

**MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY APRIL 18, 2023**

**CALL TO ORDER**

Reeve B. Guyon called the meeting to order at 9:00 a.m.

**PRESENT**

B. Guyon, Reeve  
G. Gunderson, Councillor  
D. Wiltse, Councillor  
D. Ekstrom, Councillor  
A. Heinrich, Councillor  
C. Brooks, Councillor  
K. Westerlund, Councillor  
K. Edney Chief Administrative Officer  
T. Scharfl, Executive Assistant  
J. Grainger, Customer Service/Administrative Assistant  
K. MacInnis, Corporate Communications Coordinator (by telephone)

**URGENT ADDITIONS AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**216/23-04-18** Moved by D. Ekstrom to remove item 32. b) from the agenda.

**IN FAVOUR**

D. Wiltse  
B. Guyon  
D. Ekstrom  
K. Westerlund

**OPPOSED**

A. Heinrich  
G. Gunderson  
C. Brooks

**CARRIED**

**217/23-04-18** Moved by K. Westerlund to approve the agenda as amended:

4. CAO Report
  - a) Bylaw 1149-23 Residential Assessment Tax Incentive Report
  - b) Bylaw 1148-23 Non-residential Property Assessment Sub-Classes Report
  
7. Public Works
  - b) Twp Road 495 east of Airport - K. Westerlund
  - c) Sidewalks Ring Road - C. Brooks

- 11. Finance
  - b) 2023 Tax Rate Bylaw 1141-23 Report
- 13. Correspondence
  - a) Joseph Cousins - additional information
- 32. Meeting Dates
  - b) 2023 Business Retention & Expansion International Annual Conference in Grande Prairie, Alberta June 19 - 23, 2023 - K. Westerlund
- 33. Closed Session
  - b) Library Agreements *FOIP Section 24*

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

**Adoption of Minutes**

**218/23-04-18** Moved by D. Ekstrom to approve the minutes of the April 4, 2023 Regular Council meeting as presented.

**CARRIED UNANIMOUSLY**

**219/23-04-18** Moved by D. Wiltse to approve the minutes of the April 11, 2023 Special Council meeting as presented.

**CARRIED UNANIMOUSLY**

**220/23-04-18** Moved by G. Gunderson to approve the minutes of the April 12, 2023 Budget Council meeting as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING**

**Business Arising**

**Follow Up Action List**

K. Edney reviewed the status of the action items.

**221/23-04-18** Moved by A. Heinrich to receive the Follow Up Action List for information.

**CARRIED UNANIMOUSLY**

**CAO REPORT**

**CAO Report**

**Bylaw 1149-23 Residential Assessment Tax Incentive**

C. Swap presented Bylaw 1149-23 to offer a residential tax incentive of 25%.

**222/23-04-18**

Moved by D. Wiltse to give first reading to Bylaw 1149-23.

**IN FAVOUR**

G. Gunderson

D. Wiltse

B. Guyon

D. Ekstrom

C. Brooks

K. Westerlund

**OPPOSED**

A. Heinrich

**CARRIED**

**223/23-04-18**

Moved by D. Ekstrom to give second reading to Bylaw 1149-23.

**IN FAVOUR**

G. Gunderson

D. Wiltse

B. Guyon

D. Ekstrom

C. Brooks

K. Westerlund

**OPPOSED**

A. Heinrich

**CARRIED**

**224/23-04-18**

Moved by C. Brooks to go to third reading to Bylaw 1149-23.

**CARRIED UNANIMOUSLY**

**225/23-04-18**

Moved by K. Westerlund to give third reading to Bylaw 1149-23.

**IN FAVOUR**

G. Gunderson

D. Wiltse

B. Guyon

D. Ekstrom

C. Brooks

K. Westerlund

**OPPOSED**

A. Heinrich

**CARRIED**

**Bylaw 1148-23 Non-residential Property Assessment Sub-Classes**

C. Swap presented Bylaw 1148-23 for three readings.

**226/23-04-18** Moved by D. Wiltse to give first reading to Bylaw 1148-23.

**IN FAVOUR**

G. Gunderson

D. Wiltse

B. Guyon

D. Ekstrom

C. Brooks

K. Westerlund

**OPPOSED**

A. Heinrich

**CARRIED**

**227/23-04-18** Moved by G. Gunderson to give second reading to Bylaw 1148-23.

**IN FAVOUR**

G. Gunderson

D. Wiltse

B. Guyon

D. Ekstrom

C. Brooks

K. Westerlund

**OPPOSED**

A. Heinrich

**CARRIED**

**228/23-04-18** Moved by D. Ekstrom to go to third reading to Bylaw 1148-23.

**CARRIED UNANIMOUSLY**

**229/23-04-18** Moved by K. Westerlund to give third reading to Bylaw 1148-23.

**IN FAVOUR**

G. Gunderson

D. Wiltse

B. Guyon

D. Ekstrom

C. Brooks

K. Westerlund

**OPPOSED**

A. Heinrich

**CARRIED**

**230/23-04-18** Moved by K. Westerlund to bring 11. b) forward to now.

**CARRIED UNANIMOUSLY**

**Tax Rate Bylaw 1141-23**

C. Swap presented the 2023 Tax Rate Bylaw.

**231/23-04-18** Moved by G. Gunderson to give first reading to Bylaw 1141-23.  
**CARRIED UNANIMOUSLY**

**232/23-04-18** Moved by D. Wiltse to give second reading to Bylaw 1141-23.  
**CARRIED UNANIMOUSLY**

**233/23-04-18** Moved by A. Heinrich to go to third reading to Bylaw 1141-23.  
**CARRIED UNANIMOUSLY**

**234/23-04-18** Moved by C. Brooks to give third reading to Bylaw 1141-23.  
**CARRIED UNANIMOUSLY**

**235/23-04-18** Moved by C. Brooks to bring item 12. a) forward to now.  
**CARRIED UNANIMOUSLY**

**236/23-04-18** Moved by K. Westerlund to allow the public to speak.  
**CARRIED UNANIMOUSLY**

**GENERAL  
MATTERS**

**General Matters**

**Request from DVHTA for Tourism Marketing Fee and Membership Opportunity**

Ryan Fynn presented Council with a request from the DVHTA to join their organization and collect a marketing fee from campgrounds within the County.

**237/23-04-18** Moved by K. Westerlund that Brazeau County approves a 3% destination marketing fee on all County owned campgrounds starting April 18, 2023 and to appoint a councillor to the DVHTA Committee.

**IN FAVOUR**

K. Westerlund

G. Gunderson

C. Brooks

**OPPOSED**

A. Heinrich

D. Wiltse

B. Guyon

D. Ekstrom

**DEFEATED**

**PLANNING &  
DEVELOPMENT**

**Planning and Development**

**Proposed Development Permit on Pt. NW 12-49-7-W5M**

M. Martindale presented a development permit for an additional office for property zoned as Direct Control for Council's approval.

**238/23-04-18** Moved by A. Heinrich that Council approve Development Permit 23D-013 proposing an Addition (Office) 1937.5 ft<sup>2</sup> (180 m<sup>2</sup>) to Existing Accessory (Hangar) on Pt. NW 12-49-7 W5M be approved subject to the conditions listed in Appendix I.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS**

**Public Works**

**Pavement Preservation Strategy**

A. Saltesz presented a draft pavement preservation strategy, outlining the philosophy behind utilizing cost effective, preventative maintenance techniques to reduce rehabilitation work for our paved driving surfaces.

**239/23-04-18** Moved by G. Gunderson to approve the draft pavement preservation strategy and associated philosophy as presented, and direct Administration to evaluate paved driving surfaces within the County and determine potential preservation techniques for discussion at a future Council Workshop, prior to 2024 interim budget deliberations.

**CARRIED UNANIMOUSLY**

**Twp Road 495 East of Airport**

K. Westerlund reported she has received a number of phone calls on the condition of Twp Road 495 east of the airport being a mess and requested Council consider bringing this project forward to 2023.

**240/23-04-18** Moved by K. Westerlund to direct Administration to complete an evaluation of Twp Road 495 and bring back a report to the May 9, 2023 meeting.

**CARRIED UNANIMOUSLY**

K. Westerlund left the meeting at 10:06 a.m.

Reeve B. Guyon called for a break at 10:06 a.m. and the meeting resumed at 10:20 a.m.

**Sidewalks Ring Road**

C. Brooks raised the incident when a pedestrian was hit by a scooter on the walkway and raised options to remedy future incidents.

**241/23-04-18** Moved by C. Brooks to direct Administration to investigate options to improve safety of the walkway on the Ring Road.

**CARRIED UNANIMOUSLY**

K. Westerlund rejoined the meeting by telephone at 10:23 a.m.

## **FINANCE**

### **Finance**

#### **Bank Reconciliation Statement as of March 31, 2023**

C. Swap presented the bank statement.

**242/23-04-18** Moved by D. Wiltse to receive the bank statement as of March 31, 2023 for information.

**CARRIED UNANIMOUSLY**

## **CORRESPONDENCE ITEMS**

### **Correspondence/Items for Information**

#### **Joseph Cousins re: Chickens in Lodgepole**

K. Westerlund left the meeting at 10:33 a.m.

**243/23-04-18** Moved by C. Brooks to direct Administration to investigate options to allow for the keeping of chickens in hamlets.

A. Heinrich offered a friendly amendment to say "residential areas."

C. Brooks accepted the amendment.

**CARRIED UNANIMOUSLY**

## **COMMITTEE REPORTS**

### **Committee Reports**

#### **Agricultural Service Board Member's Report (ASB)**

Councillor D. Ekstrom provided a report regarding the Agricultural Service Board

#### **Municipal Planning Commission Member's Report (MPC)**

No Report

#### **West Central Airshed Society**

No Report

#### **Yellowhead Regional Library Board**

No Report

**Breton and District Family Community Support Services (FCSS)**

No Report

**Brazeau Seniors Foundation Report**

Councillor C. Brooks provided a report regarding the Brazeau Seniors Foundation.

**Drayton Valley Municipal Library Board**

Councillor C. Brooks provided a report regarding the Drayton Valley Library Board.

**Drayton Valley and District FCSS**

Councillor A. Heinrich provided a report regarding the FCSS committee.

**Breton Municipal Library Board**

Councillor A. Heinrich provided a report regarding the Breton Municipal Library Board.

**Alternative Land Use Service Partnership Advisory Committee (ALUS PAC)**

Reeve B. Guyon provided a report regarding the ALUS committee.

**Warburg Seed Cleaning Plant Board**

Reeve B. Guyon provided a report regarding the Warburg Seed Cleaning Plant.

**North Saskatchewan Watershed Alliance**

Reeve B. Guyon provided a report regarding the North Saskatchewan Watershed Alliance.

**244/23-04-18**

Moved by A. Heinrich to receive the Councillor Reports for information.

**CARRIED UNANIMOUSLY**

**MEETING  
DATES**

**Meeting Dates**

**Save the Date: ALUS Brazeau Tour July 12, 2023**

No action

**2023 Business Retention & Expansion International Annual Conference in Grande Prairie, Alberta June 19 - 23, 2023**

**245/23-04-18**

Moved by A. Heinrich to receive for information.

**CARRIED UNANIMOUSLY**



**246/23-04-18** Moved by D. Wiltse to add under closed session 33. c) Inter-municipal relations *FOIP 21*.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 10:53 a.m. and the meeting resumed at 11:02 a.m.

K. Westerlund rejoined the meeting at 11:02 a.m.

## **PUBLIC INPUT SESSION**

### **Public Input Session**

Reeve B. Guyon opened the Public Input Session at 11:02 a.m.

Louise Weber spoke in opposition of the proposal for the North Saskatchewan River to be designated as part of the Canadian Heritage River System. She presented her research debunking Kyle Scholes' report.

Reeve B. Guyon closed the Public Input Session at 11:39 a.m.

**247/23-04-18** Moved by A. Heinrich to add Canadian Heritage River System to the agenda.

**CARRIED UNANIMOUSLY**

**248/23-04-18** Moved by A. Heinrich to direct Administration to research history on designation and see who supported it and prepare a report that could be used to resist the classification.

**CARRIED UNANIMOUSLY**

## **COMMITTEE REPORTS**

### **Committee Reports**

#### **Physician Recruitment and Retention Committee**

Councillor K. Westerlund provided a report regarding the Community Physician Recruitment and Retention Committee.

#### **Eagle Point/Blue Rapids Parks Council (EPBR)**

Councillor K. Westerlund provided a report regarding the EPBR Parks Council.

#### **Pembina Area Synergy Group**

Councillor K. Westerlund provided a report regarding the Pembina Area Synergy Group.

#### **Eleanor Pickup Arts Centre (EPAC)**

No Report

#### **DV and District Community Learning Association Board (DVDCLAB)**

No Report

**249/23-04-18** Moved by D. Wiltse to receive K. Westerlund's reports for information.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 11:48 a.m. and the meeting resumed at 12:15 p.m.

**CLOSED  
SESSION**

**Closed Session**

**250/23-04-18** Moved by G. Gunderson that the regular Council Meeting of April 18, 2023 proceed into closed session at 12:17 p.m. for the purpose of discussing:

- a) Campground Report *FOIP Section 16*
- b) Library Agreements *FOIP Section 24*
- c) Inter-municipal relations *FOIP Section 21.*

**CARRIED UNANIMOUSLY**

L. Chambers joined the closed session at 12:17 p.m. for the purpose of discussing Campground Report *FOIP Section 16* and Library Agreements *FOIP Section 24*.

L. Chambers left the closed session at 1:09 p.m.

**251/23-04-18** Moved by D. Ekstrom that the regular Council Meeting of April 18, 2023 come out of closed session at 1:09 p.m.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 1:09 p.m. to allow the public ample time to return and the meeting resumed at 1:16 p.m.

**DELEGATIONS/  
APPOINTMENTS**

**Delegations/Appointments**

**Metrix Group 2022 Audit and Financial Statements**

Phil Dirks presented the results of the 2022 Financial Audit.

**252/23-04-18** Moved by G. Gunderson to approve the 2022 Financial Statements/Report as presented.

**CARRIED UNANIMOUSLY**

**Eagle Valley Waterski**

John Cameron made a presentation on the Eagle Valley Waterski Club on lands being leased from Drayton Valley Sand and Gravel.

**253/23-04-18** Moved by G. Gunderson to receive the Eagle Valley Waterski Club presentation for information.

**CARRIED UNANIMOUSLY**

**Closed Session**

**254/23-04-18** Moved by D. Wiltse that the regular Council Meeting of April 18, 2023 proceed into closed session at 1:58 p.m. for the purpose of discussing:

- b) Library Agreements *FOIP Section 24*
- c) Inter-municipal relations *FOIP Section 21.*

**CARRIED UNANIMOUSLY**

L. Chambers joined the closed session at 1:58 p.m. for the purpose of discussing Library Agreements *FOIP Section 24.*

L. Chambers left the closed session at 2:17 p.m.

**255/23-04-18** Moved by A. Heinrich that the regular Council Meeting of April 18, 2023 come out of closed session at 3:04 p.m.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 3:05 p.m. to allow the public ample time to return and the meeting resumed at 3:12 p.m.

K. Westerlund absent.

**256/23-04-18** Moved by D. Ekstrom to direct Administration to bring back a report on capital expenditures for Willey West Campground.

**CARRIED UNANIMOUSLY**

**257/23-04-18** Moved by A. Heinrich to approve the Breton Library Agreement for 2024/2025.

**CARRIED UNANIMOUSLY**

**258/23-04-18** Moved by D. Wiltse to direct Administration to develop a positive marketing strategy regarding inter-municipal spending.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**259/23-04-18**

Moved by C. Brooks that the regular Council Meeting of April 18, 2023 adjourn at 3:13 p.m.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Executive Assistant