

MINUTES OF THE COUNCIL BUDGET MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON WEDNESDAY, 2017 11 29

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:00 a.m.

PRESENT

B. Guyon, Reeve
H. Swan, Councillor
D. Wiltse, Councillor
S. Wheale, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
M. Schoeninger, Chief Administrative Officer
T. Kwirant, Executive Assistant
C. Whalen, Administrative Assistant
J. Beniuk, Municipal and Community Grants Coordinator
B. Christie, Director of Corporate Services
L. Chambers, Director of Community Services
T. Thomson, Fire Chief
A. Spice, GIS/GPS Coordinator
W. Rossouw, Director of Public Works and Infrastructure
B. Sakalley, Project Manger
N. Tank, Finance Manager
Z. Khokhar, Project Manager
M. Verhaeghe, Director of Planning and Development

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

1575/17 Moved by A. Heinrich to approve the agenda as presented.
CARRIED UNANIMOUSLY

BUDGET DISCUSSIONS

TAB 12

Restricted Surplus and Debt

B. Christie presented the projected 2018 restricted and unrestricted surplus.

1576/17 Moved by A. Heinrich to direct Administration to include the 2017 and 2016 opening balances for the restricted surplus accounts for December 13, 2017.

CARRIED UNANIMOUSLY



1577/17 Moved by M. Gressler that we request Administration to bring back the original motion regarding tax increase in 2012 and the seven projects.

M. Gressler requested permission to remove his motion.

Moved by A. Heinrich to grant permission for M. Gressler to withdraw his motion.

CARRIED UNANIMOUSLY

MOTION 1577/17 WITHDRAWN

1578/17 Moved by M. Gressler to direct Administration to bring back the ten-year capital plan from 2012 with the identifying project status to date.

CARRIED UNANIMOUSLY

M. Verhaeghe left the meeting at 9:47 a.m. and returned at 9:48 a.m.

A. Spice left the meeting at 10:03 a.m. and returned at 10:08 a.m.

TAB 13

Budget Summary and Cash Flow

B. Christie presented 2018 budget summary and cash flow.

Reeve B. Guyon called for a break at 10:19 a.m. and the meeting resumed at 10:27 a.m.

N. Tank, Z. Khokhar and B. Sakalley left the meeting at 10:19 a.m.

TAB 14

Transfers to Municipalities and Organizations

B. Christie presented the cost sharing summary for the Town of Drayton Valley and Village of Breton.

N. Tank joined the meeting at 10:33 a.m.

Z. Khokhar joined the meeting at 10:39 a.m.

Intermunicipal Collaboration Framework Considerations

M. Schoeninger presented considerations for intermunicipal collaboration framework with the neighbouring municipalities.

B. Sakalley joined the meeting at 10:45 a.m.

1579/17 Moved by D. Wiltse that on the December 19, 2017 meeting Council deal with daycare and Fortis lobbying initiatives.

CARRIED UNANIMOUSLY



1580/17 Moved by M. Gressler that Administration make one up (card indicating municipal transfer amounts) for 2017 when they have the figures.

CARRIED UNANIMOUSLY

TAB 15

Capital Projects Completed by Division

M. Schoeninger presented the map as a visual illustration of projects completed by division.

Reeve B. Guyon left the meeting at 11:11 a.m. and Deputy Reeve M. Gressler assumed the chair.

Reeve B. Guyon returned to the meeting at 11:16 a.m. and resumed the chair.

Reeve B. Guyon relinquished the chair to Deputy Reeve M. Gressler to make a motion.

1581/17 Moved by B. Guyon to direct Administration to create a historical map from 2005 forward in all the different divisions.

K. Westerlund offered a friendly amendment "of capital projects"

B. Guyon accepted the amendment

CARRIED UNANIMOUSLY

1582/17 Moved by B. Guyon to direct Administration to create a map showing the future 5 year capital projects as recommended by Administration and provide printed and electronic copies of the various layers to Council as made available.

CARRIED UNANIMOUSLY

Reeve B. Guyon resumed the chair.

Lindale Skating Rink

L. Chambers presented a request to have the Lindale Skating Rink removed from the budget.

1583/17 Moved by M. Gressler option 'a': that Council remove Lindale skating rink (\$275,000) from the 10 year non-capital budget.

CARRIED UNANIMOUSLY

Full Time Equivalent Position Budgeted Identified in General Ledger

1584/17 Moved by M. Gressler to receive number 4 for information.

CARRIED UNANIMOUSLY

Council's Strategy and Project Request Summary



M. Schoeninger presented Council's list and asked for clarity from Council on each item.

RR 83 North of Hwy 621

1585/17 Moved by H. Swan that Administration investigate the issue of the flooding on RR 83.

CARRIED UNANIMOUSLY

RR82 North of Hwy 621

1586/17 Moved by H. Swan that Administration receive this for information.

CARRIED UNANIMOUSLY

RR 81 North of Hwy 621

1587/17 Moved by H. Swan to direct Administration to add this to the ten-year capital plan.

IN FAVOUR

A. Heinrich

H. Swan

B. Guyon

K. Westerlund

D. Wiltse

M. Gressler

OPPOSED

S. Wheale

CARRIED

Easyford Park Lottery

1588/17 Moved by H. Swan to add Easyford Park Lottery to a future Council agenda.

CARRIED UNANIMOUSLY

**RECESS FOR
LUNCH**

1589/17 Moved by K. Westerlund that the Council budget meeting of November 29, 2017 recess for lunch at 11:59 p.m. for 30 minutes.

CARRIED UNANIMOUSLY

**CALL TO
ORDER**

Reeve B. Guyon called the meeting to order at 12:35 p.m.



PRESENT

B. Guyon, Reeve
H. Swan, Councillor
D. Wiltse, Councillor
S. Wheale, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
M. Schoeninger, Chief Administrative Officer
T. Kwirant, Executive Assistant
C. Whalen, Administrative Assistant
N. Tank, Finance Manager
J. Beniuk, Municipal and Community Grants Coordinator
C. Swap, Finance Coordinator
B. Christie, Director of Corporate Services
L. Chambers, Director of Community Services
T. Thomson, Fire Chief
W. Rossouw, Director of Public Works and Infrastructure
Z. Khokhar, Project Manager
B. Sakalley, Project Manager
M. Verhaeghe, Director of Planning and Development
A. Spice, GIS/GPS Coordinator

1590/17 Moved by M. Gressler that we aim to adjourn the meeting at 2:45 p.m.
CARRIED UNANIMOUSLY

Evening Information Sessions

1591/17 Moved by H. Swan to have quarterly report meetings in the evening from 6 to 9 p.m. for the 2018 year.
CARRIED UNANIMOUSLY

Ditches and Culverts

1592/17 Moved by H. Swan that Administration receive for information and continue with best practices.
CARRIED UNANIMOUSLY

Promotion of Cynthia

1593/17 Moved by H. Swan that Administration receive this for information with the idea that Council would get into a strategy session to enhance hamlet growth in the future.
CARRIED UNANIMOUSLY



Oil Companies Maintain Approaches

1594/17 Moved by H. Swan that Administration receive for information - resident concerns on oil company approaches and better cleaning of culverts.
CARRIED UNANIMOUSLY

Recognition for Residents Who Mow their Ditches

1595/17 Moved by H. Swan to receive for information - recognition for residents who mow their ditches.
CARRIED UNANIMOUSLY

Hwy 621

1596/17 Moved by H. Swan to advance a lobbying strategy to the provincial government to widen Hwy 621 with passing lanes.
CARRIED UNANIMOUSLY

RR 80 North of Hwy 621 to Twp 505

1597/17 Moved by H. Swan that Administration receive for information - improved practices for RR 80 north of Hwy 621 to Twp 505.
CARRIED UNANIMOUSLY

Interaction with Residents

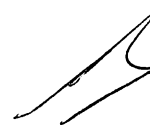
1598/17 Moved by H. Swan that Administration receive for information - interaction with residents.
CARRIED UNANIMOUSLY

RR 80 North of Twp 492

1599/17 Moved by H. Swan that Administration receive for information and continue with coordinating a county-wide master plan for trail design and implementation.
CARRIED UNANIMOUSLY

County Office Lobby

1600/17 Moved by H. Swan that Administration receive for information - county office lobby.
CARRIED UNANIMOUSLY



Weed Control and Unsightly Yards

1601/17 Moved by D. Wiltse to receive for information - weed control and unsightly yards.

CARRIED UNANIMOUSLY

Burning of Brush Piles

1602/17 Moved by D. Wiltse to receive for information - burning of brush piles.

CARRIED UNANIMOUSLY

Gravel

1603/17 Moved by D. Wiltse to receive for information - gravel.

CARRIED UNANIMOUSLY

Rural Crime/Policing

1604/17 Moved by D. Wiltse to direct Administration set up a meeting with local staff sergeants (Breton and Drayton Valley) to address local crime issues.

CARRIED UNANIMOUSLY

RR 81 South

1605/17 Moved D. Wiltse that a discussion of RR 81 be put on the ten-year plan.

CARRIED UNANIMOUSLY

NE 21-48-07-W5M

1606/17 Moved by D. Wiltse to receive for information - NE 21-48-07-W5M

CARRIED UNANIMOUSLY

RR 82 Paving past Cottonwood to Hwy 620

1607/17 Moved by D. Wiltse to move RR 82 Paving to discussions on the ten-year plan.

CARRIED UNANIMOUSLY

Day Care

1608/17 Moved by D. Wiltse to receive for information - day care.

CARRIED UNANIMOUSLY

B. Sakalley left the meeting at 1:16 p.m.



RR 91 North of 620 to Horse Trails

1609/17 Moved by D. Wiltse to move the discussion on RR 91 north of 620 to the horse trails, to the ten-year plan.

CARRIED UNANIMOUSLY

Walking Paths

1610/17 Moved by D. Wiltse to receive for information - walking paths.

CARRIED UNANIMOUSLY

Pembina River

1611/17 Moved by D. Wiltse to direct Administration to investigate Pembina River north of Lodgepole, sanitary facilities with the province and bring back potential solutions to a future council meeting.

CARRIED UNANIMOUSLY

Skunk Traps

1612/17 Moved by D. Wiltse to receive for information - skunk traps.

CARRIED UNANIMOUSLY

RR 90 South Grading

1613/17 Moved by D. Wiltse to direct Administration to investigate improving the turn around on the southwest corner 6-48-8-W5M end of RR 90 south.

CARRIED UNANIMOUSLY

Violet Grove Drainage

1614/17 Moved by D. Wiltse to direct Administration to investigate the manhole that is above the pavement on Twp 484.

CARRIED UNANIMOUSLY

1615/17 Moved by K. Westerlund that we add meeting dates as item 12 to the agenda.

CARRIED UNANIMOUSLY

RR 91 - Telus Cables

1616/17 Moved by D. Wiltse that we receive for information - RR 91

CARRIED UNANIMOUSLY



Lodgepole

1617/17 Moved by D. Wiltse to put finishing Lodgepole paving in the ten-year plan.

CARRIED UNANIMOUSLY

Lodgepole Skating Rink

1618/17 Moved by D. Wiltse to put in budget discussions - Lodgepole skating rink.

CARRIED UNANIMOUSLY

Recreation Trails

1619/17 Moved by D. Wiltse to receive for information - recreation trails.

CARRIED UNANIMOUSLY

Hamlet Growth

1620/17 Moved by D. Wiltse to receive for information - hamlet growth.

CARRIED UNANIMOUSLY

Planning & Development - Red Tape

1621/17 Moved by D. Wiltse to receive for information - Planning and Development red tape.

CARRIED UNANIMOUSLY

RR 83 South of Hwy 620

1622/17 Moved by D. Wiltse to add RR 83 South of Hwy 620 to the ten-year road plan.

CARRIED UNANIMOUSLY

Lodgepole Sewer

1623/17 Moved by D. Wiltse to direct Administration to investigate the viability of the Lodgepole sewer system.

CARRIED UNANIMOUSLY

Ring Road Walking Path

1624/17 Moved by M. Gressler to receive for information the first two ring road items.

CARRIED UNANIMOUSLY



Garbage pick up

1625/17 Moved by M. Gressler to receive for information - garbage pick-up.
CARRIED UNANIMOUSLY

Poplar Ridge Area - Water Pressure

1626/17 Moved by M. Gressler to create a strategy for Poplar Ridge water supply for 2020.
CARRIED UNANIMOUSLY

River Ravine Speed Reduction

1627/17 Moved by M. Gressler that Administration bring forward a RFD with modifications to Bylaw 604-07 for speed reduction in River Ravine on east and west roads.
CARRIED UNANIMOUSLY

Crosswalk - Over Ring Road

1628/17 Moved by M. Gressler to ask Administration to investigate a crossing on the ring road at 50th.
CARRIED UNANIMOUSLY

Subdivision Internal Roads - Paving

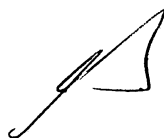
1629/17 Moved by K. Westerlund to direct Administration to bring back the subdivision paving policy for February 6, 2018 for discussion.
CARRIED UNANIMOUSLY

Whitby Hall Road

1630/17 Moved by K. Westerlund receive for information - Whitby Hall Road.
CARRIED UNANIMOUSLY

RR 73 North of Twp 502

1631/17 Moved by K. Westerlund to add RR 73 North of Twp 502 for consideration for paving to ten-year capital plan.
CARRIED UNANIMOUSLY



Subdivision Internal Roads

1632/17 Moved by K. Westerlund to receive for information - subdivision internal roads.

CARRIED UNANIMOUSLY

Rocky Rapids Lagoon

1633/17 Moved by K. Westerlund to receive for information - Rocky Rapids Lagoon.

CARRIED UNANIMOUSLY

Rocky Rapids Speedway

1634/17 Moved by K. Westerlund to receive for information - Rocky Rapids Speedway.

CARRIED UNANIMOUSLY

Policing

1635/17 Moved by K. Westerlund to receive for information - policing.

CARRIED UNANIMOUSLY

Planning and Development

1636/17 Moved by K. Westerlund to receive for information - Planning and Development.

CARRIED UNANIMOUSLY

Garbage pick up

1637/17 Moved by K. Westerlund to receive for information - garbage pick up.

CARRIED UNANIMOUSLY

Snow Plowing

1638/17 Moved by K. Westerlund receive for information - snowplowing concerns.

CARRIED UNANIMOUSLY

Beaver Estates

1639/17 Moved by K. Westerlund to receive for information - Beaver Estates.

CARRIED UNANIMOUSLY



Dust Control in Subdivisions

1640/17 Moved by K. Westerlund that we bring the dust control policy back for the January 16, 2018 meeting.

CARRIED UNANIMOUSLY

General Road Maintenance

1641/17 Moved by K. Westerlund receive for information - general road maintenance.

CARRIED UNANIMOUSLY

Rocky Rapids Hall

1642/17 Moved by K. Westerlund to receive for information - Rocky Rapids Hall.

CARRIED UNANIMOUSLY

Gravel Pit and end of Twp 500

1643/17 Moved by K. Westerlund to receive for information - gravel pit end of Twp 500.

CARRIED UNANIMOUSLY

Ring Road

1644/17 Moved by K. Westerlund to receive for information - Ring Road.

CARRIED UNANIMOUSLY

Recreational Trails

1645/17 Moved by K. Westerlund to receive for information - recreation trails.

CARRIED UNANIMOUSLY

Pool

1646/17 Moved by K. Westerlund to receive for information - pool.

CARRIED UNANIMOUSLY

Planning and Development Fees

1647/17 Moved by K. Westerlund to receive for information - Planning and Development fees.

CARRIED UNANIMOUSLY



1648/17 Moved by K. Westerlund to direct Administration to bring the Schedule of Fees Bylaw to the December 19 meeting.

CARRIED UNANIMOUSLY

Greenwood Lake Road RR 53

1649/17 Moved by A. Heinrich to receive for information - Greenwood Lake Road RR 53.

CARRIED UNANIMOUSLY

RR 65

1650/17 Moved by A. Heinrich to receive for information - RR 65.

CARRIED UNANIMOUSLY

Birchwood Village Greens

1651/17 Moved by A. Heinrich to prioritize and discuss Birchwood Village Greens Access during ten-year capital plan.

CARRIED UNANIMOUSLY

Gravel Roads

1652/17 Moved by A. Heinrich to receive for information - gravel roads.

CARRIED UNANIMOUSLY

Sardine Lake Road RR 45

1653/17 Moved by A. Heinrich to receive for information - Sardine Lake Road RR 45.

CARRIED UNANIMOUSLY

Twp 484 between RR 54 and RR 60

1654/17 Moved by A. Heinrich to receive for information - Twp 484 between RR 54 and RR 60.

CARRIED UNANIMOUSLY

RR 53 between Twp 500 and Twp 502

1655/17 Moved by A. Heinrich to receive for information - RR 53 between Twp 500 and Twp 502.

CARRIED UNANIMOUSLY



Twp 500 between RR 53 and RR 52

1656/17 Moved by A. Heinrich to receive for information - Twp 500 between RR 53 and RR 52.

CARRIED UNANIMOUSLY

RR 60

1657/17 Moved by A. Heinrich to receive for information - RR 60.

CARRIED UNANIMOUSLY

Twp 492 between RR 65 and RR 70

1658/17 Moved by A. Heinrich to receive for information - Twp 492 between RR 65 and RR 70.

CARRIED UNANIMOUSLY

Twp 484 between RR 44 and Hwy 20

1659/17 Moved by A. Heinrich to receive for information - Twp 484 between RR 44 and Hwy 20.

CARRIED UNANIMOUSLY

Birchwood Lagoon

1660/17 Moved by A. Heinrich to direct Administration to bring back an evaluation report of the lagoon at Birchwood to Council to make a decision of accessibility to general public.

CARRIED UNANIMOUSLY

Dust Control

1661/17 Moved by A. Heinrich to direct Administration to look at options available for utilization of local product and storage of dust control product.

CARRIED UNANIMOUSLY

Planning and Development

1662/17 Moved by A. Heinrich to receive for information - Planning and Development.

CARRIED UNANIMOUSLY



Dumping of Sewer

1663/17 Moved by A. Heinrich to receive for information - dumping of sewer.
CARRIED UNANIMOUSLY

Culvert between Lindale and Hwy 759

1664/17 Moved by A. Heinrich to receive for information - culvert between Lindale and Hwy 759.
CARRIED UNANIMOUSLY

Municipal Development Plan

1665/17 Moved by A. Heinrich to receive for information - Municipal Development Plan.
CARRIED UNANIMOUSLY

Twp 484 between RR 54 and 60

1666/17 Moved by S. Wheale to receive for information - Twp 484 RR 54 and 60.
CARRIED UNANIMOUSLY

Twp 484 RR 45 to Hwy 20

1667/17 Moved by S. Wheale to receive for information - Twp 484 RR 45 to Hwy 20.
CARRIED UNANIMOUSLY

Meeting Times

1668/17 Moved by S. Wheale to receive for information - meeting times.
CARRIED UNANIMOUSLY

Weed and Pest Issues

1669/17 Moved by S. Wheale to have a pest and weed discussion included in our Intermunicipal Collaboration Frameworks.
CARRIED UNANIMOUSLY

Club Root Policy

1670/17 Moved by S. Wheale to receive for information and place it on the ASB board agenda - club root policy.
CARRIED UNANIMOUSLY



Road Maintenance

1671/17 Moved by S. Wheale to receive for information - road maintenance.
CARRIED UNANIMOUSLY

Twp 474 at RR 35 Culvert North Side

1672/17 Moved by S. Wheale to receive for information - Twp 474 at RR 35
Culvert.
CARRIED UNANIMOUSLY

Twp 482 at RR 35 Culvert

1673/17 Moved by S. Wheale to receive for information

S. Wheale requested permission to withdraw her motion.

1674/17 Moved by D. Wiltse to allow S. Wheale to withdraw her motion.
CARRIED UNANIMOUSLY

MOTION 1673/17 WITHDRAWN

1675/17 Moved by S. Wheale that we discuss all three projects in the 2018 budget
- Twp 481A, Twp 482 and Twp 474.
CARRIED UNANIMOUSLY

Planning and Development

1676/17 Moved by S. Wheale to receive for information - Planning and
Development.
CARRIED UNANIMOUSLY

Hwy 616

1677/17 Moved by S. Wheale to receive for information - Hwy 616.
CARRIED UNANIMOUSLY

RR 71 - Continuation of Paving South of Buck Creek Hall

1678/17 Moved by S. Wheale for Council to prioritize RR 71 paving in the ten-year
capital plan.
CARRIED UNANIMOUSLY



Buck Creek Mowing

1679/17 Moved by S. Wheale to receive for information - buck creek mowing.
CARRIED UNANIMOUSLY

Culverts in County Ditches

1680/17 Moved S. Wheale to direct Administration to research identification of vertical County culverts.
CARRIED UNANIMOUSLY

Twp 474 between RR 52 and RR55

1681/17 Moved by S. Wheale to receive for information - Twp 474 between RR 52 and RR 55.
CARRIED UNANIMOUSLY

Pool

1682/17 Moved by S. Wheale to receive for information - pool.
CARRIED UNANIMOUSLY

Oakes Bay Road

S. Wheale indicated that this item should read Greenwood Lake Road not Oakes Bay Road.

1683/17 Moved by S. Wheale to receive for information - Greenwood Lake Road.
CARRIED UNANIMOUSLY

Stimulate the Economy, Streamline Administration, Develop County, Fire permits, Hwy 616, Diversify the Economy

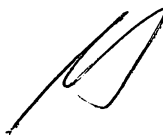
Reeve B. Guyon relinquished chair to Deputy Reeve M. Gressler to make a motion.

1684/17 Moved by B. Guyon to receive his report for information including alternative dust control.
CARRIED UNANIMOUSLY

Reeve B. Guyon resumed the chair.

Fire Services Comments

1685/17 Moved by S. Wheale to receive the Fire Services comments for information.
CARRIED UNANIMOUSLY



Municipal Accounting Coding Structure (MACS) Summary

1686/17 Moved by A. Heinrich to receive for information the MACS Summary.
CARRIED UNANIMOUSLY

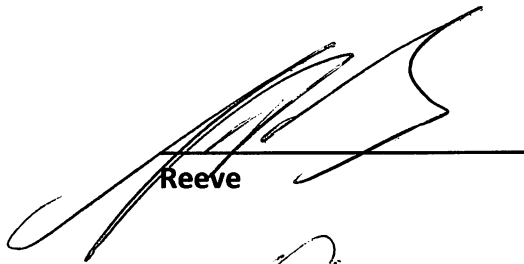
1687/17 Moved by H. Swan to move forward item 12 meeting dates to now.
CARRIED UNANIMOUSLY

Meeting Dates

1688/17 Moved by A. Heinrich to schedule budget meetings for December 11, 2017 from 9 a.m. to 3 p.m. and December 12, 2017 9 a.m. to noon.
CARRIED UNANIMOUSLY

ADJOURNMENT

1689/17 Moved by S. Wheale that the Council Budget Meeting of November 29, 2017 adjourn at 2:49 p.m.
CARRIED UNANIMOUSLY



Reeve



Chief Administrative Officer