

**MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY APRIL 4, 2023**

**CALL TO ORDER**

Reeve B. Guyon called the meeting to order at 9:19 a.m.

**PRESENT**

B. Guyon, Reeve  
D. Wiltse, Councillor  
D. Ekstrom, Councillor  
C. Brooks, Councillor  
A. Heinrich, Councillor  
K. Westerlund, Councillor  
K. Edney Chief Administrative Officer  
T. Scharfl, Executive Assistant  
J. Grainger, Customer Service/Administrative Assistant  
K. MacInnis, Corporate Communications Coordinator (by telephone)

**SWEARING IN OF DEPUTY REEVE**

Councillor K. Westerlund was sworn in as Deputy Reeve.

**URGENT ADDITIONS AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**144/23-04-04**

Moved by D. Ekstrom to approve the agenda with the following additions:

12. General Matters
  - b) Resolution on Crime - C. Brooks
  - c) Eavor Meeting - K. Westerlund
  - d) Sturgeon County FCM ask - K. Westerlund
  - e) Aggregate Meeting - B. Guyon
  - f) Soil Science -B. Guyon
  
15. Meeting Dates
  - c) Request for Joint Discussion Session with the Town of Drayton Valley Council regarding Regional Economic Collaboration, Advocacy and Policing. Suggested dates April 25 or 26, 2023.
  
  - d) ACCPA Conference change - K. Westerlund

**CARRIED UNANIMOUSLY**

**ADOPTION OF  
MINUTES**

**Adoption of Minutes**

**145/23-04-04** Moved by C. Brooks to approve the minutes of the March 7, 2023 Regular Council meeting as amended: page 17 "to attend" page 14 "Administration" page 19 indicate return time.

**CARRIED UNANIMOUSLY**

**BUSINESS  
ARISING**

**Business Arising**

**Follow Up Action List**

K. Edney reviewed the status of the action items and the result of the by-election for Division 1.

**146/23-04-04** Moved by K. Westerlund to add Councillor Orientation under meeting dates 15. e).

**CARRIED UNANIMOUSLY**

**147/23-04-04** Moved by D. Ekstrom to receive the Follow Up Action List for information.

**CARRIED UNANIMOUSLY**

**CAO REPORT**

**CAO Report**

**Council-1 and Council-13 Policy**

K. Edney presented revised Council Remuneration and Pension policies for review and approval.

**148/23-04-04** Moved by D. Ekstrom to approve the Council-1 and Council-13 policies as amended.

**IN FAVOUR**

D. Wiltse

B. Guyon

D. Ekstrom

C. Brooks

K. Westerlund

**OPPOSED**

A. Heinrich

**CARRIED**

**FIRE SERVICES**

**Fire Services**

**Training Site Project**

T. Thomson presented information regarding relocating the fire training site to the old County yard.

**149/23-04-04** Moved by A. Heinrich to receive the training site project report for information.

**CARRIED UNANIMOUSLY**

**Fire Department Statistical Review**

T. Thomson presented a general overview of the call volume for the Drayton Valley/Brazeau County Fire Service over the past six years.

**150/23-04-04** Moved by K. Westerlund to receive the Fire Department Statistical Review report for information.

**CARRIED UNANIMOUSLY**

**FINANCE**

**Finance**

**Bank Reconciliation Statement as of February 28, 2023**

C. Swap presented the bank statement.

**151/23-04-04** Moved by D. Wiltse to receive the Bank Reconciliation Statement for information.

**CARRIED UNANIMOUSLY**

**Final Costs Related to Code of Conduct Complaints**

C. Swap presented the total amount spent on the three code of conduct complaints.

**152/23-04-04** Moved by A. Heinrich to receive the Code of Conduct Costs report for information.

**CARRIED UNANIMOUSLY**

**153/23-04-04** Moved by D. Ekstrom to add old yard soil remediation under General Matters g) to the agenda.

**CARRIED UNANIMOUSLY**

**Collocation Request on Brazeau County Tower**

C. Swap presented a request from Rogers Communications to collocate on a Brazeau County tower located in Lodgepole.

**154/23-04-04** Moved by C. Brooks to direct Administration to enter into a collocation agreement with Rogers Communications for Tower BC14 located in Lodgepole.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS**

**Public Works**

**Emerald Awards Update**

A. Saltesz reported that Brazeau County has been successful in being shortlisted for an Emerald Award for two projects with the winner to be announced June 7, 2023.

A. Heinrich left the meeting 10:06 a.m.

**155/23-04-04** Moved by K. Westerlund to authorize Council and applicable staff attendance at the June 7, 2023 awards presentation.

**CARRIED UNANIMOUSLY**

A. Heinrich returned to the meeting at 10:10 a.m.

Reeve B. Guyon called for a break at 10:10 a.m. and the meeting resumed at 10:18 a.m.

**Roadside Ditching Policy PW-28**

A. Saltesz presented adjustments to the draft Policy PW-28 – Roadside Ditching based on feedback received at the February 22, 2023 workshop.

**156/23-04-04** Moved by C. Brooks to approve Policy PW-28 Roadside Ditching as presented.

**CARRIED UNANIMOUSLY**

**157/23-04-04** Moved by D. Wiltse to have Administration make a best practice manual to compliment PW-28.

**CARRIED UNANIMOUSLY**

**Dust Control Policy**

A. Saltesz presented PW-3 Dust Control Policy (Rural) Road for Council's review following the concerns raised by residents along Range Road 83.

**158/23-04-04** Moved by A. Heinrich to receive the report for information.

**IN FAVOUR**

A. Heinrich

D. Ekstrom

C. Brooks

K. Westerlund

**OPPOSED**

D. Wiltse

B. Guyon

**CARRIED**

**Range Road 65 and Township Road 502 Safety Concern**

K. Westerlund raised a resident's request to change the intersection at RR 65 and Twp 502 from a two-way stop to a four-way stop.

**159/23-04-04**

Moved by A. Heinrich to receive the report on RR 65 intersection for information.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT**

**Planning and Development**

**Campground Guidebook**

K. Sterling and C. Dyck presented a guidebook to assist landowners and applicants in understanding considerations for developing a Campground, Minor in Brazeau County.

**160/23-04-04**

Moved by C. Brooks to approve the Campground Guidebook as presented.

**161/23-04-04**

Moved by D. Wiltse to table motion 160/23-04-04 until after public input.

**IN FAVOUR**

A. Heinrich

D. Wiltse

B. Guyon

D. Ekstrom

K. Westerlund

**OPPOSED**

C. Brooks

**CARRIED**

**PUBLIC INPUT  
SESSION**

**Public Input Session**

Reeve B. Guyon opened the Public Input Session at 11:05 a.m.

Pete Calvert asked what the plans for RR 83 south of Hwy 620 are and commented on the traffic and drivers.

Garry Mastre raised concerns about code of conduct costs. He believes Council could have just handled it without lawyers. He commented on Council giving themselves a big raise and feels they should not be travelling around incurring more expenses. He feels Council is wasting money on lawyers with agreement with the Town of Drayton Valley.

Reeve B. Guyon closed the Public Input Session at 11:20 a.m.

**Campground Guidebook**

Discussion continued.

**TABLED MOTION:**

**160/23-04-04** Moved by C. Brooks to approve the Campground Guidebook as presented.

**CARRIED UNANIMOUSLY**

**Bylaw 1137-23 to Rezone a Portion of SE 31-47-4-W5M from Agricultural (AG) to Agricultural Holdings (AGH)**

C. Dyck presented Bylaw 1137-23 for first reading.

**162/23-04-04** Moved by D. Ekstrom to give First Reading to Bylaw 1137-23 proposing a portion of SE 31-47-4-W5M [ $\pm 9.944$  ac ( $\pm 4.02$  ha)] be rezoned from Agricultural (AG) to Agricultural Holdings (AGH) as shown on the attached Schedule A, and that the Public Hearing for Bylaw 1137-23 be scheduled for 10:00 am on May 9, 2023.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon declared conflict of interest as he owns adjacent land and left the meeting at 11:35 a.m. Deputy Reeve K. Westerlund assumed the chair.

**Bylaw 1138-23 Cynthia Area Structure Plan Amendment**

K. Sterling presented Bylaw 1138-23 for first reading.

**163/23-04-04** Moved by D. Wiltse to give First Reading to Bylaw 1138-23 proposing an amendment to Figure 4 – Future Land Use Concept and adding Figure 5 - Proposed Development Staging Map to the Cynthia Area Structure Plan, and that the Public Hearing for Bylaw 1138-23 be scheduled for 10:15 am on May 9, 2023.

**CARRIED UNANIMOUSLY**

Deputy Reeve K. Westerlund called for a break at 11:40 a.m. and the meeting resumed at 11:45 a.m.

Reeve B. Guyon returned to the meeting at 11:45 a.m. and resumed the chair.

Reeve B. Guyon declared conflict of interest as he owns adjacent land and left the meeting at 11:46 a.m. Deputy Reeve K. Westerlund assumed the chair.

**Bylaw 1139-23 to Rezone Lots 18 and 19, Block 16, Plan 1989KS within SE 5-50-10 W5M from Commercial (C) to Light Industrial (LI)**

K. Sterling presented Bylaw 1139-23 for first reading.

**164/23-04-04** Moved by D. Wiltse give First Reading to Bylaw 1139-23 proposing Lots 18 and 19, Block 16, Plan 1989KS within SE 5-50-10 W5M be rezoned from Commercial (C) to Light Industrial (LI) and that the Public Hearing for Bylaw 1139-23 be scheduled for 10:30 am on May 9, 2023.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon returned to the meeting, resumed the chair and called for a break at 11:50 a.m. and the meeting resumed at 12:30 p.m.

**COMMUNITY SERVICES**

**Community Services**

**2022 Enforcement Stats**

L. Chambers presented updated information regarding enforcement in the County.

**165/23-04-04** Moved by D. Wiltse to receive the 2022 Enforcement report for information.

**CARRIED UNANIMOUSLY**

**FIN-7 Community Event Grant Application 4-H Achievement Day**

L. Chambers presented a request for support from the Drayton Valley 4-H Beef Interclub for their upcoming Achievement Day on May 29, 2023.

**166/23-04-04** Moved by D. Wiltse that Brazeau County Council approves an event grant of \$1,000.

**CARRIED UNANIMOUSLY**

**167/23-04-04** Moved by D. Wiltse to approve in-kind support in the amount of \$2,074.00 to assist with the set up and take down (including the removal and hauling of the straw and manure) at the Drayton Valley Omnplex for the Drayton Valley 4-H Beef Interclub's Achievement Day on May 29, 2023, from FIN-7 02-74-00-771.

C. Brooks offered a friendly amendment to change the amount to \$1,852.00.

D. Wiltse accepted the amendment.

**CARRIED UNANIMOUSLY**

**DELEGATIONS/  
APPOINTMENTS**

**Delegations/Appointments**

**ALUS**

B. Gilvesy gave a presentation on the ALUS program.

D. Wiltse left the meeting at 1:21 p.m. and returned at 1:24 p.m.

**168/23-04-04** Moved by D. Ekstrom to receive the presentation from ALUS for information.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 1:32 p.m. and the meeting resumed at 1:40 p.m.

**COMMUNITY  
SERVICES**

**Community Services**

**Pro Rodeo Request for Funding and In-Kind Support**

L. Chambers presented a request for support from the Drayton Valley Pro Rodeo for their 8<sup>th</sup> Annual Rodeo May 4-7, 2023.

**169/23-04-04** Moved by K. Westerlund to approve in-kind support of \$1,347.75 to supply and haul sand to the Drayton Valley Omniplex for the 8<sup>th</sup> Annual Drayton Valley Pro Rodeo, May 4-7, 2023 from 02-74-00-771.

**CARRIED UNANIMOUSLY**

**FIN-7 Community Event Grant Application – Brighter Futures Family**

**Resource Society – Light Up the Night Family Dance & Fundraiser**

L. Chambers presented a grant application from The Brighter Futures Family Resource Society for their upcoming event, Light Up the Night Family Dance & Fundraiser, on May 12, 2023.

**170/23-04-04** Moved by D. Wiltse to approve an event grant for \$1,000.00 to the Brighter Futures Family Resource Society for the Light Up the Night Family Dance & Fundraiser from 02-74-00-771.

**IN FAVOUR**

D. Wiltse

D. Ekstrom

C. Brooks

K. Westerlund

**OPPOSED**

A. Heinrich

B. Guyon

**CARRIED**

**FIN-7 Community Event Grant Application Drayton Valley & District  
Agricultural Society's Farmer's Markets**

L. Chambers presented a request for support from the Drayton Valley & District Agricultural Society's for Farmer's Markets they host throughout the 2023 calendar year.

**171/23-04-04**

Moved by K. Westerlund to approve an event grant of \$1,000 to the Drayton Valley & District Agricultural Society to assist with the costs associated with the hosting of Farmer's Markets throughout the 2023 calendar year, from FIN-7 02-74-00-771.

**IN FAVOUR**

A. Heinrich  
D. Wiltse  
C. Brooks  
K. Westerlund

**OPPOSED**

B. Guyon  
D. Ekstrom

**CARRIED**

**GENERAL  
MATTERS**

**General Matters**

**Recreation Cost Sharing Agreement with Town of Drayton Valley**

K. Edney presented the revised Recreation and Culture Cost-sharing Agreement approved in principle by both parties.

**172/23-04-04**

Moved by C. Brooks that Council empower the Reeve and Chief Administrative Officer to execute the Recreation and Culture Cost Sharing Agreement between Brazeau County and the Town of Drayton Valley.

**IN FAVOUR**

A. Heinrich  
D. Wiltse  
C. Brooks  
K. Westerlund

**OPPOSED**

B. Guyon  
D. Ekstrom

**CARRIED**

**Resolution on Crime**

C. Brooks presented his speech from RMA regarding the Crime Resolution.

**173/23-04-04** Moved by C. Brooks to receive the resolution on crime speech for information.

**CARRIED UNANIMOUSLY**

**Eavor**

K. Westerlund gave an update on her meeting with Eavor and Minister Sprague.

**174/23-04-04** Moved by A. Heinrich to receive the report on the Eavor meeting for information.

**CARRIED UNANIMOUSLY**

**Sturgeon County FCM**

K. Westerlund presented a request from Sturgeon County for support and/or monetary contribution to building a presentation showcasing Alberta at the FCM Conference.

**175/23-04-04** Moved by D. Wiltse to fund a portion of the Sturgeon County initiative in the amount of \$5,000.00.

**CARRIED UNANIMOUSLY**

**Aggregate Meeting**

**176/23-04-04** Moved by K. Westerlund to ratify the Reeve's attendance and receive his report for information on his Aggregate meeting.

**CARRIED UNANIMOUSLY**

**Soil Science Meeting**

Reeve B. Guyon suggested attracting or building a soil lab. He further suggested the County becoming a solar retailer.

**177/23-04-04** Moved by D. Wiltse to invite the Village of Stirling to make a presentation to Council regarding how they got into the power business.

**CARRIED UNANIMOUSLY**

**178/23-04-04** Moved by D. Ekstrom to direct Administration to coordinate with Council and the Agriculture Service Board to plan a trip to Oyen to look into the soil lab.

**CARRIED UNANIMOUSLY**

**179/23-04-04** Moved by C. Brooks to ratify the Reeve and Councillor Ekstrom's attendance at the West Central Forage Soil Conference.

**CARRIED UNANIMOUSLY**

**Old Yard Soil Remediation**

**180/23-04-04** Moved by D. Ekstrom to direct Administration to bring a report to Council including the cost of monitoring the site and research options and solutions for the contamination situation at the old yard.

**CARRIED UNANIMOUSLY**

**CORRESPONDENCE  
ITEMS**

**Correspondence/Items for Information**

**Lynn Oberle re: Subdivision Paving, Noise, Moose Hill Hall**

**181/23-04-04** Moved by A. Heinrich to receive the letter from Mr. Oberle for information.

**IN FAVOUR**

A. Heinrich  
K. Westerlund  
C. Brooks

**OPPOSED**

D. Wiltse  
D. Ekstrom  
B. Guyon

**MOTION LOST**

**Request for Property Tax Relief**

**182/23-04-04** Moved by C. Brooks to receive the request for property tax relief for information.

**CARRIED UNANIMOUSLY**

**COUNCILLOR  
REPORTS**

**Councillor Reports**

**Councillor Reports February 2023**

Reeve B. Guyon attended:

- Regular Council Meeting x 2
- Meeting with Base Element
- Sustainable Communities Conference and Travel x 5
- ALUS
- Warburg Seed Cleaning Plant
- ASB
- Law Conference
- ALUS Meeting with sponsors
- PW Workshop

**Councillor D. Ekstrom attended:**

- Regular Council Meeting x 2
- MPC
- WEC
- ASB
- PW Workshop

**Councillor A. Heinrich attended:**

- Regular Council Meeting x 2
- ASB
- Breton Library Board Meeting
- PW Workshop
- ARB Training x 2
- Breton Library Board Meeting (from January)

**Councillor K. Westerlund attended:**

- Regular Council Meeting x 2
- Health Committee Meeting
- FCM Conference x 5
- Minister Jean Meeting
- Law Seminar, EOEP Course, Minister Copping
- Minister Schultz, Physician Recruitment
- PW Workshop
- DV Skating Club Speaking - no charge

**Councillor C. Brooks attended:**

- Regular Council Meeting x 2
- Brazeau Foundation Payroll - no charge
- MPC
- WEC
- DV Municipal Library Board
- PW Workshop
- ARB Training x 2

**Councillor D. Wiltse attended:**

- Regular Council Meeting x 2
- VIP Pool Event - no charge
- FCM Conference and Travel x 5
- MPC
- WEC Announcement
- Law Seminar
- PW Workshop
- ARB Training x 2

**183/23-04-04** Moved by K. Westerlund to receive the Councillor Reports for information.

**CARRIED UNANIMOUSLY**

**MEETING  
DATES**

**Meeting Dates**

**Invitation for Reeve and Council to attend Brazeau Foundation 50<sup>th</sup> Anniversary Celebration June 23, 2023**

**184/23-04-04** Moved by K. Westerlund to authorize Council's attendance at the Brazeau Foundation's 50<sup>th</sup> Anniversary Celebration June 23, 2023.

**CARRIED UNANIMOUSLY**

**Invitation for Council to attend National Indigenous Peoples Day 2023**

**185/23-04-04** Moved by K. Westerlund to authorize Council's attendance at the National Indigenous Peoples Day event June 21, 2023.

**CARRIED UNANIMOUSLY**

**Joint Discussion Session with the Town of Drayton Valley Council regarding Regional Economic Collaboration and Advocacy**

**186/23-04-04** Moved by K. Westerlund to accept the invitation from the Town of Drayton Valley for a joint discussion session for collaboration on economy, advocacy and RCMP at 1 p.m. April 25, 2023.

**CARRIED UNANIMOUSLY**

**ACCPA**

K. Westerlund reported she will not attend the ACCPA Conference and asked permission to attend EDA Conference.

**187/23-04-04** Moved by D. Wiltse to authorize K. Westerlund to attend the EDA Conference.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 2:44 p.m. and the meeting resumed at 2:52 p.m.

**CLOSED  
SESSION**

**Closed Session**

**188/23-04-04** Moved by D. Ekstrom that the regular Council Meeting of April 4, 2023 proceed into closed session at 2:53 p.m. for the purpose of discussing:  
a) Drayton Valley Air Cadets Lease *FOIP s. 16*  
b) Legal Proceedings *FOIP s. 27*

**CARRIED UNANIMOUSLY**

L. Chambers joined the closed session at 2:53 p.m. for the purpose of discussing Drayton Valley Air Cadets Lease *FOIP s. 16*.

L. Chambers left the closed session at 3:36 p.m.

**189/23-04-04** Moved by C. Brooks that the regular Council Meeting of April 4, 2023 come out of closed session at 4:09 p.m.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 4:09 p.m. to allow the public ample time to return and the meeting resumed at 4:15 p.m.

**190/23-04-04** Moved by D. Wiltse to enter a two-year lease agreement with the Air Cadets.

**CARRIED UNANIMOUSLY**

**191/23-04-04** Moved by D. Wiltse to receive the Legal Proceedings reports for information and for Administration to proceed as directed in closed.

**IN FAVOUR**

D. Wiltse  
B. Guyon  
D. Ekstrom  
C. Brooks  
K. Westerlund

**OPPOSED**

A. Heinrich

**CARRIED**

**Councillor Orientation**

**192/23-04-04** Moved by K. Westerlund to set a Special Council meeting for April 11, 2023 at 2:00 p.m. for the purpose of swearing in and orientation of the new councillor for Division 1.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**193/23-04-04**

Moved by A. Heinrich that the regular Council Meeting of April 4, 2023 adjourn at 4:21 p.m.

**CARRIED UNANIMOUSLY**

\_\_\_\_\_  
**Reeve**

\_\_\_\_\_  
**Executive Assistant**

Handwritten signatures in black ink. The top signature is a cursive signature, likely A. Heinrich, written over a horizontal line. Below it is another cursive signature, also written over a horizontal line.