

**MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY, 2017 12 19**

**CALL TO ORDER**

Reeve B. Guyon called the meeting to order at 9:00 a.m.

**PRESENT**

B. Guyon, Reeve  
H. Swan, Councillor  
D. Wiltse, Councillor  
S. Wheale, Councillor  
M. Gressler, Councillor  
A. Heinrich, Councillor  
K. Westerlund, Councillor  
B. Christie, Director of Corporate Services/Acting CAO  
T. Kwirant, Executive Assistant  
J. Durkee, Administrative Assistant  
W. Compton, Economic Development & Communications Manager

**ADDITION TO AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**1840/17** Moved by A. Heinrich to approve the agenda with the following additions:

- 7. Community Services
  - c) Drayton Valley and District Agricultural Society's Financial Information
  
- 8. Corporate Services
  - c) Adoption of 2018 Interim Annual Budget
  - d) Account information on 232 and 239
  
- 35. In-Private
  - c) Farmer's Market Budgets *FOIP Section 17*
  - e) Personnel Interim CAO *FOIP Sections 17, 19 and 24*

**CARRIED UNANIMOUSLY**

Council observed a moment of silence for Lee Chambers and family.

**ADOPTION OF MINUTES**

**Adoption of Minutes**

**1841/17** Moved by A. Heinrich to approve the minutes of the November 28, 2017 Budget meeting

**CARRIED UNANIMOUSLY**

**1842/17** Moved by M. Gressler to approve the minutes of the November 29, 2017 Budget meeting.

**CARRIED UNANIMOUSLY**

**1843/17** Moved by D. Wiltse to approve the minutes of the November 29, 2017 Special Council meeting.

**CARRIED UNANIMOUSLY**

**1844/17** Moved by H. Swan to approve the minutes of the December 5, 2017 Special Council meeting.

**CARRIED UNANIMOUSLY**

**1845/17** Moved by S. Wheale to approve the minutes of the December 5, 2017 Regular Council meeting.

**CARRIED UNANIMOUSLY**

**1846/17** Moved by K. Westerlund to approve the minutes of the December 11, 2017 Budget meeting.

**CARRIED UNANIMOUSLY**

**BUSINESS  
ARISING**

**Business Arising**

None

**URGENT  
ITEMS**

**Urgent Items**

None

**COMMUNITY  
SERVICES**

**Community Services**

**The Case for Brazeau County Autonomy**

**1847/17** Moved by K. Westerlund to receive The Case for Autonomy for information.

**CARRIED UNANIMOUSLY**

**Flag Request for Figure Skating Club**

W. Compton presented a request from the Drayton Valley Figure Skating Club for the use of the County flag.

**1848/17** Moved by K. Westerlund to approve the donation of a Brazeau County flag with a promotion value of \$100.00 to the Drayton Valley Figure Skating Club.

**CARRIED UNANIMOUSLY**

**Drayton Valley and District Agricultural Society's Financial Information**

W. Compton presented the Drayton Valley and District Agricultural Society's financial information as submitted.

**1849/17** Moved by S. Wheale to defer 7 c) Drayton Valley and District Agricultural Society's Financial Information to February 1, 2018.

K. Westerlund offered a friendly amendment to February 6, 2018

S. Wheale denied the amendment.

**CARRIED UNANIMOUSLY**

**CORPORATE  
SERVICES**

**Corporate Services**

**Bank Reconciliation, November 30, 2017**

N. Tank presented the bank statements.

W. Compton left the meeting at 9:12 a.m.

**1850/17** Moved by D. Wiltse to receive the bank reconciliation statement as presented.

**CARRIED UNANIMOUSLY**

**Bylaw 977-17 – Revolving Line of Credit**

B. Christie presented Bylaw 977-17 to allow for operational borrowing up to \$2,000,000 per annum for three readings.

**1851/17** Moved by K. Westerlund to give first reading to Bylaw 977-17.

**CARRIED UNANIMOUSLY**

**1852/17** Moved by M. Gressler to give second reading to Bylaw 977-17.

**CARRIED UNANIMOUSLY**

**1853/17** Moved by A. Heinrich to go to third reading of Bylaw 977-17.

**CARRIED UNANIMOUSLY**

**1854/17** Moved by S. Wheale to give third reading to Bylaw 977-17.

**CARRIED UNANIMOUSLY**

W. Compton returned to the meeting at 9:15 a.m.



**DELEGATIONS/  
APPOINTMENTS**

**Delegations/Appointments**

**Drayton Valley Hospitality and Tourism Authority (DVHTA)**

Tom Hinderks, Executive Director for the Drayton Valley Hospitality and Tourism Authority gave a presentation on the history of the DVHTA and how they are moving forward.

**1855/17** Moved by M. Gressler to receive the verbal and written report from Drayton Valley Hospitality and Tourism Authority for information.

**CARRIED UNANIMOUSLY**

A. Spice GIS/GPS Coordinator joined the meeting at 9:26 a.m.

**Myrtle Regenwetter Appeal**

M. Verhaeghe presented a report regarding the unsightly premise order to remedy.

**1856/17** Moved by M. Gressler to bring forward 10 a) on the agenda.

**CARRIED UNANIMOUSLY**

**17C-003 Appeal of Order to Remedy Block F Plan 1445 RS within NW 10-49-07-W5M**

M. Verhaeghe presented the Order to Remedy Unsightly Premises

**1857/17** Moved by M. Gressler that regarding 17C-003 Appeal of Order to Remedy, that Council extend the date from February 28, 2018 to May 31, 2018.

**CARRIED UNANIMOUSLY**

**CORPORATE  
SERVICES**

**Corporate Services**

**Adoption of 2018 Interim Annual Budget**

B. Christie presented the amended 2018 Budget for approval.

**1858/17** Moved by M. Gressler to adopt the 2018 interim annual budget as presented.

**CARRIED UNANIMOUSLY**

**Accounts 232 and 239**

B. Christie presented account information for 232 and 239 as requested by Council.

A. Spice GIS/GPS Coordinator left the meeting at 9:41 a.m.

**1859/17** Moved by D. Wiltse to accept the detail trial balance for 2016.

H. Swan offered a friendly amendment to defer discussion to the February 1, 2018 Council meeting.

D. Wiltse accepted amendment.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS AND  
INFRASTRUCTURE**

**Public Works and Infrastructure**

**Resolution to Deal with Sight Lines that Are Compromised on Rural Roads**

W. Rossouw presented the proposed resolution.

**1860/17** Moved by K. Westerlund to submit the resolution as presented for inclusion in the January 15, 2018 Pembina Zone agenda.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT**

**Planning and Development**

**Front Yard Variance for As-Sited Accessory Structures (Signs) on Pt. NW 13-49-8 W5M**

M. Verhaeghe presented Development Permit 17D-112 for a Front Yard Variance for signs on Pt NW 13-49-08-W5M, zoned Direct Control.

**1861/17** Moved by H. Swan that Development Permit 17D-112 for front yard variances to the as-sited accessory structures - signs on Pt NW 13-49-08-W5M be approved subject to the conditions listed in Appendix A.

**CARRIED UNANIMOUSLY**

**Cannabis Legalization**

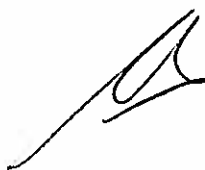
J. Karpo presented and update report on the impacts of cannabis legalization to Brazeau County.

**1862/17** Moved by M. Gressler that Administration bring forward a proposal regarding cannabis legalization and public consultation plan for February 20, 2018.

**CARRIED UNANIMOUSLY**

**1863/17** Moved by A. Heinrich to direct Administration to send a letter to the AAMDC to request the Association compile surveys and research potential land use bylaws and Q & As regarding changes for cannabis production, sale and/or consumption in rural municipalities.

**CARRIED UNANIMOUSLY**



Reeve B. Guyon called for a break at 10:17 a.m. and the meeting resumed at 10:25 a.m.

**Council Date to Review Updated Municipal Development Plan Bylaw 938-17**

J. Karpo presented a request for Council to set an appointment for the Municipal Development Plan update.

**1864/17** Moved by M. Gressler that Council set an appointment to review the updated Municipal Development Plan Bylaw 938-17 at the regular Council meeting of February 20, 2018 from 1 - 3 p.m.

**CARRIED UNANIMOUSLY**

**Update to Municipal Planning Commission Bylaw 973-17**

M. Verhaeghe presented Bylaw 973-17 Municipal Planning Commission Bylaw for three readings.

**1865/17** Moved by A. Heinrich to amend Bylaw 973-17 amending section 32 of the draft bylaw to include the wording "or the development authority authorized by Council pursuant to section 210 of the *Municipal Government Act.*"

**IN FAVOUR**

A. Heinrich  
S. Wheale  
H. Swan  
B. Guyon  
D. Wiltse

**OPPOSED**

K. Westerlund  
M. Gressler

**CARRIED**

**1866/17** Moved by A. Heinrich to amend Bylaw 973-17 Section 33 replacing "shall be appointed by chief administrative officer" with "by resolution of Council."

**CARRIED UNANIMOUSLY**

**1867/17** Moved by A. Heinrich to give first reading to Bylaw 973-17 as amended.

**IN FAVOUR**

A. Heinrich  
S. Wheale  
H. Swan  
B. Guyon  
K. Westerlund  
D. Wiltse



**OPPOSED**  
M. Gressler  
**CARRIED**

**1868/17** Moved by S. Wheale to give second reading to Bylaw 973-17 as amended.

**IN FAVOUR**

A. Heinrich  
S. Wheale  
H. Swan  
B. Guyon  
K. Westerlund

D. Wiltse

**OPPOSED**

M. Gressler

**CARRIED**

**1869/17** Moved by D. Wiltse to go to third reading of Bylaw 973-17.

**CARRIED UNANIMOUSLY**

**1870/17** Moved by H. Swan to give third reading to Bylaw 973-17 as amended.

**IN FAVOUR**

A. Heinrich  
S. Wheale  
H. Swan  
B. Guyon  
K. Westerlund  
D. Wiltse

**OPPOSED**

M. Gressler

**CARRIED**

**PUBLIC INPUT  
SESSION**

**Public Input Session**

Reeve B. Guyon opened the Public Input Session at 11:02 a.m.

Colleen Sekura representative of the Drayton Valley Rural Electrification Association, gave a history of the Association, and discussed an outstanding invoice.

Les Huber, commended Council on last two months of hard work.

Reeve B. Guyon closed the Public Input Session 11:09 a.m.



**1871/17** Moved by M. Gressler to direct Administration to investigate SW 15 50 7 W5M line move costs and to bring back a report on January 16, 2018.  
**CARRIED UNANIMOUSLY**

**GENERAL  
MATTERS**

**General Matters**

**Formation of a Recreation Board**

**1872/17** Moved by K. Westerlund to deferred items 11 a) Formation of a Recreation Board and 11 b) Daycare and Fortis Lobbying initiatives, to the regular Council meeting of February 1, 2018.

**CARRIED UNANIMOUSLY**

**CORRESPONDENCE  
ITEMS**

**Correspondence/Items for Information**

**ALUS Canada update and thank you letter**

**1873/17** Moved by A. Heinrich to receive for information - ALUS update.

**CARRIED UNANIMOUSLY**

**The Alberta Order of Excellence nomination information**

**1874/17** Moved by A. Heinrich to receive for information and for Council to bring forward any names to Administration for nomination for the Alberta Order of Excellence.

**CARRIED UNANIMOUSLY**

**COMMITTEE  
REPORTS**

**Committee Reports**

**Agricultural Service Board Member's Report (ASB)**

S. Wheale provided a report on the ASB.

**Municipal Planning Commission Member's Report (MPC)**

No report

**Brazeau Seniors Foundation Report**

Councillor D. Wiltse provided a report regarding the Brazeau Seniors Foundation.

**Drayton Valley Municipal Library Board**

Councillor K. Westerlund provided a report regarding the Drayton Valley Municipal Library Board.





**Breton Municipal Library Board**

No report

**West Central Airshed Society**

H. Swan provided a report regarding the West Central Airshed Society.

**Yellowhead Regional Library Board**

No report

**Family and Community Support Services (FCSS)**

No report

**North Saskatchewan Watershed Alliance**

No report

**Eagle Point/Blue Rapids Parks Council**

No report

**Pembina Area Synergy Group**

No report

**Pembina Sentinel Air Monitoring**

No report

**Physician Recruitment and Retention Committee**

No report

**Eleanor Pickup Arts Centre**

Councillor K. Westerlund provided a report regarding the Eleanor Pickup Arts Centre Committee.

**North Saskatchewan Watershed Headwaters Committee**

Reeve B. Guyon provided a report regarding the North Saskatchewan Watershed Headwaters Committee.

**Northern Mayors Group**

No report

**Breton and District Family Community Support Services (FCSS)**

No report

**Alternative Land Use Service Partnership Advisory Committee (ALUS PAC)**

No report



**Aquatics Facility Committee Meeting**

No report

**Regional Hemp Steering Committee**

No report

**1875/17** Moved by M. Gressler to add to the agenda item 34 d) Reeve meetings with legal and CAO recruitment.

**CARRIED UNANIMOUSLY**

**1876/17** Moved by A. Heinrich to receive the Councillor Reports as presented.

**CARRIED UNANIMOUSLY**

**MEETING  
DATES**

**Meeting Dates**

**Tour of Squamish Carbon Engineering Facility during Globe Conference**

**1877/17** Moved by H. Swan that Administration investigate a tour of the Squamish Carbon Engineering Facility during Globe Conference in Vancouver.

**CARRIED UNANIMOUSLY**

**Alberta Rural Education Symposium March 4 - 6, 2018 Edmonton, AB**

**1878/17** Moved by H. Swan to receive for information - Alberta Rural Education Symposium.

**CARRIED UNANIMOUSLY**

**Joint Council Supper Meeting Parkland County January 15, 2018**

**1879/17** Moved by S. Wheale to direct Administration to respond to the letter that Council is in favour of a dinner meeting following the Pembina Zone meeting with Parkland County.

**CARRIED UNANIMOUSLY**

**1880/17** Moved by M. Gressler to approve Council's attendance at the meeting with Parkland County on January 15, 2018.

**CARRIED UNANIMOUSLY**

**Reeve Meetings with Legal and CAO Recruitment**

Reeve B. Guyon declared pecuniary interest and left the meeting at 11:26 a.m. and relinquished the chair to Deputy Reeve M. Gressler.



**1881/17** Moved by S. Wheale to approve the meetings with the Reeve for legal counsel and CAO recruitment.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon returned to the meeting at 11:27 a.m. and resumed the chair.

**1882/17** Moved by K. Westerlund to add item 35 Personnel *FOIP Sections 17 and 27* as item 35 d) and make CAO Interim item 35 e).

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 11:29 a.m. the meeting resumed at 11:39 a.m.

**IN-PRIVATE  
SESSION**

**In-Private Session**

**1883/17** Moved by M. Gressler that the regular Council Meeting of December 19, 2017 proceed into 'in-private' at 11:39 a.m. for the purpose of discussing: Potential Gravel Land Purchase SE 15-50-05-W5M - *FOIP Section 16*, Damage Claim for Private Vehicle on TWP 495 - *FOIP Section 17* and Farmer's Market Budgets *FOIP Section 17*, Personnel - *FOIP Section 17 and 27* Interim CAO *FOIP Sections 17, 19 and 24*.

**CARRIED UNANIMOUSLY**

Directors B. Christie and W. Rossouw joined the in-private session for the purpose of discussing Potential Gravel Land Purchase SE 15-50-05-W5M - *FOIP Section 16*, Damage Claim for Private Vehicle on TWP 495 - *FOIP Section 17* and Farmer's Market Budgets *FOIP Section 17*.

**1884/17** Moved by K. Westerlund that the regular Council Meeting of December 19, 2017 come out of 'in-private' at 12:10 p.m.

**CARRIED UNANIMOUSLY**

**1885/17** Moved by K. Westerlund, regarding potential gravel land purchase SE 15-50-5-W5M, that Council approve option c) and follow staff recommendation.

**CARRIED UNANIMOUSLY**

**1886/17** Moved by M. Gressler, regarding damage claim for private vehicle, that Council approve option a) as discussed in-private.

**CARRIED UNANIMOUSLY**

**1887/17** Moved by H. Swan that item c) Farmer's Market be received for information.

**CARRIED UNANIMOUSLY**



**1888/17** Moved by K. Westerlund that item 35 d) Personnel be received for information.

**CARRIED UNANIMOUSLY**

**1889/17** Moved by K. Westerlund that the regular Council meeting of December 19, 2017 adjourn for lunch at 12:13 p.m. until 1:15 p.m.

**CARRIED UNANIMOUSLY**

**CALL TO ORDER**

Reeve B. Guyon called the meeting to order at 1:15 p.m.

**PRESENT**

B. Guyon, Reeve  
H. Swan, Councillor  
D. Wiltse, Councillor  
S. Wheale, Councillor  
M. Gressler, Councillor  
A. Heinrich, Councillor  
K. Westerlund, Councillor  
B. Christie, Director of Corporate Services/Acting CAO  
T. Kwirant, Executive Assistant

**1890/17** Moved by S. Wheale that the regular Council Meeting of December 19, 2017 proceed into 'in-private' at 1:20 p.m. for the purpose of discussing: Interim CAO *FOIP Sections 17, 19 and 24.*

**CARRIED UNANIMOUSLY**

B. Christie joined the in-private session to discuss Interim CAO *FOIP Sections 17, 19 and 24* at 1:51 p.m.

B. Christie left the in-private session at 2:10 p.m.

**1891/17** Moved by H. Swan that the regular Council Meeting of December 19, 2017 come out of 'in-private' at 2:15 p.m.

**CARRIED UNANIMOUSLY**

**1892/17** Moved S. Wheale to appoint Martino Verhaeghe as Acting CAO from January 2, 2018 until the interim CAO is in place.

**CARRIED UNANIMOUSLY**

**1893/17** Moved by S. Wheale that Council hires Peter Tarnawsky as interim CAO, subject to a favourable contract, and direct Administration to advise all candidates that a selection has been made.

**CARRIED UNANIMOUSLY**

**1893/17 MOTION RESCINDED ON JANUARY 16, 2018 BY MOTION 001/18-01-16**

**1894/17** Moved by M. Gressler to approve the Reeve to go with the lawyer's recommendation as discussed in-private.

**CARRIED UNANIMOUSLY**

**1895/17** Moved by D. Wiltse to add to the agenda extending condolences to the O'Chiese Band for the loss of their Chief.

**CARRIED UNANIMOUSLY**

**1896/17** Moved by H. Swan that Administration seek information for what is the appropriate offering to show appreciation for the life of the Chief.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**1897/17** Moved by A. Heinrich that the Council Budget Meeting of December 19, 2017 adjourn at 2:22 p.m.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Reeve  
\_\_\_\_\_  
Acting Chief Administrative Officer