

**MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, EOC ROOM IN BRAZEAU COUNTY ON TUESDAY 2020 05 19**

**CALL TO ORDER**

Reeve B. Guyon called the meeting to order at 9:02 a.m.

**PRESENT**

B. Guyon, Reeve  
H. Swan, Councillor  
D. Wiltse, Councillor  
S. Wheale, Councillor  
M. Gressler, Councillor  
A. Heinrich, Councillor  
K. Westerlund, Councillor  
J. Whaley, Chief Administrative Officer  
T. Kwirant, Executive Assistant  
K. MacInnis, Corporate Communications Coordinator - by telephone

**OTHERS**

G. Long, Drayton Valley and District Free Press - by telephone

**ADDITION TO AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**365/20-05-19** Moved by A. Heinrich to approve the agenda with the following additions:

- 13. General Matters
  - b) Citizen Appreciation Program

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

**Adoption of Minutes**

**366/20-05-19** Moved by D. Wiltse to approve the minutes of the May 5, 2020 Regular Council Meeting, as amended:

*H. Swan name missing from in favour vote Motion 355/20-05-05*

**CARRIED UNANIMOUSLY**

**367/20-05-19** Moved by M. Gressler to approve the minutes of the May 7, 2020 Special Council Meeting, as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS  
ARISING**

**Business Arising**

**Follow Up Action List**

J. Whaley reviewed the status of the action items

**368/20-05-19** Moved by H. Swan to receive the Follow Up Action List for information.

**CARRIED UNANIMOUSLY**

**URGENT  
ITEMS**

**Urgent Items**

None

**CAO REPORT**

**CAO Report**

**Administrative Update COVID Measures**

J. Whaley reported the following measures taken during the pandemic situation including the installation of a mail slot at the front entrance, the return of Finance staff for taxation season preparation while maintaining social distancing, ensuring masks or face shields are worn for travel with two plus person in County vehicles, and that the utility bills for April were sent out the first week of May and included information about the utility bill payment deferral directed by Council.

**369/20-05-19** Moved by H. Swan to receive the Administrative Update Report for information.

**CARRIED UNANIMOUSLY**

**Council-6 Policy Council Code of Ethics**

J. Whaley recommended removal of Council-6 Policy Code of Ethics.

**370/20-05-19** Moved by A. Heinrich to remove in its entirety Council-6 Policy.

**CARRIED UNANIMOUSLY**

**DELEGATIONS/  
APPOINTMENTS**

**Delegations/Appointments**

**Brazeau Economic Marketing Strategy**

K. MacInnis and S. McIntosh presented an update that Administration was able to proceed with the Economic Development Marketing Strategy with the current budget.

**371/20-05-19** Moved by S. Wheale to receive the Brazeau Economic Marketing Strategy Update for information.

**CARRIED UNANIMOUSLY**

**FIRE SERVICES**

**Fire Services**

**2020 Fire Department April Stats**

T. Thomson provided updated information regarding calls for service.

**372/20-05-19** Moved by M. Gressler to receive the Fire Department Update for information.

**CARRIED UNANIMOUSLY**

**Fertilizer Spreader**

**373/20-05-19** Moved by D. Wiltse to add to the Agricultural Service Board Agenda the fertilizer spreader concerns.

**CARRIED UNANIMOUSLY**

**COMMUNITY SERVICES**

**Community Services**

**Eagle Point - Blue Rapids Parks Council Letter of Support**

L. Chambers presented a request from the Eagle Point Blue Rapids Parks Council for a letter of support in their grant application.

**374/20-05-19** Moved by K. Westerlund to approve a letter of support for the Eagle Point Blue Rapids Parks Council.

**CARRIED UNANIMOUSLY**

**FINANCE**

**Finance**

**Bank Reconciliation Statement as of April 30, 2020**

**375/20-05-19** Moved by A. Heinrich to receive the bank statement as of April 30, 2020 for information.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS**

**Public Works**

**Traffic Control Bylaw regarding Children at Play signs**

L. Fischer presented the Traffic Control Bylaw and recommendations regarding the installation of Children at Play signs.

**376/20-05-19** Moved by H. Swan to direct Administration to do more research on children at play signage and bring it back to the second meeting in June.

**CARRIED UNANIMOUSLY**

**GENERAL  
MATTERS**

**General Matters**

**Emergency Management Bylaw 1056-20**

J. Whaley presented Emergency Management Bylaw 1056-20 for all three readings.

**377/20-05-19** Moved by A. Heinrich to change Bylaw 1056-20 clauses:  
2.3 "and" to "or"; and  
2.9 "all" to "majority"

**CARRIED UNANIMOUSLY**

**378/20-05-19** Moved by M. Gressler to give first reading to Bylaw 1056-20, as amended.

**CARRIED UNANIMOUSLY**

**379/20-05-19** Moved by A. Heinrich to give second reading to Bylaw 1056-20, as amended.

**CARRIED UNANIMOUSLY**

**380/20-05-19** Moved by S. Wheale to go to third reading of Bylaw 1056-20, as amended.

**CARRIED UNANIMOUSLY**

**381/20-05-19** Moved by H. Swan to give third reading to Bylaw 1056-20, as amended.

**CARRIED UNANIMOUSLY**

**PUBLIC HEARING**

**Public Hearing**

**Bylaw 1055-20 Land Use Bylaw Textual Amendment**

**382/20-05-19** Moved by K. Westerlund that the Regular Council Meeting of May 19, 2020 proceed into Public Hearing at 10:03 a.m. for Bylaw 1055-20.

**CARRIED UNANIMOUSLY**

K. Sterling presented Bylaw 1055-20 to amend Land Use Bylaw 1002-18 to allow for Day Care Facility as a discretionary use in the Rural Industrial District and Light Industrial District and for Natural Resource Extraction and Natural Resource Processing as a discretionary uses in the Crown Lands District, for second and third readings.

No Public Input

**383/20-05-19** Moved by K. Westerlund that the regular Council meeting of May 19, 2020 come out of Public Hearing at 10:17 a.m.

**CARRIED UNANIMOUSLY**

**384/20-05-19** Moved by M. Gressler to give second reading to Bylaw 1055-20.

**CARRIED UNANIMOUSLY**

**385/20-05-19** Moved by A. Heinrich to give third reading to Bylaw 1055-20.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 10:18 a.m. and the meeting resumed at 10:30 a.m.

## **GENERAL MATTERS**

### **Mower Man Hats**

Council discussed a recognition program for residents that mow the ditches.

**386/20-05-19** Moved by H. Swan to direct Administration to bring back examples of citizen appreciation awards for mowing the ditch and garbage clean up.

**CARRIED UNANIMOUSLY**

## **CORRESPONDENCE ITEMS**

### **Correspondence/Items for Information**

#### **Alberta Infrastructure**

**387/20-05-19** Moved by D. Wiltse to receive the correspondence from Alberta Infrastructure for information.

**CARRIED UNANIMOUSLY**

#### **RCMP K Division**

**388/20-05-19** Moved by D. Wiltse to receive the correspondence from RCMP K Division for information.

**CARRIED UNANIMOUSLY**

#### **Phyllis Schmidt**

**389/20-05-19** Moved by K. Westerlund to direct Administration to research a possible traditional toxic round up in 2020.

**CARRIED UNANIMOUSLY**

**390/20-05-19** Moved by M. Gressler to receive the correspondence from Phyllis Schmidt for information.

**CARRIED UNANIMOUSLY**

## **COUNCILLOR REPORTS**

### **Councillor Reports**

Reeve B. Guyon reported that he attended:

- CAPP Meeting and E Central Meeting
- Regular Council Meeting x 2
- Development Meeting
- Council, Minister McIver Meetings
- Premier of Alberta Meeting
- Hemp Seminar - 2 days
- Municipal Town Hall Meeting and Warburg Seed Cleaning Plant
- Budget and Global Meeting
- Telephone Town Hall - Municipal Affairs
- RMA Resolution Session
- Minister of Municipal Affairs
- CAPP Meeting

Councillor S. Wheale reported that she attended:

- Regular Council Meeting
- Continuation of Regular Council Meeting
- RMA Update - no charge
- Regular Council Meeting
- Final Budget meeting
- RMA Resolution Session

Councillor A. Heinrich reported that he attended:

- Regular Council Meeting
- Council Continuation
- MPC
- ASB
- Regular Council Meeting
- Budget Meeting
- RMA Resolution Session

Councillor K. Westerlund reported that she attended:

- Central Zone AHS Meeting
- Regular Council Meeting
- Premier Town Hall
- Regular Council Meeting
- Premier Town Hall Meeting
- Agricultural Service Board Meeting
- Premier Town Hall Meeting
- Regular Council Meeting
- Final Budget Meeting

Councillor H. Swan reported that she attended:

- Regular Council Meeting
- Premier Town Hall Meeting x 2
- Continuation of Council Meeting
- MPC Meeting
- ASB Meeting
- Regular Council Meeting
- Premier Town Hall
- RMA Resolution Session
- Council Budget Meeting

Councillor M. Gressler reported that he attended:

- Regular Council Meeting
- Continuation of Council Meeting and RMA Conference Call
- MPC Meeting
- Regular Council Meeting
- Final Budget Meeting

Councillor D. Wiltse reported that she attended:

- Library Board Meeting
- Council Meeting
- Continuation of Council Meeting
- Mayors and Reeves Meeting - no charge
- Breton Library Meeting
- Council Meetings
- Budget Meeting
- Library Board Meeting
- RMA Virtual Resolution Session

**391/20-05-19** Moved by K. Westerlund to receive the Councillor Reports for information.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 10:57 a.m. and the meeting resumed at 11:03 a.m.

**PUBLIC INPUT  
SESSION**

**Public Input Session**

Reeve B. Guyon opened the Public Input Session at 11:03 a.m.

No public input

Reeve B. Guyon closed the Public Input Session at 11:04 a.m.

**CLOSED  
SESSION**

**Closed Session**

**392/20-05-19** Moved by M. Gressler that the Regular Council Meeting of May 19, 2020 proceed into 'closed session' at 11:05 a.m. for the purpose of discussing:

- a) Intermunicipal Development Discussion *FOIP Section 21*
- b) Development Update *FOIP Section 21*
- c) Land Purchase Proposal *FOIP Section 16, 25, 27*
- d) Rural Internet *FOIP Section 16*

**CARRIED UNANIMOUSLY**

**393/20-05-19** Moved by S. Wheale that the regular Council Meeting of May 19, 2020 come out of 'closed session' at 12:01 p.m.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 12:02 p.m. to allow the public ample time to return and the meeting resumed at 12:20 p.m.

K. Westerlund left the meeting at 12:15 p.m. bodily and rejoined by telephone at 12:20 p.m.

**394/20-05-19** Moved by H. Swan that the regular Council Meeting of May 19, 2020 proceed into 'closed session' at 12:21 p.m. for the purpose of discussing:

- a) Intermunicipal Development Discussion *FOIP Section 21*
- b) Development Update *FOIP Section 21*

**CARRIED UNANIMOUSLY**

Robert A. Seidel, legal counsel, joined the closed session by telephone at 12:21 p.m. for the purpose of discussing Intermunicipal Development Discussion and Development Discussion.

K. Westerlund joined the closed session in person at 1:18 p.m.

**395/20-05-19** Moved by S. Wheale that the regular Council Meeting of May 19, 2020 come out of 'closed session' at 2:26 p.m.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 2:27 p.m. to allow the public ample time to return and the meeting resumed at 2:36 p.m.

**396/20-05-19** Moved by K. Westerlund to decline the request to sell a portion of NW-5-49-5-W5M to a private resident.

**CARRIED UNANIMOUSLY**



**397/20-05-19** Moved by D. Wiltse to send a letter to Xplornet expressing concern over resident and business access to rural internet.  
**CARRIED UNANIMOUSLY**

**398/20-05-19** Moved by A. Heinrich to accept the report for information and to await the report from legal Counsel regarding development update.  
**CARRIED UNANIMOUSLY**

**399/20-05-19** Moved by H. Swan to accept the intermunicipal discussion for information.  
**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**400/20-05-19** Moved by A. Heinrich that the regular Council Meeting of May 19, 2020 adjourn at 2:44 p.m.  
**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Reeve

  
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Chief Administrative Officer