

**MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY SEPTEMBER 19, 2023**

**CALL TO ORDER**

Reeve B. Guyon called the meeting to order at 9:00 a.m.

**PRESENT**

B. Guyon, Reeve  
G. Gunderson, Councillor  
D. Wiltse, Councillor  
D. Ekstrom, Councillor  
C. Brooks, Councillor  
A. Heinrich, Councillor  
K. Westerlund, Councillor  
K. Edney Chief Administrative Officer  
T. Scharfl, Executive Assistant  
E. Esser, Customer Service/Administrative Assistant  
K. MacInnis, Corporate Communications Coordinator (by telephone)

**URGENT ADDITIONS AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**543/23-09-19**

Moved by D. Wiltse to approve the agenda with the following additions:

4. CAO Report
  - d) Update on Video Streaming to Council Chambers
6. Fire Services
  - a) Map - handout
12. General Matters
  - a) Renee Lemay drainage concerns - B. Guyon
  - b) North Saskatchewan River Designation - B. Guyon
  - c) Electronic Speed Signs - D. Wiltse
13. Correspondence
  - a) Gail Amendt re: Twp Road 474

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

**Adoption of Minutes**

**544/23-09-19**

Moved by C. Brooks to approve the minutes of the September 5, 2023 Council meeting as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS  
ARISING**

**Business Arising**

**Follow Up Action List**

K. Edney reviewed the status of the action items.

**545/23-09-19** Moved by G. Gunderson to receive the Follow Up Action List for information.

**CARRIED UNANIMOUSLY**

**CAO REPORT**

**CAO Report**

**Buck Creek Wildfire/Remediation Update**

K. Edney provided Council with information on the ongoing remediation process following the Buck Creek Wildfire.

**Business Licensing Update**

K. Edney advised Council that going forward the Business Licensing program will be taken over by the Planning and Development department.

**Rural Economic Development Micro Grant**

K. Edney announced that Administration was successful in receiving the Rural Economic Development Micro Grant in the amount of \$10,000 and will use the funding towards building the website for the Western Economic Corridor.

**Update on Audio/Visual Upgrade to Council Chambers**

K. Edney advised Council that Administration was waiting on delivery of the equipment to begin the installation for the hardware that will enable the meetings to be live streamed to YouTube and will be likely two months until operational.

**546/23-09-19** Moved by C. Brooks to receive the CAO Report for information.

**CARRIED UNANIMOUSLY**

**FIRE SERVICES**

**Fire Services**

**Brazeau County Fire Suppression Evaluation**

T. Thomson and D. Mulroy presented a report outlining the County's fire suppression needs including the location of available water sources for a fire service response and areas within the County that are of higher risk should a fire occur. T. Thomson also gave an update on the latest drone inspection of the Buck Creek Wildfire and reported that there were no hotspots found.

**547/23-09-19**

Moved by C. Brooks to direct Administration to bring costs for water sources at the areas of Lindale and Buck Creek.

D. Ekstrom offered a friendly amendment “and to look into other areas in need of water supply.”

C. Brooks accepted the amendment.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 9:53 a.m. and the meeting resumed at 10:00 a.m.

**PUBLIC HEARING**

**Public Hearing Animal Control Bylaw 1151-23**

**548/23-09-19**

Moved by K. Westerlund that the regular Council meeting of September 19, 2023 proceed into public hearing for Bylaw 1151-23 at 10:02 a.m.

**CARRIED UNANIMOUSLY**

L. Chambers presented the draft Animal Control Bylaw 1151-23 for second and third readings.

Public Input: None

**549/23-09-19**

Moved by C. Brooks that the regular Council meeting of September 19, 2023 come out of public hearing at 10:10 a.m.

**CARRIED UNANIMOUSLY**

**550/23-09-19**

Moved by A. Heinrich to give second reading to Animal Control Bylaw 1151-23.

**IN FAVOUR**

A. Heinrich  
G. Gunderson  
D. Wiltse  
D. Ekstrom  
C. Brooks  
K. Westerlund

**OPPOSED**

B. Guyon

**CARRIED**

**551/23-09-19**

Moved by C. Brooks to give third reading to Animal Control Bylaw 1151-23.

**IN FAVOUR**

A. Heinrich  
G. Gunderson  
D. Wiltse  
D. Ekstrom  
C. Brooks  
K. Westerlund

**OPPOSED**

B. Guyon

**CARRIED**

**PLANNING &  
DEVELOPMENT**

**Planning and Development**

**Hilltop Acres Subdivision Drainage Concerns**

K. Sterling presented investigation results of the subdivision creation and flooding concerns within Hilltop Acres.

Presentation paused for public hearing.

**PUBLIC HEARING**

**Public Hearing Road Closure Bylaw 1150-23**

**552/23-09-19**

Moved by K. Westerlund that the regular Council meeting of September 19, 2023 proceed into public hearing for Road Closure Bylaw 1150-23 at 10:18 a.m.

**CARRIED UNANIMOUSLY**

P. Whaley presented Bylaw 1150-23 to close via lease a portion of Township Road 494 adjacent to the Pembina Nordic Ski Trails.

Public Input: None

**553/23-09-19**

Moved by C. Brooks that the regular Council meeting of September 19, 2023 come out of public hearing at 10:20 a.m.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT**

**Planning and Development**

**Hilltop Acres Subdivision Drainage Concerns**

Kathleen continued her presentation.

**554/23-09-19**

Moved by D. Wiltse to direct Administration to have a meeting with all parties involved to try to rectify the drainage issue.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS**

**Public Works**

**Bylaw 1019-21 Road Closure Pt NE 36-47-10-W5M**

P. Whaley presented Bylaw 1019-21 to permanently close a portion of statutory road allowance adjacent to Lot 11 Block 5 Plan 2057 MC within NE 36-47-10-W5M in the Hamlet of Lodgepole and have the portion consolidated into the land owned by the adjacent landowner for second and third readings.

**555/23-09-19**

Moved by D. Wiltse to give second reading to Bylaw 1019-21.

**IN FAVOUR**

G. Gunderson  
D. Wiltse  
C. Brooks  
K. Westerlund

**OPPOSED**

A. Heinrich  
D. Ekstrom  
B. Guyon

**CARRIED**

**556/23-09-19**

Moved by C. Brooks to give third reading to Bylaw 1019-21.

**IN FAVOUR**

G. Gunderson  
D. Wiltse  
C. Brooks  
K. Westerlund

**OPPOSED**

A. Heinrich  
D. Ekstrom  
B. Guyon

**CARRIED**

**Old County Yard Monitoring and Remediation Options**

A. Saltesz provided a report including the cost of monitoring the site and research options and solutions for the contamination situation at the old yard.

**557/23-09-19**

Moved by C. Brooks to direct Administration to investigate the contamination of the soil at the old shop and bring back information on what other counties are doing with similar issues and explore any possible grants for remediation.

**CARRIED UNANIMOUSLY**

**PUBLIC INPUT  
SESSION**

**Public Input Session**

Reeve B. Guyon opened the Public Input Session at 11:05 a.m.

Stephanie Utri, resident of Hilltop Acres, inquired about the municipal clay borrow pit in Hilltop Acres.

Brenda Mucha, resident of Hilltop Acres adjacent to the remnant parcel, asked to be kept informed of any action taken as it may affect her property.

Jean Huber asked why at the last meeting a ratepayer was allowed to speak outside of public input session? She spoke to Twp Road 474 being time consuming during Council meetings, the editorials in the newspaper, inquired after reports quoted and further commented on her opinions on the project.

Les Huber stated his concern after MPC approved a subdivision that was previously turned down for groundwater issues and felt it could lead to the same situation in Hilltop Acres with drainage issues. He expressed his concern with the cape sealing program, Township Road 474 project and a culvert project.

Brenda Mucha inquired about the County trucks that are sucking up water daily from the ditches in Hilltop Acres.

Stephanie Utri commented that the property owners within Hilltop Acres have been drastically changing the drainage of their lots over the last 24 months resulting in changes to the natural water flow.

Reeve B. Guyon closed the Public Input Session at 11:21 a.m.

**558/23-09-19** Moved by G. Gunderson to direct Administration to investigate the borrow pit at Hilltop Acres municipal reserve lot.

**CARRIED UNANIMOUSLY**

**559/23-09-19** Moved by G. Gunderson to add ratepayer concerns under General Matters as 12. d) to the agenda.

**CARRIED UNANIMOUSLY**

**560/23-09-19** Moved by G. Gunderson to move agenda item 12. d) forward to now.

**CARRIED UNANIMOUSLY**

**561/23-09-19** Moved by G. Gunderson to direct Administration to revisit property grading at Hilltop Acres.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS**

**Public Works**

**RR 83 Storm Water Mitigation**

A. Saltesz provided options to assist with the erosion and drainage issues on the north end of the Faunt property.

**562/23-09-19** Moved by C. Brooks to direct Administration to add an extra culvert and work with the landowner to armor the creek.

**CARRIED UNANIMOUSLY**

**563/23-09-19** Moved by D. Ekstrom to reconsider the previous motion.

**IN FAVOUR**

A. Heinrich  
G. Gunderson  
D. Wiltse  
B. Guyon  
D. Ekstrom  
K. Westerlund

**OPPOSED**

C. Brooks

**CARRIED**

Reeve B. Guyon called for a break at 12:05 p.m. and the meeting resumed at 12:45 p.m.

**564/23-09-19** Moved by D. Ekstrom to rescind Motion 562/23-09-19.

**CARRIED UNANIMOUSLY**

**565/23-09-19** Moved by A. Heinrich to direct Administration to proceed with option 3 on page 97 of the agenda adding a second culvert along the existing centre line culvert.

D. Ekstrom offered a friendly amendment to “and to add rip rap in the right-of-way as required.”

A. Heinrich accepted the amendment.

**CARRIED UNANIMOUSLY**

**AGRICULTURAL SERVICES**

**Agricultural Services**

**AG-16 Pesticide Container Site Policy**

D. McCann, at the request of the Agricultural Service Board, requested the Pesticide Container Policy be rescinded as the program now requires retailers to collect the empty jugs rather than municipalities.

**566/23-09-19** Moved by D. Ekstrom to rescind AG-16 Pesticide Container Site Policy.

**CARRIED UNANIMOUSLY**

**GENERAL  
MATTERS**

**General Matters**

**Renee Lemay Drainage Issues**

B. Guyon raised a concern on behalf of the landowner regarding an ongoing drainage situation between Mr. Lemay and his neighbor, resulting from a borrow pit dug by Alberta Transportation when the highway was upgraded several years ago.

**567/23-09-19** Moved by D. Wiltse to direct Administration to write a letter to Alberta Transportation regarding the overflowing dug out onto Mr. Lemay's property.

**CARRIED UNANIMOUSLY**

**North Saskatchewan River Heritage Designation**

B. Guyon reported he is starting to receive calls from other organizations and municipalities regarding Council's opposition to the designation.

**568/23-09-19** Moved by A. Heinrich to direct Administration to write a letter to the Province, the Minister of Environment and the Premier's office, informing them of Council's concerns and make the letter available to other groups that wish to endorse it.

**CARRIED UNANIMOUSLY**

**DELEGATIONS/  
APPOINTMENTS**

**Delegations/Appointments**

**RCMP Drayton Valley and Breton Detachment Updates**

S/Sgt Dwayne Moore, Breton Detachment and Cst. Ryan Hoetmer Drayton Valley Detachment presented their Quarterly Reports.

**569/23-09-19** Moved by C. Brooks to receive the RCMP reports for information.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 1:59 p.m. and the meeting resumed at 2:13 p.m.

**GENERAL  
MATTERS**

**General Matters**

**Electronic Signs for Traffic - Lodgepole**

D. Wiltse suggested electronic speed sign in the Hamlet of Lodgepole and Council discussed the cost.



**570/23-09-19** Moved by D. Wiltse to direct Administration to look into at least two more quotes for electronic speed signs.

**CARRIED UNANIMOUSLY**

**CORRESPONDENCE** Correspondence

**Gail Amendt re: Twp Rd 474**

**571/23-09-19** Moved by D. Ekstrom to receive the correspondence from Gail Amendt re: Twp Rd 474 as information.

**CARRIED UNANIMOUSLY**

**COUNCILLOR  
REPORTS**

**Councillor Reports August 2023**

Reeve B. Guyon attended:

- ALUS
- Technology Committee
- Treaty Gathering x 3
- Regular Council Meeting
- CHRS Designation

Councillor G. Gunderson attended:

- Technology and Innovation Committee
- Enoch Treaty Partner Gathering - no charge
- Regular Council Meeting
- ASB, Meeting with Tim Cameron and CAO
- Library Board
- ASB Resolution Discussion

Councillor D. Ekstrom attended:

- MPC
- Enoch Gathering
- Regular Council Meeting
- ASB
- ASB Workshop

Councillor A. Heinrich attended:

- Regular Council Meeting
- ASB
- Breton Library x 2
- ASB Resolution Meeting

Councillor K. Westerlund attended:

- Technology and Innovation Committee
- Treaty 6 Partner Gathering
- Regular Council Meeting

Councillor C. Brooks attended:

- MPC
- Treaty Partner Gathering - no charge
- Regular Council Meeting
- Brazeau Foundation

Councillor D. Wiltse attended:

- MPC
- Enoch Treaty Gathering x 2
- Regular Council Meeting

## COMMITTEE REPORTS

### **Committee Reports**

#### **Agricultural Service Board Member's Report (ASB)**

Councillor D. Ekstrom provided a report regarding the Agricultural Service Board

#### **Municipal Planning Commission Member's Report (MPC)**

Councillor D. Wiltse provided a report regarding the Municipal Planning Commission.

#### **West Central Airshed Society**

Councillor D. Wiltse provided a report regarding the West Central Airshed Society.

#### **Yellowhead Regional Library Board**

No Report

#### **Breton and District Family Community Support Services (FCSS)**

No Report

#### **Brazeau Seniors Foundation Report**

Councillor C. Brooks provided a report regarding the Brazeau Seniors Foundation.

#### **Drayton Valley Municipal Library Board**

Councillor G. Gunderson provided a report regarding the Drayton Valley Library Board.

#### **Drayton Valley and District FCSS**

No Report

#### **Breton Municipal Library Board**

Councillor A. Heinrich provided a report regarding the Breton Municipal Library Board.

**Eagle Point/Blue Rapids Parks Council (EPBR)**

No Report

**Pembina Area Synergy Group**

No Report

**Physician Recruitment and Retention Committee**

No Report

**Eleanor Pickup Arts Centre (EPAC)**

No Report

**DV and District Community Learning Association Board (DVDCLAB)**

No Report

**Alternative Land Use Service Partnership Advisory Committee (ALUS PAC)**

Reeve B. Guyon provided a report regarding the ALUS committee.

**Warburg Seed Cleaning Plant Board**

No Report

**North Saskatchewan Watershed Alliance**

No Report

**Technology Innovation and Investment Attraction Committee**

Reeve B. Guyon provided a report regarding the Technology Innovation and Investment Attraction Committee.

**572/23-09-19**

Moved by A. Heinrich to receive the Councillor reports for information.

**CARRIED UNANIMOUSLY**

**573/23-09-19**

Moved by K. Westerlund to add ICF Interview to Meeting Dates as item 33. b).

**CARRIED UNANIMOUSLY**

**MEETING  
DATES**

**Meeting Dates**

**Organizational Meeting**

**574/23-09-19**

Moved by K. Westerlund that Council set October 23, 2023 at 9:00 a.m. for the 2023 Council Organizational meeting.

**CARRIED UNANIMOUSLY**

**Meeting with Town of Drayton Valley Council**

**575/23-09-19** Moved by A. Heinrich that Council suggest October 10, 2023 at 2:00 p.m. or October 13, 2023 at 9:00 a.m. for a joint meeting with the Town of Drayton Valley Council.

**CARRIED UNANIMOUSLY**

**ICF Interview with University of Alberta**

K. Westerlund was invited to be interviewed with the University of Alberta regarding information on the Inter-municipal Collaboration Framework process.

**576/23-09-19** Moved by C. Brooks to authorize K. Westerlund to attend an interview with University of Alberta on September 22, 2023.

**CARRIED UNANIMOUSLY**

**577/23-09-19** Moved by D. Ekstrom to adjust the time for the suggested Town Council meeting from 2:00 p.m. to 3:00 p.m.

**CARRIED UNANIMOUSLY**

**CLOSED  
SESSION**

**Closed Session**

**578/23-09-19** Moved by C. Brooks that the regular Council Meeting of September 19, 2023 proceed into closed session at 2:40 p.m. for the purpose of discussing:

- a) Land *FOIP Section 16 and 25*

**CARRIED UNANIMOUSLY**

**579/23-09-19** Moved by C. Brooks that the regular Council Meeting of September 19, 2023 come out of closed session at 2:59 p.m.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 2:59 p.m. to allow the public ample time to return and the meeting resumed at 3:04 p.m.

**580/23-09-19** Moved by D. Ekstrom to review existing file on County owned property.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**581/23-09-19**

Moved by K. Westerlund that the regular Council Meeting of September 19, 2023 adjourn at 3:05 p.m.

**CARRIED UNANIMOUSLY**

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**Reeve**

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**Executive Assistant**

DRAFT