

List of Agenda Additions and Handouts for December 1, 2020

2. Minutes
 - c) November 24, 2020 Council Budget Meeting (**Pages 2 - 4**)
 - d) November 25, 2020 Council Budget Meeting (**Pages 5 - 9**)
 - e) November 26, 2020 Council Budget Meeting (**Pages 10 - 17**)

6. LaForest - Shop Development and Flooding /Drainage Issues
(Pages 18 - 25)

11. Finance
 - a) Terms and Conditions for Tax Recovery Sale
- Request for Council Decision attached (**Pages 26 - 28**)

12. Public Works
 - b) Signage Request - M. Gressler

35. Closed Session
 - b) Land Acquisition *FOIP Section 25*

MINUTES OF THE BUDGET COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY 2020 NOVEMBER 24, 2020

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:01 a.m.

PRESENT

B. Guyon, Reeve
H. Swan, Councillor
D. Wiltse, Councillor
S. Wheale, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
J. Whaley, Chief Administrative Officer
T. Kwirant, Executive Assistant
C. Whalen, Finance Coordinator
C. Swap, General Manager Finance

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

0887/20-11-24 Moved by D. Wiltse to approve the agenda with the following additions:

2. a) i. 2021 Municipal Election Update and Expenses

5. g) Closed Session GRID *FOIP 17 1:00 p.m.*

CARRIED UNANIMOUSLY

2021 MUNICIPAL ELECTION UPDATE

2021 Municipal Election Update

J. Whaley presented updated information on the 2021 Municipal Election.

2021 OPERATING BUDGET REVIEW

Finance

J. Whaley and C. Swap presented the Finance Budget.

Council asked questions of Administration and discussion ensued.

0888/20-11-24 Moved by H. Swan to reallocate the \$5,000.00 2020 Social Club Christmas Party money and donate it to the Cram the Cruiser Fundraiser.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 9:57 a.m. and the meeting resumed at 10:09 a.m.

Planning Services

J. Whaley presented the Planning Services Budget.

Council asked questions of Administration and discussion ensued.

Public Works

J. Whaley presented the Public Works Budget.

Council asked questions of Administration and discussion ensued.

Reeve B. Guyon called for a break at 11:10 a.m. and the meeting resumed at 11:19 a.m.

Suggestion: Look at used equipment for a low boy trailer.

0889/20-11-24 Moved by M. Gressler to direct Administration to bring an update report regarding the Birchwood Lagoon Expropriation to the January 5, 2021 meeting for closed session.

CARRIED UNANIMOUSLY

Fire Services

J. Whaley and T. Thomson presented the Fire Services Budget.

Council asked questions of Administration and discussion ensued.

Reeve B. Guyon called for a break at 11:57 p.m. and the meeting resumed at 12:58 p.m.

CLOSED SESSION

Closed Session

0890/20-11-24 Moved by A. Heinrich that the Council Budget Meeting of November 24, 2020 proceed into closed session at 1:00 p.m. for the purpose of discussing:

a) GRID *FOIP Section 17*

CARRIED UNANIMOUSLY

C. Swap joined the closed session at 1:01 p.m. for the purpose of discussing GRID *FOIP Section 17*.

C. Swap left the closed session at 1:53 p.m.

0891/20-11-24 Moved by D. Wiltse that the Council Budget Meeting of November 24, 2020 come out of closed session at 1:53 p.m.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 1:54 p.m. to allow ample time for the public to return and the meeting resumed at 2:01 p.m.

0892/20-11-24 Moved by M. Gressler that Council approve the 2021 staff pay grid the same as the 2020 March pay grid.

CARRIED UNANIMOUSLY

Cash Flow

C. Swap presented the cash flow, solar panel lease repayment and debenture repayment schedule.

ADJOURNMENT

0893/20-11-24 Moved by M. Gressler that the Council Budget Meeting of November 24, 2020 adjourn at 2:15 p.m.

CARRIED UNANIMOUSLY

Reeve

Chief Administrative Office

MINUTES OF THE BUDGET COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON WEDNESDAY NOVEMBER 25, 2020

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:01 a.m.

PRESENT

B. Guyon, Reeve
H. Swan, Councillor
S. Wheale, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
J. Whaley, Chief Administrative Officer
T. Kwirant, Executive Assistant
C. Whalen, Finance Coordinator
C. Swap, General Manager Finance

ABSENT

D. Wiltse, Councillor

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

- 0894/20-11-25** Moved by S. Wheale to approve the agenda with the following additions:
1. a) COVID Measures Update – J. Whaley
 2. d) SB90
 3. a) October 5, 2020 Budget Item discussion
b) FIN-7
 4. Policy Regarding Emergency Funds – M. Gressler

CARRIED UNANIMOUSLY

COVID UPDATE

COVID Update

J. Whaley gave an update on Administrative measures with the new provincial restrictions regarding COVID.

2021 CAPITAL

2021 Capital Plan

Contract Roads

J. Whaley and L. Fischer reviewed the 2021 projects put forward by Administration.

Council asked Administration questions and discussion ensued.

D. Wiltse joined the meeting by telephone at 9:26 a.m.

In-house Construction Plan

J. Whaley and L. Fischer reviewed the 2021 proposed projects.

Reeve B. Guyon called for a break at 10:29 a.m. and the meeting resumed at 10:53 p.m.

Cynthia Lagoon Upgrades

0895/20-11-25 Moved by M. Gressler that Council approve the Cynthia Lagoon Upgrades as presented with an AMWWP funding contribution of \$388,080 and a Brazeau County contribution of \$129,360 taken from Engineered Structures Restricted Surplus account.

CARRIED UNANIMOUSLY

PW-16 Equipment Replacement Policy

L. Fischer presented proposed updates to PW-16 Equipment Replacement Policy.

Capital Equipment Request

L. Fischer presented three pieces of equipment to replace: T110 Tri-Axle Truck, M96 Skid Steer, M110 Crawler.

Modeste Campground Power Upgrades and Operating Proposal

Reeve B. Guyon declared pecuniary interest and left the meeting at 11:36 a.m.

Deputy Reeve K. Westerlund assumed the chair.

L. Chambers presented proposed power upgrades and operating proposal for Modeste Campground.

0896/20-11-25 Moved by M. Gressler to add \$60,000 to the 2021 Capital Budget from the Campground Restricted Surplus for upgrading power to campsites at Modeste Creek Campground, contingent on receiving matching grant funding for a total project cost of \$120,000; and that Council approve Elevated Experience Camping's proposal to operate the Modeste Creek Campground.

CARRIED UNANIMOUSLY

Reeve B. Guyon returned to the meeting at 11:43 a.m. and resumed the chair.

SB90

Council discussed SB90.

Reeve B. Guyon called for a break at 11:59 a.m. and the meeting resumed at 12:49 p.m.

Discussion on SB90 continued.

October 5, 2020 Budget Items

H. Swan asked questions regarding the service level discussions from October 5, 2020.

FIN-7

H. Swan asked Council if there were any changes to the FIN-7 Policy. L. Chambers presented all costs associated with FIN-7 Policy.

PW-16 Equipment Replacement Policy

0897/20-11-25 Moved by S. Wheale to approve the changes to the PW-16 Policy as presented.

CARRIED UNANIMOUSLY

Capital Equipment Request

0898/20-11-25 Moved by K. Westerlund to add equipment replacement T110 Tri-Axle Truck Snow Plow, M96 Skid Steer, M110 Crawler for \$665,000.

CARRIED UNANIMOUSLY

ASB Bursary Increase

0899/20-11-25 Moved by K. Westerlund to maintain the ASB Bursary Budget to stay with the 2020 amounts for 2021.

IN FAVOUR

A. Heinrich

S. Wheale

H. Swan

B. Guyon

K. Westerlund

D. Wiltse

OPPOSED

M. Gressler

CARRIED

Birchwood Village Greens

0900/20-11-25 Moved by A. Heinrich that Council approve the signs in Birchwood Village Greens.

CARRIED UNANIMOUSLY

Drayton Valley & District Historical Society Funding Request

0901/20-11-25 Moved by M. Gressler that, conditional on the Town of Drayton Valley putting in \$25,000, the County put in \$25,000 for a full time staff person for the museum for the 2021 year.

0902/20-11-25 Moved by A. Heinrich to table Marc's motion to final budget.

IN FAVOUR

A. Heinrich

S. Wheale

B. Guyon

D. Wiltse

OPPOSED

M. Gressler

H. Swan

K. Westerlund

CARRIED

Change in Funding for Promotional Items

0903/20-11-25 Moved by M. Gressler to reduce parade supply cost from \$10,000 to \$5,000 and combine the line items.

H. Swan offered a friendly amendment to remove "combine the line items."

M. Gressler accepted the amendment.

CARRIED UNANIMOUSLY

Phone System Security Upgrade

0904/20-11-25 Moved by K. Westerlund to approve the phone system update starting in 2021 for a cost up to \$19,000.

CARRIED UNANIMOUSLY

Returning Officer

0905/20-11-25 Moved by S. Wheale to approve expenditures for the 2021 municipal election including the contracting of an external returning officer.

CARRIED UNANIMOUSLY

Herbicide Rebate Program

0906/20-11-25 Moved by S. Wheale to set the Herbicide Rebate Program budget at \$50,000 for the 2021 and the rebate policy be taken to ASB for discussion and be brought back to Council for final approval.

M. Gressler offered a friendly amendment that the money be subject to the approval of the policy by Council.

S. Wheale accepted the amendment.

(D. Wiltse absent from the vote)

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 2:31 p.m. and the meeting resumed at 2:38 p.m.

D. Wiltse returned to be meeting by telephone at 2:49 p.m.

0907/20-11-25 Moved by M. Gressler to change line item 02-32-239 from “annual mulching” to “annual mowing.”

CARRIED UNANIMOUSLY

Policy Regarding Emergency Funds

M. Gressler would like to see some form of funds set aside for emergencies such as roads, water, sewer, and fire that is replaced as it is used.

0908/20-11-25 Moved by M. Gressler to bring back the FIN-4 Policy to the January 5, 2021 meeting for Council’s review.

CARRIED UNANIMOUSLY

D. Wiltse left the meeting at 3:01 p.m.

ADJOURNMENT

0909/20-11-25 Moved by M. Gressler that the Council Budget Meeting of November 25, 2020 adjourn at 3:02 p.m.

CARRIED UNANIMOUSLY

Reeve

Chief Administrative Officer

MINUTES OF THE BUDGET COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON THURSDAY NOVEMBER 26, 2020

CALL TO ORDER

Reeve B. Guyon called the meeting to order 9:02 a.m.

PRESENT

B. Guyon, Reeve
H. Swan, Councillor
S. Wheale, Councillor
D. Wiltse, Councillor (by telephone)
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
J. Whaley, Chief Administrative Officer
T. Kwirant, Executive Assistant
C. Whalen, Finance Coordinator
C. Swap, General Manager Finance

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

0910/20-11-26 Moved by M. Gressler to approve the agenda with additions:
c) Approval of 2021 Interim Capital Budget
d) Approval of 2021 Interim Operating Budget

CARRIED UNANIMOUSLY

0911/20-11-26 Moved by M. Gressler that Council hold \$898,715 in the Engineered Structures Reserves for STIP Funding applications for Bridge Files: 81806, 81139, 71545 and 13214.

K. Westerlund offered a friendly amendment to include BF 70530 with funds from Buildings Restricted Surplus in the amount of \$290,668.

M. Gressler accepted the amendment.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 9:37 a.m. and the meeting resumed at 9:46 a.m.

K. Westerlund left the meeting at 9:37 a.m. and joined virtually at 9:46 a.m.

Contract Roads

ROAD 0080 Ring Road Chip Sealing and Micro Sealing

0912/20-11-26 Moved by M. Gressler to allocated \$120,000 for ROAD 0080 to do two test strips for the chip seal and micro surfacing from the Road Restricted Reserve.

IN FAVOUR

- B. Guyon
- H. Swan
- M. Gressler
- D. Wiltse
- K. Westerlund

OPPOSED

- A. Heinrich
- S. Wheale

CARRIED

TWP 485 (RR 85 to HORSE CLUB)

0913/20-11-26 Moved by D. Wiltse to have engineering done for TWP 485 (RR 85 to HORSE CLUB) taken out of Road Restricted Reserve in the amount of \$187,500.

IN FAVOUR

- M. Gressler
- B. Guyon
- H. Swan
- D. Wiltse
- K. Westerlund

OPPOSED

- A. Heinrich
- S. Wheale

CARRIED

Extension of HWY 616 TWP 480 (RR 71 – RR 72)

0914/20-11-26 Moved by H. Swan to allow resident Rita Skinner to speak.

CARRIED UNANIMOUSLY

Rita Skinner gave an update with HWY 616 extension as a resident on that road for 50 years and there has been big change. The road request has come to council before even in Leduc County's time. She sees changes happening with it. The community wants this to be paved. Buck Creek seems to be dead and nothing has been happening with Buck

Creek. They do not have walking paths, or covered skating rinks, and have been pushed in the dark. Our councillor needs to do more. She spent three hours getting a petition. This road is high maintenance according to maintenance staff. Last year the road was unpassable. It has now become a haul road. She asked Sara how would she find it to be a safe road? The County is constantly redoing dust control. There are now three pits at the end of this road. It is not safe. There have been many people walking since COVID. Last year it was dusty. The cost to maintain that road is high. The school bus stops and there are safety concerns with gravel trucks on the road. It is a dangerous situation. The corner is bad needs to be brushed, but nothing is happening. Everyone forgets Buck Creek. She suggested Sara to come out there and see what they are dealing with. Recreation is a concern with traffic of holiday trailers accessing the river. She asked Sara to drive down there in the summer to see the people in RVs and that's where Council needs to do something with it for the safety. She stated she has been asking for 50 years. Bart was still in diapers when they were campaigning for this and Sara wasn't even thought of. She has also talked to Anthony about this many times.

Councillor S. Wheale spoke to the upgrades she has requested of Council for the Buck Creek area including SB90 dust suppressant and that many things were rejected by Council due to the decreasing of funding. She stated that there is infrastructure in the County that is failing, and that she would love to spend money in Buck Creek; however, it is difficult when there is failing critical infrastructure in other areas of the County.

Rita Skinner asked to give them a little bit, to maybe do the bridge, not the road. They County would be saving a lot more money on TWP 480 and it is not only the costs but the safety. The road is just terrible and ripply, the County needs to something before there is a lawsuit.

0915/20-11-26

Moved by S. Wheale to replace Extension of HWY 616 TWP 480 (RR 71 – RR 72) and the \$152,000 with TWP 482 RR 50 to RR 51 Road 0041 in the amount of \$158,400 for engineering.

IN FAVOUR

A. Heinrich
S. Wheale
K. Westerlund

OPPOSED

D. Wiltse
M. Gressler
B. Guyon
H. Swan

DEFEATED

S. Wheale left the meeting at 10:22 a.m.

Reeve B. Guyon called for a break at 10:23 a.m. and the meeting resumed at 10:32 a.m.

S. Wheale absent.

0916/20-11-26 Moved by H. Swan to approve the engineering of the Extension of HWY 616 TWP 480 (RR 71 – RR 72) at \$152,000 from the Roads Restricted Surplus.

IN FAVOUR

D. Wiltse
M. Gressler
B. Guyon
H. Swan

OPPOSED

K. Westerlund
A. Heinrich

CARRIED

TWP 495 (RR 72 to RR73) INHR-16-004

0917/20-11-26 Moved by K. Westerlund that TWP 495 (RR 71 to RR73) INHR-16-004 be brought up to pavement standards in 2021. (at 7 meters top)

H. Swan offered a friendly amendment “with funds from Roads Restricted Surplus.”

K. Westerlund accepted the amendment

IN FAVOUR

H. Swan
B. Guyon
K. Westerlund
D. Wiltse
M. Gressler

OPPOSED

A. Heinrich

CARRIED

**2021 OPERATING
BUDGET**

2021 Operating Budget

0918/20-11-26 Moved by M. Gressler to approve the Operating Budget for 2021 as amended.

CARRIED UNANIMOUSLY

0919/20-11-26 Moved by H. Swan to approve the proposed Capital Budget as amended and attached and for Administration to start work immediately.

0920/20-11-26 Moved by K. Westerlund to table Heidi's motion until after the break.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 11:15 a.m. and the meeting resumed at 11:26 a.m.

S. Wheale joined the meeting at 11:26 a.m.

0919/20-11-26 Moved by H. Swan to approve the proposed 2021 Capital Budget as amended and attached; and for Administration to start work immediately.

IN FAVOUR

H. Swan

B. Guyon

K. Westerlund

D. Wiltse

M. Gressler

OPPOSED

A. Heinrich

S. Wheale

CARRIED

ADJOURNMENT

0920/20-11-26 Moved by K. Westerlund that the Council Budget Meeting of November 26, 2020 to adjourn at 11:42 a.m.

CARRIED UNANIMOUSLY

Reeve

Chief Administrative Officer

Attachments: 2021 Approved Capital Plan Funding Sheet and 2021 Approved Interim Budget Reserves attached to and forming part of the minutes

2021 CAPITAL PLAN FUNDING SOURCE - AS RECOMMENDED

		FUNDING REQUESTED	TAXES	GRANTS			FUNDING FROM					WHICH RESTRICTED SURPLUS ACCOUNT
				MSI	FGTF	OTHER	BORROWING	SALE/CONTR OF ASSET	NON FUNDED	COMMITTED FUNDS	RESTRICTED SURPLUS	
610-ROADS												
CONTRACT CONSTRUCTION												
CCON15-010	TWP 494 (Lindale Hall to HWY 759) RPID 36	1,023,000									1,023,000	RS - ROADS
CCON16-009	TWP 484 (RR 54 to RR 60) RPID 121	304,469								304,469		
ROAD-0189	Cynthia Area 3 Road	1,233,713								1,233,713		
ROAD-0197	RR 83 (HWY 620 to TWP 480)	515,605								515,605		
ROAD-0209	Hamlet of Lodgepole Paving	1,150,000			923,732						226,268	RS - ROADS
ROAD-0263	RR 65 (TWP 494 to TWP 500)	232,629								232,629.00		
INHR16-004	TWP 495 (RR72 to RR73) RPID 66	125,000									125,000.00	RS - ROADS
ROAD-0225	Extension of Highway 616 - TWP 480 (RR71 - RR72)	152,000									152,000.00	RS - ROADS
ROAD-0239	Poplar Ridge Road Repairs	102,788								102,788		
ROAD-0268	Slide Repair Program - Annual	850,000	850,000									
ROAD-0276	RR 90 South of Hwy 620 to end of road	900,000	550,000		350,000							
INHOUSE CONSTRUCTION												
ROAD-0227	RR81 (TWP 504 to TWP 502)	796,599								796,599		
ROAD-0234	RR91 South of Hwy 621 to NW-36-49-9-W5M	135,875								135,875		
	TWP 485 (RR85 to Horse Club)	187,500									187,500.00	RS - ROADS
ROAD-0274	RR 52 North of Twp Rd 492 Slide/Culvert repair	250,000	250,000									
ROAD-0080	RR73 (TWP 492 - Meir Road) - Chip Seal	120,000									120,000.00	RS - ROADS
610-ROADS		8,079,178	1,650,000	0	350,000	923,732	0	0	0	3,321,678	1,713,768	

2021 CAPITAL PLAN FUNDING SOURCE - AS RECOMMENDED

		FUNDING REQUESTED	TAXES	GRANTS			FUNDING FROM					WHICH RESTRICTED SURPLUS ACCOUNT
				MSI	FGTF	OTHER	BORROWING	SALE/CONTR OF ASSET	NON FUNDED	COMMITTED FUNDS	RESTRICTED SURPLUS	
611-WATER												
Public Works & Infrastructure												
WAT-0002	Cynthia Area 3 Water Main Repl.	334								334		
611-WATER		334								334		

2021 CAPITAL PLAN FUNDING SOURCE - AS RECOMMENDED

		FUNDING REQUESTED	TAXES	GRANTS			FUNDING FROM					WHICH RESTRICTED SURPLUS ACCOUNT
				MSI	FGTF	OTHER	BORROWING	SALE/CONTR OF ASSET	NON FUNDED	COMMITTED FUNDS	RESTRICTED SURPLUS	
612-WasteWater												
PUBLIC WORKS & INFRASTRUCTURE												
WSWT-0003	Cynthia Area 3 Sewer Main Repl.	6,014								6,014		
WSWT-0006	Floating Treatment Wetlands System	171,696	171,696									
WSWT-0013	Cynthia Lagoon Upgrades	517,440			388,080						129,360	RS - ENGINEERED STRUCTURES
612-WasteWater		695,150	171,696	0	0	388,080	0	0	0	6,014	129,360	

2021 CAPITAL PLAN FUNDING SOURCE - AS RECOMMENDED

		FUNDING REQUESTED	TAXES	GRANTS			FUNDING FROM					WHICH RESTRICTED SURPLUS ACCOUNT
				MSI	FGTF	OTHER	BORROWING	SALE/CONTR OF ASSET	NON FUNDED	COMMITTED FUNDS	RESTRICTED SURPLUS	
620-BUILDINGS												
Community Services												
BLDG14-001	Sports Park - Washroom Facility	12,736								12,736		
620-BUILDINGS		12,736								12,736		

2021 CAPITAL PLAN FUNDING SOURCE - AS RECOMMENDED

640-LAND		FUNDING REQUESTED	TAXES	GRANTS			FUNDING FROM				
				MSI	FGTF	OTHER	BORROWING	SALE/CONTR OF ASSET	NON FUNDED	COMMITTED FUNDS	RESTRICTED SURPLUS
PUBLIC WORKS & INFRASTRUCTURE											
LAND-0001	Land Acquisitions	50,000	50,000								
LAND14-004	Birchwood Land Purchase for UTIL13-006	2,527								2,527	
640-LAND		52,527	50,000	0	0	0	0	0	0	2,527	0

2021 CAPITAL PLAN FUNDING SOURCE - AS RECOMMENDED

645-LAND IMP		FUNDING REQUESTED	TAXES	GRANTS			FUNDING FROM				
				MSI	FGTF	OTHER	BORROWING	SALE/CONTR OF ASSET	NON FUNDED	COMMITTED FUNDS	RESTRICTED SURPLUS
COMMUNITY SERVICES											
LAIM-0009	Country Style Playground	7,410								7,410	
LAIM-0016	Lodgepole Rink Renovations	115,167								115,167	
LAIM-0017	Willey West Outhouse Replacement	17,284								17,284	
LAIM-0022	Berrymoor Campground and Day Use Area	222,864								222,864	
LAIM-0023	Lindale Rodeo Grounds Renovations	83,200								83,200	
LAIM-0025	Modeste Campground Power Upgrade	120,000				60,000					60,000 RS - Recreation Facilities Capital
Public Works & Infrastructure											
LAIM-0024	RR Tranfer Station Retaining Wall	258,363								258,363	
645-LAND IMP		824,288				60,000				704,288	60,000

650-VEHICLES		FUNDING REQUESTED	TAXES	MSI	FGTF	OTHER	BORROWING	SALE/CONTR OF ASSET	NON FUNDED	COMMITTED FUNDS	RESTRICTED SURPLUS	WHICH RESTRICTED SURPLUS ACCOUNT
	Tri-Axle Truck (Snow Plow) - Replace T110	305,000									305,000	RS - EQUIPMENT REPLACEMENT
	Skid Steer - Replace M96	79,000									79,000	RS - EQUIPMENT REPLACEMENT
	Crawler Dozer - Replace M110	281,000									281,000	RS - EQUIPMENT REPLACEMENT
650-VEHICLES		665,000									665,000	
TOTAL COUNTY OWNED ASSETS		10,329,213	1,871,696	0	350,000	1,371,812	0	0	0	4,047,577	2,568,128	

2021 CAPITAL PLAN FUNDING SOURCE - AS RECOMMENDED

NON CAPITAL-OTHERS		FUNDING REQUESTED	TAXES	GRANTS			FUNDING FROM				
				MSI	FGTF	OTHER	BORROWING	SALE/CONTR OF ASSET	NON FUNDED	COMMITTED FUNDS	RESTRICTED SURPLUS
COMMUNITY SERVICES											
NONC-0009	Aquatic Facility	5,000,000		3,900,000						1,100,000	
NONC-0010	Breton Community Center	400,000									400,000.00 RS-Deferred Project
NONC-0038	Ball/Soccer/Rugby	3,368								3,368	
NONC-0039	Ball Diamond Improvements	17,500								17,500	
NON CAPITAL-OTHERS		5,420,868	0	3,900,000	0	0	0	0	0	1,120,868	400,000
TOTAL NON-CAPITAL CONTRIBUTIONS		5,420,868	0	3,900,000	0	0	0	0	0	1,120,868	400,000

2021 PROJECTED RESTRICTED/UNRESTRICTED SURPLUS

RESTRICTED SURPLUS	2021 Opening	2021 ADDITIONS	2021 TRANSFER	2021 EXPENDED	2021 INTEREST	2021 CLOSING
Project carry over	\$ 17,399,983.45	\$ -		-\$ 8,835,816.00	\$ -	\$ 8,564,167.45
Deferred Projects	\$ 2,444,007.18	\$ -		-\$ 400,000.00	\$ 65,265.04	\$ 2,109,272.22
Fire Equipment Restricted Surplus	\$ 1,414,518.09	\$ -		\$ -	\$ 37,773.45	\$ 1,452,291.54
General Operating	\$ 471,894.43	\$ -		\$ -	\$ 12,601.52	\$ 484,495.95
SEWER CAPITAL -RESTRICTED SURPLUS	\$ 407,321.07	\$ 37,240.50		\$ -	\$ 10,877.15	\$ 455,438.72
Committed Funds Rest. Surp. (from pervious year)	\$ 311,112.61	\$ -		\$ -	\$ 8,307.99	\$ 319,420.60
WATER CAPITAL-RESTRICTED SURPLUS	\$ 256,393.94	\$ 15,873.00		\$ -	\$ 6,846.77	\$ 279,113.71
AB Water Wastewater Program Restricted Surplus	\$ 54,466.27	\$ -		\$ -	\$ 1,454.47	\$ 55,920.74
Offsite Levies (Water/Sewer)	\$ 42,175.83	\$ -		\$ -	\$ 1,126.27	\$ 43,302.10
Parks (Cash-in-lieu) Restricted Surplus	\$ 72,260.56	\$ 28,000.00		-\$ 60,000.00	\$ 1,929.65	\$ 42,190.21
Recreation Facilities Capital Investment (Willey West)	\$0.00	\$ 40,000.00		\$ -	\$ -	\$ 40,000.00
CEMETARY PERPETUAL CARE FUND	\$ 1,969.91	\$ -		\$ -	\$ 52.60	\$ 2,022.51
Buildings	\$ 2,307,943.42	\$ -		-\$ 750,000.00	\$ 61,631.58	\$ 1,619,575.00
Equipment Replacement Restricted Surplus	\$ 1,578,269.09	\$ -		-\$ 665,000.00	\$ 42,146.28	\$ 955,415.37
Engineered Structures	\$ 1,391,573.22	\$ -		-\$ 1,028,075.00	\$ 37,160.73	\$ 400,658.95
Road Restricted Surplus	\$ 1,358,047.72	\$ 735,422.79		-\$ 1,833,768.00	\$ 36,265.46	\$ 295,967.97
Major Facility Capital Investment	\$ 546,324.13	\$ -		\$ -	\$ 14,589.10	\$ 560,913.23
Cultural Facilities Restricted Surplus	\$ 381,552.50	\$ -		\$ -	\$ 10,189.02	\$ 391,741.52
Alternate Energy Restricted Surplus	\$ 286,076.83	\$ -		-\$ 22,181.99	\$ 7,639.43	\$ 271,534.26
ALUS Restricted Surplus	\$ 406,279.54	\$ -		-\$ 236,596.12	\$ 10,849.33	\$ 180,532.76
RESTRICTED SURPLUS ECONOMIC DEVLOPMENT	\$ 100,000.00	\$ -		\$ -	\$ 2,670.41	\$ 102,670.41
Land Restricted Surplus	\$ 23,357.22	\$ -		\$ -	\$ 623.73	\$ 23,980.95
Brazeau Sports Park Facility Restricted Surplus	\$0.00	\$ -		\$ -	\$ -	\$ -
TOTAL RESTRICTED SURPLUS	\$ 31,255,527.01	\$ 856,536.29	\$ -	-\$ 13,831,437.11	\$ 370,000.00	\$ 18,650,626.19

Restricted \$ 13,847,635.76 \$ 4,802,990.42

Dates/Timeline Re Shop Development and Flooding /Drainage Issues

Early May 2014	Site grading Lot 17 and reported as equipment ditching towards Lot 16 home
May 21, 2014	Variance Development letter to adjacent residents re Lot 17 development
June 24, 2014	Development permit for shop and site grading with conditions Lot 17
Summer 2014	Building of shop and site grading Lot 17
July 17 , 2014	Meeting with CAO [REDACTED] and Brazeau County Staff re: drainage of Eastview Heights
Sept 2014	approval of AMEC study
March 14,15, 2015	Flooding of LaForest property towards home with County sandbags placed west of window
June 29, 2016	Further work on ditching on Lot 17 around shop with numerous loads of fill brought on site and increase of driveway and addition of parking pad
Sept 17, 2016	Initial date to present to Council- resheduled
Sept 21, 2016	Permit to improve drainage away from home (as winter approaching and home at flood risk) from floodwater from adjacent development
Oct 4, 2016	Plea to Council to conditions not being upheld adjacent shop development on Lot 17
Oct 18,2016	County staff report to Council in regards to Drainage and Council decision
Dec 10, 2016	LaForest permit extension
Jan 2017	Sameng drone study study Eastview Heights
Jan 26, 2017	LaForest permit refused
Feb 2017	LaForest permit appeal

March 10, 2017	SDAB
March 24, 2017	SDAB
May 12, 2017	SDAB
May 25, 2017	SDAB decision issued
Fall 2017	Site grading LaForest Site 16 to remove sandbags and decrease home risk of flooding
April 15-20,2018	Major spring food event from adjacent development of Lot 17 onto Lot 16
May 2018	2 Meetings with CAO [REDACTED] -first meeting on Lot 16 site
July 20 , 2018	Onsite Lot 16 meeting with CAO [REDACTED] and [REDACTED]
Fall 2018	Binder with detailed costs including receipts to Make LaForest home floodfree and safe
April 26 2019	Meeting with [REDACTED] and [REDACTED] staff
December 10 2019	Meeting again with [REDACTED] Advised by her best to sue Brazeau County
March 2020	Scheduled to present to Council at meeting but COVID cancelled

LaForest (Lot 16) Costs for Flood Water Management Post Shop Development

Receipts

Date		
Nov 17, 2019	\$2560.00	Deer valley grading and sand for ditch
Sep 2, 2019	\$2000.00	Topsoil
Sept 24, 2019	\$1667.25	Deer Valley landscaping-grading of lot
Aug 1, 2019	\$ 1601.25	Landscape work labour and material
July 11, 2019	\$ 1695.75	Redirect and upsize eavestrough to east
June 19,2018	\$ 10872.75	deer Valley - landscaping
July21,2018	\$ 263.11	sand for landscape finishing
July 22,2018	\$57.75	all choice rentals – tapper
May 20,2018	\$892.50	ACR tractor/ skidsteer
Sept. 17,2017	\$383.25	ACR tractor/tiller
Oct. 1,2017	\$1837.50	Scott Seely – equipment
June 18 2018	\$172.16	grass seed
June 21,2018	\$111.28	CDN Tire seed
April 21, 2018	\$53.52	costco grass seed
July 15, 2018	\$119.66	grass and fertilizer
May 17, 2018	\$88.19	grass seed
June 13,2018	\$ 27.29	Wood stakes for surveying
Feb 2017	\$250.00	Appeal of permit
Sept 2016	\$115.00	Development permit
July 11, 2016	\$262.50	transit for checking yard levels
Sept 15 ,2017	\$623.70	tree for root stabilizing of berm
Sept 16,2017	\$623.70	trees cdn tire
July 2017	\$1000	13 columnar poplar

TOTAL : 26478.11

Estimate of labor

March 15,16, 2015 work on property to mitigate resultant flooding with placing County sandbags to west of basement window. Hours of floodwatch . 2 adults
 $4 \times \$20 = \160

Sept 9/10 2017 one weekend of prep work for land scaping, including but not limited to moving stone, plants, flower beds, fire pit, staircase, use of tiller and quad with blade. 4 adult at 8 hr/day. $4 \times 8 \times 2 \times \$20 = 1280$

September 16/2017 – use of tractor/tiller to prep for landscaping . Tractor pick-up 11:30 and escort to work site. Tractor return 9:30 following day with escort. Equipment operated 10 hrs and escort of 1hr. $11 \times 50 = 550$

Spotter and labor shovel and tiller $10 \times \$20 = 200$

September 29,30/2017 – Work with Scott Seely on equipment . 21.5 hrs as equipment operator \$50/hr Spotter and labourer for 22 hrs. These two persons would spot shovel get fuel etc . $21.5 \times \$50 = \1075 and $2 \times 21.5 \times \$20 = \860

October 2017 transport and planting of the 12 (7 ft spruce) and 13 columnar poplar. This includes unwrap, fertilize move topsoil rake and level and stabilize and transport trees. 10 hrs 2 adult. $2 \times 10 \times \$20 = 400$

Maintenance of ditch – snow removal approximately 3 times requiring 2 hrs each time of shoveling and use of snow blower. $3 \times 2 \times 20 = \$200$

April Friday 13 2018 Flood event use of sump pump ongoing 3 days, shoveling Friday 3 hrs 2 adult. Saturday 4 hrs shoveling , ongoing monitoring and use of snowblower . $((3 \times 2) + 4) \times 20 = \$ 200$

Al though receipts were not saved for fuel , 1 would expect that \$200 was spent.

May 19/20 – use of tractor and skid steer for landscaping. 10 hrs of two equipment operators and 2 spotters laborers . $10 \times 2 \times \$50 = 1000$ and $10 \times 2 \times \$20 = \400

June 11-15 2018 Landscaper onsite at 55 hrs (see receipt). 2 hr/day with landscaper on site and 4rs/ evening for 2 adults labor prep for next day. $2 \times 5 \times \$20 = \200 and $5 \times 2 \times 4 \times \$20 = \$800$

Other jobs included leveling low spots of drainage ,raking, rock picking, seeding and fertilizer. 2 laborers for 10 hrs. $10 \times \$20 = 200$

Watering on daily basis moving hose and assuring water well 2 hrs/day for 3wks . $7 \times 3 \times 2 \times \$20 = \$ 840$

Reseed at three weeks and continue watering and spread more topsoil. $6 \times \$20 = 120$

Leveling and returning stone to firepit 8 hrs of 4 laborers $4 \times 8 \times 20 = \$640$

Total= \$9325.00

Loss of income

This will be represented by the times that we as Chiropractors had to close our office to attend/present/and meet with county representatives . This includes 3 times presenting to the SDAB, 2 times presenting to council, meetings with the previous CAO and directors. There were 5 occasions that our clinic was required to be closed and income lost.

Loss of peace and quiet enjoyment

Allowing an industrial size development in a residential area brings with it an industrial maintenance and disruption to our previous quiet and enjoyment. One example of this occurred Mother's Day this year with a skid steer all day spreading gravel and creating dust and noise for 4 + hours such that we were not able to have an outside Mothers Day Dinner. Skid steer has happened on numerous occasions. for numerous hours, all during the day when you would hope to use your property for personal use and are unable to due the unacceptable noise.

We invite you to come out now that it is dark and see the extremely bright flood lights on this industrial shop illuminating our residential lot and home.

Mental anguish and personal injury:

Consequential to the flooding onto our property in April Tim was required to shovel a path to direct the flooding water away from the house on several occasions. There is an inherit risk of falling in these circumstances. On Saturday April 14, 2018 such an incident occurred where Tim fell onto the handle of a shovel. He experienced a sharp lancinating pain with an audible crack. For the next week he had to sleep in a modified position and work in a modified way for managing the fractured ribs. Our family has altered many travel plans especially when heavy rain has been in the forecast and there has been many sleepless nights especially when it rained or during spring melt since the shop development 4 years ago.

Water Easement

The modified surface and re-direction of water from its natural course onto our property from the adjacent property was done without our permission or consent. The front of our property was repurposed as a floodway for the water from the adjacent property and our driveway culvert was repurposed as a water regulator with a greater area of a property used as a flood area to control the water.

The county paid the engineer to testify at the SDAB \$215 / hr for 60 hrs plus mileage. This is $216 \times 60 = \$12,900$. The county essentially paid this engineer to advise a group of my piers that there was no way that water flood onto our property. And that the water issues were from our own property. In other words the testimony submitted and paid for by the county to SDAB was that we were mis-reporting our observations. The county inferred to the SDAB that our accounts were fraudulent. The County therefore by presenting us as fraudulent to a group of our piers has caused defamation of character. We as community members are particularly offended at this inference and techniques that the previous admin has used.

November 29,2009

Jocelyn Whaley,

Here are the receipts for the site grading work on our lot recently completed October 2019.

We have still included estimates of labor of our family members. Many days and hours of their summers for the past years have been lost to making our home safer from flooding from the adjacent shop development. We would expect that some compensation would only be reasonable and fair. I suppose fair is not the correct word because nothing about this experience with Brazeau County has been fair. We continue to live next to an industrial shop with the included resultant water runoff, noise and now light pollution. Our requested labour requests are incomparable to what Brazeau County paid a Sameng engineer to testify against us.

We are still awaiting a response from our May 9, 2019 email to you in regards to the culvert upsizing recommended by Amec and Sameng that we were told would be done the summer 2017.

Regards,

Tim & Cheryl LaForest

June 11, 2018

Joceyln Good Morning,

RE: Flooding of LaForest property from adjacent lot

We have been awaiting a response as per our meeting Friday May 18, 2018 in regards to our latest flooding (April 14, 2018) from water flow from the adjacent property.

We have reviewed the recent FOIP that we requested and find it's read quite interesting. A point that stands out to us is that one action taken by Director of Public Works and Infrastructure ([REDACTED]) was initiating an investigation that we were within

“ the conditions approved by the SDAB in 2017 for works permitted that were to be undertake by Mr Leforest on his property “

Public works employee Lloyd Woloszyn (Sun. April 15 , 2018) reported to him ([REDACTED]) that the owner of the adjacent property was going to run a razor to get the water flow to the culvert. Instead we observed 24 hrs after our call to Marc Gressler and you returned a phonecall that afternoon (Sat April 14, 2018) - that a very large truck with a high suspension was used to drive up and down the swale to open a greater path for the water to flow to the culvert on our property. It is important to note that the water flow over the next 4 days was great enough that it continued to top over the swale on the adjacent property and our recently constructed windbreak that slowed the flow of the flooding water towards our residence. See attached pictures.


Out of being curious we requested from county the cost of the Sameng drone study and the engineer's testimony at the SDAB hearing. Not including all other expected expenses at an SDAB, the cost of Sameng's opinion was over \$36,000. Previously, council approved an AMEC land survey study for an estimated \$ 53,735 plus GST in September 2014. The first drainage study, AMEC, was approved and completed after the shop permit was approved and shop and grading was completed summer 2014. The second study, a drone study by Sameng(completed Nov 2016), was completed after substantial drainage modifications were done to direct further water away from the shop and parking lot and large driveway to our home, the summer of 2016.

Without hearing from the County its course of action we have hired a contractor to commence work on our property and have rented equipment as well. We continue not only to incur significant work expense and labor and obvious mess in our previous professionally finished acreage. We continue to incur significant flooding water onto our property and significant risk to our residence.

A further point of clarity is that permission or consent was not obtained by Brazeau County or the adjacent property owner to permit the increased amount of water flow and volume onto our property. Water that is consequential to the development changing direction of water flow with grading, extensively modifying to the lands surface and surface area by changing grassed area to gravel, and the shop and shops concrete pad.

Once again we are pleading with Brazeau County to define a course of action to resolve the flooding on our property caused by the adjacent land owners development as previous courses and plans have been ineffective and continue to leave us not only at risk but at a greater risk of flooding.

Tim and Cheryl LaForest

BRAZEAU COUNTY		
REQUEST FOR COUNCIL DECISION		
SUBJECT:	Terms and Conditions for Tax Recovery Sale	
DATE TO COUNCIL:	December 1, 2020	
SUBMITTED BY:	Jennaka Hartman, Tax and Assessment Coordinator	
ENDORSED BY:	Colin Swap, General Manager of Finance	
REVIEWED BY CAO:	J. Whaley, CAO	
FILE NO:		

RECOMMENDED ACTIONS:

That Council approve the proposed terms and conditions for the Tax Recovery Sale.

1. TOPIC DEFINED

Executive Summary

On a yearly basis, Brazeau County sets a Tax Recovery Auction date and reserve bids in order to auction off properties that are in tax recovery status. On November 17, 2020 Council approved the Tax Recovery Auction date for February 17, 2021. Administration is undertaking the advertising as set out in the *Municipal Government Act* (MGA).

At this time, Terms and Conditions relating to the pending sale need to be set. Administration is presenting proposed Terms and Conditions for Council’s review and approval.

Relevant Policy:

As per Guidelines set out by the MGA Sec 421(1).

Strategic Relevance:

To ensure we are following regulations as set out under the MGA.

2. ANALYSIS OF RECOMMENDED ACTION

That Council approve the proposed terms and conditions for the Tax Recovery Sale.

Advantages	Disadvantages
<ul style="list-style-type: none">- To move forward with the Tax Recovery process- To allow for required advertising	<ul style="list-style-type: none">- There are no identified disadvantages to this recommendation

3. IMPLICATIONS OF RECOMMENDATION

Operational:

Administration will move ahead with the required advertising.

Financial:

N/A

Attachments:

Schedule A: Proposed Terms and Conditions

Schedule A

TERMS AND CONDITIONS OF TAX RECOVERY SALE

Each parcel of land offered for sale at the public auction will be subject to a reserve bid. Reserve bid values are available from the Brazeau County Finance Department. The Purchaser will acquire the land free of encumbrances, subject to those exceptions listed in the *Municipal Government Act* S. 423(1).

The properties will be sold strictly on an “as is, where is” basis. Brazeau County makes no representation and gives no warranty as to the adequacy of services, soil conditions, land use zoning, building and development conditions, absence or presence of environmental contamination, or the developability of the subject property for an intended use by the Purchaser.

Terms: Purchase price payable by non-refundable deposit equal to 10% of purchase price due at the time of auction, with the balance of the purchase price due in 15 days. Payments by cash, bank draft or certified cheque only. Purchase price includes all taxes, fees and charges accrued to Closing Date. Purchaser responsible for payment of all taxes, rates, charges, and fees for the property after Closing. Brazeau County may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.

In the event that payment of arrears of taxes and costs is received by the County prior to the public auction the property in question will not be offered for sale. There is no right to pay tax arrears after the property is declared sold.