

**MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY AUGUST 15, 2023**

**CALL TO ORDER**

Reeve B. Guyon called the meeting to order at 9:00 a.m.

**PRESENT**

B. Guyon, Reeve  
G. Gunderson, Councillor  
D. Wiltse, Councillor (by telephone)  
D. Ekstrom, Councillor  
C. Brooks, Councillor  
A. Heinrich, Councillor  
K. Westerlund, Councillor  
K. Edney Chief Administrative Officer  
T. Scharfl, Executive Assistant  
R. Bijeau, Administrative Assistant  
K. MacInnis, Corporate Communications Coordinator (by telephone)

**URGENT ADDITIONS AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**459/23-08-15** Moved by A. Heinrich to approve the agenda with the following additions:  
15. Meeting Dates  
d) AER Workshop - K. Westerlund  
  
12. General Matters  
d) Chamber Video Recording Installation Date

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

**Adoption of Minutes**

**460/23-08-15** Moved by G. Gunderson to approve the minutes of the July 18, 2023 Council meeting as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING**

**Business Arising**

**Follow Up Action List**

K. Edney reviewed the status of the action items.

**461/23-08-15** Moved by A. Heinrich to receive the Follow Up Action List for information.

**CARRIED UNANIMOUSLY**

**CAO REPORT**

**CAO Report**

**Wildfire Update**

K. Edney provided an update on the current wildfire situation, the reclamation process and the planned after-action review.

**462/23-08-15** Moved by G. Gunderson to receive the CAO update for information.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT**

**Planning and Development**

**Bylaw 1156-23 Rezone Lot 1 Plan 942 1038 SW 20-48-8-W5M from AG to AGH**

C. Dyck presented Bylaw 1156-23 for first reading.

**463/23-08-15** Moved by A. Heinrich to give first reading to Bylaw 1156-23.

**CARRIED UNANIMOUSLY**

**Proposed Development Permit within SE/SW/NW 15-50-5-W5M for a Natural Resource Extraction and Processing (Sand and Gravel) Operation**

C. Dyck presented a proposed development permit for a gravel pit on lands zoned direct control.

**464/23-08-15** Moved by A. Heinrich to allow the applicant to speak to their application.

**CARRIED UNANIMOUSLY**

Applicant Mr. Jones commented that they would be agreeable to change the condition to operate on alternate weekends.

**465/23-08-15** Moved by A. Heinrich to amend Development Permit 23D-038 condition 5. hours of operation to 7 a.m. to 7p.m. Monday to Friday, with Saturdays 7 a.m. to 7 p.m. every second Saturday.

**CARRIED UNANIMOUSLY**

**466/23-08-15** Moved by A. Heinrich that the Applicant supply the documents in conditions 12, 13, 14 and 17.

**CARRIED UNANIMOUSLY**

**467/23-08-15** Moved by A. Heinrich to amend condition 9. of Development Permit 23D-038, the first sentence to add the words “, specifically the haul route of Township Road 502 to Range Road 53 to Township Road 500 only.” at the end of the sentence. And to add the words “; notice of any amendment to the approved haul route shall be circulated by Brazeau County to the adjacent landowners in advance of the change.” at the end of the paragraph.

**CARRIED UNANIMOUSLY**

**468/23-08-15** Moved by A. Heinrich that Development Permit 23D-038, proposing a Natural Resource Extraction and Processing (Sand and Gravel) Operation on Pt. SE/SW/NW 15-50-05-W5M be approved subject to the conditions listed in Appendix H, as amended.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS**

**Public Works**

**Road Closure Bylaw 1159-23**

A. Saltesz presented Bylaw 1159-23 for first reading.

**469/23-08-15** Moved by C. Brooks to approve first reading of Bylaw 1159-23 and set the public hearing date for October 17, 2023 at 10:00 a.m.

**CARRIED UNANIMOUSLY**

**Walking Path Cost Estimate**

A. Saltesz presented a cost estimate to relocate the walking path along the Ring Road.

**470/23-08-15** Moved by C. Brooks to move the discussion on the Ring Road walking path to the 2024 Budget Deliberations and further direct Administration to investigate grant opportunities.

**CARRIED UNANIMOUSLY**

**471/23-08-15** Moved by C. Brooks to direct Administration to come back with line painting options and costs on the walking path along the Ring Road.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 10:00 a.m. and the meeting resumed at 10:10 a.m.

**PW-5 Subdivision and Hamlet Entrance Sign Policy**

A. Saltesz presented a draft policy to identify roles and responsibilities involving existing Subdivision and Hamlet entrance signage.

**472/23-08-15** Moved by A. Heinrich to direct Administration to do an inventory of current multi-lot subdivision signage on County or private property for Council to consider once they have more information about the signs that are out there.

**CARRIED UNANIMOUSLY**

**Drebert Road Request - SW 4-49-8-W5M (Twp 490)**

D. Wiltse presented a request for an access road to a land locked quarter on behalf of Karen Drebert.

**473/23-08-15** Moved by D. Wiltse to add the Drebert request to the 2024 Budget Deliberations.

**IN FAVOUR**

A. Heinrich  
D. Wiltse  
B. Guyon  
D. Ekstrom  
C. Brooks  
K. Westerlund

**OPPOSED**

G. Gunderson

**CARRIED**

**474/23-08-15** Moved by D. Wiltse to direct Administration to communicate with the landowner, Karen Drebert, to see if the mulching procedure is something they want to do on their own.

**IN FAVOUR**

A. Heinrich  
G. Gunderson  
B. Guyon  
C. Brooks  
D. Wiltse  
K. Westerlund

**OPPOSED**

D. Ekstrom

**CARRIED**

**AGRICULTURAL  
SERVICES**

**Agricultural Services**

**Haying Lease Request NW 3-49-5-W5M**

D. McCann presented a haying lease request with two interested applicants.

**475/23-08-15**

Moved by A. Heinrich to award HG-007 haying lease to applicant A and inform the applicant that they are responsible for control of the weeds and make them aware of the Herbicide Rebate Policy.

**IN FAVOUR**

A. Heinrich  
G. Gunderson  
B. Guyon  
D. Ekstrom  
K. Westerlund  
C. Brooks

**OPPOSED**

D. Wiltse

**CARRIED**

**FINANCE**

**Finance**

**Bank Reconciliation Statement as of June 30, 2023**

C. Swap presented the bank statement for Council's information.

**476/23-08-15**

Moved by D. Ekstrom to receive the bank statement for information.

**CARRIED UNANIMOUSLY**

**FIN-3 Investment Policy**

C. Swap presented FIN-3 Policy to set out general investment principles, rules and delegated authority for managing and monitoring these investments with suggested updates to bring the Policy in line with the current market environment.

**477/23-08-15**

Moved by D. Ekstrom to approve the updated FIN-3 Policy as presented.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 10:58 a.m. and the meeting resumed at 11:05 a.m.

**PUBLIC INPUT  
SESSION**

**Public Input Session**

Reeve B. Guyon opened the Public Input Session at 11:05 a.m.

Sharon Gascon spoke about the extensive damage to her property during the Buck Creek Wildfire including dozer work, fence damage, destruction of trees and resulting drainage issues. She requested help from the County with the reclamation.

Holly Ekstrom reported her son being involved in a motor vehicle collision August 14, 2023 on Highway 616 while hauling agricultural equipment and promoted the prioritization of development of Township Road 474.

She requested Council establish clear guidelines to deal with uncooperative landowners. She made a formal request that Council adopt a policy regarding transparency and accountability when a Councillor votes in opposition, that the Councillor must explain their reason for not supporting a decision.

Gail and Gavin Amendt expressed that they do not want to move farm equipment on Highway 616 due to the dangers.

Rob Hoffarth suggested signage regarding moving farm equipment on highways.

Les Huber spoke to weeds on County lands and road projects that are wasteful.

Reeve B. Guyon closed the Public Input Session at 11:30 a.m.

**478/23-08-15** Moved by K. Westerlund to add to the agenda under Correspondence 13. b) Letter from Midpoint Farms.

**CARRIED UNANIMOUSLY**

**479/23-08-15** Moved by D. Ekstrom to add to General Matters 12. e) Discussion on Township Road 474.

**CARRIED UNANIMOUSLY**

## **GENERAL MATTERS**

### **General Matters**

#### **Safari Club International Fundraiser September 16, 2023**

K. Westerlund presented the request for sponsorship from the Safari Club for their annual fundraiser.

**480/23-08-15** Moved by C. Brooks to receive the Safari Club event for information.

**CARRIED UNANIMOUSLY**

#### **Alberta Day**

L. Chambers presented options for programming in celebration of Alberta Day.

**481/23-08-15** Moved by G. Gunderson to allow the Reeve and/or designate to attend and bring greetings on Alberta Day September 2, 2023.

**CARRIED UNANIMOUSLY**

**482/23-08-15** Moved by K. Westerlund to approve the Alberta day event, subject to grant approval.

**CARRIED UNANIMOUSLY**

**Eagle Point Blue Rapids Support Letter**

K. Westerlund submitted a request for a letter of support for the EPBR's Alberta Parks Operating Grant funding application.

**483/23-08-15** Moved by K. Westerlund to direct Administration to send a letter of support to the EPBR for their 2024 grant application.

**CARRIED UNANIMOUSLY**

**Chamber Video Installation**

A. Heinrich asked for an update on the of the video streaming equipment installation in Council Chambers.

**484/23-08-15** Moved by G. Gunderson to receive the update on the video recording equipment installation date for information.

**CARRIED UNANIMOUSLY**

**Township Road 474**

D. Ekstrom asked Council to reconsider their position on this project.

**485/23-08-15** Moved by D. Ekstrom to rescind motion 452/23-07-18.

D. Ekstrom asked permission to remove his motion. Permission granted.

**MOTION REMOVED**

Reeve B. Guyon called for a break at 12:06 p.m. and the meeting resumed at 12:54 p.m.

**Township Road 474**

D. Ekstrom asked Council to reconsider their decision against expropriation of the lands for Twp Road 474 and find a way to proceed with the project.

**486/23-08-15** Moved by D. Ekstrom to receive the Township Road 474 discussion for information.

**IN FAVOUR**

A. Heinrich  
G. Gunderson  
D. Wiltse  
B. Guyon  
D. Ekstrom  
K. Westerlund

**OPPOSED**

C. Brooks

**CARRIED**

**CORRESPONDENCE  
ITEMS**

**Correspondence/Items for Information**

**Minister Dreeshen re: Highway Concerns**

**487/23-08-15** Moved by K. Westerlund to receive the correspondence from Minister Dreeshen for information and direct Administration to set up a meeting with the Minister regarding concerns with Hwy 621.

**CARRIED UNANIMOUSLY**

**Midpoint Farms**

**488/23-08-15** Moved by K. Westerlund to receive the correspondence from Midpoint Farms for information.

**CARRIED UNANIMOUSLY**

**COUNCILLOR  
REPORTS**

**Councillor Reports**

Reeve B. Guyon attended June:

- Regular Council Meeting x 2
- Emerald Awards
- Silver Fox Tour - no charge
- Joint Council Town of Drayton Valley
- Warburg Seed Cleaning Board
- Special Council Meeting x 3
- Staff Breakfast, Opportunity Home Luncheon, Interview
- Black Gold Gala
- Frank Maddock Graduation
- CAO Review and Buck Creek Town Hall re Fire
- NSWA
- Signing Cheques

Councillor G. Gunderson attended:

- Regular Council Meeting x 2
- Emerald Awards - no charge
- Senior Tea - no charge
- Technology Innovation and Investment Attraction Committee
- Joint Council with Town of Drayton Valley
- Special Council Meeting - Fire Discussion
- Special Council Meeting for SOLE - no charge
- Tour Brazeau Sports Park - no charge
- Friends of the DV Library Fundraiser - no charge
- County Staff Breakfast, National Indigenous Day, Opportunity House - no charge



- Drayton Valley Library Board
- Black Gold Gala - no charge
- Special Council Meeting CAO Review
- Buck Creek Hall Fire Review - no charge
- Inspect Erosion and Faunt property - no charge

**Councillor D. Ekstrom attended:**

- Regular Council Meeting x 2
- CETC Meeting
- Special Council Meeting and MPC
- ASB
- Special Council Meeting CAO Review and Buck Creek Fire Town Hall

**Councillor A. Heinrich attended:**

- Regular Council Meeting x 2
- Joint Council with Town of Drayton Valley
- Special Council Fire Review
- ASB
- Special Council Meeting
- Breton Library meeting
- Buck Creek Public Fire Meeting
- Breton CAO Meeting

**Councillor K. Westerlund attended:**

- Holy Trinity Graduation
- Fly-In Breakfast Drayton Valley Airport - no charge
- Regular Council Meeting x 2
- Emeral Awards - no charge
- Seniors Tea - no charge
- Joint Council with Town of Drayton Valley
- Special Council Meeting - no charge
- Special Council meeting
- Special Council Meeting - no charge
- Eagle Point Blue Rapids AGM and Meeting
- CAO Review, PPRC, Public Meeting on Buck Creek Fire
- Staff Appreciation Breakfast, National Indigenous Celebration - no charge
- Pembina Area Synergy and EPAC AGM/Meeting
- Brazeau Housing Foundation 50th Anniversary - no charge
- Ricochet Oil Corp Aquatic Centre Grand Opening - no charge

**Councillor C. Brooks attended:**

- Brazeau Foundation - no charge
- Regular Council Meeting x 2
- Seniors Tea - no charge
- Joint Council with Town of Drayton Valley

- Special Council Meeting - Fire Discussion and MPC
- Special Council Meeting - renewal of SOLE - no charge
- Opportunity Home Information Session - no charge
- Brazeau Foundation 50th Anniversary and Black Gold Gala - no charge
- CAO Review and Town Hall Meeting Fire Response

Councillor D. Wiltse attended:

- Regular Council Meeting x 2
- Emeral Awards
- West Central Air Shed
- Special Council Meeting - no charge
- Fire Meeting and MPC
- Sign Cards - no charge
- Special Council for SOLE, Brighter Futures AGM - no charge
- Yellowhead Regional Library Board
- Public Works Pancake Breakfast/Indigenous Day - no charge
- Brazeau Foundation 50th Anniversary and Black Gold Gala - no charge
- CAO Evaluation and Buck Creek Fire Meeting
- West Central Air Shed

**489/23-08-15** Moved by A. Heinrich to receive the Councillor Reports for information.

**CARRIED UNANIMOUSLY**

**490/23-08-15** Moved by K. Westerlund to add to the agenda discussion on road sealing.

**CARRIED UNANIMOUSLY**

**Road Sealing**

**491/23-08-15** Moved by K. Westerlund to receive Administration's update for information.

**CARRIED UNANIMOUSLY**

**MEETING  
DATES**

**Meeting Dates**

**Workshop to Discuss Driving Surfaces and Preservation Strategies**

**492/23-08-15** Moved by C. Brooks to set October, 4, 2023 from 1 - 3 p.m. as workshop to discuss driving surfaces and preservation strategies.

**CARRIED UNANIMOUSLY**

**Municipal Affairs Minister - 2023 Rural Municipalities**

**493/23-08-15** Moved by K. Westerlund to request a meeting with the Minister of Municipal Affairs during the fall RMA convention regarding ICF and our concerns.

**CARRIED UNANIMOUSLY**

**AER Community engagement event: Let's talk minerals!**

**494/23-08-15** Moved by K. Westerlund to approve up to 2 councillors to attend AER Mineral Workshop in Slave Lake September 13, 2023.

**CARRIED UNANIMOUSLY**

**495/23-08-15** Moved by C. Brooks to rescind motion 1121/22-12-06.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 2:03 p.m. and the meeting resumed at 2:18 p.m.

**496/23-08-15** Moved by C. Brooks to add to Closed Session b) Discussion on Canadian Heritage River System Designation *FOIP Section 24*.

**CARRIED UNANIMOUSLY**

**CLOSED  
SESSION**

**Closed Session**

**497/23-08-15** Moved by G. Gunderson that the regular Council Meeting of August 15, 2023 proceed into closed session at 2:19 p.m. for the purpose of discussing:

a) Land Purchase Request *FOIP Section 26*

b) Canadian Heritage River System Designation *FOIP Section 24*.

**CARRIED UNANIMOUSLY**

**498/23-08-15** Moved by D. Ekstrom that the regular Council Meeting of August 15, 2023 come out of closed session at 2:49 p.m.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 2:49 p.m. to allow the public ample time to return and the meeting resumed at 2:53 p.m.

**499/23-08-15** Moved by A. Heinrich to direct Administration to draft a response letter stating the County will not sell the municipal reserve in Cotton Wood Acres.

**CARRIED UNANIMOUSLY**

500/23-08-15

Moved by D. Ekstrom to receive for information the Canadian Heritage River System Designation discussion.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

501/23-08-15

Moved by K. Westerlund that the regular Council Meeting of August 15, 2023 adjourn at 2:56 p.m.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Executive Assistant