

**BRAZEAU COUNTY
ORGANIZATIONAL MEETING
AGENDA**

DATE: 2019 10 15
TIME: 9:00 A.M.
PLACE: COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS

Call to Order

Present

Anniversary Presentation: Edith and Jim Erickson 65th Anniversary

1. Adoption of the Agenda (**Pages 1 - 2**)
2. List of Committee and Boards (**Pages 3 - 4**)
3. Council Committee Selection
4. Appointment of four (4) members-at-large to the **Agricultural Service Board**.
5. Appointment of two (2) members-at-large to the **Municipal Planning Commission**.
6. Appointment of three (3) members-at-large to the **Subdivision and Development Appeal Board**.
7. Appointment of three (3) alternate members-at-large to the **Subdivision and Development Appeal Board**.
8. Appointment of the three (3) members-at-large to the **Pest and Weed Appeal Committee**.
9. Appointment of two (2) members to the **Composite Assessment Review Board**.
10. Appointment of three (3) members to the **Local Assessment Review Board**.
11. Appointment of one (1) member-at-large to the **Brazeau Seniors Foundation**.
12. **Partnership Advisory Committee for Alternative Land Use Services (ALUS) Term of Committee**
- Request for Council Decision attached (**Page 5 - 7**)
13. Appointment of (5) area producers to the **Partnership Advisory Committee for Alternative Land Use Services (ALUS)**.

14. Appointment of four agencies to the **Partnership Advisory Committee for Alternative Land Use Services (ALUS)**:
 - i. North Saskatchewan Watershed Alliance
 - ii. Cows & Fish – Alberta Riparian Habitat Management Society
 - iii. Agriculture & Agri-Food Canada
 - iv. West-Central Forage Association

15. Adoption of the 2020 Council Meeting Schedule and consideration of possible meeting cancellations during summer months. **(Page 8)**

16. Acknowledgement of Office Closure dates for Statutory Holidays:
 - New Year's Day - Wed Jan 1, 2020
 - Family Day - Mon, Feb 17, 2020
 - Good Friday - Fri, April 10, 2020
 - Easter Monday - Mon, April 14, 2020
 - Victoria Day - Mon, May 18, 2020
 - Canada Day - Wed, July 1, 2020
 - Heritage Day - Mon, Aug 3, 2020
 - Labour Day - Mon, Sept 7, 2020
 - Thanksgiving Day - Mon, Oct 12, 2020
 - Remembrance Day - Wed, Nov 11, 2020
 - Christmas Day - Fri, Dec 25, 2020
 - Boxing Day - Sat, Dec 26, 2020

17. Consideration of Office Closures for Thursday, December 24 **OR** Monday, December 28 in lieu of Boxing Day being on Saturday.

18. Date Selection for Economic Discussion and Advertising and Marketing Workshop

19. Date Selection for Potential Workshops throughout the year

20. Adjournment (Regular Council Meeting to follow)

COMMITTEES AND BOARDS 2019/2020

Committees/Boards with Members-at-Large:

Agricultural Service Board

Municipal Planning Commission

Subdivision and Development Appeal Board

Composite Assessment Review Board

Local Assessment Review Board

Pest and Weed Appeals Committee

Brazeau Seniors Foundation

Partnership Advisory Committee (PAC) for Alternative Land Use Services (ALUS)

Committee/Boards for Council Appointments Only

Drayton Valley Municipal Library Board

Breton Municipal Library Board

West Central Airshed Society

Yellowhead Regional Library Board

Family and Community Support Services

North Saskatchewan Watershed Alliance

North Saskatchewan Headwaters Alliance Steering Committee

Eagle Point/Blue Rapids Parks Council

Pembina Area Synergy Group

Pembina Sentinel Air Monitoring

Physician Recruitment and Retention Committee

Eleanor Pickup Arts Centre Society

Northern Mayors Group

Breton and District FCSS

Aquatics Facility Committee


Alberta Hemp Alliance

Joint Exploratory Recreation and Culture Ad Hoc Committee

Chamber of Commerce

Warburg Seed Cleaning Plant Board

Intermunicipal Development Plan Committee (IDPC)

BRAZEAU COUNTY		
REQUEST FOR COUNCIL DECISION		
SUBJECT:	Alternative Land Use Services Partnership Advisory Committee (ALUS PAC) Term of Appointment	
DATE TO COUNCIL:	October 15, 2019	
SUBMITTED BY:	D. McCann, Manager of Agricultural Services	
ENDORSED BY:		
REVIEWED BY CAO:	J. Whaley, CAO	
FILE NO:		

RECOMMENDED ACTIONS:

That the Alternative Land Use Services Partnership Advisory Committee (ALUS PAC) members are appointed for a two-year term.

TOPIC DEFINED

Executive Summary

At the October 3, 2019 ALUS PAC meeting, the following motion was made:

041-19 *Moved by K. Westerlund to direct administration to prepare a report to Council asking for a two-year appointment for ALUS PAC members, subject to meeting MGA requirements.*

CARRIED UNANIMOUSLY

Upon further investigation it was determined it is The Procedural Bylaw that speaks to board appointment terms, rather than the *Municipal Government Act* (MGA). In accordance with Bylaw 992-18 The Procedural Bylaw, a unanimous vote of Council would be required to appoint a board to a two-year term.

Administration is recommending a two-year term for the ALUS PAC for the following reasons:

1. The PAC normally meets every second month, rather than on a monthly basis, which results in only six meetings per year instead of 12; and
2. With only six meetings per year, it takes some time for the board to get familiar with the ALUS program and to understand the scope of the program. It also takes time to comprehend the rules and guidelines associated with the program as directed by ALUS Canada and Brazeau County; and

3. In accordance with the ALUS PAC Terms of Reference (TOR), the composition of the PAC requires five members at large that actively farm and ranch within Brazeau County municipal boundaries. It is sometimes challenging to find five members that qualify; and
4. The TOR specifies that a majority (51%) of the board is composed of local producers. If we cannot appoint five members at large, we will be forced to remove one of the four external agencies in order to meet the majority requirement. The four external agencies provide a great deal of expertise and advice and are critical to the functionality of the board. (The four external agencies are: Cows & Fish, North Saskatchewan Watershed Alliance, West-Central Forage Association, and Agriculture & Agri-Food Canada.)

Relevant Policy:

- Bylaw 992-18 – The Procedural Bylaw
 - Section 4.8: All appointments to boards, Committees, commissions, authorities, and other bodies that Council is entitled to make shall be for a one year term, unless otherwise specified by unanimous vote of Council. All such appointments shall be made or confirmed by resolution.*
- Partnership Advisory Committee (PAC) for Alternative Land User Services (ALUS) Terms of Reference
 - Membership**
 - The PAC will remain in its role as long as Brazeau County has an active Memorandum of Understanding with ALUS Canada. Strong producer representation is required on the committee, balanced by external agencies that can provide feedback on project proposals. As such, the committee will strive to consist of:*
 - 1) A majority (51%) of local producers (being defined as those producers that actively farm & ranch within Brazeau County municipal boundaries)*
 - 2) A minority (49%) of external agencies including non-governmental organizations, provincial, and federal government representatives*
 - 3) One Brazeau County Councillor and one alternate Councillor selected by Council*

Strategic Relevance:

To ensure consistency and effectiveness of the ALUS PAC.

1. ANALYSIS OF RECOMMENDED ACTION

That the Alternative Land Use Services Partnership Advisor Committee (ALUS PAC) is appointed for a two-year term.

Advantages	Disadvantages
<ul style="list-style-type: none">• Continuity of program decisions• Familiarity with the program and its guidelines for decision making• Continued promotion of the ALUS program by members• Consistency of decision making• Less time spent on orientation and training	<ul style="list-style-type: none">• No opportunity for new members to join until after the two-year term is complete

2. IMPLICATIONS OF RECOMMENDATION

Operational:

Only one orientation is required over the two-year term, reducing staff time and meeting time spent on orientation.

Financial:

No budget implications – the same amount of meetings per year are already budgeted for.

Attachments:

none

BRAZEAU COUNTY
2020 Council Meeting Schedule

January 7, 2020	September 1, 2020
January 21, 2020	September 15, 2020
February 4, 2020	October 6, 2020
February 18, 2020	October 20, 2020
March 3, 2020	November 3, 2020 RMA Convention
March 17, 2020 RMA Convention	November 17, 2020
April 7, 2020	December 1, 2020
April 21, 2020	December 15, 2020
May 5, 2020	Approved Office Closures:
May 19, 2020	New Year's Day - Wed Jan 1, 2020
June 2, 2020	Family Day - Mon, Feb 17, 2020
June 16, 2020	Good Friday - Fri, April 10, 2020
July 7, 2020	Easter Monday - Mon, April 14, 2020
July 21, 2020 summer season cancellation	Victoria Day - Mon, May 18, 2020
August 4, 2020 summer season cancellation	Canada Day - Wed, July 1, 2020
August 18, 2020	Heritage Day - Mon, Aug 3, 2020
	Labour Day - Mon, Sept 7, 2020
	Thanksgiving Day - Mon, Oct 12, 2020
	Remembrance Day - Wed, Nov 11, 2020
	Christmas Day - Fri, Dec 25, 2020
	Boxing Day - Sat, Dec 26, 2020
	(Close office Thurs, Dec 24 OR Mon, Dec 28 in lieu of statutory holiday on Saturday)