

**MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY 2019 03 05**

**CALL TO ORDER**

Reeve B. Guyon called the meeting to order at 9:00 a.m.

**PRESENT**

B. Guyon, Reeve  
H. Swan, Councillor  
S. Wheale, Councillor  
M. Gressler, Councillor  
A. Heinrich, Councillor  
K. Westerlund, Councillor  
J. Whaley, Chief Administrative Officer  
T. Kwirant, Executive Assistant  
C. Whalen, Administrative Assistant

**ABSENT**

D. Wiltse, Councillor

**OATH OF OFFICE**

Councillor A. Heinrich was sworn in as Deputy Reeve  
*(Oath attached to and forming part of the minutes)*

**ADDITION TO AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**0121/19-03-05**

Moved by K. Westerlund to approve the agenda with the following additions:

5. CAO Report
  - c) Tax Arrears - Horvath
7. Public Works
  - c) Winter Graveling Program - K. Westerlund
10. Community Services
  - a) Municipal Energy Efficiency Rebate Funding Extension
12. General Matters
  - a) Rodeo Breakfast - M. Gressler
36. Meeting Dates
  - d) Grader Operator/Council Meeting
  - e) FCSS Volunteer Appreciation Night April 10, 2019  
Mackenzie Centre 5:30 p.m. - 8 p.m. Tickets \$10.00 each
  - f) Council Meeting June 4, 2019

**CARRIED UNANIMOUSLY**

**ADOPTION OF  
MINUTES**

**Adoption of Minutes**

**0122/19-03-05** Moved by S. Wheale to approve the minutes of the February 19, 2019 Council meeting as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS  
ARISING**

**Business Arising**

**Follow Up Action List**

J. Whaley reviewed the status of the action items.

**0123/19-03-05** Moved by H. Swan to receive the Follow Up Action List for information.

**CARRIED UNANIMOUSLY**

**URGENT  
ITEMS**

**Urgent Items**

None

**0124/19-03-05** Moved by S. Wheale to move item 7 a) Resident Road Request Policy PW-14 Update to now on the agenda.

**CARRIED UNANIMOUSLY**

**0125/19-03-05** Moved by K. Westerlund that the resident present be able to speak to the agenda item 7 a) Resident Road Request Policy PW-14 Update.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS**

**Public Works**

**Resident Road Request Policy PW-14 Update**

L. Fischer, Z. Khokhar, and G. Martel presented the draft revision of the Miscellaneous Road Construction Request policy with the option for residents to construct on the County's right-of-way.

**0126/19-03-05** Moved by S. Wheale to approve, with the amendments, the PW-14 policy statement to read: "no developed county road allowance for access"

**CARRIED UNANIMOUSLY**

Reeve B. Guyon left the meeting at 9:28 a.m. and Deputy Reeve A. Heinrich assumed the chair.

**DELEGATIONS/  
APPOINTMENTS**

**Delegations/Appointments**

**Lafarge Berrymoor Pit Biodiversity and Community Outreach Program**

William Gowdy made a presentation on the biodiversity project at the Berrymoor Pit.

**0127/19-03-05** Moved by M. Gressler to receive the Lafarge Presentation for information.

**CARRIED UNANIMOUSLY**

Deputy Reeve A. Heinrich called for a break at 9:57 a.m. and the meeting resumed at 10:06 a.m.

Reeve B. Guyon returned to the meeting and resumed the chair at 10:06 a.m.

**PUBLIC  
HEARING**

**Public Hearing: Bylaw 1014-19: Redistrict Part of SE 31-50-7-W5M from Agricultural to Country Residential**

**0128/19-03-05** Moved by S. Wheale that the regular Council meeting of March 3, 2019 proceed into public hearing for Bylaw 1014-19 at 10:08 a.m.

**CARRIED UNANIMOUSLY**

K. Sterling and S. Bennett presented Bylaw 1014-19: Redistrict Part of SE 31-50-7-W5M from Agricultural to Country Residential for second and third readings.

No Public Input

**0129/19-03-05** Moved by K. Westerlund that the regular Council meeting of March 3, 2019 come out of public hearing at 10:12 a.m.

**CARRIED UNANIMOUSLY**

**0130/19-03-05** Moved by K. Westerlund to give second reading to Bylaw 1014-19.

**CARRIED UNANIMOUSLY**

**0131/19-03-05** Moved by M. Gressler to give third reading to Bylaw 1014-19.

**CARRIED UNANIMOUSLY**

**PUBLIC  
HEARING**

**Public Hearing: Bylaw 1019-19: Redistrict Part of NW 18-48-8-W5M from Agricultural to Agricultural Holdings**

**0132/19-03-05** Moved by S. Wheale that the regular Council meeting of March 3, 2019 proceed into public hearing for Bylaw 1019-19 at 10:13 a.m.

**CARRIED UNANIMOUSLY**

C. Dyck presented Bylaw 1019-19: Redistrict Part of NW 18-48-8-W5M from Agricultural to Agricultural Holdings for second and third readings.

No Public Input

**0133/19-03-05** Moved by S. Wheale that the regular Council meeting of March 3, 2019 come out of public hearing at 10:17 a.m.

**CARRIED UNANIMOUSLY**

**0134/19-03-05** Moved by K. Westerlund to give second reading to Bylaw 1019-19.

**CARRIED UNANIMOUSLY**

**0135/19-03-05** Moved by A. Heinrich to give third reading to Bylaw 1019-19.

**CARRIED UNANIMOUSLY**

**0136/19-03-05** Moved by M. Gressler to move agenda item 9. a) Fire Services Year End Stats Report to now.

**CARRIED UNANIMOUSLY**

**FIRE SERVICES**

**Fire Services**

**Year End Statistics Report**

T. Thomson presented the 2018 statistics report for the Fire Services Department

**0137/19-03-05** Moved by H. Swan to receive the 2018 Fire Services Statistics Report for information.

**CARRIED UNANIMOUSLY**

**CAO REPORT**

**CAO Report**

**Administrative Update**

J. Whaley gave an update on operational and administrative activities.

**0138/19-03-05** Moved by H. Swan to receive the CAO verbal report on Administrative updates for information.

**CARRIED UNANIMOUSLY**

**Bighorn Country Proposal Update**

J. Whaley and P. Livingston presented a summary of the actions and deliverables Council undertook during the public consultation period for the Bighorn Country proposal.

**0139/19-03-05** Moved by H. Swan to receive the CAO Report on Bighorn Country Proposal for information.

**CARRIED UNANIMOUSLY**

**Tax Arrears Horvath**

J. Whaley presented a request to write off tax arrears and penalties for SE 14-49-08-W5M.

**0140/19-03-05** Moved by M. Gressler to write off the tax arrears of \$1,000 and interest of \$196.16 for the property SE 14-49-08-W5M.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS**

**Public Works**

**Cattle Pass Policy**

L. Fischer presented the Cattle Pass Policy for Council's approval.

**0141/19-03-05** Moved by H. Swan to table Cattle Pass Policy until April 2, 2019 when we have a full Council.

**IN FAVOUR**

A. Heinrich

S. Wheale

H. Swan

B. Guyon

K. Westerlund

**OPPOSED**

M. Gressler

**CARRIED**

**0142/18-03-05** Moved by S. Wheale to table item 8. a) Schedule of Fees Bylaw to April 2, 2019 meeting.

**CARRIED UNANIMOUSLY**

**Winter Graveling Program**

K. Westerlund asked for a status on the winter gravel-gravel program.

**0143/18-03-05** Moved by M. Gressler to table 7. c) Winter Graveling Program to the end of this meeting.

**CARRIED UNANIMOUSLY**

**FINANCE**

**Finance**

**Watershed Council Funding**

C. Swap presented options for splitting funding between watersheds on a per capita basis.

**0144/19-03-05** Moved by M. Gressler to go with option a: that Council provide per capita funding to the Athabasca Watershed Council and North Saskatchewan Watershed Alliance.

**CARRIED UNANIMOUSLY**

**0145/18-03-05** Moved by M. Gressler that previous motion **0144/18-03-05** be recognized for the year 2020 funding.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 10:59 a.m. and the meeting resumed at 11:10 a.m.

## **PUBLIC INPUT SESSION**

### **Public Input Session**

Reeve B. Guyon opened the Public Input Session at 11:10 a.m.

Les Huber spoke to winter gravelling and disagrees with the practice as all the gravel ends up in the ditch in the spring.

Don Herman, resident from Range Road 63, requested an update on speed signs and a third Community Peace Officer.

Larry James suggested improvements to the MEER program by extending the overall program deadline by at least six month and including 96% high efficiency furnaces within the program.

Garry Mastre supported Larry James' comments on high energy furnaces.

Reeve B. Guyon closed the Public Input Session at 11:24 a.m.

## **COMMUNITY SERVICES**

### **Community Services**

T. London presented a request to reserve funding for completed solar rebate applications received on or before April 30, 2019.

**0146/19-03-05** Moved by H. Swan to allow Larry James to speak at this time.

**CARRIED UNANIMOUSLY**

**0147/19-03-05** Moved by M. Gressler that the Solar Rebate Applications can still come forward to December 31, 2019.

H. Swan gave permission for M. Gressler to remove his motion.

**MOTION 0147/19-03-05 REMOVED**

**0148/19-03-05**

Moved by M. Gressler that Council approve staff recommendation that funding for completed solar rebate applications received on or before April 30, 2019 will be reserved until December 31, 2019.

**IN FAVOUR**

H. Swan  
B. Guyon  
K. Westerlund  
M. Gressler

**OPPOSED**

A. Heinrich  
S. Wheale

**CARRIED**

**0149/19-03-05**

Moved by M. Gressler that within the MEER program Council change the high efficiency furnaces rating from 97% to 95% or greater.

**IN FAVOUR**

H. Swan  
B. Guyon  
K. Westerlund  
M. Gressler

**OPPOSED**

A. Heinrich  
S. Wheale

**CARRIED**

**PLANNING &  
DEVELOPMENT**

**Planning and Development**

**Bylaw 1017-19: Redistrict a portion of Pt SW 9-49-6-W5M from Agricultural to Agricultural Holdings**

S. Bennett presented Bylaw 1017-19 for first reading.

**0150/19-03-05**

Moved by M. Gressler to give first reading to Bylaw 1017-19 and set the public hearing for 10:45 a.m. on April 2, 2019.

**CARRIED UNANIMOUSLY**

**Bylaw 1015-19: Redistrict portions of Pt SE 8-49-6-W5M for Lot Line Adjustment**

S. Bennett presented Bylaw 1015-19 for first reading.

**0151/19-03-05**

Moved by H. Swan to give first reading to Bylaw 1017-19 and set the public hearing for 10:30 a.m. on April 2, 2019.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 11:59 a.m. and the meeting resumed at 12:10 p.m.

**CLOSED  
SESSION**

**Closed Session**

**0152/19-03-05** Moved by M. Gressler that the regular Council Meeting of March 5, 2019 proceed into 'closed session' at 12:11 p.m. for the purpose of discussing: Administrative Update *FOIP Section 19*.

**CARRIED UNANIMOUSLY**

**0153/19-03-05** Moved by A. Heinrich that the regular Council Meeting of March 5, 2019 come out of 'closed session' at 1:31 p.m.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 1:31 p.m. to allow ample time for the public to return to the meeting and the meeting resumed at 1:40 p.m.

**GENERAL  
MATTERS**

**General Matters**

**Rodeo Challenge May 4 and 5, 2019**

M. Gressler proposed Council and Administration run one of the breakfasts at the Rodeo and challenge the Town Council and Administration to run the other breakfast.

**0154/19-03-05** Moved by K. Westerlund that Council challenge the Town of Drayton Valley Council to a rodeo weekend breakfast cook-off May 4<sup>th</sup> and 5<sup>th</sup>.

**CARRIED UNANIMOUSLY**

**CORRESPONDENCE  
ITEMS**

**Correspondence/Items for Information**

**Municipal Affairs regarding MSI Funding**

**0155/19-03-05** Moved by S. Wheale to receive the letter from Municipal Affairs regarding MSI Funding for information.

**CARRIED UNANIMOUSLY**

**COMMITTEE  
REPORTS**

**Committee Reports**

**Agricultural Service Board Member's Report (ASB)**

Councillor A. Heinrich and S. Wheale provided a report regarding the Agricultural Service Board

**0156/19-03-05** Moved by H. Swan to receive B. Guyon's report on the ASB Tour for information.

**CARRIED UNANIMOUSLY**

**Municipal Planning Commission Member's Report (MPC)**

Councillor A. Heinrich provided a report regarding the Municipal Planning Commission.

**Brazeau Seniors Foundation Report**

Councillor K. Westerlund provided a report on the Brazeau Seniors Foundation.

**Drayton Valley Municipal Library Board**

No report

**Breton Municipal Library Board**

Councillor S. Wheale provided a report regarding the Breton Municipal Library Board.

**West Central Airshed Society**

Councillor H. Swan provided a report regarding the West Central Airshed Society.

**Yellowhead Regional Library Board**

No report

**Family and Community Support Services (FCSS)**

No report

**Drayton Valley Healthy Communities Coalition**

Councillor K. Westerlund provided a report regarding the HCC committee.

**0157/19-03-05** Moved by K. Westerlund that Brazeau County comes off the Drayton Valley Healthy Communities Coalition.

**CARRIED UNANIMOUSLY**

**North Saskatchewan Watershed Alliance**

Reeve B. Guyon provided a report regarding the North Saskatchewan Watershed Alliance.

**Eagle Point/Blue Rapids Parks Council (EPBR)**

Councillor M. Gressler provided a report regarding the EPBR Parks Council.

**Pembina Area Synergy Group**

No report

**Pembina Sentinel Air Monitoring (PSAM)**

No report

**0158/19-03-05** Moved by H. Swan to put Pembina Sentinel Air Monitoring on the agenda as a closed session *FOIP Section 27*.

**CARRIED UNANIMOUSLY**

**Physician Recruitment and Retention Committee**

Councillor H. Swan provided a report regarding the Community Physician Recruitment and Retention Committee.

**Eleanor Pickup Arts Centre (EPAC)**

Councillor K. Westerlund provided a report regarding the Eleanor Pickup Arts Centre Committee.

**North Saskatchewan Watershed Headwaters Committee**

**0159/19-03-05** Moved by M. Gressler to remove North Saskatchewan Watershed Headwaters Committee from the list of committees.

**CARRIED UNANIMOUSLY**

**Northern Mayors Group**

No report

**Breton and District Family Community Support Services (FCSS)**

Councillor M. Gressler provided a report regarding the Breton FCSS.

**Alternative Land Use Service Partnership Advisory Committee (ALUS PAC)**

No report

**Aquatics Facility Committee Meeting**

No report

**Alberta Hemp Alliance**

Reeve B. Guyon provided a report regarding the Regional Hemp Steering Committee.

**Recreation Board**

No report

**Chamber of Commerce**

No report

**0160/19-03-05** Moved by S. Wheale to receive the Councillor Committee Reports for information.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 2:38 p.m. and the meeting resumed at 2:49 p.m.

**0161/19-03-05** Moved by H. Swan that the regular Council Meeting of March 5, 2019 proceed into 'closed session' at 2:50 p.m. for the purpose of discussing: Pembina Sentinel Air Monitoring *FOIP Section 27*.

**CARRIED UNANIMOUSLY**

**0162/19-03-05** Moved by A. Heinrich that the regular Council Meeting of March 5, 2019 come out of 'closed session' at 3:21 p.m.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 3:21 p.m. to allow ample time for the public to return to the meeting and the meeting resumed at 3:26 p.m.

**0163/19-03-05** Moved by S. Wheale to accept the Administrative update report for information.

**CARRIED UNANIMOUSLY**

**Winter Graveling Program**

L. Fischer gave an update report on the history and details of the winter graveling program.

**0164/19-03-05** Moved by A. Heinrich to direct Administration to try winter graveling on appropriate roads.

**CARRIED UNANIMOUSLY**

K. Westerlund left the meeting at 4:04 p.m.

Reeve B. Guyon called for a break at 4:04 p.m.

K. Westerlund returned and the meeting resumed at 4:17 p.m.

**MEETING  
DATES**

**Meeting Dates**

**CAO Review**

**0165/19-03-05** Moved by M. Gressler to table setting the date for the CAO review to April 2, 2019.

**CARRIED UNANIMOUSLY**

**Norquest College Luncheon March 12, 2019 CETC**

**0166/19-03-05** Moved by K. Westerlund to receive for information Norquest College Luncheon March 12, 2019 CETC.

**CARRIED UNANIMOUSLY**

**Risk Pro Symposium April 11 -12 Nisku**

**0167/19-03-05** Moved by K. Westerlund to approve Council's attendance at the Risk Pro Symposium April 11 and 12, 2019.

**CARRIED UNANIMOUSLY**

**Grader Operator Meeting**

**0168/19-03-05** Moved by A. Heinrich to set a meeting with Council, CAO, Maintenance Supervisors and the Director of Public Works to ask questions regarding Public Works operations.

**IN FAVOUR**

A. Heinrich  
S. Wheale  
B. Guyon  
K. Westerlund  
M. Gressler

**OPPOSED**

H. Swan

**CARRIED**

**0169/19-03-05** Moved by H. Swan to have a meeting with the grader operators at an assigned date.

S. Wheale offered a friendly amendment "after the discussion with Administration"

H. Swan accepted the amendment.

**IN FAVOUR**

S. Wheale  
H. Swan  
B. Guyon  
K. Westerlund

**OPPOSED**

A. Heinrich  
M. Gressler

**CARRIED**

**FCSS Volunteer Appreciation Night April 10, 2019**

**0170/19-03-05** Moved by M. Gressler to approve the purchase of a table for Council and Administration at the Volunteer Appreciation Night April 10, 2019.

**CARRIED UNANIMOUSLY**

**Council Meeting June 4, 2019**

B. Guyon requested the June 4, 2019 council meeting be rescheduled to accommodate the FCM Conference.

**0171/19-03-05** Moved by S. Wheale to reschedule the regular council meeting from June 4 to June 6, 2019.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**0172/19-03-05** Moved by H. Swan that the regular Council Meeting of March 5, 2019 adjourn at 4:47 p.m.

**CARRIED UNANIMOUSLY**

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**Reeve**

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**Chief Administrative Officer**