

MINUTES OF THE COUNCIL BUDGET MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY, 2017 12 12

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:00 a.m.

PRESENT

B. Guyon, Reeve
H. Swan, Councillor
D. Wiltse, Councillor
S. Wheale, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
T. Kwirant, Executive Assistant
C. Whalen, Administrative Assistant
J. Beniuk, Municipal and Community Grants Coordinator
C. Swap, Finance Coordinator
B. Christie, Director of Corporate Services/Acting CAO
L. Chambers, Director of Community Services
T. Thomson, Fire Chief
W. Rossouw, Director of Public Works and Infrastructure
M. Verhaeghe, Director of Planning and Development
B. Kok, Finance Intern

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

1751/17 Moved by A. Heinrich to approve the agenda as amended:

7. Continuation of 2018 Budget Discussion:

k) Revised Ten-Year Capital spreadsheet

b) Delete and re letter all other items under 7.

8. IN-PRIVATE

c) In-Private Personnel *FOIP Section 17, 19 and 24*

d) Councillor Conduct *FOIP Section 17 and 24*

CARRIED UNANIMOUSLY

1752/17 Moved by M. Gressler to move item 7 h) Clarity GL Accounts 232 & 239 Actual or Budget, forward at this time.

CARRIED UNANIMOUSLY

1753/17 Moved by M. Gressler to request Administration to look into the FOIP issue of releasing names in-private and keeping them private in the public.

CARRIED UNANIMOUSLY

1754/17 Moved M. Gressler to request Administration to give overall actuals for 2016, 2017 - as close to end of year as possible, and forecasted for 2018 for GL accounts 232 and 239.

CARRIED UNANIMOUSLY

1755/17 Moved by M. Gressler to direct Administration to provide detailed actuals for 2016, 2017 and forecasted 2018 for GL accounts 232 and 239 for the December 19, 2017 Council meeting.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 9:13 a.m. and the meeting resumed at 9:14 a.m.

1756/17 Moved by A. Heinrich that we bring forward in-private items: personnel and council conduct, as per provincial legislation.

CARRIED UNANIMOUSLY

IN-PRIVATE

1757/17 Moved by H. Swan that the Council budget meeting of December 12, 2017 go "in-private" to discuss: Personnel *FOIP Section 17, 19 and 24* and Council Conduct *FOIP Section 17, 19 and 24* at 9:15 a.m.

CARRIED UNANIMOUSLY

1758/17 Moved by H. Swan that the Council budget meeting of December 12, 2017 come out of "in-private" at 10:08 a.m.

CARRIED UNANIMOUSLY

1759/17 Moved by K. Westerlund to authorize the Reeve to look for an interim CAO with the criteria outlined in-private.

CARRIED UNANIMOUSLY

1760/17 Moved by S. Wheale to authorize the Reeve or designate to obtain information regarding the 2018 budget through the Acting CAO and distribute all information to all of Council unless under FOIP and required to be in-private until the 2018 budget is passed.

CARRIED UNANIMOUSLY

Community Group Insurance - Updates

C. Swap gave an update report of the Community Group Insurance grants.



1761/17 Moved by D. Wiltse to schedule a meeting with Jubilee, Council and community groups in the New Year, regarding insurance for these community groups.

CARRIED UNANIMOUSLY

Council's Last Four-Year Budget Expenditures

1762/17 Moved by S. Wheale to receive for information Council's Last Four-Year Budget Expenditures.

CARRIED UNANIMOUSLY

School and Seniors Requisitions

1763/17 Moved by H. Swan to receive for information the School and Seniors Requisitions.

CARRIED UNANIMOUSLY

Human Resources Detail of Expenditures

1764/17 Moved by H. Swan to receive for information the Human Resources Detail of Expenditures.

CARRIED UNANIMOUSLY

Alberta Municipal Indicator Graphs

1765/17 Moved by A. Heinrich to receive for information the Alberta Municipal Affairs Indicator Graphs.

CARRIED UNANIMOUSLY

Off-Site Levies

M. Verhaeghe gave a description of the off-site levy process.

Reeve B. Guyon relinquished the chair to Deputy Reeve M. Gressler to comment on the issue.

1766/17 Moved by H. Swan that we have Administration bring forward the off-site levy bylaw for tomorrow's meeting.

CARRIED UNANIMOUSLY

1767/17 Moved by B. Guyon to direct Administration to bring back various options that would legally allow Council to get rid of the off-site levy bylaw for all hamlets and lands in the jurisdiction of the County.

S. Wheale offered a friendly amendment "by December 13, 2017."



B. Guyon accepted the amendment.

CARRIED UNANIMOUSLY

Reeve B. Guyon resumed chair.

Reeve B. Guyon called for a break at 10:59 a.m. and the meeting resumed at 11:05 a.m.

Planning Fees Amnesty

1768/17 Moved by K. Westerlund to table item 7 b) Planning Fees Amnesty until after lunch.

CARRIED UNANIMOUSLY

**OPERATING
BUDGET**

Parks and Recreation Lead Hand

1769/17 Moved by M. Gressler that Council approve the Community Services Parks and Recreation Lead Hand in the amount of \$23,103.75 to hold the position open for three months.

CARRIED UNANIMOUSLY

Planning and Development New Positions

1770/17 Moved by H. Swan to delay any hiring until such time that a new CAO is in place.

S. Wheale offered a friendly amendment to say "of new positions."

H. Swan accepted the amendment.

CARRIED UNANIMOUSLY

West Central Forage Association (WCFA) Funding

1771/17 Moved by M. Gressler that Council commit \$23,000 per year for 2018 to 2021 which will cover West Central Forage Association funding for hemp trials and University of Alberta hemp trials at the Breton plots.

CARRIED UNANIMOUSLY

2018 Seeds for Success Youth Entrepreneurship Program

1772/17 Moved by D. Wiltse that Council approve the \$4,000 for the Youth Entrepreneurship Program Seeds for Success.

CARRIED UNANIMOUSLY

Culturally Significant Landscapes and Viewscapes Study

1773/17 Moved by A. Heinrich to receive this request for information.

IN FAVOUR

A. Heinrich

S. Wheale

H. Swan

B. Guyon

K. Westerlund

OPPOSED

M. Gressler

D. Wiltse

CARRIED

Update to Regional Groundwater Monitoring Program

1774/17 Moved by M. Gressler that we go with option "a": that Council approves up to \$22,000 within the 2018 Operating Budget for the completion of an updated regional groundwater monitoring program for Brazeau County.

IN FAVOUR

A. Heinrich

S. Wheale

H. Swan

K. Westerlund

D. Wiltse

M. Gressler

OPPOSED

B. Guyon

CARRIED

Fire Services Rescue Tools

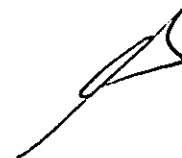
1775/17 Moved by K. Westerlund to approve the amount of \$25,000 to cover 50% of the cost for the rescue tools from Fire Department Restricted Surplus.

CARRIED UNANIMOUSLY

GPS Mapping Solution for Fire Service Apparatus

1776/17 Moved by K. Westerlund to defer the project, GPS Mapping Solution for Fire Service Apparatus, and move onto ten-year plan list for 2019.

CARRIED UNANIMOUSLY



Construction of Emergency Training Centre Study

1777/17 Moved by K. Westerlund to table Construction of Emergency Training Centre as outlined on pages 11-84 to 86 until after the Town of Drayton Valley joint meeting.

CARRIED UNANIMOUSLY

2018 Town of Drayton Valley Requested Capital Items Page 11-90

1778/17 Moved by M. Gressler to put on January 25, 2018 agenda with the Town and County a discussion regarding pages 11-90 to 92 on the shortfall amount \$196,557.00 for recreational cost sharing.

CARRIED UNANIMOUSLY

1779/17 Moved by A. Heinrich to remove from the 2018 budget \$185,216.00 increased funding request from the Town of Drayton Valley for recreation cost sharing.

CARRIED UNANIMOUSLY

RECESS FOR LUNCH

1780/17 Moved by K. Westerlund that the Council budget meeting of December 12, 2017 recess for lunch at 12:16 for 1 hour.

CARRIED UNANIMOUSLY

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 1:26 p.m.

PRESENT

B. Guyon, Reeve
H. Swan, Councillor
D. Wiltse, Councillor
S. Wheale, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
T. Kwirant, Executive Assistant
C. Whalen, Administrative Assistant
B. Christie, Director of Corporate Services/Acting CAO
J. Beniuk, Municipal and Community Grants Coordinator
C. Swap, Finance Coordinator
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T. Thomson, Fire Chief
W. Rossouw, Director of Public Works and Infrastructure
M. Verhaeghe, Director of Planning and Development
B. Kok, Finance Intern



Schedule of Fees Bylaw

1781/17 Moved by M. Gressler that the fees in the 2017 Schedule of Fees Bylaw, Section A - Planning and Development, be maintained in 2018 and the 2018 bylaw be prepared accordingly for January 16, 2018 Council meeting.

CARRIED UNANIMOUSLY

DV Labour Association

1782/17 Moved by A. Heinrich that Council decline participating in the DV Labour Association's request for funding/support and advise the Town of Drayton Valley of Council's decision.

CARRIED UNANIMOUSLY

Senior Foundation Vehicle Donation

W. Rossouw provided vehicle donation options for Council's consideration.

1783/17 Moved by H. Swan to donate unit T-79, with new tires, to the Brazeau Seniors Foundation and inform the Town of their portion of the donation (approximate total value \$8,000).

CARRIED UNANIMOUSLY

Hemp Decortication Facility Proposal

1784/17 Moved by A. Heinrich to co-fund the study for a decortication facility and utilize our economic development officer in a manner that promotes locating the facility within the Brazeau County area, with funds from current unrestricted surplus.

CARRIED UNANIMOUSLY

2016 - 2017 Legal Costs

1785/17 Moved by D. Wiltse to amend motion 1755/17 to change the requirement date for details on or before January 16, 2018.

CARRIED UNANIMOUSLY

Alberta Trappers - H. Swan Request

H. Swan presented a request for funding from the Alberta Trappers Association.

Reeve B. Guyon relinquished the chair to Deputy Reeve M. Gressler to comment on the issue.

1786/17 Moved by K. Westerlund that we direct this request to the Ag Service Board.

IN FAVOUR

A. Heinrich
S. Wheale
B. Guyon
K. Westerlund
D. Wiltse
M. Gressler

OPPOSED

H. Swan

CARRIED

Reeve B. Guyon resumed the chair.

Revised Capital Spreadsheets Ten-Year Capital Plan with Council Requests

Revised budget documents were distributed.

Reeve B. Guyon called for a break 2:21 p.m. and the meeting resumed at 2:28 p.m.

1787/17 Moved by M. Gressler to take item 8 b) off the agenda.

CARRIED UNANIMOUSLY

A. Heinrich joined the meeting at 2:30 p.m.

1788/17 Moved by S. Wheale to add to the agenda item in-private 8 e) additional information provided by legal under *FOIP Sections 17, 24 and 27*.

CARRIED UNANIMOUSLY

1789/17 Moved by A. Heinrich to add to the agenda in private item 8 f) personnel *FOIP Section 24*.

CARRIED UNANIMOUSLY

IN-PRIVATE

1790/17 Moved by S. Wheale that the Council budget meeting go "in-private" at 2:38 p.m. to discuss:

8 a) Bashaw *FOIP Section 21*

8 e) Additional information provided by legal *FOIP Sections 17, 24 and 27*

8 f) Personnel *FOIP Section 24*

Directors B. Christie and M. Verhaeghe joined the in-private session for the purpose of discussing: Bashaw Hearings Verbal Update *FOIP Section 21*.

Director M. Verhaeghe left the in-private session at 2:47 p.m.

K. Westerlund left the in-private session and the meeting at 3:01 p.m.

1791/17 Moved by A. Heinrich that the Council budget meeting of December 12, 2017 come out of "in-private" at 3:23 p.m.

CARRIED UNANIMOUSLY

1792/17 Moved by M. Gressler to receive the Bashaw verbal report for information.

CARRIED UNANIMOUSLY

ADJOURNMENT

1793/17 Moved by M. Gressler that the Council Budget Meeting of December 12, 2017 adjourn at 3:25 p.m.

CARRIED UNANIMOUSLY



Reeve



Acting Chief Administrative Officer