

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY 2018 09 04

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:00 a.m.

PRESENT

B. Guyon, Reeve
H. Swan, Councillor
D. Wiltse, Councillor
S. Wheale, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
J. Whaley, Chief Administrative Officer
T. Kwirant, Executive Assistant
C. Whalen, Administrative Assistant
K. MacInnis, Corporate Communications Co-ordinator

ABSENT

K. Westerlund, Councillor

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

0893/18-09-04

Moved by S. Wheale to approve the agenda with the following additions:

8. Public Works
 - d) Additional Information - S. Wheale

9. Community Services
 - a) i. Eagle Point Blue Rapids Request for Funding

12. General Matters
 - e) County Energy Efficiency Rebate Program and email from resident.

15. Meeting Dates
 - c) DV 100 After Party - **Delete Item**
 - d) Ratification of Hemp Alliance Meeting August 31, 2018 and September 7, 2018
 - e) Special Meeting - H. Swan

16. Closed Session
 - c) Twin Ravines - **Delete Item**

CARRIED UNANIMOUSLY



**ADOPTION OF
MINUTES**

Adoption of Minutes

0894/18-09-04 Moved by A. Heinrich to approve the minutes of the August 21, 2018 Council meeting as presented.

CARRIED UNANIMOUSLY

0895/18-09-04 Moved by H. Swan to move item 15. e) forward on the agenda.

CARRIED UNANIMOUSLY

Special Meeting

0896/18-09-04 Moved by H. Swan to set a special meeting date to discuss in closed session Fire Services and the IDP.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 9:11 a.m. and the meeting resumed at 9:13 a.m.

K. Westerlund joined the meeting at 9:13 a.m.

0897/18-09-04 Moved by H. Swan to set September 6, 2018 at 1:00 p.m. as a Special Meeting to discuss Fire Services and IDP.

CARRIED UNANIMOUSLY

**BUSINESS
ARISING**

Business Arising

Follow Up Action List

J. Whaley reviewed the status of the action items

0898/18-09-04 Moved by D. Wiltse to add a completed list to the follow up action list.

CARRIED UNANIMOUSLY

**URGENT
ITEMS**

Urgent Items

None

CAO REPORT

CAO Report

Ministerial Order 047-18 Yellowhead County Exemption

J. Whaley presented a request to apply the Ministerial Order 047/18 exemption for the shared boundary with Yellowhead County.



0899/18-09-04 Moved by A. Heinrich that Brazeau County Council agree to apply the exemption as outlined in Ministerial Order MSL: 047/18 from the requirements of Section 631 of the *MGA* as both Yellowhead County and Brazeau County have a common boundary composed entirely of federal or provincial crown land.

CARRIED UNANIMOUSLY

Quarterly Report Notes and Feedback

J. Whaley presented the meeting notes from the August 22, 2018 Quarterly Report meeting for Council's consideration.

0900/18-09-04 Moved by A. Heinrich to receive for information the Quarterly Report Notes and Feedback report.

IN FAVOUR

A. Heinrich
S. Wheale
H. Swan
B. Guyon
K. Westerlund
D. Wiltse

OPPOSED

M. Gressler

CARRIED

PUBLIC WORKS

Public Works

Road Request Spreadsheet

L. Fischer and Z. Khokhar presented the past and current road request list.

0901/18-09-04 Moved by H. Swan to receive the road request list for information.

CARRIED UNANIMOUSLY

PW-8 Land Acquisition Policy - Evolve Surface Strategies Inc.

Scott Schneider and L. Fischer presented proposed changes to PW-8 Land Acquisition Policy.



0902/18-09-04 Moved by A. Heinrich to direct Administration to revise the Land Acquisition Policy PW-8 to include:
Fencing Clause:
1. Replace or install existing fence with same or better
2. If no fence exists a minimum 4 barb-wire fence will be installed with landowner request
3. Option of compensation for fence rather than replacement
4. Temporary fencing based on what is needed to contain livestock
5. Placement of fence installed on property line
6. Fencing will be based on current contract prices

CARRIED UNANIMOUSLY

0903/18-09-04 Moved by M. Gressler to develop a section within PW-8 that represents the fencing, trees and privacy loss for all affected lands.

CARRIED UNANIMOUSLY

0904/18-09-04 Moved by A. Heinrich that payment for temporary work space will be paid at 100% of market value.

CARRIED UNANIMOUSLY

0905/18-09-04 Moved by S. Wheale that payment for dug outs and borrow pits be made by yardage (volume) based on material market value or land acreage market value, whichever is the greater of the two.

CARRIED UNANIMOUSLY

0906/18-09-04 Moved by A. Heinrich that crop loss is paid for 3 years at 100%.

CARRIED UNANIMOUSLY

0907/18-09-04 Moved by A. Heinrich that Administration advertise and encourage landowners to set back their tree planting an adequate distance from the County road allowance to minimize impacts from road widening and that it be included in the quarterly Planning 101 Sessions.

CARRIED UNANIMOUSLY

0908/18-09-04 Moved by A. Heinrich to approve PW-8 Land Acquisition Policy as amended.

CARRIED UNANIMOUSLY

Road Request ROAD 0175 TWP 481 END to East to RR 35 tabled from August 21, 2018

L. Fischer presented the road request.



Road Request ROAD 0183 WP 482 West of RR 72 tabled from August 21, 2018

L. Fischer presented the road request.

0909/18-09-04 Moved by M. Gressler that items 8 c) and d) road requests are brought forward to the 2019 budget discussion.

IN FAVOUR

A. Heinrich
H. Swan
B. Guyon
K. Westerlund
D. Wiltse
M. Gressler

OPPOSED

S. Wheale

CARRIED

0910/18-09-04 Moved by A. Heinrich to direct Administration to come back with a cost for TWP 482 west of RR 72 at a 66 foot right-of-way construction costs at the same time as budget discussions.

CARRIED UNANIMOUSLY

0911/18-09-04 Moved by H. Swan to receive S. Wheale's report for information.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 10:38 a.m. and the meeting resumed at 10:49 a.m.

COMMUNITY SERVICES

Community Services

Eagle Point Blue Rapids, Willey West Campground and Bridge Construction Information

L. Chambers presented an update report regarding the designation of the Eagle Point Blue Rapids Park and the sites of Willey West Campground affected by the bridge construction.

0912/18-09-04 Moved by K. Westerlund to receive for information.

CARRIED UNANIMOUSLY

Eagle Point Blue Rapids (EPBR) Request for Funding

J. Whaley presented the request for funding by the EPBR at \$3.00 per capita.

0913/18-09-04 Moved by A. Heinrich that Council inform the Park's Council that Brazeau County will not fund the \$3.00 per capita request.

CARRIED UNANIMOUSLY



0914/18-09-04 Moved by H. Swan that Brazeau County act collaboratively with its municipal neighbour the Town, and community organizations in lobbying the Province for sustainable funding for the EPBR.

CARRIED UNANIMOUSLY

**PUBLIC INPUT
SESSION**

Public Input Session

Reeve B. Guyon opened the Public Input Session at 11:04 a.m.

Pete Calvert thanked Council for the product put on his road in front of his house and commented that it seems to be standing up well. He is concerned with tire chains on trucks tearing it up. He would still like the road black-topped. He further raised concerns regarding lack of line painting on local highways.

Nolan Osback raised concerns with the bridge on TWP 482 across the Modeste Creek as farm machinery cannot use it, nor the grader. He suggested in the future Council replace it or put a new bridge on TWP 484.

Reeve B. Guyon closed the Public Input Session at 11:14 a.m.

0915/18-09-04 Moved A. Heinrich to add to the agenda, under Public Works item 8. f) Pete Calvert and Nolan Osback's concerns.

CARRIED UNANIMOUSLY

0916/18-09-04 Moved by A. Heinrich to direct Administration to contact the local Alberta Transportation office to inquire about the line painting schedule in Brazeau County.

CARRIED UNANIMOUSLY

0917/18-09-04 Moved by A. Heinrich to direct Administration to look at low cost bridge solution options and to check with Wetaskiwin County to see how they got their bridges.

CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES**

Community Services

Winter Edition of the Seed

K. MacInnis presented the costs to produce a winter edition of the *Seed*.

0918/18-09-04 Moved by H. Swan that we go with option "a": that Administration produce a winter edition of *the Seed* beginning in January 2019 and incorporate an additional \$4,025.00 to the 2019 budget.

CARRIED UNANIMOUSLY



Brazeau County News Frequency

K. MacInnis presented the costs of producing a monthly newsletter and a supplementary publication.

0919/18-09-04 Moved by K. Westerlund to include a *Brazeau County News Express* publication on alternating months from the *Brazeau County Newsletter*, in the most cost effective way.

CARRIED UNANIMOUSLY

**CORPORATE
SERVICES**

Corporate Services

Tax Roll Numbers for Communication Towers

C. Swap presented a report regarding providing separate tax roll numbers for communications towers.

0920/18-09-04 Moved by M. Gressler that the ten residents that have towers get tax notices with special breakdowns included for the owners of the land.

CARRIED UNANIMOUSLY

0921/18-09-04 Moved by H. Swan to amend M. Gressler's motion so that figure ten be removed.

CARRIED UNANIMOUSLY

Holiday Office Closures

C. Swap presented a request for holiday office hours.

0922/18-09-04 Moved by M. Gressler that Council close the Administration building for Christmas Eve and New Year's Eve for the 2018 season.

CARRIED UNANIMOUSLY

Bank Reconciliation as of July 31, 2018

C. Swap presented the bank statement as of July 31, 2018.

0923/18-09-04 Moved by K. Westerlund to receive the bank statement for information.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT**

Planning and Development

Proclamation of Alberta Development Officers Week



0924/18-09-04 Moved by A. Heinrich that Council proclaim September 23 to September 29, 2018 as Alberta Development Officers Week in Brazeau County.

CARRIED UNANIMOUSLY

Bart Guyon proclaimed September 23 to September 29, 2018 as Alberta Development Officers Week in Brazeau County.

0925/18-09-04 Moved by S. Wheale to move General Matters forward to now.
CARRIED UNANIMOUSLY

**GENERAL
MATTERS**

General Matters

Application for a Road from TWP 504 to RR 81 South, Adam Kanarski

H. Swan asked if Mr. Kanarski's request could be included on the road tour.

0926/18-09-04 Moved by H. Swan to investigate Mr. Kanarski's road request as to price and possible studies.

CARRIED UNANIMOUSLY

Provincial Takeover of Carnwood Road Lobbying Initiative

0927/18-09-04 Moved by A. Heinrich that the Reeve send letter to Leduc County inviting them to a joint Council gathering with a date to be determined by Administration.

CARRIED UNANIMOUSLY

0928/18-09-04 Moved by M. Gressler that Council add into consideration TWP 494 through Lindale to HWY 759.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 12:00 p.m. and the meeting resumed at 12:12 p.m.

**CLOSED
SESSION**

Closed Session

0929/18-09-04 Moved by A. Heinrich that the regular Council Meeting of September 4, 2018 proceed into 'closed session' at 12:14 p.m. for the purpose of discussing:

Fire Services Agreement *FOIP Section 21*
IDP draft review - *FOIP Section 24(1)(g)*
Council Pension Plan Options - *FOIP Section 19*

CARRIED UNANIMOUSLY



J. Whaley, CAO joined the closed session at 12:14 p.m.

0930/18-09-04 Moved by H. Swan that the regular Council Meeting of September 4, 2019 come out of 'closed session' at 1:25 p.m.

Reeve B. Guyon called for a break at 1:25 p.m. to allow the public adequate time to return to the meeting and the meeting resumed at 1:32 p.m.

0931/18-04-09 Moved by H. Swan to accept the information provided in closed session items Fire Services Agreement *FOIP Section 21* and IDP draft review - *FOIP Section 24(1)(g)* as information.

CARRIED UNANIMOUSLY

0932/18-09-04 Moved by K. Westerlund that Council accept the Council Pension Plan background for information and direct Administration to bring back a budget item for the 2019 budget.

IN FAVOUR

H. Swan
B. Guyon
K. Westerlund
D. Wiltse
M. Gressler

OPPOSED

A. Heinrich
S. Wheale

CARRIED

**PLANNING &
DEVELOPMENT**

Bylaw 1002-18 Omnibus Textual Amendments to Land Use Bylaw 939-17

N. Pryce, V3 Companies of Canada and M. Boscarior presented Bylaw 1002-18 for first reading.

0933/18-09-04 Moved by M. Gressler to give first reading to 1002-18 to repeal and replace Land Use Bylaw 939-17 in accordance with the proposed text amendments contained in the report and attached appendices and set public hearing for October 16, 2018 at 2:00 p.m.

CARRIED UNANIMOUSLY

18A-012 - Future Development of Lot 1 Block 12 Plan 022 0104 Poplar Ridge

J. Karpo presented future development considerations of Lot 1 Block 12 Plan 022 0104.

Reeve B. Guyon declared conflict of interest and left the meeting at 2:21 p.m.



Deputy Reeve D. Wiltse assumed the chair.

0934/18-09-04 Moved by K. Westerlund that Council directs Administration to bring forward amendments to the IDP and Polar Ridge ASP to allow for recreational use on the subject lands Lot 1 Block 12 Plan 022 0104.

CARRIED UNANIMOUSLY

Reeve B. Guyon returned to the meeting at 2:30 p.m. and resumed the chair.

**GENERAL
MATTERS**

County Energy Efficiency Rebate Program

0935/18-09-04 Moved by K. Westerlund that Council approve the inclusion of residential solar rebate into the MEER program and directs Administration to investigate options to align with other programs to come back to the September 18, 2018 Council meeting.

IN FAVOUR

H. Swan
B. Guyon
K. Westerlund
D. Wiltse
M. Gressler

OPPOSED

A. Heinrich
S. Wheale

CARRIED

0936/18-09-04 Moved by K. Westerlund to approve the inclusion of standing hot water tanks and self-installation into the MEER program and direct Administration to investigate options to align with other programs to come back to the September 18, 2018 Council meeting.

IN FAVOUR

H. Swan
B. Guyon
K. Westerlund
D. Wiltse
M. Gressler

OPPOSED

A. Heinrich
S. Wheale

CARRIED



Terms of Reference for the Aquatics Committee as per motion 0877/18-08-21 tabled from the August 21, 2018 Council meeting

0937/18-09-04 Moved by K. Westerlund to receive for information.
CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEMS**

Correspondence/Items for Information

2017-18 Central-Foothills Regional Mountain Pine Beetle Summary Report

0938/18-09-04 Moved by K. Westerlund to receive for information.
CARRIED UNANIMOUSLY

Todd Shean Deputy Commissioner "K" Division Retirement Announcement

0939/18-09-04 Moved by A. Heinrich to receive for information.
CARRIED UNANIMOUSLY

**COUNCILLOR
REPORTS**

Councillor Reports

Reeve B. Guyon reported that he attended:

- Canada Day Speech
- Council and CAO Evaluation
- Contract Documents and review of CAO contract
- Travel to ASB Conference
- ASB Conference x 2
- Travel from ASB Conference
- Zone meeting
- Council and Pool Strategy
- NSWA
- Management meeting contracts, document signing

Councillor S. Wheale reported that she attended:

- Regular Council Meeting x 2
- Aquatic Meeting
- Breton Solar Project Opening - no charge

Councillor A. Heinrich reported that he attended:

- Council and CAO Evaluation
- MPC
- Council and Aquatics Meeting



Councillor K. Westerlund reported that she attended:

- Canada Day Parade - no charge
- Regular Council and CAO Evaluation
- Pembina Zone Meeting
- Regular Council Meeting
- Breton Solar Project Opening
- Eleanor Pickup Arts Centre Meeting
- Parks Day Celebration - no charge

Councillor H. Swan reported that she attended:

- Council Meeting and CAO Evaluation
- MPC Meeting
- Welcome New Business Presentation - no charge
- Pembina Zone Meeting
- Council and Aquatics Meeting
- Breton Solar Project Launch

Councillor M. Gressler reported that he attended:

- Council and CAO Evaluation
- Aquatics Committee
- Pembina Zone Meeting
- Council Meeting and Aquatics Meeting

Councillor D. Wiltse reported that she attended:

- Canada Day Parade - no charge
- Council Meeting and CAO Evaluation
- MPC
- Pembina Zone Meeting
- Regular Council Meeting
- Eagle Point Parks Day Speaking
- Breton Solar Launch
- Brazeau Seniors Foundation

0940/18-09-04 Moved by H. Swan to receive the councillor reports for information.

CARRIED UNANIMOUSLY

**MEETING
DATES**

Meeting Dates

Mayor's Gala, Table of 8, September 21, 2018 5:30 p.m. MacKenzie Centre

0941/18-09-04 Moved by K. Westerlund that Council purchase a table at the Mayor's Gala.

IN FAVOUR

B. Guyon
K. Westerlund
D. Wiltse
M. Gressler

OPPOSED

A. Heinrich
S. Wheale
H. Swan

CARRIED

**Athabasca Watershed Council Municipal Forum November 17, 2018 Westlock, AB
Westlock Inn 10:00 a.m. to 4:00 p.m.**

0942/18-09-04 Moved by D. Wiltse to receive for information.

CARRIED UNANIMOUSLY

Ratification of Hemp Alliance Meeting August 31, 2018 and September 7, 2018

0943/18-09-04 Moved by S. Wheale to ratify A. Heinrich and B. Guyon's attendance at the Hemp Alliance meeting August 31, 2018

CARRIED UNANIMOUSLY

0944/18-09-04 Moved by H. Swan to send B. Guyon and A. Heinrich to the Hemp Alliance meeting on September 7, 2018.

CARRIED UNANIMOUSLY

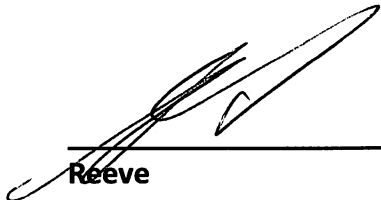
0945/18-09-04 Moved by S. Wheale to have a photo opportunity on September 6, 2018 at noon on RR 92.

CARRIED UNANIMOUSLY

ADJOURNMENT

0946/18-09-04 Moved by H. Swan that the regular Council Meeting of September 4, 2018 adjourn 3:10 p.m.

CARRIED UNANIMOUSLY



Reeve



Chief Administrative Officer