse
R. Swap
B. Guyon
D. Ekstrom
C. Brooks
K. Westerlund

OPPOSED

A. Heinrich

CARRIED

FINANCE

Finance

Bank Reconciliation Statement as of February 28, 2022

209/22-03-22 Moved by K. Westerlund to receive the Bank Reconciliation Statement as of February 28, 2022 for information.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 1:48 p.m. and the meeting resumed at 1:56 p.m.

GENERAL MATTERS

General Matters

Request for Letter of Support Backwoods Energy

Council considered a request for a letter of support from Backwoods Energy.

210/22-03-22 Moved by A. Heinrich to send a letter of support to Backwoods Energy.

211/22-03-22 Moved by D. Ekstrom to table Motion 210/22-03-22 to May 17, 2022.

IN FAVOUR

A. Heinrich

D. Wiltse

R. Swap

B. Guyon

D. Ekstrom

K. Westerlund

OPPOSED

C. Brooks

CARRIED

Lobbying the Province to Change Wastewater Regulations for Lagoons

212/22-03-22 Moved by D. Wiltse to direct Administration to draft a letter to Minister Horner asking him to come out and look at alternative wastewater opportunities.

CARRIED UNANIMOUSLY

Strategic Plan

R. Swap requested the word pavement be removed from the Strategic Plan.

213/22-03-22 Moved by R. Swap to direct Administration to update the Strategic Plan to have all roads read the same.

IN FAVOUR

D. Wiltse
R. Swap
B. Guyon
D. Ekstrom
C. Brooks
K. Westerlund

OPPOSED

A. Heinrich

CARRIED

Support for Ukraine

B. Guyon requested a display to be posted for ways to donate to the Ukraine.

214/22-03-22

Moved by D. Wiltse to create an opportunity for fundraising for Ukraine with donations going through the appropriate organizations.

CARRIED UNANIMOUSLY

Respect in the Workplace Training

K. Westerlund took this training and suggested Council, staff and committee members take the training.

215/22-03-22

Moved by K. Westerlund to direct Administration to investigate the Respect in the Workplace Training for Council and the organization.

CARRIED UNANIMOUSLY

Bit Coin Update

R. Swap provided an update on other counties with crypto mining operations and suggested Administration contact them to work towards a solution for this issue.

216/22-03-22

Moved by D. Wiltse to receive the report on Bit Coin mining for information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEMS**

Correspondence/Items for Information

Lynn Oberle re: Ratepayer's Hour

217/22-03-22

Moved by K. Westerlund to receive the letter from Lynn Oberle for information.

CARRIED UNANIMOUSLY

COUNCILLOR REPORTS

Councillor Reports

Reeve B. Guyon gave a report on the RMA conference and reported that he attended:

- ALUS Conference
- Regular Council Meeting x 2
- Special Council Meeting
- AUMA Water and Wastewater
- ALUS
- WEC

Councillor D. Ekstrom reported that he attended:

- Regular Council Meeting x 2
- MPC
- Special Council Arbitration
- ASB

Councillor A. Heinrich reported that he attended:

- Regular Council Meeting x 2
- Special Council Meeting
- ASB
- Telephone Townhall with Minister Mclver

Councillor K. Westerlund reported that she attended:

- RCMP PACT Committee Meeting
- Yellowhead Regional Library Board
- Health Minister Meeting Pact Team
- 4-H Speaking Competition Judging - no charge
- Regular Council Meeting x 2
- Pembina Physician Recruitment Meeting with MLA Smith
- Special Council Meeting
- Pembina Physician Recruitment Meeting
- DV & District Community Learning Association

Councillor R. Swap reported that he attended:

- Bail Ladder
- RMA Resolution Course
- Regular Council Meeting x 2
- Special Council Arbitration
- ASB
- Emerging Municipal Law
- Library Meeting
- Bail Crown Meeting

Councillor C. Brooks reported that he attended:

- Bail Ladder Discussion with MLA - no charge
- RMA Resolution Webinar
- RMA Member Engagement Webinar
- Regular Council x 2
- MCP
- Special Council Meeting
- Finance Course
- Emerging Trends in Municipal Law
- Bail Crown Discussion with MLA - no charge
- RMA Priority Issues Webinar
- Finance Course
- Brazeau Foundation - no charge
- RMA Business Services Webinar

Councillor D. Wiltse reported that she attended:

- Regular Council Meeting x 2
- RMA Online Priority Presentation
- MPC
- Special Council Meeting
- Emerging Trends in Municipal Law
- Townhall

218/22-03-22 Moved by C. Brooks to receive the Reeve's RMA report for information.

CARRIED UNANIMOUSLY

219/22-03-22 Moved by A. Heinrich to receive the councillor reports for information.

CARRIED UNANIMOUSLY

**MEETING
DATES**

Meeting Dates

Date Selection for Council Road Prioritization Session

220/22-03-22 Moved by K. Westerlund to set May 16, 2022 from 9 - 3 p.m. as the Council Road Prioritization session.

CARRIED UNANIMOUSLY

Approval of Reeve's Attendance at Hemp Conference April 21 & 22, 2022

221/22-03-22 Moved by D. Wiltse to approve the Reeves attendance at the Hemp Conference April 21 & 22, 2022.

CARRIED UNANIMOUSLY

Management Tools for Drought Recovery CETC March 29 11:00 a.m.

222/22-03-22 Moved by K. Westerlund to approve council attendance at the Management Tools for Drought Recovery session March 29, 2022.
CARRIED UNANIMOUSLY

CLOSED SESSION

Closed Session

223/22-03-22 Moved by K. Westerlund to table 16. a) Code of Conduct Closed Session to the next council meeting.
CARRIED UNANIMOUSLY

ADJOURNMENT

224/22-03-22 Moved by A. Heinrich that the regular Council Meeting of March 22, 2022 adjourn at 2:50 p.m.
CARRIED UNANIMOUSLY

Reeve

Executive Assistant