

**MINUTES OF THE COUNCIL ORGANIZATIONAL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON WEDNESDAY 2022 10 19**

**CALL TO ORDER**

Reeve B. Guyon called the meeting to order at 1:01 p.m.

**PRESENT**

B. Guyon, Reeve  
R. Swap, Councillor  
D. Wiltse, Councillor  
D. Ekstrom, Councillor  
C. Brooks, Councillor  
A. Heinrich, Councillor  
K. Westerlund, Councillor  
C. Swap Chief Financial Officer/ Acting Chief Administrative Officer  
T. Scharfl, Executive Assistant  
C. Whalen, Administrative Assistant  
J. Grainger, Administrative Assistant

**ADDITION TO AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**839/22-10-19** Moved by K. Westerlund to approve the agenda with the following additions:

Additional application: Mike Mueller

Closed Session: CAO Discussion *FOIP Section 19*

**CARRIED UNANIMOUSLY**

**ALUS PAC Members Appointment Extension**

Council reviewed a request to extend the membership of the ALUS PAC for a two-year term.

**840/22-10-19** Moved by K. Westerlund to receive the ALUS PAC Member report for information.

**CARRIED UNANIMOUSLY**

**COUNCIL COMMITTEE APPOINTMENTS**

**Council Committee Appointments and Approved List of Council Committees and Boards**

Council discussed their preferences for committees.

Municipal Planning Commission - voting ensued for Council appointment.

Successful Candidates: D. Wiltse, C. Brooks, D. Ekstrom

**841/22-10-19** Moved by K. Westerlund to appoint R. Swap, D. Ekstrom and A. Heinrich to the Agricultural Service Board.

**CARRIED UNANIMOUSLY**

**842/22-10-19** Moved by R. Swap to appoint D. Ekstrom, C. Brooks, D. Wiltse to the Municipal Planning Commission.

**CARRIED UNANIMOUSLY**

**843/22-10-19** Moved by D. Wiltse to appoint A. Heinrich to the Subdivision Development Appeal Board.

**CARRIED UNANIMOUSLY**

**844/22-10-19** Moved by C. Brooks to appoint R. Swap as the alternate for the Subdivision Development Appeal Board.

**CARRIED UNANIMOUSLY**

**845/22-10-19** Moved by K. Westerlund to appoint C. Brooks to Brazeau Seniors Foundation.

**CARRIED UNANIMOUSLY**

**846/22-10-19** Moved by K. Westerlund to appoint C. Brooks to the Drayton Valley Library Board.

**CARRIED UNANIMOUSLY**

**847/22-10-19** Moved by K. Westerlund to appoint A. Heinrich to the Breton Municipal Library Board.

**CARRIED UNANIMOUSLY**

**848/22-10-19** Moved by A. Heinrich to appoint D. Wiltse to the Yellowhead Regional Library Board

**CARRIED UNANIMOUSLY**

**849/22-10-19** Moved by K. Westerlund to appoint B. Guyon to the ALUS PAC.

**CARRIED UNANIMOUSLY**

**850/22-10-19** Moved by C. Brooks to appoint K. Westerlund to the Eagle Point Blue Rapids Parks Council.

**CARRIED UNANIMOUSLY**

**851/22-10-19** Moved by A. Heinrich to appoint K. Westerlund to the Physician Recruitment and Retention Committee.

**CARRIED UNANIMOUSLY**

- 852/22-10-19** Moved by D. Wiltse to appoint K. Westerlund to the Eleanor Pickup Arts Centre Society.  
**CARRIED UNANIMOUSLY**
- 853/22-10-19** Moved by D. Wiltse to appoint A. Heinrich to the Drayton Valley and District FCSS.  
**CARRIED UNANIMOUSLY**
- 854/22-10-19** Moved by A. Heinrich to appoint D. Wiltse to the Breton and District FCSS.  
**CARRIED UNANIMOUSLY**
- 855/22-10-19** Moved by A. Heinrich to appoint B. Guyon to the NSWA.  
**CARRIED UNANIMOUSLY**
- 856/22-10-19** Moved by D. Wiltse to appoint A. Heinrich to the Pembina Area Synergy Group.  
**CARRIED UNANIMOUSLY**
- 857/22-10-19** Moved by A. Heinrich to appoint B. Guyon to the Warburg Seed Cleaning Plant.  
**CARRIED UNANIMOUSLY**
- 858/22-10-19** Moved by A. Heinrich to direct Administration to supply all of Council with the training dates for LARB and CARB.  
**CARRIED UNANIMOUSLY**
- 859/22-10-19** Moved by K. Westerlund to remove the Police and Crisis Team Committee.  
**CARRIED UNANIMOUSLY**
- 860/22-10-19** Moved by D. Ekstrom to appoint K. Westerlund to the Drayton Valley and District Community Learning Association.  
**CARRIED UNANIMOUSLY**
- 861/22-10-19** Moved by A. Heinrich to appoint all of council to Emergency Management Oversight Committee.  
**CARRIED UNANIMOUSLY**
- 862/22-10-19** Moved by K. Westerlund to appoint R. Swap to the West Central Airshed Society.  
**CARRIED UNANIMOUSLY**

**863/22-10-19** Moved by C. Brooks to appoint R. Swap to the Drayton Valley Library Board.

**CARRIED UNANIMOUSLY**

**864/22-10-19** Moved by D. Ekstrom to remove R. Swap from the West Central Air Shed Society.

**CARRIED UNANIMOUSLY**

**865/22-10-19** Moved by D. Ekstrom to appoint D. Wiltse to the West Central Air Shed Society.

**CARRIED UNANIMOUSLY**

**866/22-10-19** Moved by D. Ekstrom to remove A. Heinrich from Pembina Synergy Committee.

**CARRIED UNANIMOUSLY**

**867/22-10-19** Moved by D. Wiltse to appoint K. Westerlund to Pembina Synergy Committee.

**CARRIED UNANIMOUSLY**

**868/22-10-19** Moved by R. Swap to appoint B. Guyon, C. Brooks, A. Heinrich to the Intermunicipal Development Plan Committee.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 2:06 p.m. and the meeting resumed at 2:16 p.m.

**MEMBERS-AT-LARGE  
NOMINATIONS AND  
APPOINTMENTS**

**Member at Large Nominations and Appointments**

**869/22-10-19** Moved by C. Brooks to vote by secret ballots for citizen appointments.

**CARRIED UNANIMOUSLY**

**AGRICULTURAL  
SERVICE  
BOARD**

**Agricultural Service Board (ASB)**

**870/22-10-19** Moved by K. Westerlund to nominate: Dawn Konelsky, Liz Seutter-Rosell, Henry Hughes, Jeff Bundt, and Mike Mueller for members at large for the Agricultural Service Board.

**CARRIED UNANIMOUSLY**

Voting ensued

Successful Candidates: Liz Seutter-Rosell, Jeff Bundt, and Mike Mueller

**MUNICIPAL  
PLANNING  
COMMISSION**

**Municipal Planning Commission (MPC)**

**871/22-10-19** Moved by K. Westerlund to nominate: Dawn Konelsky, Don Fash, Lori Clark, Georgia Frost as members at large for the Municipal Planning Commission.

**CARRIED UNANIMOUSLY**

**872/22-10-19** Moved by D. Wiltse to appoint MPC members at large effective November 2, 2022.

**CARRIED UNANIMOUSLY**

Voting ensued

Successful Candidates: Lori Clark, Georgia Frost

**873/22-10-19** Moved by A. Heinrich to appoint Lori Clark and Georgia Frost as members at large to the MPC.

**CARRIED UNANIMOUSLY**

**874/22-10-19** Moved by C. Brooks to appoint Liz Seutter-Rosell, Jeff Bundt, and Mike Mueller to the ASB as members at large.

**IN FAVOUR**

A. Heinrich

D. Wiltse

R. Swap

B. Guyon

D. Ekstrom

K. Westerlund

**OPPOSED**

C. Brooks

**CARRIED**

**SUBDIVISION AND  
DEVELOPMENT  
APPEAL BOARD**

**Subdivision and Development Appeal Board (SDAB)**

**875/22-10-19** Moved by K. Westerlund to nominate Laura Delesalle, Dawn Konelsky, Don Fash, and Christopher Cook for the SDAB.

**CARRIED UNANIMOUSLY**

**876/22-10-19** Moved by K. Westerlund to appoint Laura Delesalle, Dawn Konelsky, Don Fash, and Christopher Cook for the SDAB.  
**CARRIED UNANIMOUSLY**

**COMPOSITE  
ASSESSMENT  
REVIEW BOARD**

**Composite Assessment Review Board (CARB)**

**877/22-10-19** Moved by K. Westerlund to nominate: Dawn Konelsky and Christopher Cook for CARB.  
**CARRIED UNANIMOUSLY**

Voting ensued

Successful Candidates: Dawn Konelsky

**878/22-10-19** Moved by A. Heinrich to appoint Dawn Konelsky as member at large to CARB.  
**CARRIED UNANIMOUSLY**

**LOCAL  
ASSESSMENT  
REVIEW BOARD**

**Local Assessment Review Board (LARB)**

**879/22-10-19** Moved by K. Westerlund to nominate: Dawn Konelsky, Christopher Cook and Marc St. Laurent for LARB.  
**CARRIED UNANIMOUSLY**

Voting ensued

Successful Candidates: Dawn Konelsky and Marc St. Laurent

**880/22-10-19** Moved by A. Heinrich to appoint Dawn Konelsky and Marc St. Laurent as members at large to LARB.  
**CARRIED UNANIMOUSLY**

**BRAZEAU  
SENIORS  
FOUNDATION**

**Brazeau Seniors Foundation**

**881/22-10-19** Moved by C. Brooks to nominate: Dawn Konelsky, Marc St. Laurent and Theresa Hartman for Brazeau Seniors Foundation.  
**CARRIED UNANIMOUSLY**

Voting ensued

Successful Candidate: Theresa Hartman

**882/22-10-19** Moved by R. Swap to appoint Theresa Hartman to Brazeau Seniors Foundation.

**CARRIED UNANIMOUSLY**

**ALUS**

**ALUS**

**883/22-10-19** Moved by D. Wiltse to nominate Wesley Courtney Smith, Arthur Goerzen, Cody Claypool, Henry Hughes, Jeff Bundt for ALUS.

**CARRIED UNANIMOUSLY**

**884/22-10-19** Moved by D. Wiltse to appoint Wesley Courtney Smith, Arthur Goerzen Cody Claypool, Henry Hughes, Jeff Bundt for ALUS.

**CARRIED UNANIMOUSLY**

**885/22-10-19** Moved by A. Heinrich to appoint four agencies to the Partnership Advisory Committee for Alternative Land Use Services (ALUS):  
North Saskatchewan Watershed Alliance  
Cows & Fish – Alberta Riparian Habitat Management Society  
Agriculture & Agri-Food Canada  
West-Central Forage Association

**CARRIED UNANIMOUSLY**

**SOIL, WEED AND  
PEST APPEAL**

**Soil, Weed and Pest Appeal**

**886/22-10-19** Moved by D. Ekstrom to nominate: Chris Cook and Georgia Frost for Soil, Weed and Pest Appeal Board.

**CARRIED UNANIMOUSLY**

**887/22-10-19** Moved by D. Ekstrom to appoint Chris Cook and Georgia Frost as members at large for the Soil, Weed and Pest Appeal Board. effective January 1, 2023.

**CARRIED UNANIMOUSLY**

**888/22-10-19** Moved by C. Brooks to destroy the ballots.

**CARRIED UNANIMOUSLY**

**Contact Information for Board Members**

A. Heinrich requested membership contact information be made available to the Public.

**889/22-10-19** Moved by A. Heinrich to direct Administration to ask the members at large, in their letter of acceptance, if they would allow their phone number being released to public.

**CARRIED UNANIMOUSLY**

**2023 COUNCIL  
MEETING  
SCHEDULE**

**Council Meeting Schedule for 2023**

**890/22-10-19** Moved by R. Swap to cancel the January 3, 2023 Council meeting.  
**CARRIED UNANIMOUSLY**

**891/22-10-19** Moved D. Wiltse to accept the 2023 Council meeting schedule as amended.

**CARRIED UNANIMOUSLY**

**2023  
OFFICE  
CLOSURES**

**Office Closures 2023**

**892/22-10-19** Moved by R. Swap to approve the *Office Closure Dates for 2023 Statutory Holidays*, as presented.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 2:52 p.m. and the meeting resumed at 2:58 p.m.

**CLOSED  
SESSION**

**Closed Session**

**893/22-10-19** Moved by R. Swap that the Organizational Meeting of October 19, 2022 proceed into closed session at 2:59 p.m. for the purpose of discussing:

a) CAO Review *FOIP section 19*

**CARRIED UNANIMOUSLY**

**894/22-10-19** Moved by C. Brooks that the organizational Meeting of October 19, 2022 come out of closed at 4:28 p.m.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 4:28 p.m. to allow the public ample time to return and the meeting resumed at 4:36 p.m.

**895/22-10-19** Moved by C. Brooks to receive the CAO Review Discussion for information.

**CARRIED UNANIMOUSLY**





**ADJOURNMENT**

**896/22-10-19**

Moved by D. Ekstrom that the Council Organizational Meeting of October 19, 2022 adjourn at 4:38 p.m.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Executive Assistant

*Attachment: Approved Council Committees Spreadsheet*

**Brazeau County Council Organizational Meeting Oct 19, 2022**

Name x primary member	Meetings per Year		Council Members Required							Total Requirements	Details (Meetings/ Appointments)
			Bart Guyon	Randy Swap	Donna Wiltse	Cody Brooks	Kara Westerlund	Anthony Heinrich	Dallas Ekstrom		
Agricultural Service Board (ASB)	11	3		X				X	X	33	
Municipal Planning Commission (MPC)	11	3			X	X			X	33	
Subdivision and Development Appeal Board (SDAB)	1	1		A				X		1	
Brazeau Seniors Foundation (BSF)	10	1				X				10	
Drayton Valley Library (DVL)	10	1		X						10	
Breton Municipal Library (BL) no alternate	9	1						X		9	
West Central Airshed Society (WCAS) no alternate	4	1			X					4	
Yellowhead Regional Library Board (YRLB) no alternate	5	1			X					5	
Drayton Valley and District FCSS	5	1						X		5	
North Saskatchewan Watershed Alliance (NSWA) no alternate	7	1	X							7	
Eagle Point Blue Rapids (EPBR)	7	1					X			7	
Pembina Area Synergy Group (PASG)	3	1					X			3	
Physician Recruitment and Retention Committee (PRRC) no alternate	4	1					X			4	
Eleanor Pickup Arts Centre (EPAC)	6	1					X			6	
Breton and District FCSS	4	1			X					4	
Partnership Advisory Committee for Alternative Land Use Services	6	1	X							6	
Warburg Seed Cleaning Plant Board	5	1	X							5	
Composite Assessment Review Board (CARB)	1	1								1	
Local Assessment Review Board (LARB)	1	1								1	
DV & District Community Learning Association Board of Directors	5	1					X			5	
<b>Totals</b>	<b>115</b>		<b>18</b>	<b>22</b>	<b>24</b>	<b>21</b>	<b>25</b>	<b>26</b>	<b>22</b>	<b>159</b>	<b>23</b>