

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY JUNE 20, 2023

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:00 a.m.

PRESENT

B. Guyon, Reeve
G. Gunderson, Councillor
D. Wiltse, Councillor
D. Ekstrom, Councillor
C. Brooks, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
K. Edney Chief Administrative Officer
T. Scharfl, Executive Assistant
A. Martin, Administrative Intern
K. MacInnis, Corporate Communications Coordinator (by telephone)

URGENT ADDITIONS AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

365/23-06-20

Moved by K. Westerlund to approve the agenda with the following additions:

4. CAO Report
 - b) Cancellation of SOLE

9. Agricultural Services
 - a) Appointment of Agricultural Fieldman

10. Community Services
 - b) Pih-to-Kwe and Willey West Campground Repairs - Request for Council Decision attached

15. Meeting Dates
 - e) Invitation to 70th Anniversary Pembina-Cardium Oilfield Media Event June 23, 2023

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Adoption of Minutes

366/23-06-20

Moved by D. Wiltse to approve the minutes of the June 6, 2023 Regular Council Meeting as presented.

CARRIED UNANIMOUSLY

367/23-06-20 Moved by D. Ekstrom to approve the minutes of the June 10, 2023 Special Council Meeting.

CARRIED UNANIMOUSLY

368/23-06-20 Moved by G. Gunderson to approve the minutes of the June 13, 2023 Special Council Meeting.

CARRIED UNANIMOUSLY

369/23-06-20 Moved by A. Heinrich to approve the minutes of the June 15, 2023 Special Council Meeting.

CARRIED UNANIMOUSLY

**BUSINESS
ARISING**

Business Arising

Follow Up Action List

K. Edney reviewed the status of the action items.

370/23-06-20 Moved by A. Heinrich to receive the Follow Up Action List for information.

CARRIED UNANIMOUSLY

CAO REPORT

CAO Report

Fire Status Update

Fire Chief T. Thomson provided an update on the current wildfire situation.

371/23-06-20 Moved by C. Brooks to receive the Fire Status Report for information.

CARRIED UNANIMOUSLY

Cancellation of State of Local Emergency

372/23-06-20 Moved by D. Wiltse to cancel the State of Local Emergency in Brazeau County as the Pembina Complex wildfire no longer presents a threat to people or property.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT**

Planning and Development

Canadian Heritage Rivers Systems Designation

L. Chambers and M. Martindale provided a brief summary of the designation program and Brazeau County's history with this initiative.

373/23-06-20 Moved by A. Heinrich to direct Administration to send a letter of opposition to the Canadian Heritage Rivers Systems Designation group, the Federal Environment Minister, Provincial Environment Minister and our MLA copying the other municipalities who have supported the initiative.

CARRIED UNANIMOUSLY

Amendments to Brazeau County Education and Enforcement Policy PD-17

K. Sterling presented changes to Policy PD-17 that will ensure that the requirements of the Brazeau County Land Use Bylaw and *Municipal Government Act* are complied with, while balancing the needs of the landowners.

374/23-06-20 Moved by C. Brooks to approve the updated Brazeau County Education and Enforcement Policy PD-17 as amended.

CARRIED UNANIMOUSLY

PUBLIC WORKS

Public Works

Road Closure Bylaw 1150-23

K. Edney presented a request for a road closure from Eagle Point Provincial Park.

Discussion paused for public hearing.

**PUBLIC
HEARINGS**

Public Hearings

Bylaw 1137-23 Land Use Bylaw Amendment to Rezone a Portion of SE 31-47-4-W5M from (AG) to (AGH)

M. Martindale presented Bylaw 1137-23 for second and third readings.

375/23-06-20 Moved by A. Heinrich that the regular Council meeting of June 20, 2023 proceed into public hearing for Bylaw 1137-23 at 10:03 a.m.

CARRIED UNANIMOUSLY

Public Input: none

376/23-06-20 Moved by K. Westerlund that the regular Council meeting of June 20, 2023 come out of public hearing at 10:04 a.m.

CARRIED UNANIMOUSLY

377/23-06-20 Moved by D. Wiltse to give second reading to Bylaw 1137-23.

CARRIED UNANIMOUSLY

378/23-06-20 Moved by K. Westerlund to give third reading to Bylaw 1137-23.

CARRIED UNANIMOUSLY

PUBLIC WORKS

Public Works

Road Closure Bylaw 1150-23

Discussion continued.

379/23-06-20

Moved by A. Heinrich to table Bylaw 1150-23 until further legal interpretation is gained for lease vs permanent closures.

IN FAVOUR

A. Heinrich

G. Gunderson

K. Westerlund

D. Wiltse

D. Ekstrom

B. Guyon

OPPOSED

C. Brooks

CARRIED

Reeve B. Guyon called for a break at 10:09 a.m. and the meeting resumed at 10:15 a.m.

Reeve B. Guyon declared pecuniary interest as he owns adjacent land and left the meeting at 10:15 a.m. Deputy Reeve K. Westerlund assumed the chair.

**PUBLIC
HEARINGS**

Public Hearings

**Bylaw 1138-23 Cynthia Area Structure Plan Amendment Figure 4 – Future Land Use
Concept Map**

380/23-06-20

Moved by G. Gunderson that the regular Council meeting of June 20, 2023 proceed into public hearing for Bylaw 1138-23 at 10:16 a.m.

CARRIED UNANIMOUSLY

K. Sterling presented Bylaw 1138-23 for second and third readings.

Public Input: none

381/23-06-20

Moved by A. Heinrich that the regular Council meeting of June 20, 2023 come out of public hearing at 10:20 a.m.

CARRIED UNANIMOUSLY

382/23-06-20

Moved by A. Heinrich to give second reading to Bylaw 1138-23.

CARRIED UNANIMOUSLY

383/23-06-20 Moved by D. Wiltse to give third reading to Bylaw 1138-23.
CARRIED UNANIMOUSLY

B. Guyon returned to the meeting at 10:25 a.m. and resumed the chair.

PUBLIC WORKS

Public Works

Walking Path Options

K. Edney presented options to improve the safety of the walkway on the Ring Road.

Discussion paused for public hearing.

Reeve B. Guyon declared pecuniary interest as he owns adjacent land and left the meeting at 10:33 a.m. Deputy Reeve K. Westerlund assumed the chair.

**PUBLIC
HEARINGS**

Public Hearings

Bylaw 1139-23 Land Use Bylaw Amendment to Rezone Lots 18 and 19, Block 16, Plan 1989KS within SE 5-50-10 W5M from Commercial (C) to Light Industrial (LI)

384/23-06-20 Moved by A. Heinrich that the regular Council meeting of June 20, 2023 proceed into public hearing for Bylaw 1139-23 at 10:34 a.m.
CARRIED UNANIMOUSLY

K. Sterling presented Bylaw 1139-23 for second and third readings.

Public Input: none

385/23-06-20 Moved by C. Brooks that the regular Council meeting of June 20, 2023 come out of public hearing at 10:37 a.m.
CARRIED UNANIMOUSLY

386/23-06-20 Moved by A. Heinrich to give second reading to Bylaw 1139-23.
CARRIED UNANIMOUSLY

387/23-06-20 Moved by C. Brooks to give third reading to Bylaw 1139-23.
CARRIED UNANIMOUSLY

B. Guyon returned to the meeting at 10:38 a.m. and resumed the chair.

PUBLIC WORKS

Public Works

Walking Path Options

Discussion continued.

388/23-06-20 Moved by C. Brooks to direct Administration to come back with costs and information related to option 2 for the relocation of the walking path.

CARRIED UNANIMOUSLY

PUBLIC WORKS

Public Works

Watson Property Investigation

K. Edney presented options for a potential maintenance agreement with the oil company to assist the landowner using a lease road for access.

389/23-06-20 Moved by G. Gunderson to direct Administration to contact Obsidian Energy to inform them of our plans to supply five loads of gravel this year and two loads in subsequent years and see other opportunities available for maintenance on this lease road.

C. Brooks offered a friendly amendment to get Administration to bring back information on local improvement levies.

G. Gunderson accepted the amendment.

CARRIED UNANIMOUSLY

AGRICULTURAL SERVICES

Agricultural Services

Appointment of Agricultural Fieldman

Dawnia McCann requested to be appointed as Brazeau County's Agricultural Fieldman as per requirements of the *Agricultural Service Board Act*.

390/23-06-20 Moved by A. Heinrich to appoint Dawnia McCann as Agricultural Fieldman effective June 20, 2023.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

Public Input Session

Reeve B. Guyon opened the Public Input Session at 10:57 a.m.

Eric Nelson identified himself as a resident of Hilltop Acres Lot 10 since 1988 and owner of Rocket Express. He presented ongoing water and flooding issues in the subdivision. He expressed that Public Works has been helpful in pumping out the ditches and that the Planning department advised him to come to Council. He provided a handout illustrating the water overflow issues. He has made significant investment to try to protect his home including mulching around his home, 30 truck and pup loads of clay to raise the land, enlarged his pond and performed work with a skid steer to increase the

slope. He indicated that his neighbour's ponds overflow onto his property and that these issues have been ongoing for years. He referred to the Area Structure Plan, grading of ditches, and that the Plan was to be revisited in third phase of development, with future storm water collection in Lots 3 & 4. Recently a 17 acre parcel was purchased and there was no caveat or knowledge of water issues and the buyer now lives in a lake. He believes there should have been a caveat regarding water issues. He remarked that the ditches in the subdivision are not flowing, but going onto properties. He has raised his son's lot by 3 feet and there is still an issue. He indicated that his neighbours are open to a ditch between their lots, if that is a solution. He encouraged Council to drive through the subdivision while the water is high to witness the problem.

Clarence Laden resident of Lot 10A Hilltop Acres confirmed that the ditches are a holding pond, and do not drain within the subdivision.

Reeve B. Guyon closed the Public Input Session at 11:15 a.m.

391/23-06-20 Moved by G. Gunderson to add to agenda Hilltop Acres Area Structure Plan flooding issue as item 12. c).

CARRIED UNANIMOUSLY

392/23-06-20 Moved by G. Gunderson to direct Administration to investigate the flooding issue in Hilltop Acres.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 11:20 a.m. and the meeting resumed at 11:28 a.m.

COMMUNITY SERVICES

Community Services

Off Highway Vehicle Bylaw 1153-23

K. Edney presented the draft Off Highway Vehicle Bylaw 1153-23.

393/23-06-20 Moved by C. Brooks to give first reading to Bylaw 1153-23.

CARRIED UNANIMOUSLY

394/23-06-20 Moved by D. Wiltse to give second reading to Bylaw 1153-23.

CARRIED UNANIMOUSLY

395/23-06-20 Moved by A. Heinrich to go to third reading for Bylaw 1153-23.

CARRIED UNANIMOUSLY

396/23-06-20 Moved by G. Gunderson to give third reading to Bylaw 1153-23.

CARRIED UNANIMOUSLY

Pih-to-Kwe and Willey West Campground Repairs

L. Chambers presented requests for budget adjustments to enable major repairs at County campgrounds.

397/23-06-20

Moved by K. Westerlund to add up to \$16,000.00 to GL: 02-72-00-239 in the 2023 operating budget for a hot water tank replacement for Pih-To-Kwe Campground with funds from the Brazeau County Recreation Facilities Capital Investment Unrestricted Reserve (Willey West); and, up to \$16,000.00 to GL: 02-72-00-239 in the 2023 operating budget for repairs to the sand-dump at Willey West Campground with funds from the Brazeau County Recreation Facilities Capital Investment Unrestricted Reserve (Willey West).

IN FAVOUR

- A. Heinrich
- D. Wiltse
- C. Brooks
- K. Westerlund

OPPOSED

- G. Gunderson
- D. Ekstrom
- B. Guyon

CARRIED

FINANCE

Finance

FIN-16 Asset Retirement Obligations Policy

C. Swap presented the Asset Retirement Obligations Policy as required by the Public Sector Accounting Board.

398/23-06-20

Moved by D. Wiltse to approve FIN-16 Asset Retirement Obligations Policy.

CARRIED UNANIMOUSLY

Bank Reconciliation Statement as of May 31, 2023

399/23-06-20

Moved by A. Heinrich to receive the Bank Reconciliation Statement for information.

CARRIED UNANIMOUSLY

**GENERAL
MATTERS**

General Matters

Alberta Professional Planners Institute (APPI) Conference Sponsorship

400/23-06-20 Moved by A. Heinrich to receive the APPI Sponsorship request for information.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 12:03 p.m. and the meeting resumed at 1:00 p.m.

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

RCMP

S/Sgt. Dwayne Moore Breton/Thorsby Detachment and S/Sgt. Troy Raddatz and Sgt. Ryan Hoetmer Drayton Valley Detachment provided recent significant activities and local crime statistics.

401/23-06-20 Moved by K. Westerlund to add to the agenda item 15. f) detachment tour.

CARRIED UNANIMOUSLY

402/23-06-20 Moved by G. Gunderson to receive the RCMP Report for information.

CARRIED UNANIMOUSLY

Accurate Assessment Group Ltd.

Bob Daudelin and Ray Fortin provided Council with the County's 2022 Assessment Highlights.

D. Wiltse left the meeting at 2:17 p.m. and returned at 2:19 p.m.

403/23-06-20 Moved by C. Brooks to receive the Assessment Report for information.

CARRIED UNANIMOUSLY

**COUNCILLOR
REPORTS**

Councillor Reports

Reeve B. Guyon attended April:

- Warburg Seed Cleaning Board
- Regular Council Meeting x 2
- ALUS and Firefighting Presentation
- Council Orientation
- Final Budget

- ASB
- Violet Grove Waste Meeting

Reeve B. Guyon attended May:

- Media Interviews on Fire Issue
- Meeting with Fire Crews and Council
- Interviews and meeting with Fire Crews
- Interviews Fire Update and Special Council Meeting
- Pre Meeting with CHED and CBC National News
- Live Interview with CHED, Fire Brief and Special Council
- CBC Interviews x 2
- Regular Council Meeting
- Travel to FCM Toronto
- FCM Conference x 4
- Travel from FCM Conference

Councillor G. Gunderson attended April:

- Swearing-in, Orientation - no charge
- Final Budget - no charge
- Photo Session, Lunch with DV Councillor, Omni 1 Tour - no charge
- Regular Council meeting - no charge
- Volunteer Appreciation Night - no charge
- Meeting with residents road concern - no charge
- Pembina Zone Meeting - no charge
- WEC Strategy Session, Joint Council Discussion - no charge
- Site Visit noise concern - no charge

Councillor G. Gunderson attended May:

- Visited MacKenzie Center Evacuation Team & Alberta Wildfire reps - no charge
- Special Council meeting - no charge
- Visit Expo Evacuation Centre - met Premier Danielle Smith - no charge
- Visit Expo Evacuation Centre - no charge
- Special Council meeting to renew SOLE - no charge
- Update briefing with Incident Command - no charge
- Regular Council meeting - no charge

Councillor D. Ekstrom attended April:

- Regular Council meeting x 2
- Council Orientation
- Budget
- ASB
- Pembina Zone Meeting
- WEC CETC
- Symposium EIA x 2

Councillor D. Ekstrom attended May:

- Special Council Meeting x 4
- Regular Council Meeting
- Asset Management Conference

Councillor A. Heinrich attended April:

- Regular Council Meeting x 2
- FCSS
- New Councillor Orientation
- Final Budget Meeting
- Virtual Meeting with Ag Minister - no charge
- ASB
- WEC Workshop
- Joint Gathering DV Council

Councillor A. Heinrich attended May:

- Special Council Meeting x 2
- Fire Briefing and Special Council Meeting
- Breton Library meeting
- Regular Council Meeting

Councillor K. Westerlund attended April:

- Regular Council Meeting x 2
- Fire Department Meeting - no charge
- Council Orientation and Economic Development
- Final Budget/Economic Development
- Economic Development Conference x 2
- Eagle Point Blue Rapids Committee Meeting
- Volunteer Appreciation Dinner - no charge
- Homelessness meeting with O'Chiese, Warming Hearts Tour - no charge
- Earth Day Clean Up - no charge
- Drayton Valley Learning Committee
- WEC Strategy Session, Joint Council, Pembina Physician Recruitment

Councillor K. Westerlund attended May:

- Special Council Meeting/Fire Debriefing - no charge
- Special Council Meeting - no charge
- Special Council Meeting
- Special Council Meeting and Health Committee
- Regular Council Meeting
- Pembina Physician Retention and Attraction Committee
- Debriefing at EOC - no charge
- Elected official Education Program

Councillor C. Brooks attended April:

- Regular Council Meeting x 2
- Firefighter Afternoon - no charge
- Council Orientation
- Final Budget
- Library Board Meeting
- Pembina Zone Meeting
- WEC Strategy Session/Joint Council Meeting

Councillor C. Brooks attended May:

- Special Council Meeting/Fire Briefing - no charge
- Visit Evacuation Centre - no charge
- Visit Evacuation Centre - no charge
- Special Council Meeting/Operational Briefing
- Special Council Meeting/Join Council Fire Briefing
- Regular Council Meeting

Councillor D. Wiltse attended April:

- Regular Council Meeting x 2
- Council Orientation
- Final Budget Meeting
- Volunteer Appreciation Night - no charge
- Pembina Zone Meeting
- WEC Strategy, Meeting with Town of DV

Councillor D. Wiltse attended May:

- Special Council Meeting
- Helped Answer Phones - no charge
- Whitby Hall Fire Briefing
- Town Hall
- Visit Expo Center - no charge
- Operational Meeting/Briefing
- Joint Council Briefing
- Regular Council Meeting

404/23-06-20

Moved by K. Westerlund to receive the Councillor Reports for information.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 2:45 p.m. and meeting resumed at 2:54 p.m.

**MEETING
DATES**

Meeting Dates

Opportunity Home Recovery Centre Luncheon Invitation

405/23-06-20 Moved by A. Heinrich to authorize the Reeve to attend the Opportunity Home Recovery Centre Luncheon June 21, 2023.

CARRIED UNANIMOUSLY

Grand Opening of Aquatic Centre

406/23-06-20 Moved by G. Gunderson to authorize the Deputy Reeve to speak at the Grand Opening of the Aquatic Centre 11 a.m. June 24, 2023.

CARRIED UNANIMOUSLY

2024 Budget Meeting Dates

407/23-06-20 Moved by D. Wiltse to set the 2024 Budget Meetings as November 22, 23, 27 and 28 from 9 a.m. to 3 p.m.

CARRIED UNANIMOUSLY

Canada Day Opening Ceremonies

408/23-06-20 Moved by K. Westerlund to authorize the Reeve and/or designate to speak at the Canada Day Opening Ceremonies.

CARRIED UNANIMOUSLY

Invitation to 70th Anniversary Pembina-Cardium Oilfield Media Event

409/23-06-20 Moved by D. Wiltse to authorize the Reeve and/or designate to speak at the Pembina-Cardium 70th Anniversary Media Event June 23, 2023.

CARRIED UNANIMOUSLY

RCMP Detachment Tour

410/23-06-20 Moved by C. Brooks to direct Administration to set up a date for a tour of the RCMP detachment tentative for July 11, 2023.

CARRIED UNANIMOUSLY

**CLOSED
SESSION**

Closed Session

411/23-06-20 Moved by D. Ekstrom that the regular Council Meeting of June 20, 2023 proceed into closed session at 3:05 p.m. for the purpose of discussing:
a) Eleanor Pickup Arts Centre - *FOIP Section 16*

CARRIED UNANIMOUSLY

L. Chambers joined the closed session at 3:05 p.m. for the purpose of discussing Eleanor Pickup Art Centre *FOIP Section 16*.

412/23-06-20 Moved by C. Brooks that the regular Council Meeting of June 20, 2023 come out of closed session at 3:15 p.m.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 3:15 p.m. to allow the public ample time to return and the meeting resumed at 3:23 p.m.

413/23-06-20 Moved by D. Ekstrom to approve the EPAC Committee to explore naming rights options for the facility.

CARRIED UNANIMOUSLY

414/23-06-20 Moved by D. Wiltse to set June 26, 2023 at 9 a.m. as the CAO Review session.

CARRIED UNANIMOUSLY

ADJOURNMENT

415/23-06-20 Moved by C. Brooks that the regular Council Meeting of June 20, 2023 adjourn at 3:26 p.m.

CARRIED UNANIMOUSLY


Reeve


Executive Assistant

Cancellation of State of Local Emergency attached hereto forming part of the minutes.



Brazeau County

7401 – Twp Rd 494, P.O. Box 77, Drayton Valley, Alberta T7A-1R1

PHONE: (780) 542-7777 - FAX: (780) 542-7770

www.brazeau.ab.ca

June 20, 2023

09:03 Hrs

CANCELLATION: DECLARATION OF STATE OF LOCAL EMERGENCY

WHEREAS on June 10, 2023, a local emergency existed in Brazeau County due to the Pembina Complex Fire that threatened people and property within Brazeau County.

WHEREAS pursuant to Section 21 of the *Emergency Management Act*, and Section 13 of the *Brazeau County Emergency Management Bylaw No. 1056-20*, on June 15, 2023 Brazeau County Council made a renewal of declaration of a State of Local Emergency within a portion of the County encompassing the area west of Range Road 95 to the border of the County.

WHEREAS pursuant to Section 22 of the *Emergency Management Act* and Section 3.6 of *Brazeau County Emergency Management Bylaw No. 1056-20*, the declaration of a State of Local Emergency lapses 7 days after its making by the local authority unless it is earlier cancelled by the Minister or terminated by the Local Authority or unless it is renewed by the local authority;

WHEREAS on June 20, 2023 Brazeau County determined the local emergency ceased to exist;

THEREFORE the state of local emergency is cancelled as of today, June 20, 2023.



Reeve