

**BRAZEAU COUNTY**  
**AGRICULTURAL SERVICE BOARD**  
**MEETING**

**November 16, 2022**



**BRAZEAU COUNTY  
AGRICULTURAL SERVICE BOARD MEETING  
AGENDA**

**DATE:** November 16, 2022  
**TIME:** 9:00 am  
**LOCATION:** County Administration Building, EOC Room

Call to Order

Present

- |           |   |              |
|-----------|---|--------------|
| Pg. 2     | 1. Additions/Deletions to and Adoption of the Agenda    | All          |
| Pg. 3-7   | 2. Adoption of the October 19, 2022 ASB meeting minutes | All          |
|           | 3. Business Arising                                     | All          |
|           | 4. ASB Orientation                                      | All          |
|           | 5. Election of Chairperson and Vice-Chairperson         | Erin McAdam  |
|           | 6. Delegations  |              |
|           | 10:00 am – Public Input Session                         |              |
|           | 11:00 am – Dick Parveen – U of A: Hemp Plots            |              |
|           | 11:15 am – Becky Doherty – WCFA                         |              |
| Pg. 8     | 7. Agriculture Reports for October/November 2022        |              |
| Pg. 9     | a) Manager of Agricultural Services                     | Erin McAdam  |
|           | b) Assistant Agricultural Fieldman                      | Amber Kynoch |
|           | c) Members  | All          |
|           | 8. Old Business   |              |
|           | a) Twine Collection Update – Verbal                     | Amber Kynoch |
|           | b)  |              |
|           | 9. New Business   |              |
|           | a) 2022 Bursary Application – Closed Session            | Amber Kynoch |
|           | b) Rental Equipment Discussion - Verbal                 | Jeff Bundt   |
| Pg. 10-11 | c) West Central Forage – Financial Ask for 2023         | Erin McAdam  |
|           | d)  |              |
|           | 10. Correspondence/Items for Discussion                 | All          |
| Pg. 12    | a) 2022 Revised ASB Meeting Schedule                    |              |
| Pg. 13    | b) 2023 Meeting schedule                                |              |
|           | c)  |              |
|           | 11. Adjournment   | All          |

**MINUTES OF THE AGRICULTURAL SERVICE BOARD MEETING HELD AT THE BRAZEAU COUNTY ADMINISTRATION BUILDING, EOC MEETING ROOM, IN DRAYTON VALLEY, ALBERTA ON WEDNESDAY, OCTOBER 19, 2022.**

**CALL TO ORDER** D. Ekstrom, Chairperson, called the meeting to order at 9:02 a.m.

**PRESENT** Dallas Ekstrom, Councillor & Chairperson  
Randy Swap, Councillor & Vice-Chairperson  
Anthony Heinrich, Councillor  
Mike Mueller, Member at Large  
Jeff Bundt, Member at Large  
Erin McAdam, Manager of Agricultural Services  
Amber Kynoch, Assistant Ag Fieldman  
Nancy Chambers, ALUS Coordinator / Recording Secretary

**ABSENT** Liz Seutter-Rosell, Member at Large

**GUESTS** none

**ADOPTION OF AGENDA**

**Additions/Deletions to and Adoption of Agenda**

**122/22** Moved by R. Swap to adopt the agenda as amended:  
6) To indicate September/October 2022 Reports  
7b) Resolution Discussion – Supporting Documentation  
7d) Herbicide Rebate Report and 2023 Request  
7e) 2023 Agricultural Research Funding

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

**Adoption of Minutes**

**123/22** Moved M. Mueller to adopt the minutes of the Agricultural Service Board meeting of September 21, 2022, as presented.

**CARRIED UNANIMOUSLY**

**INTRODUCTIONS** No introductions were required.

L. Seutter-Rosell entered the meeting at 9:04 a.m.

**BUSINESS ARISING** none

**AGRICULTURE REPORTS**

**Manager of Agricultural Services Report for September/October 2022**

E. McAdam provided a verbal review of the Manager of Agricultural Services report. Members asked about training request submissions, asked if any

board members were interested in further training, and discussed upcoming training opportunities.

**Assistant Agricultural Fieldman Report for September/October 2022**

A. Kynoch provided a verbal review of the Assistant Agricultural Fieldman report. Members asked about site inspections on County owned lands and asked about pasture conditions. Members asked about grazing and haying lease holders submitting a form at the end of the season to indicate usage and also discussed utilizing Weed Inspectors to inspect agricultural leases.

**Member Reports**

Councillor A. Heinrich reported on:

- Fall work complete.

Members discussed that the focus of member reports is intended to be on events, conferences, ASB related business, or unique farming items, rather than personal farming operations.

Member at Large J. Bundt reported on:

- Attended meeting to review regional resolutions.

Member at Large M. Mueller reported on:

- Nothing to report.

Councillor R. Swap reported on:

- Still dealing with tetanus in a colt.

Members discussed vaccination for tetanus.

Councillor D. Ekstrom reported on:

- Received a ratepayer request for a post driver for rental equipment.
- A ratepayer asked about the County hiring a seasonal fencing crew.

Members advised that local rental companies rent post pounders and discussion then turned to fencing costs.

Member at Large L. Seutter-Rosell reported on:

- Standard operating for the bees and the farm.

**124/22** Moved by A. Heinrich to receive the reports for information.

**CARRIED UNANIMOUSLY**

**OLD BUSINESS**

**NW Regional Conference Agenda**

A. Kynoch and E. McAdam reviewed the agenda for the November 2, 2022, NW Regional ASB Conference.

### **Resolution Discussion**

E. McAdam provided the draft copies of resolutions submitted to the NW Region by Leduc County and Parkland County. The Northwest Regional Resolution Committee has reviewed the draft resolutions and provided feedback to the respective Counties. E. McAdam discussed the Resolution 101 Writing Course that is offered to Agricultural Fieldmen.

### **DELEGATIONS**

#### **Public Input Session**

D. Ekstrom opened the Public Input Session at 10:02 a.m. No members of the public were in attendance or online that asked to speak. D. Ekstrom closed the Public Input Session at 10:03 a.m.

### **OLD BUSINESS CONTINUED**

Discussion continued regarding resolutions, the media reporting on the farming industry, agriculture education in schools, and operating a business.

R. Swap left the meeting at 10:09 a.m.

Discussion continued regarding the effectiveness of resolutions and distribution of herbicide in small quantities.

R. Swap returned to the meeting at 10:14 a.m.

**125/22**

Moved by A. Heinrich for the ASB to support the resolutions at the Regional Conference.

**CARRIED UNANIMOUSLY**

D. Ekstrom called for a break at 10:19 a.m. and the meeting resumed at 10:32 a.m.

#### **Agriculture Department Summer Recap 2022**

A. Kynoch reviewed summer operations. Discussion ensued regarding spraying of undeveloped road allowances. The policy does not currently give direction regarding spraying of undeveloped road allowances but can be reviewed by Administration and Council prior to next season. Once Herbicide Rebate applications are all processed, a tally of acres sprayed will be provided to the board. D. Ekstrom asked members to reflect on the past season and provide a report to the board.

#### **Herbicide Rebate Report and 2023 Request**

A. Kynoch and E. McAdam discussed the 2023 herbicide rebate report. There is currently \$25,000 requested by Administration in the proposed 2023 budget. Members discussed the \$5000 cap in the AG-3 Herbicide Rebate Policy and the ability to pay applicants funds over the cap amount.

**126/22** Moved by A. Heinrich to recommend the AG-3 Herbicide Rebate Policy be amended to remove the reference to distribute remaining funds after September 30 and to recommend allocating \$75,000 total to the 2023 Herbicide Rebate budget with a 50% rebate.

**CARRIED UNANIMOUSLY**

**2023 Agricultural Research Funding**

A. Kynoch and E. McAdam discussed previous funding provided to the University of Alberta Breton Plots and the West-Central Forage Association.

**127/22** Moved by A. Heinrich to recommend allocating \$15,000 budget to the West-Central Forage Association for research, \$10,000 to University of Alberta Breton Plots for research, and \$3500 to the West-Central Forage Association for education and outreach.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

**Western Canada Conference on Soil Health & Grazing**

D. Ekstrom discussed the upcoming conference scheduled for December 13, 14 & 15, 2022, in Edmonton.

**128/22** Moved by R. Swap to authorize the attendance of two members to attend the Western Canada Conference on Soil Health and Grazing in December 2022.

**CARRIED UNANIMOUSLY**

**Beef Cattle Research Council – Webinar Series**

A. Kynoch discussed a free webinar series hosted by the Beef Cattle Research Council and will share the links with members and possibly on the County website or social media sites.

**Canadian Forage and Grassland Association – Fall Webinar Sessions**

A. Kynoch discussed additional webinars hosted by the Canadian Forage and Grassland Association.

**129/22** Moved by J. Bundt to receive items 8a, b & c for information.

**CARRIED UNANIMOUSLY**

**CORRESPONDENCE  
/ ITEMS FOR  
DISCUSSION**

**Veterinarian Shortage – Minister of Agriculture, Forestry, and Rural Economic Development – Nate Horner’s Response**

**130/22** Moved by L. Seutter-Rosell to receive the letter for information.

**CARRIED UNANIMOUSLY**

**2022 ASB Meeting Schedule**

No changes were noted.

**ADJOURNMENT**

**131/22** Moved by J. Bundt to adjourn the meeting at 11:31 a.m.

**CARRIED UNANIMOUSLY**

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**ASB CHAIRPERSON**

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**AG FIELDMAN**

DRAFT

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Manager of Agricultural Services Report  
October/November 2022  
Brazeau County Agricultural Service Board

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Administration

- Continuing communicating/support with other municipalities regarding the rural vet shortage issue;
- Preparing for other requests from ASB for potential 2023 resolution i.e. hemp de-regulation;
- Continuing conversations with the Agricultural Service Board Liaison Tanya Warren and 2023 ASB meeting attendance;
- Senior Management meetings;
- Training request submissions;
- Workshop development/communications strategy;
- Permanent staff evaluations and job description evaluations;
- Fleet review;
- Year-end presentations on programs;
- Budget preparation;
- Northwest Regional ASB Conference planning and Hosting;

Pest Management

- Re-Evaluation of 1080 and Strychnine for use as a Predacide;

Soil Conservation

- Planning and Development referral sheets;

Roadside Vegetation

- None

Weed Management

- 2023 planning;



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MEMORANDUM

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ASSISTANT AGRICULTURAL FIELDMAN REPORT  
SEPTEMBER/OCTOBER 2022  
BRAZEAU COUNTY AGRICULTURAL SERVICES BOARD

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Administration

- Day to day operations;
- Responding to inquiries;
- Creating POs;
- Meetings;
- NW Regional Conference – Held November 2, 2022.

Rental Equipment

- Skunk traps;
- Bale scale;
- Cattle Scale;
- Loading Chute;
- Spraying equipment is now in cold storage.

Pest Management

- Familiarizing myself on previous Clubroot notices and previous years data.

Soil Conservation

- Soil sampling.

Weed Management

- Herbicide Rebate Payments have been paid out.

Mountain Pine Beetle

- Grant reporting;
- 2023 Grant Application.

Grazing/ Haying Lease

- Inspections.

Crop and Forage

- Seed Samples;
- Forage samples;
- Updating average forage results in the Brazeau County Website.



Date: November 8, 2022

Brazeau County  
Box 77, 7401 Twp Rd 494  
Drayton Valley, Alberta T7A 1R1  
Phone: 780-542-7777

**RE: WCFA Funding Request for 2023**

West-Central Forage Association (WCFA) would like to request the amount of \$30,000 for the 2023 project year. We realize that is an increase to previous years' requests, we are asking all municipalities that we partner with to help us in raising adequate funding to be able to provide us with the resources we need to have in-house expertise, facilitate meaningful extension services, and run projects that are impactful for producers. As you are more than aware, the cost of everything has inflated, we are being asked to match many of our grants with cash and support of business partners such as municipalities.

We are pleased to announce that we will be increasing our accessibility of resources to producers via a new website interface which will roll out next year and will include interactive maps, access to more information and data from our projects, access to extension events which will all be recorded, as well as many other benefits. We are taking an active role in advocating for Alberta Agriculture and the needs of its producers to all levels of government and funding bodies to increase awareness of agriculture and the needs of the producers. We are also working on having staff that are able to provide producers with objective and non-biased recommendations for their operations (e.g. soils and amendments or fertilizers, seed varieties, cover cropping blends, etc.).

We recognize that we cannot do everything in every municipality but we are able to reach the producers in all municipalities with information and resources that have been gathered in the various projects, extension events, etc. to help throughout the region, which is where the value is. The stronger our association can be, the better informed its producers are as well.

We have not committed to specific projects at this time for our different plot projects but are in communication with RDAR and the provincial government on what our funding model will look like for 2023 and what that means for us. We can appreciate the fact that the last several years have not been WCFA's finest. We can promise that we are using that as a base to learn from and build up. We have many organizations and consultants working with us to improve our systems and protocols so that we can work on being leaders in the industry for applied and adaptive research, but we need your help and support to do this.

As an organization with all new staff, we are in a period of embracing change which will be evident through enhanced research, extension and resources available. It will also be clearly reflected through a clear, modern representation of our new mission, vision, and values for our organization moving forward as we are currently going through a rebranding process to clearly define who we are. We are also focusing internally on building a culture that promotes the development of our staff to help them strive to reach



goals and commit to building a strong and resilient culture both internally at our organization as well as externally through boards, committees and PAC groups we participate in.

We look forward to working with Brazeau County and are more than happy to set up a meeting to discuss further how we can better serve your ratepayers as well as the municipality as a whole.

Regards,

A handwritten signature in black ink, appearing to read "Becky Doherty". The signature is fluid and cursive, with a large, sweeping flourish at the end.

Becky Doherty  
General Manager  
West-Central Forage Association

## **BRAZEAU COUNTY**

### **2022 Agricultural Service Board Meeting Schedule**

Location: County Administration Building  
7401 – Twp Road 494, Drayton Valley

Meeting time: 1:00 p.m.

Public Input Session: 2:00 p.m.

January 19, 2022

February 16, 2022

March 23, 2022

April 20, 2022

May 18, 2022

Meeting time: 9:00 a.m.

Public Input Session: 10:00 a.m.

June 16, 2022

July 20, 2022

August 17, 2022

September 21, 2022

October 19, 2022

November 16, 2022

December 21, 2022

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### **2023 Agricultural Service Board Meeting Schedule**

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February 15, 2023

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Meeting time: 9:00 a.m.

Public Input Session: 10:00 a.m.

June 14, 2023

July 19, 2023

August 16, 2023

September 20, 2023

October 18, 2023

November 15, 2023

December 20, 2023