

**MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY 2018 12 18**

**CALL TO ORDER**

Reeve B. Guyon called the meeting to order at 9:01 a.m.

**PRESENT**

B. Guyon, Reeve  
H. Swan, Councillor  
D. Wiltse, Councillor  
S. Wheale, Councillor  
M. Gressler, Councillor  
A. Heinrich, Councillor  
K. Westerlund, Councillor  
J. Whaley, Chief Administrative Officer  
T. Kwirant, Executive Assistant  
C. Whalen, Administrative Assistant  
K. MacInnis, Corporate Communications Co-ordinator

**ADDITION TO AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**1282/18-12-18**

Moved by H. Swan to approve the agenda with the following additions:

12. General Matters
  - a) Copies of Codes of Conduct from Town of Cardston and Town of Okotoks - H. Swan
  - b) Invitation to sit on the Chamber of Commerce Board of Directors - K. Westerlund
  - c) Summary from Bighorn Open House December 17 - S. Wheale
  - d) Letter of thanks to Parkland County - K. Westerlund

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

**Adoption of Minutes**

**1283/18-12-18**

Moved by A. Heinrich to approve the minutes of the November 29, 2018 Council budget meeting as presented.

**CARRIED UNANIMOUSLY**

**1284/18-12-18** Moved by M. Gressler to approve the minutes of the November 30, 2018 Council budget meeting as presented.

**CARRIED UNANIMOUSLY**

**1285/18-12-18** Moved by H. Swan to approve the minutes of the December 4, 2018 Council meeting as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS  
ARISING**

**Business Arising**

**Follow Up Action List**

**1286/18-12-18** Moved by M. Gressler to receive the Follow Up Action List for information.

**CARRIED UNANIMOUSLY**

**URGENT  
ITEMS**

**Urgent Items**

None

**CAO REPORT**

**CAO Report**

**Vivian Krause Event Adjustment for Additional Expenses**

J. Whaley presented a request for budget adjustment for the Vivian Krause Event.

**1287/18-12-18** Moved by D. Wiltse that Council rescind motion 1100/18-11-06.

**CARRIED UNANIMOUSLY**

**1288/18-12-18** Moved by K. Westerlund approve funds in the amount of \$10,695.00 from Council Professional and Special Services to cover the additional costs of the Evening with Vivian Krause Event on December 4, 2018.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT**

**Planning and Development**

**Special Events Bylaw 1005-18**

M. Boscarior presented Special Events Bylaw 1005-18 for second and third readings.

**DELEGATIONS/  
APPOINTMENTS**

**Delegations/Appointments**

**I am Empowered Conference**

Chris Lees, Lisa Hendricken, Sue Reich, and Lee-Anne Elliott presented a request for donation to support the *I am Empowered Conference*.

**1289/18-12-18** Moved by K. Westerlund that we donate \$1,000.00 from council public relations fund, as well as ten tickets at the price of \$35.00 each for the *2019 I Am Empowered Conference*.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT**

**Planning and Development**

**Special Events Bylaw 1005-18**

Discussion continued.

**1290/18-12-18** Moved by M. Gressler to give first reading to Bylaw 1005-18.

**IN FAVOUR**

H. Swan

B. Guyon

K. Westerlund

M. Gressler

**OPPOSED**

A. Heinrich

S. Wheale

D. Wiltse

**CARRIED**

**1291/18-12-18** Moved by K. Westerlund to give second reading to Bylaw 1005-18.

**IN FAVOUR**

H. Swan

B. Guyon

K. Westerlund

M. Gressler

**OPPOSED**

A. Heinrich

S. Wheale

D. Wiltse

**CARRIED**

**1292/18-12-18** Moved by M. Gressler to go to third reading for Bylaw 1005-18.

**IN FAVOUR**

H. Swan

B. Guyon

K. Westerlund

M. Gressler

**OPPOSED**

D. Wiltse

S. Wheale

**MOTION LOST**

Reeve B. Guyon called for a break at 10:00 a.m. and the meeting resumed at 10:11 a.m.

Due to a procedural misinterpretation:

**1293/18-12-18** Moved by H. Swan to rescind motion **1292/18-12-18** to “go to third reading”

**CARRIED UNANIMOUSLY**

**MOTION 1292/18-12-18 RESCINDED**

**1294/18-12-18** Moved by K. Westerlund to rescind second reading to Bylaw 1005-18.

**CARRIED UNANIMOUSLY**

**MOTION 1291/18-12-18 RESCINDED**

**1295/18-12-18** Moved by H. Swan to rescind motion **1290/18-12-18** giving first reading to Bylaw 1005-18.

**CARRIED UNANIMOUSLY**

**MOTION 1290/18-12-18 RESCINDED**

**1296/18-12-18** Moved by M. Gressler to give second reading to Bylaw 1005-18.

**IN FAVOUR**

H. Swan

B. Guyon

K. Westerlund

M. Gressler

**OPPOSED**

A. Heinrich

D. Wiltse

S. Wheale

**CARRIED**

Reeve B. Guyon called for a break at 10:27 a.m. and the meeting resumed at 10:37 a.m.

**1297/18-12-18** Moved by D. Wiltse to add into Definitions 1 for events held indoors - other than in community halls

**1298/18-12-18** Moved by H. Swan to authorize D. Wiltse to remove her motion.  
**CARRIED UNANIMOUSLY**

**MOTION 1297/18-12-18 REMOVED**

**1299/18-12-18** Moved by D. Wiltse to amend Definitions "concert" 1  
(i)"For events held indoors in an approved assembly facility (other than in community halls) [...]"

**CARRIED UNANIMOUSLY**

**1300/18-12-18** Moved by D. Wiltse that clause 4 be amended to read  
"This bylaw does not apply to events held inside recognized community halls."

**CARRIED UNANIMOUSLY**

**1301/18-12-18** Moved by D. Wiltse to remove 150 days from any clause that states as such and to read "a minimum of 60 days."

**CARRIED UNANIMOUSLY**

**1302/18-12-18** Moved by S. Wheale that section 3 reads "This Bylaw does not apply to any family gathering, on properties owned by a participant or a family member of such a gathering, or on community hall property."

**CARRIED UNANIMOUSLY**

**1303/18-12-18** Moved by M. Gressler to give third reading to Special Events Bylaw 1005-18 as amended.

**CARRIED UNANIMOUSLY**

**Area of County owned and Crown-owned land in Brazeau County**

M. Boscarol and K. Sterling presented a report on the amount of county-owned land in Brazeau County.

**1304/18-12-18** Moved by H. Swan to receive the report for information.

**CARRIED UNANIMOUSLY**

**PUBLIC INPUT  
SESSION**

**Public Input Session**

Reeve B. Guyon opened the Public Input Session at 11:04 a.m.

Les Huber asked that his questions from his presentation on December 17 be given a written response from Council. He noted that he spoke with all the councillors prior to the presentation and that one councillor didn't realize which direction the road was going or to what specification it was being built. He stated that if councillors do not have the information they should abstain from voting.

Reeve B. Guyon closed the Public Input Session at 11:08 a.m.

**1305/18-12-18** Moved by K. Westerlund to add Les Huber's questions to the agenda as item 12. e).

**CARRIED UNANIMOUSLY**

**CORPORATE  
SERVICES**

**Corporate Services**

**Bylaw 1009-18 - Revolving Line of Credit**

C. Swap presented Bylaw 1009-18 for three readings.

**1306/18-12-18** Moved by M. Gressler to give first reading to Bylaw 1009-18.

**CARRIED UNANIMOUSLY**

**1307/18-12-18** Moved by S. Wheale to give second reading to Bylaw 1009-18.

**CARRIED UNANIMOUSLY**

**1308/18-12-18** Moved by K. Westerlund go to third reading to Bylaw 1009-18.

**CARRIED UNANIMOUSLY**

**1309/18-12-18** Moved by A. Heinrich to give third reading to bylaw 1009-18.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS**

**Public Works**

**Permitting Research on Surrounding Municipalities**

L. Fischer and J. Durkee presented information on multiple load permitting in neighbouring municipalities.

**1310/18-12-18** Moved by S. Wheale to move the multiple-load permit from 6 loads to 12 loads.

**CARRIED UNANIMOUSLY**

**1311/18-12-18** Moved by S. Wheale to remove the acknowledgment letter, requirement for "permanently mounted equipment annual permits" effective January 1, 2019.

**CARRIED UNANIMOUSLY**

S. Wheale left the meeting at 11:28 a.m.

Reeve B. Guyon called for a break at 11:28 a.m. and the meeting resumed at 11:42 am.

**1312/18-12-18** Moved by M. Gressler to move item 12. a) Council Code of Conduct to after the lunch recess.

**CARRIED UNANIMOUSLY**

**GENERAL  
MATTERS**

**General Matters**

**Invitation to sit on Board of Directors for the Chamber of Commerce**

M. Gressler presented the invitation for council to add an honorary member to the Board of Directors for the Chamber of Commerce.

**1313/18-12-18** Moved by H. Swan that Council approve attendance at the Chamber of Commerce Board on a rotational council member basis, on a 7 month trial period.

**CARRIED UNANIMOUSLY**

**1314/18-12-18** Moved by K. Westerlund to move to item 12. d).

**CARRIED UNANIMOUSLY**

**Letter of Thanks to Parkland County**

**1315/18-12-18** Moved by K. Westerlund to send letter of appreciation to Parkland County for supporting Brazeau County's position on the Bighorn proposal.

**CARRIED UNANIMOUSLY**

**Les Huber's Questions**

**1316/18-12-18** Moved by M. Gressler that we discuss Les Huber's questions at the January 15, 2019 council meeting in closed session.

**CARRIED UNANIMOUSLY**

**CORRESPONDENCE  
ITEMS**

**Correspondence/Items for Information**

**Alberta Health Services re: A decade of healthcare transformation in Alberta**

**1317/18-12-18** Moved by K. Westerlund to receive for information

**CARRIED UNANIMOUSLY**

**Minister of Infrastructure and Communities re: Smart Cities Challenge**

**1318/18-12-18** Moved by K. Westerlund to receive for information.  
**CARRIED UNANIMOUSLY**

**COMMITTEE  
REPORTS**

**Committee Reports**

**Agricultural Service Board Member's Report (ASB)**

No report

**Municipal Planning Commission Member's Report (MPC)**

No report

**Brazeau Seniors Foundation Report**

Councillor D. Wiltse provided a report regarding the Brazeau Seniors Foundation.

**Drayton Valley Municipal Library Board**

Councillor D. Wiltse provided a report regarding the Drayton Valley Municipal Library Board.

**Breton Municipal Library Board**

No report

Reeve B. Guyon called for a break for lunch at 11:54 a.m. and the meeting resumed at 12:58 p.m.

S. Wheale returned to the meeting at 12:58 p.m.

**West Central Airshed Society**

Councillor H. Swan provided a report regarding the West Central Airshed Society.

**Yellowhead Regional Library Board**

Councillor D. Wiltse provided a report regarding the Yellowhead Regional Library Board.

**Family and Community Support Services (FCSS)**

Councillor M. Gressler provided a report regarding the FCSS committee.

**Drayton Valley Healthy Communities Coalition**

No report

**North Saskatchewan Watershed Alliance**

Reeve B. Guyon provided a report regarding the North Saskatchewan Watershed Alliance.



**Eagle Point/Blue Rapids Parks Council (EPBR)**

Councillor M. Gressler provided a report regarding the EPBR Parks Council.

**Pembina Area Synergy Group**

No report

**Pembina Sentinel Air Monitoring (PSAM)**

No report

**Physician Recruitment and Retention Committee**

Councillor H. Swan provided a report regarding the Community Physician Recruitment and Retention Committee.

**Eleanor Pickup Arts Centre (EPAC)**

Councillor K. Westerlund provided a report regarding the Eleanor Pickup Arts Centre Committee.

**North Saskatchewan Watershed Headwaters Committee**

No report

**Northern Mayors Group**

No report

**Breton and District Family Community Support Services (FCSS)**

No report

**Alternative Land Use Service Partnership Advisory Committee (ALUS PAC)**

No report

**Aquatics Facility Committee Meeting**

No report

**Alberta Hemp Alliance**

Reeve B. Guyon provided a report regarding the Regional Hemp Steering Committee.

**Recreation Board**

Councillor M. Gressler provided a report regarding the Recreation Board.

**1319/18-12-18**

Moved by A. Heinrich to receive the Councillor Reports for information.

**CARRIED UNANIMOUSLY**

**MEETING  
DATES**

**Meeting Dates**

**Rotary Club Black and White Ladies Diamond Gala March 2, 2019**

**1320/18-12-18** Moved by H. Swan to receive for information.  
**CARRIED UNANIMOUSLY**

**Ratification of Reeve attendance at ALUS Meeting December 11, 2018**

**1321/18-12-18** Moved by H. Swan to ratify the Reeve's attendance at the ALUS meeting on December 11, 2018.  
**CARRIED UNANIMOUSLY**

**Economic Development Strategy Session Proposed Dates February 4 or 6, 2019**

**1322/18-12-18** Moved by M. Gressler to host Economic Development Strategy meeting on January 25, 2019 with local business and a meeting on February 6, 2019 with the consultant.  
**CARRIED UNANIMOUSLY**

**Emerging Trends in Municipal Law Workshop February 14, 2019**

**1323/18-12-18** Moved by K. Westerlund to approve all of Council to attend the Emerging Trends Municipal Law Workshop on February 14, 2019.

**IN FAVOUR**

A. Heinrich  
H. Swan  
B. Guyon  
K. Westerlund  
D. Wiltse  
M. Gressler

**OPPOSED**

S. Wheale

**CARRIED**

**2019 ARPA Leaders Summit -January 30 - February 1, 2019 Kananaskis**

**1324/18-12-18** Moved by M. Gressler to receive for information.  
**CARRIED UNANIMOUSLY**

**GENERAL  
MATTERS**

**General Matters**

**Summary from Bighorn Presentation December 17, 2018**

S. Wheale gave an update on the consultation she attended and her disappointment with the process.

**1325/18-12-18** Moved by S. Wheale to direct Administration to send an open letter to the Premier and copy the appropriate ministries regarding the open house consultation process for the Bighorn proposal.

**CARRIED UNANIMOUSLY**

**Council Code of Conduct Bylaw 1010-18**

J. Whaley presented the Council Code of Conduct Bylaw 1010-18 for three readings.

M. Gressler left the meeting at 2:08 p.m.

Reeve B. Guyon called for a break at 2:09 p.m. and the meeting resumed at 3:26 p.m.

K. Westerlund left the meeting at 3:45 p.m. and returned at 3:57 p.m.

**1326/18-12-18** Moved by H. Swan to accept Bylaw 1010-18 for first reading as amended.

**CARRIED UNANIMOUSLY**

**1327/18-12-18** Moved by K. Westerlund to give second reading to Bylaw 1010-18 as amended.

**CARRIED UNANIMOUSLY**

**1328/18-12-18** Moved by D. Wiltse to go to third reading for Bylaw 1010-18 as amended.

**CARRIED UNANIMOUSLY**

**1329/18-12-18** Moved by S. Wheale to give third reading to Bylaw 1010-18 as amended.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**1330/18-12-18** Moved by A. Heinrich that the regular Council Meeting of December 18, 2018 adjourn at 4:10 p.m.

**CARRIED UNANIMOUSLY**

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**Reeve**

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**Chief Administrative Officer**