

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, EOC ROOM IN BRAZEAU COUNTY ON TUESDAY 2020 05 05

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:00 a.m.

PRESENT

B. Guyon, Reeve
H. Swan, Councillor - by telephone
D. Wiltse, Councillor
S. Wheale, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
J. Whaley, Chief Administrative Officer
T. Kwirant, Executive Assistant
K. MacInnis, Corporate Communications Coordinator - by telephone

OTHERS

G. Long, Drayton Valley and District Free Press - by telephone

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

316/20-05-05 Moved by K. Westerlund to approve the agenda with the following additions:

9. Agriculture
 - b) Appointment of Weed and Pest Inspectors
 - c) ASB Tour - S. Wheale

10. Public Works
 - d) Resident Complaint Whitby Hall Road - K. Westerlund

40. Closed Session
 - d) Development Update *FOIP Section 16*
 - e) Recreation Board *FOIP Section 21*

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Adoption of Minutes

317/20-05-05 Moved by D. Wiltse to approve the minutes of the April 21, 2020 Regular Council meeting as presented.

CARRIED UNANIMOUSLY

318/20-05-05 Moved by A. Heinrich to approve the minutes of the April 22, 2020 Council Budget meeting as presented.

CARRIED UNANIMOUSLY

**BUSINESS
ARISING**

Business Arising

Follow Up Action List

J. Whaley reviewed the status of the action items

319/20-05-05 Moved by S. Wheale to receive the Follow Up Action List for information.

CARRIED UNANIMOUSLY

**URGENT
ITEMS**

Urgent Items

None

CAO REPORT

CAO Report

Administrative Update - COVID Measures

J. Whaley provided an update on administrative measure taken during the current pandemic situation including taking receipt of supplies from the Province of masks, hand sanitizer and disinfectant wipes, staggering of start days for summer students to maintain social distancing, continuation of teleconferences with AEMA, and receipt of evacuation procedures during pandemic, returning of the public works field staff with physical distancing restrictions, initiation of credit card payments by telephone, and revised dates and location for the Hazardous Waste Round Up.

320/20-05-05 Moved by M. Gressler to accept the Administrative Update on COVID Measures for information.

CARRIED UNANIMOUSLY

Written Response to Mr. Taylor Regarding Concerns Raised During Public Input

J. Whaley presented the letter provided to Mr. Taylor answering concerns raised during public input on April 7 and 21, 2020.

321/20-05-05 Moved by M. Gressler to accept the letter to Mr. Taylor as information.

CARRIED UNANIMOUSLY

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Accurate Assessment Group Ltd. Brazeau County 2019 Assessment

Sean Barrett, Bob Daudelin, and Ray Fortin presented highlights of Brazeau County's 2019 Assessment.

S. Wheale left the meeting at 9:48 a.m. and returned at 10:11 a.m.

S. Wheale left the meeting at 10:18 a.m.

322/20-05-05 Moved by M. Gressler to accept the 2019 Assessment report from Accurate Assessment Group Ltd. as information.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 10:19 a.m. and the meeting resumed at 10:30 a.m. with S. Wheale in attendance.

FINANCE

Finance

Tax Rate Bylaw 1054-20

C. Swap presented the 2020 Tax Rate Bylaw 1054-20 based on the 2020 Annual Budget as approved by Council on April 22, 2020 for three readings.

323/20-05-05 Moved by K. Westerlund to give first reading to Bylaw 1054-20.

CARRIED UNANIMOUSLY

324/20-05-05 Moved by M. Gressler to give second reading to Bylaw 1054-20.

CARRIED UNANIMOUSLY

325/20-05-05 Moved by A. Heinrich to go to third reading of Bylaw 1054-20.

CARRIED UNANIMOUSLY

326/20-05-05 Moved by H. Swan to give third reading to Bylaw 1054-20.

CARRIED UNANIMOUSLY

Tax Penalties Amending Bylaw 1057-20

C. Swap presented Bylaw 1057-20 to amend Bylaw 889-15 in order to defer tax penalties to July 31, 2020 as per motion 312/20-04-22.

327/20-05-05 Moved by D. Wiltse to give first reading to Bylaw 1057-20.

CARRIED UNANIMOUSLY

328/20-05-05 Moved by M. Gressler to give second reading to Bylaw 1057-20.

CARRIED UNANIMOUSLY

329/20-05-05 Moved by A. Heinrich to go to third reading of Bylaw 1057-20.
CARRIED UNANIMOUSLY

330/20-05-05 Moved by K. Westerlund to give third reading to Bylaw 1057-20.
CARRIED UNANIMOUSLY

Request for Property Tax Exemption - Brazeau Gymnastics Club

C. Swap presented a request for tax exemption from the Brazeau Gymnastics Club.

331/20-05-05 Moved by K. Westerlund to approve the request from the Brazeau Gymnastics Club for property tax exemption on roll #000436 for Bay 10 & 20.

IN FAVOUR

M. Gressler
K. Westerlund

OPPOSED

H. Swan
D. Wiltse
A. Heinrich
S. Wheale
B. Guyon

DEFEATED

Request for Property Tax Exemption - Drayton Valley Golf and Country Club

C. Swap presented a request for tax exemption from the Drayton Valley Golf Club.

332/20-05-05 Moved by D. Wiltse to deny the request from the Drayton Valley Golf and Country Club for property tax exemption on roll #000541.

IN FAVOUR

H. Swan
D. Wiltse
A. Heinrich
S. Wheale
B. Guyon
M. Gressler

OPPOSED

K. Westerlund

CARRIED

Schedule of Fees Bylaw 1058-20

C. Swap presented the Updated Schedule of Fees Bylaw to reflect changes to fees associated with haying and grazing leases approved on April 22, 2020.

333/20-05-05 Moved by K. Westerlund to give first reading to Bylaw 1058-20.
CARRIED UNANIMOUSLY

334/20-05-05 Moved by M. Gressler to give second reading to Bylaw 1058-20.
CARRIED UNANIMOUSLY

335/20-05-05 Moved by A. Heinrich to go to third reading of Bylaw 1058-20.
CARRIED UNANIMOUSLY

336/20-05-05 Moved by H. Swan to give third reading to Bylaw 1058-20.
CARRIED UNANIMOUSLY

Bank Reconciliation Statement as of March 31, 2020

337/20-05-05 Moved by M. Gressler to accept the Bank Reconciliation Statement as of March 31, 2020 for information.
CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT**

Planning and Development

Tabled Motion 222/20-04-07:

Moved by K. Westerlund to defer item 7. c) Intermunicipal Collaboration Framework (ICF) between the Town of Drayton Valley and Brazeau County to the May 5, 2020 meeting and direct Administration to discuss with the Town of Drayton Valley the possibility of removing obsolete agreements.

338/20-05-05 Moved by D. Wiltse to table the *Intermunicipal Collaboration Framework* with the Town of Drayton Valley and Brazeau County until July 31, 2020 to give time to remove the obsolete agreements.

CARRIED UNANIMOUSLY

**AGRICULTURAL
SERVICES**

Agricultural Services

Grazing Lease SE 8-48-7-W5M

D. McCann presented a five-year grazing lease on County owned land.

339/20-05-05 Moved by A. Heinrich to approve a five-year grazing lease on County owned land at SE 08-48-07-W5M.

CARRIED UNANIMOUSLY

Appointment of Weed and Pest Inspectors

D. McCann presented the request for appointment of Weed and Pest Inspectors.

340/20-05-05 Moved by A. Heinrich to appoint Corbyn Pankonin, Rhiannon Gressler, Bailey Harden, Hannah Goerzen and Alexis Blake as weed and pest inspectors valid until termination of employment.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 10:59 a.m. and the meeting resumed at 11:08 a.m.

**PUBLIC INPUT
SESSION**

Public Input Session

Reeve B. Guyon opened the Public Input Session at 11:09 a.m.

Allan Taylor spoke to Berrymoor Campground indicating that he wasn't against it and thanked Administration for the letter and good answers. He spoke further to trespassing laws changing at a provincial level.

Reeve B. Guyon closed the Public Input Session at 11:11 a.m.

**AGRICULTURAL
SERVICES**

Agricultural Services

Agricultural Service Board Tour

341/20-05-05 Moved by S. Wheale to move item 9. c) Agricultural Service Board Tour to 40. f) under *FOIP Section 16*.

CARRIED UNANIMOUSLY

PUBLIC WORKS

Public Works

2020 Capital Projects Update

L. Fischer presented and update on the 2020 Capital Projects.

342/20-05-05 Moved by K. Westerlund to receive the 2020 Capital Projects Update for information.

CARRIED UNANIMOUSLY

SB-90 Discussion

Councillor K. Westerlund asked for an update on the SB-90 program.

343/20-05-05 Moved by A. Heinrich to receive the SB-90 report for information.

CARRIED UNANIMOUSLY

Alberta Transportation Highway Concerns

Councillor A. Heinrich raised resident concerns of close calls at the intersection of Hwy 39 and the Carnwood Road and a request for speed limit reduction, as well as the intersections of Range Road 65 and Range Road 63

344/20-05-05 Moved by A. Heinrich to direct Administration to send a letter to Alberta Transportation requesting the three highway intersection improvements and resurfacing on Hwy 39 and Hwy 22 leading up to the Economic Corridor under the signature of the Reeve.

CARRIED UNANIMOUSLY

Whitby Hall Road - Resident Concern

345/20-05-05 Moved by K. Westerlund to move the Whitby Hall Road Complaint to item 40. g) *FOIP Section 19*

CARRIED UNANIMOUSLY

**GENERAL
MATTERS**

General Matters

Emergency Management Committee Bylaw 1056-20

346/20-05-05 Moved by K. Westerlund to move item 13. a) to after Closed Session.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEMS**

Correspondence/Items for Information

Alberta and Community Social Services regarding FCSS

347/20-05-05 Moved by K. Westerlund to receive the letter from Alberta and Community Social Services for information.

CARRIED UNANIMOUSLY

**COMMITTEE
REPORTS**

Committee Reports

Agricultural Service Board Member's Report (ASB)

No meeting

Municipal Planning Commission Member's Report (MPC)

No meeting

Brazeau Seniors Foundation Report

Councillor M. Gressler provided a report regarding the Brazeau Seniors Foundation.

Drayton Valley Municipal Library Board

Councillor D. Wiltse provided a report regarding the Drayton Valley Municipal Library Board.

Breton Municipal Library Board

No meeting

West Central Airshed Society

No meeting

Yellowhead Regional Library Board

No meeting

Family and Community Support Services (FCSS)

No meeting

North Saskatchewan Watershed Alliance

No meeting

North Saskatchewan Watershed Alliance Steering Committee

No meeting

Eagle Point/Blue Rapids Parks Council (EPBR)

No meeting

Pembina Area Synergy Group

No meeting

Pembina Sentinel Air Monitoring (PSAM)

No meeting

Physician Recruitment and Retention Committee

No meeting

Eleanor Pickup Arts Centre (EPAC)

No meeting

Northern Mayors Group

No meeting

Breton and District Family Community Support Services (FCSS)

Councillor M. Gressler provided a report regarding the Breton FCSS.

Alternative Land Use Service Partnership Advisory Committee (ALUS PAC)

Councillor K. Westerlund provided a report regarding the ALUS committee.

Alberta Hemp Alliance

No meeting

Recreation Board

No meeting

Chamber of Commerce

No meeting

Warburg Seed Cleaning Plant Board

No meeting

Intermunicipal Development Plan Committee

No meeting

Emergency Management Oversight Committee

No meeting

348/20-05-05 Moved by M. Gressler to receive the Councillor Reports for information.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 11:50 a.m. for lunch and the meeting resumed at 12:45 p.m.

**CLOSED
SESSION**

Closed Session

349/20-05-05 Moved by M. Gressler that the regular Council Meeting of May 5, 2020 proceed into 'closed session' at 12:45 p.m. for the purpose of discussing:

- a) Community School Resource Officer Discussion *FOIP Section 20*
- b) Library Discussion *FOIP Section 21*
- c) Cynthia Hall *FOIP Section 17*
- d) Development Update *FOIP Section 16*
- e) Recreation Board *FOIP Section 21*
- f) ASB Tour *FOIP Section 16*

CARRIED UNANIMOUSLY

350/20-05-05 Moved by K. Westerlund that the regular Council Meeting of May 5, 2020 come out of 'closed session' at 3:30 p.m.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 3:30 to allow the public ample time to return and the meeting resumed at 3:41 p.m.

351/20-05-05 Moved by A. Heinrich to accept the development update for information.

CARRIED UNANIMOUSLY

352/20-05-05 Moved by S. Wheale to support Councillor A. Heinrich and Councillor D. Wiltse in their Recreation Board negotiations and also to direct Administration to withhold payments until further directed.

CARRIED UNANIMOUSLY

353/20-05-05 Moved by K. Westerlund to direct Administration to work with legal counsel and the UCC Property Trust Commission towards an MOU and draft appropriate letters, regarding the library discussion, for the Reeve's signature.

CARRIED UNANIMOUSLY

354/20-05-05 Moved by M. Gressler to direct Administration to consult the Community School Resource Officer partnership with job duties for the Community School Resource Officer during COVID.

CARRIED UNANIMOUSLY

355/20-05-05 Moved by D. Wiltse that the County move to action GEN-8 Community Hall Closure Policy regarding the Cynthia community.

IN FAVOUR

M. Gressler

B. Guyon

K. Westerlund

S. Wheale

D. Wiltse

H. Swan

OPPOSED

A. Heinrich

CARRIED

356/20-05-05 Moved by H. Swan to accept the Agriculture Tour discussion for information

CARRIED UNANIMOUSLY

357/20-05-05 Moved by K. Westerlund to direct Administration to handle the Whitby Hall resident situation and draft a letter from Reeve and Council to the resident.

CARRIED UNANIMOUSLY

**GENERAL
MATTERS**

General Matters

Emergency Management Committee Bylaw 1056-20

Rick Evans presented Bylaw 1056-20 to establish the Emergency Advisory Committee and maintain an Emergency Management Agency.

358/20-05-05

Moved by K. Westerlund to make the entire Council the oversight committee for BEMA and bring back the bylaw as amended.

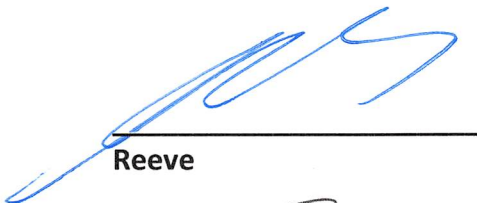
CARRIED UNANIMOUSLY

ADJOURNMENT

359/20-05-05

Moved by K. Westerlund that the regular Council Meeting of May 5, 2020 adjourn at 4:10 p.m.

CARRIED UNANIMOUSLY



Reeve



Chief Administrative Officer