

**MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY 2019 12 17**

**CALL TO ORDER**

Reeve B. Guyon called the meeting to order at 9:00 a.m.

**PRESENT**

B. Guyon, Reeve  
H. Swan, Councillor  
D. Wiltse, Councillor  
S. Wheale, Councillor  
M. Gressler, Councillor  
K. Westerlund, Councillor  
A. Heinrich, Councillor  
J. Whaley, Chief Administrative Officer  
T. Kwirant, Executive Assistant  
C. Whalen, Finance Coordinator  
K. MacInnis, Corporate Communications Coordinator

**OTHERS**

B. Fredrickson, Drayton Valley and District Free Press

**ADDITION TO AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**0857/19-12-17**

Moved by A. Heinrich to approve the agenda with the following additions:

- 5. CAO Report
- b) Global Public Affairs Renewal Agreement
  
- 9. Community Services
- c) Community Dinner - Drayton Valley Community Foundation

**CARRIED UNANIMOUSLY**

**MOMENT OF SILENCE**

Council observed a moment of silence in remembrance of former Reeve and Councillor Maureen Schwab.

**ADOPTION OF  
MINUTES**

**Adoption of Minutes**

**0858/19-12-17** Moved by D. Wiltse to approve the minutes of the December 2, 2019 Budget meeting as amended:

Motion 0775 - D. Wiltse missed from the vote

Motion 0774 - D. Wiltse missed from the vote

**CARRIED UNANIMOUSLY**

**0859/19-12-17** Moved by M. Gressler to approve the minutes of the December 3, 2019 Regular Council meeting as presented.

**CARRIED UNANIMOUSLY**

**0860/19-12-17** Moved by H. Swan to approve the minutes of the December 4, 2019 Budget meeting as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS  
ARISING**

**Business Arising**

**Follow Up Action List**

J. Whaley reviewed the status of the action items

**0861/19-12-17** Moved by H. Swan to receive the Follow Up Action List for information.

**CARRIED UNANIMOUSLY**

**URGENT  
ITEMS**

**Urgent Items**

None

**CAO REPORT**

**CAO Report**

**Memorial Recognition for Maureen Schwab**

J. Whaley presented a request to work in consultation with the family to determine a suitable memorial for Maureen Schwab.

**0862/19-12-17** Moved by A. Heinrich to direct Administration to work in consultation with the family to determine a suitable memorial up to a maximum cost of \$1,000.00 for Maureen Schwab with funds from Council Public Relations.

**CARRIED UNANIMOUSLY**

**Global Public Affairs Renewal Agreement**

**0863/19-12-17**

Moved by M. Gressler to approve the renewal of the contract with Global Public Affairs for six months.

**IN FAVOUR**

A. Heinrich

H. Swan

B. Guyon

K. Westerlund

D. Wiltse

M. Gressler

**OPPOSED**

S. Wheale

**CARRIED**

**FIRE SERVICES**

**Fire Services**

**October and November 2019 Fire Department Statistics**

T. Thomson presented the Fire Department activities for the months of October and November and gave a verbal update on the recent accident on Hwy 22 adjacent to the County facility and the challenges faced with flagging on highways.

**0864/19-12-17**

Moved by M. Gressler to send a letter to Alberta Transportation requesting clarification of the roles and responsibilities associated with emergency incidents on highways.

**CARRIED UNANIMOUSLY**

**DELEGATIONS/  
APPOINTMENTS**

**Delegations/Appointments**

**Modeste Creek Camp Ground Proposal**

Dwayne Gee presented a proposal to purchase property from the county.

**0865/19-12-17**

Moved by M. Gressler to receive Mr. Gee's proposal for information and direct Administration to research the proposal and return with information on January 21, 2020.

**CARRIED UNANIMOUSLY**

**0866/19-12-17**

Moved by M. Gressler to accept the Fire Report for information.

**CARRIED UNANIMOUSLY**

**COMMUNITY  
SERVICES**

**Community Services**

S. Wheale left the meeting at 9:33 a.m.

**Aquatics Facility Committee**

L. Chambers presented a request for the dissolution of the Aquatic Facility Committee.

**0867/19-12-17** Moved by D. Wiltse that the Aquatic Facility Committee be dissolved with immediate effect and that all the discussion items regarding the aquatics facility be referred to the Joint Council gathering for review by both Brazeau County and Drayton Valley Councils simultaneously.

**CARRIED UNANIMOUSLY**

**FIN-7 Community Event Grant Application: DV Alumni Event Committee**

L. Chambers presented a grant application for approval from the DV Alumni Event Committee for the March 28, 2020 Edmonton Oilers vs. Calgary Flames Alumni Hockey Game.

**0868/19-12-17** Moved by D. Wiltse to approve a community event grant of \$1,000.00 to the DV Alumni Event Committee for the March 28, 2020 Edmonton Oilers vs. Calgary Flames Alumni Hockey Game from the 2019 FIN-7 allocation.

**CARRIED UNANIMOUSLY**

**Community Dinner - Drayton Valley Community Foundation**

L. Chambers presented a request from the Community Foundation to support the Community Dinner.

S. Wheale returned to the meeting at 9:40 a.m.

S. Wheale left the meeting at 9:48 a.m.

**0869/19-12-17** Moved by M. Gressler to direct Administration to request the subject matter be discussed at the next joint council gathering with the Town of Drayton Valley.

**CARRIED UNANIMOUSLY**

**FINANCE**

**Finance**

**Bank Reconciliation Statement as of November 30, 2019**

C. Swap and J. Hartman presented the bank statement as of November 30, 2019.

S. Wheale returned to the meeting at 9:50 a.m.

**0870/19-12-17** Moved by A. Heinrich to accept the bank statement as of November 30, 2019 for information.

**CARRIED UNANIMOUSLY**

**2019 Uncollectible Tax Write-Offs**

C. Swap and J. Hartman presented the 2019 uncollectible tax write-offs.

**0871/19-12-17** Moved by D. Wiltse to approve the 2019 uncollectible tax write-offs as presented in the amount \$312,232.77.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 9:52 a.m. and the meeting resumed at 10:02 a.m.

**PUBLIC HEARING**

**Public Hearing Bylaw 1039-19**

M. Martindale presented Bylaw 1039-19 for second and third readings.

**0872/19-12-17** Moved by M. Gressler that the regular Council meeting of December 17, 2019 proceed into public hearing at 10:06 a.m. for Bylaw 1039-19.

**CARRIED UNANIMOUSLY**

No Public Input

**0873/19-12-17** Moved by M. Gressler that the regular Council meeting of December 17, 2019 come out of public hearing at 10:07 a.m. for Bylaw 1039-19.

**CARRIED UNANIMOUSLY**

**0874/19-12-17** Moved by M. Gressler to give second reading to Bylaw 1039-19.

**CARRIED UNANIMOUSLY**

**0875/19-12-17** Moved by K. Westerlund to give third reading to Bylaw 1039-19.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS**

**Public Works**

**“Track the Plows” Project**

L. Fischer present information regarding an application that allow the public to view where snow clearing has been completed.

**0876/19-12-17** Moved by A. Heinrich to direct Administration to gather information regarding the feasibility and implementation of the Track the Plow application and bring back more information to Council.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT**

**Planning and Development**

**Municipal Development Plan and Area Structure Plan Policy**

K. Sterling and J. Whaley presented information regarding options for subdividing a parcel in Brazeau County.

**0877/19-12-17** Moved by A. Heinrich to allow the public to speak.

**CARRIED UNANIMOUSLY**

Garry Mastre commented that the current system is absolutely fine the way it is.

H. Swan left the meeting at 10:42 a.m.

Alan Taylor commented that he agreed with everything that Mr. Mastre said, and commented further that road access would be an issue with increased number of parcels. He suggested if Council went with more parcels out that they should reinstate the fees.

H. Swan returned to the meeting at 10:43 a.m.

**0878/19-12-17** Moved by A. Heinrich receive this report for information.

**IN FAVOUR**

A. Heinrich

S. Wheale

H. Swan

B. Guyon

K. Westerlund

M. Gressler

**OPPOSED**

D. Wiltse

**CARRIED**

**0879/19-12-17**

Moved by M. Gressler ask Administration to develop the conceptual scheme into our Municipal Development Plan, bearing in mind Area Structure Plans and bring back for discussion by February 18, 2020.

**IN FAVOUR**

H. Swan

B. Guyon

K. Westerlund

D. Wiltse

M. Gressler

**OPPOSED**

A. Heinrich

S. Wheale

**CARRIED**

**PUBLIC INPUT  
SESSION**

**Public Input Session**

Reeve B. Guyon opened the Public Input Session at 11:02 a.m.

Garry Mastre noted that Policy 11 states 4 parcels out including the remainder.

Alan Taylor asked if the septic situation is controlled by the Province and would like to know does the County have to approve the subdivision when it is sold?

J. Whaley responded that septic was provincially controlled.

Alan Taylor further requested, as there has been many accidents<sup>[TK1]</sup>, that Council please bring it up to Alberta Transportation to install a Moose Crossing sign from the Berrymoor turn off to the Saskatoon Valley Road.

B. Fredrickson left the meeting at 11:04 a.m.

Reeve B. Guyon closed the Public Input Session at 11:07 a.m.

Reeve B. Guyon called for a break at 11:07 a.m. and the meeting resumed at 11:21 a.m.

Reeve B. Guyon declared pecuniary interest and left the meeting at 11:21 a.m.

Deputy Reeve H. Swan assumed the chair.

**Bylaw 1043-19 Rezone: NE 32-48-09-W5M from AG to AGH**

J. Whaley and K. Sterling presented Bylaw 1043-19 for first reading.

**0880/19-12-17** Moved by M. Gressler to give first reading to Bylaw 1043-19 and that the Public Hearing be scheduled from 10:30 a.m. on January 21, 2020.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon returned to the meeting at 11:25 a.m. and resumed the chair.

**Bylaw 1038-19 Intermunicipal Collaboration Framework between Yellowhead County and Brazeau County**

J. Whaley presented Bylaw 1038-19 for second and third readings.

**0881/19-12-17** Moved by M. Gressler to give second reading to Bylaw 1038-19.

**CARRIED UNANIMOUSLY**

**0882/19-12-17** Moved by A. Heinrich to give third reading to Bylaw 1038-19.

**CARRIED UNANIMOUSLY**

**Bylaw 1031-19 Brazeau County / County of Wetaskiwin No. 10 Intermunicipal Development Plan (IDP)**

K. Sterling presented Bylaw 1031-19 and request for a public hearing.

**0883/19-12-17** Moved by D. Wiltse to set a public hearing for Bylaw 1031-19 for 10:15 a.m. on January 21, 2020.

**CARRIED UNANIMOUSLY**

**Bylaw 1044-19 Brazeau County and Village of Breton IDP**

J. Whaley presented Bylaw 1044-19 for first reading.

**0884/19-12-17** Moved by A. Heinrich to give first reading to Bylaw 1044-19 and set a public hearing for 10:00 a.m. on February 18, 2020.

**CARRIED UNANIMOUSLY**

**Bylaw 1045-19 Brazeau County and Village of Breton ICF**

J. Whaley presented Bylaw 1045-19 for first reading.

S. Wheale left the meeting at 11:34 a.m.

**0885/19-12-17** Moved by K. Westerlund to give first reading to Bylaw 1045-19.

**CARRIED UNANIMOUSLY**



**CORRESPONDENCE  
ITEMS**

**Correspondence/Items for Information**

**Minister Madu regarding MSI Funding**

**0886/19-12-17** Moved by A. Heinrich to receive the letter from Minister Madu regarding MSI funding as information.

**CARRIED UNANIMOUSLY**

**Minister Madu regarding Shallow Gas Tax Relief Initiative**

**0887/19-12-17** Moved by H. Swan to receive the letter from Minister Madu regarding Shallow Gas Tax Relief as information.

**CARRIED UNANIMOUSLY**

**COMMITTEE  
REPORTS**

**Committee Reports**

**Agricultural Service Board Member's Report (ASB)**

No meeting.

**Municipal Planning Commission Member's Report (MPC)**

No meeting.

**Brazeau Seniors Foundation Report**

Councillor M. Gressler provided a report regarding the Brazeau Seniors Foundation.

**Drayton Valley Municipal Library Board**

Councillor D. Wiltse provided a report regarding the Drayton Valley Municipal Library Board.

**Breton Municipal Library Board**

No meeting.

**West Central Airshed Society**

No meeting.

**Yellowhead Regional Library Board**

No meeting.

**Family and Community Support Services (FCSS)**

Councillor M. Gressler provided a report regarding the FCSS committee.

**North Saskatchewan Watershed Alliance**

Reeve B. Guyon provided a report regarding the North Saskatchewan Watershed Alliance.

**North Saskatchewan Watershed Alliance Steering Committee**

No meeting.

**Eagle Point/Blue Rapids Parks Council (EPBR)**

Councillor K. Westerlund provided a report regarding the Eagle Point Blue Rapids Parks Council.

**Pembina Area Synergy Group**

Councillor K. Westerlund provided a report regarding the Pembina Area Synergy Group.

**Pembina Sentinel Air Monitoring (PSAM)**

No meeting.

**Physician Recruitment and Retention Committee**

Councillor H. Swan provided a report regarding the Community Physician Recruitment and Retention Committee.

**Eleanor Pickup Arts Centre (EPAC)**

Councillor K. Westerlund provided a report regarding the Eleanor Pickup Arts Centre Committee.

**Northern Mayors Group**

No meeting.

**Breton and District Family Community Support Services (FCSS)**

No meeting.

**Alternative Land Use Service Partnership Advisory Committee (ALUS PAC)**

Councillor K. Westerlund provided a report regarding the ALUS committee.

**Aquatics Facility Committee Meeting**

No meeting.

**Alberta Hemp Alliance**

Reeve B. Guyon provided a report regarding the Regional Hemp Steering Committee.

**Recreation Board**

Councillor D. Wiltse provided a report regarding the Recreation Board.

**Chamber of Commerce**

No meeting.

**Warburg Seed Cleaning Plant Board**

Councillor B. Guyon provided a report regarding the Warburg Seed Cleaning Plant.

**Intermunicipal Development Plan Committee**

No meeting.

**Emergency Management Oversight Committee**

No meeting.

**0888/19-12-17** Moved by A. Heinrich to receive the Councillor Reports for information.

**CARRIED UNANIMOUSLY**

**MEETING  
DATES**

**Meeting Dates**

**Joint Council Session with Village of Breton**

**0889/19-12-17** Moved by M. Gressler to set January 28, 2020 as joint council session with the Village of Breton at 5:30 p.m.

**CARRIED UNANIMOUSLY**

**Request for Council Representative Drayton Valley Skate Club Carnival**

**0890/19-12-17** Moved by M. Gressler to approve the Reeve or Designate at the Drayton Valley Skate Club Carnival on February 29, 2020 4:00 p.m.

**CARRIED UNANIMOUSLY**

**0891/19-12-17** Moved by A. Heinrich to approve Council's attendance the Breton IDP Open House on January 20, 2020.

**CARRIED UNANIMOUSLY**

**0892/19-12-17** Moved by H. Swan to have Administration request Alberta Transportation research locations for Moose Crossing signs further to Alan Taylor's request.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**0893/19-12-17**

Moved by A. Heinrich that the regular Council Meeting of December 17, 2019 adjourn at 12:07 p.m.

**CARRIED UNANIMOUSLY**

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**Reeve**

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**Chief Administrative Officer**

DRAFT