

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY DECEMBER 1, 2020.

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:00 a.m.

PRESENT

B. Guyon, Reeve
H. Swan, Councillor (by telephone)
D. Wiltse, Councillor
S. Wheale, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
J. Whaley, Chief Administrative Officer
T. Kwirant, Executive Assistant
J. Grainger, Customer/Administrative Assistant
K. MacInnis, Corporate Communications Coordinator (by telephone)

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

- 0923/20-12-01** Moved by K. Westerlund to approve the agenda as amended:

Defer Long Service Award Presentation to December 15, 2020
1. Closed Session a) Personnel *FOIP Section 19* – S. Wheale
 2. Minutes
 - c) November 24, 2020 Council Budget Meeting
 - d) November 25, 2020 Council Budget Meeting
 - e) November 26, 2020 Council Budget Meeting
 6. LaForest - Shop Development and Flooding /Drainage Issues Documents
 11. Finance
 - a) Terms and Conditions for Tax Recovery Sale
 12. Public Works
 - b) Signage Request - M. Gressler
 35. Closed Session
 - b) Land Acquisition *FOIP Section 25*
 - c) Council Code of Conduct *FOIP Section 19, 23*

CARRIED UNANIMOUSLY

Closed Session

0924/20-12-01 Moved by S. Wheale that the regular Council meeting of December 1, 2020 proceed into closed session at 9:03 a.m. for the purpose of discussing:

a) Personnel *FOIP Section 19*

CARRIED UNANIMOUSLY

J. Whaley joined the closed session at 9:20 a.m. for the purpose of discussing Personnel *FOIP Section 19*.

J. Whaley left the closed session 9:29 a.m.

0925/20-12-01 Moved by A. Heinrich to come out of closed session at 9:30 a.m. (H. Swan absent from the vote)

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 9:30 a.m. to allow ample time for the public to return and the meeting resumed at 9:37 a.m. with H. Swan in attendance.

0926/20-12-01 Moved by A. Heinrich to move the delegations forward on the agenda to now.

CARRIED UNANIMOUSLY

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

STARS (Virtual)

Glenda Farnden gave an update on the STARS Air Ambulance Program.

0927/20-12-01 Moved by M. Gressler to receive the STARS presentation for information.

CARRIED UNANIMOUSLY

0928/20-12-01 Moved by M. Gressler to add STARS Capital Costs to the agenda as item 13. c).

CARRIED UNANIMOUSLY

Smoky Lake County Regional Heritage Board (Virtual)

Kyle Schole presented a proposal to designate a portion of the North Saskatchewan River under the Canadian Heritage Rivers System.

0929/20-12-01 Moved by K. Westerlund to receive the Smoky Lake County Regional Heritage Board presentation for information and to add it to the agenda as item 13. d) .

CARRIED UNANIMOUSLY

Tim and Cheryl Laforest

Mr. and Mrs. Laforest presented their unresolved issue of drainage with the development on a neighboring property.

0930/20-12-01 Moved by M. Gressler to receive the presentation from the Laforest's for information and to add it to closed session as item 35. d) LaForest *FOIP Section 19*.

CARRIED UNANIMOUSLY

**ADOPTION OF
MINUTES**

Adoption of Minutes

0931/20-12-01 Moved by M. Gressler to approve the minutes of the November 17, 2020 Regular Council meeting as amended.

CARRIED UNANIMOUSLY

0932/20-12-01 Moved by D. Wiltse to approve the minutes of the November 20, 2020 Budget Meeting as presented.

CARRIED UNANIMOUSLY

0933/20-12-01 Moved by K. Westerlund to approve the minutes of the November 24, 2020 Budget Meeting as presented.

CARRIED UNANIMOUSLY

0934/20-12-01 Moved by A. Heinrich to approve the minutes of the November 25, 2020 Budget Meeting as presented.

CARRIED UNANIMOUSLY

0935/20-12-01 Moved by H. Swan to approve the minutes of the November 26, 2020 Budget Meeting as presented.

CARRIED UNANIMOUSLY

**BUSINESS
ARISING**

Business Arising

Follow Up Action List

J. Whaley reviewed the status of the action items.

0936/20-12-01 Moved by K. Westerlund to receive the Follow Up Action List for information.

CARRIED UNANIMOUSLY

**URGENT
ITEMS**

Urgent Items

None

**PLANNING &
DEVELOPMENT**

Planning and Development

Raelyn Wade Fencing Concerns

J. Whaley presented an update report on the enforcement concern of Ms. Raelyn Wade.

0937/20-12-01 Moved by D. Wiltse to receive the Raelyn Wade report for information.

CARRIED UNANIMOUSLY

0938/20-12-01 Moved by S. Wheale to direct Administration to draft a letter to Ms. Raelyn Wade regarding the fencing regulation from Council.

CARRIED UNANIMOUSLY

FINANCE

Finance

Terms and Conditions for Tax Recovery Sale

J. Whaley presented the proposed Terms and Conditions for the Tax Recovery Sale.

0939/20-12-01 Moved by K. Westerlund to approve the Terms and Conditions for the Tax Recovery Sale.

CARRIED UNANIMOUSLY

PUBLIC WORKS

Public Works

PW-8 Policy

L. Fischer presented proposed updates to PW-8 Policy.

0940/20-12-01 Moved by A. Heinrich to add to the PW-8 Policy “also in the case of shoulder pulls or other road upgrades any extra dirt would be offered first to the adjacent landowners.”

CARRIED UNANIMOUSLY

Signage

M. Gressler requested signage for the test sections of chip seal and micro seal on Range Road 73.

**GENERAL
MATTERS**

General Matters

Appointment of Substitute Returning Officer

J. Whaley presented the request for the appointment of a Substitute Returning Officer.

0941/20-12-01 Moved by D. Wiltse to appoint Courtney Whalen as Substitute Returning Officer for the 2021 Municipal Election.

CARRIED UNANIMOUSLY

Geothermal Letter of Reference for Eavor

K. Westerlund presented a request for a letter of reference from Eavor from Council.

0942/20-12-01 Moved by K. Westerlund to receive the request for support as information.

CARRIED UNANIMOUSLY

STARS Capital Costs

M. Gressler asked if Council wanted to make a capital donation to STARS.

0943/20-12-01 Moved by S. Wheale to defer the request for a donation to STARS to Final Budget deliberations.

CARRIED UNANIMOUSLY

Smoky Lake County Regional Heritage Board Letter of Support

Council discussed supporting the request from Smoky Lake County Regional Heritage Board.

0944/20-12-01 Moved by K. Westerlund to direct Administration to research potential risks and restrictions and bring back a report on January 19, 2021 for Council's review.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 10:41 a.m. and the meeting resumed at 10:49 a.m.

**CORRESPONDENCE
ITEMS**

Correspondence/Items for Information

Minister Glubish re: Universal Broadband Fund

0945/20-12-01 Moved by K. Westerlund to receive the correspondence from Minister Glubish for information.

CARRIED UNANIMOUSLY

**COMMITTEE
REPORTS**

Committee Reports

Agricultural Service Board Member's Report (ASB)

Councillor D. Wiltse provided a report regarding the Agricultural Service Board.

Municipal Planning Commission Member's Report (MPC)

Councillor K. Westerlund provided a report regarding the Municipal Planning Commission.

Brazeau Seniors Foundation Report

No report

0946/20-12-01 Moved by M. Gressler to add to the agenda item 35. e) Brazeau Seniors *FOIP Section 21*.

CARRIED UNANIMOUSLY

Drayton Valley Municipal Library Board

Councillor S. Wheale provided a report regarding the Drayton Valley Municipal Library Board.

Breton Municipal Library Board

Councillor S. Wheale provided a report regarding the Breton Municipal Library Board.

West Central Airshed Society

No report

Drayton Valley and District FCSS

No report

North Saskatchewan Watershed Alliance

Reeve B. Guyon provided a report regarding the NSWA.

Yellowhead Regional Library Board

No report

**PUBLIC INPUT
SESSION**

Public Input Session

Reeve B. Guyon opened the Public Input Session at 11:00 a.m.

Rita Skinner expressed that she felt she was harassed and bullied during her last presentation and asked if this is how she will always be treated in future.

Reeve B. Guyon replied that emotions were high that day and that was not normal procedure.

MEDIA QUESTIONS Media Questions

Graham Long asked if and when the interim budget was passed?

J. Whaley responded that the interim budget was approved on November 26, 2020.

Reeve B. Guyon closed the Public Input Session at 11:08 a.m.

**COMMITTEE
REPORTS**

Eagle Point/Blue Rapids Parks Council (EPBR)

Councillor A. Heinrich provided a report regarding the EPBR Parks Council.

Pembina Area Synergy Group

Councillor H. Swan provided a report regarding the Pembina Area Synergy Group.

Physician Recruitment and Retention Committee

Councillor K. Westerlund provided a report regarding the Community Physician Recruitment and Retention Committee.

Eleanor Pickup Arts Centre (EPAC)

No report

Northern Mayors Group

Reeve B. Guyon provided a report regarding the Northern Mayors Group.

Breton and District Family Community Support Services (FCSS)

No report

Alternative Land Use Service Partnership Advisory Committee (ALUS PAC)

No report

Recreation Board

No report

Chamber of Commerce

No report

Warburg Seed Cleaning Plant Board

Councillor B. Guyon provided a report regarding the Warburg Seed Cleaning Plant

0947/20-12-01 Moved by A. Heinrich to receive the Councillor Reports for information.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 11:16 a.m. and the meeting resumed at 11:20 a.m.

**MEETING
DATES**

Meeting Dates

Joint Council Gathering with Town of Drayton Valley

0948/20-12-01 Moved by D. Wiltse to suggest to the Town of Drayton Valley the mornings of December 14 or 16, as potential joint meeting dates.

CARRIED UNANIMOUSLY

Ratification of Attendance at 2020 November 19th Virtual Luncheon: The Future of Oil via Leduc and Wetaskiwin Regional Chamber of Commerce Website

0949/20-12-01 Moved by K. Westerlund to ratify the attendance of H. Swan, M. Gressler and D. Wiltse at their November 19, 2020 meeting.

CARRIED UNANIMOUSLY

2020 December 19th Virtual Luncheon: Minister of Agriculture via Leduc and Wetaskiwin Regional Chamber of Commerce Website

0950/20-12-01 Moved by M. Gressler to authorize the December 2020 Virtual Luncheon with the Minister of Agriculture for all of Council.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 11:25 a.m. and the meeting resumed at 11:32 a.m.

**CLOSED
SESSION**

Closed Session

0951/20-12-01 Moved by K. Westerlund that the regular Council Meeting of December 1, 2020 proceed into 'closed session' at 11:33 a.m. for the purpose of discussing:

- a) Airport Discussion *FOIP Section 21*
- b) Land Acquisition *FOIP Section 25*
- c) Council Code of Conduct *FOIP Section 19, 23*
- d) LaForest Concerns *FOIP Section 19*
- e) Report Brazeau Seniors *FOIP Section 21*

CARRIED UNANIMOUSLY

952/20-12-01 Moved by M. Gressler that the regular Council Meeting of December 1, 2020 come out of 'closed session' at 12:01 p.m.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 12:02 p.m. to allow the public ample time to return and the meeting resumed at 12:34 p.m.

0953/20-12-01 Moved by M. Gressler that the airport discussion be received for information and that the Aerodrome Association be invited to meet with Council.

CARRIED UNANIMOUSLY

0954/20-12-01 Moved by A. Heinrich to rescind motion 554/20-07-15 requesting the library move into the United Church and have Administration formally end the purchase of the United Church process.

CARRIED UNANIMOUSLY

0955/20-12-01 Moved by S. Wheale to have a letter drafted to the Library Board regarding the rescinding of the motion to move to the United Church.

CARRIED UNANIMOUSLY

0956/20-12-01 Moved by D. Wiltse to have Administration draft a letter from Council for Reeve's signature responding to the LaForest's presentation.

CARRIED UNANIMOUSLY

0957/20-12-01 Moved by S. Wheale to receive the Brazeau Seniors Committee report for information.

CARRIED UNANIMOUSLY

0958/20-12-01 Moved by K. Westerlund that the regular Council Meeting of December 1, 2020 proceed into 'closed session' at 12:38 p.m. for the purpose of discussing:

- c) Council Code of Conduct *FOIP Section 19, 23*
- d) Personnel *FOIP Section 19*

CARRIED UNANIMOUSLY

0959/20-12-01 Moved by K. Westerlund that the regular Council Meeting of December 1, 2020 come out of 'closed session' at 1:43 p.m.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 1:44 p.m. to allow the public ample time to return and the meeting resumed at 1:51 p.m.

S. Wheale left the meeting at 1:50 p.m.

0960/20-12-01 Moved by M. Gressler to receive for information Personnel and Code of Conduct discussion and to direct Administration to send the information regarding Bylaw 1010-18 to legal.

CARRIED UNANIMOUSLY

ADJOURNMENT

0961/20-12-01 Moved by A. Heinrich that the regular Council Meeting of December 1, 2020 adjourn at 1:59 p.m.

CARRIED UNANIMOUSLY



Reeve



Chief Administrative Officer