

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY 2022 08 09

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:00 a.m.

PRESENT

B. Guyon, Reeve
R. Swap, Councillor
D. Wiltse, Councillor
D. Ekstrom, Councillor
C. Brooks, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
C. Swap, Acting Chief Administrative Officer/Chief Financial Officer
T. Scharfl, Executive Assistant
R. Bijeau, Administrative Assistant
K. MacInnis, Corporate Communications Coordinator (by telephone)

URGENT ADDITIONS AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

- 580/22-08-09** Moved by D. Ekstrom to approve the agenda with the following additions and amendments:
- 12. General Matters
 - b) Cat Bylaw - K. Westerlund
 - c) Equipment Replacement Policy - R. Swap
 - 13. Correspondence - amendment
 - d) Request to remove letter from Lynn Oberle - D. Ekstrom
 - 16. Closed Session
 - d) CAO Recruitment *FOIP Section 19* - B. Guyon

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Adoption of Minutes

- 581/22-08-09** Moved by R. Swap to approve the minutes of the July 5, 2022 Regular Council meeting as amended:
Motion 548/22-07-05 replace "completed" with "complete"
Motion 552/22-07-05 C. Brooks In Favour, R. Swap Opposed
Motion 556/22-07-05 replace "sale of gas" with "production of oil and gas"

CARRIED UNANIMOUSLY

582/22-08-09 Moved by D. Ekstrom to approve the minutes of the July 18, 2022 Special Council Meeting as amended:
Include note for lunch break
Motion 577/22-07-18 replace "option 3" with "option 2"

CARRIED UNANIMOUSLY

**BUSINESS
ARISING**

Business Arising

Follow Up Action List

C. Swap reviewed the status of the action items.

583/22-08-09 Moved by K. Westerlund to receive the Follow Up Action List for information.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT**

Planning and Development

Textual Amendment to Land Use Bylaw 1002-18 Intermunicipal Collaboration Framework between the Town of Drayton Valley and Brazeau County

K. Sterling presented the requested additional research on previous discussions and motions relating to campgrounds, as tabled from July 5, 2022.

584/22-08-09 Moved by A. Heinrich to add the Appendix B (page 40 of the Council agenda) from the report to the future revision of the Community Standards Bylaw.

IN FAVOUR

A. Heinrich
R. Swap
B. Guyon
D. Ekstrom
C. Brooks
K. Westerlund

OPPOSED

D. Wiltse

CARRIED

585/22-08-09 Moved by C. Brooks to give first reading to Bylaw 1104-22 and schedule a public hearing for September 6, 2022 at 10:00 a.m.

IN FAVOUR

A. Heinrich
C. Brooks
K. Westerlund

OPPOSED

D. Wiltse

R. Swap

D. Ekstrom

B. Guyon

DEFEATED

Intermunicipal Collaboration Framework (ICF) between the Town of Drayton Valley and Brazeau County

K. Sterling presented a draft ICF Agreement for Council's review prior to providing it to the Town of Drayton Valley for their review and consideration.

Presentation paused for public hearing.

**PUBLIC
HEARINGS**

Public Hearing

Bylaw 1115-22 to Rezone Pt SE 15-49-7-W5m from Agricultural (AG) to Agricultural Holdings (AGH)

586/22-08-09 Moved by K. Westerlund that the regular Council Meeting of August 9, 2022 proceed into public hearing for Bylaw 1115-22 at 10:00 a.m.

CARRIED UNANIMOUSLY

C. Dyck presented Bylaw 1115-22 for second and third readings.

Public Input: None

587/22-08-09 Moved by K. Westerlund that the regular Council meeting of August 9, 2022 come out of public hearing at 10:02 a.m.

CARRIED UNANIMOUSLY

588/22-08-09 Moved by A. Heinrich to give second reading to Bylaw 1115-22.

CARRIED UNANIMOUSLY

589/22-08-09 Moved by K. Westerlund to give third reading to Bylaw 1115-22.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 10:03 a.m. and the meeting resumed at 10:17 a.m.

**PLANNING &
DEVELOPMENT**

Planning and Development

**Intermunicipal Collaboration Framework (ICF) between the Town of Drayton Valley
and Brazeau County**

K. Sterling continued her presentation.

Presentation paused for public hearing.

**PUBLIC
HEARINGS**

Public Hearing

**Bylaw 1116-22 to Textual Amendment to Land Use Bylaw 1002-18 - Removal of
minimum floor area**

590/22-08-09 Moved by R. Swap that the regular Council Meeting of August 9,
2022 proceed into public hearing for Bylaw 1116-22 at 10:32 a.m.

CARRIED UNANIMOUSLY

K. Sterling presented Bylaw 1116-22 for second and third readings.

Public Input:

Avalie Peck asked if the regulated square footage of tiny homes includes a screened porch?

K. Sterling advised that it does not include a porch only the living space.

591/22-08-09 Moved by D. Ekstrom that the regular Council meeting of August
9, 2022 come out of public hearing at 10:37 a.m.

CARRIED UNANIMOUSLY

592/22-08-09 Moved by D. Wiltse to give second reading to Bylaw 1116-22.

CARRIED UNANIMOUSLY

593/22-08-09 Moved by A. Heinrich to give third reading to Bylaw 1116-22.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT**

Planning and Development

**Intermunicipal Collaboration Framework (ICF) between the Town of Drayton Valley
and Brazeau County**

594/22-08-09 Moved by A. Heinrich to direct Administration to provide copy of the Intermunicipal Collaboration Framework Agreement to the Town of Drayton Valley for review.

CARRIED UNANIMOUSLY

Lauer Industrial Subdivision - Expiry Extension

C. Dyck presented a request from the applicant to extend the Lauer Industrial Subdivision conditional approval.

595/22-08-09 Moved by A. Heinrich to approve an additional one-year extension of the conditional approval for the Lauer Industrial Subdivision File 19S-008 to August 6, 2023, effective August 2, 2022.

IN FAVOUR

A. Heinrich
D. Wiltse
B. Guyon
D. Ekstrom
C. Brooks
K. Westerlund

OPPOSED

R. Swap

CARRIED

Bylaw 1102-22 Textual Amendment to Land Use Bylaw 1002-18 Addition of Airport Land (AL) District

K. Sterling presented Bylaw 1102-22 proposing a new Airport Land District for first reading.

596/22-08-09 Moved by D. Wiltse to give first reading to Bylaw 1102-22 proposing to add a new Airport Land District and provide new definitions for "Aviation Related Business", "Hangar" and "Terminal Facilities", and that the Public Hearing for Bylaw 1102-22 be scheduled for 10:15 a.m. on September 20, 2022 with letters to adjacent landowners.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 10:55 a.m. and the meeting resumed at 11:07 a.m.

**PUBLIC INPUT
SESSION**

Public Input Session

Reeve B. Guyon opened the Public Input Session at 11:07 a.m.

Avalie Peck asked for clarification on Bylaw 1104-22 concerning campground definitions; what issues is the county currently dealing with to do with campgrounds and how it would affect her applications?

Reeve B. Guyon closed the Public Input Session at 11:12 a.m.

**PLANNING &
DEVELOPMENT**

Planning and Development

Enforcement – Concern File 21C-007 in Lodgepole

K. Sterling presented a request for approval from Council to proceed with the Court Order to bring the properties in Lodgepole into compliance with the *Municipal Government Act* and the County’s Community Standards Bylaw 751-11.

597/22-08-09 Moved by D. Wiltse to direct Administration to proceed with the Court Order process to bring the properties in Lodgepole related to File 21C-007 into compliance with section 545 of the *Municipal Government Act* and Brazeau County’s Community Standards Bylaw 751-11.

A. Heinrich offered a friendly amendment “and get advice from lawyers for other options for faster delivery of clean up.”

D. Wiltse accepted the amendment.

CARRIED UNANIMOUSLY

PUBLIC WORKS

Public Works

Traffic Counts - RR 83, RR 91 Twp 485

A. Saltesz presented traffic count information for various locations.

598/22-08-09 Moved by D. Ekstrom to receive the traffic count report for information.

CARRIED UNANIMOUSLY

Horse Club Signage

A. Saltesz presented signage information as requested by the Riverside Horse Trails Club.

599/22-08-09 Moved by R. Swap to direct Administration to proceed with ordering and installing directional signage to the Riverside Horse Trails, with funding coming from the approved Public Works operating budget in the amount of \$3782.04.

IN FAVOUR

D. Wiltse
R. Swap
B. Guyon
D. Ekstrom

OPPOSED

K. Westerlund
C. Brooks
A. Heinrich

CARRIED

Rocky Rapids Water Well Options

D. Mulroy and A. Saltesz presented options for Council's consideration regarding the hard water issues within the Hamlet of Rocky Rapids.

C. Brooks left the meeting at 12:06 p.m. and returned at 12:08 p.m.

600/22-08-09

Moved by A. Heinrich to receive the report for information and to direct Administration to check on the existing well on the Daly quarter if the well data indicates softer water in the area; check what the right-of-way requirements are and costs involved if we need the right-of-way or not; and check if there is high level of sodium in the water at the old well location and if there is a solution to bring it down to an acceptable level and the associated costs.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 12:17 p.m. and the meeting resumed at 1:09 p.m.

601/22-08-09

Moved by D. Wiltse to add to the agenda to revisit File 21C-007.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT**

Planning and Development

Enforcement – Concern File 21C-007 in Lodgepole

602/22-08-09

Moved by D. Wiltse to direct Administration to engage Fire Services, Police, Health Inspector, Alberta Environment and any other agencies necessary to inspect the property in File 21C-007 by Friday August 12, 2022 and bring back to the next Council meeting.

CARRIED UNANIMOUSLY

PUBLIC WORKS

Public Works

Bylaw 1117-22 - Road Closure File 22RC-001

A. Saltesz presented a request for a road closure from Secure Energy for their landfill operation expansion.

603/22-08-09 Moved by K. Westerlund to proceed with the road closure for File 22RC-001.

CARRIED UNANIMOUSLY

Bylaw 1118-22 - Road Closure File 22RC-002

A. Saltesz presented a request from a landowner to close a portion of road allowance and purchase the lands.

604/22-08-09 Moved by D. Wiltse to proceed with Road Closure File 22RC-002.

A. Heinrich offered a friendly amendment “and that notification letters be sent to adjacent landowners.”

D. Wiltse accepted the amendment.

CARRIED UNANIMOUSLY

Bylaw 1119-22 - Road Closure File 22RC-003

A. Saltesz presented a request from a landowner to close a portion of road allowance and purchase the lands.

605/22-08-09 Moved by A. Heinrich not to proceed with Road Closure File 22RC-003.

IN FAVOUR

A. Heinrich

D. Wiltse

R. Swap

B. Guyon

D. Ekstrom

K. Westerlund

OPPOSED

C. Brooks

CARRIED

FINANCE

Finance

606/22-08-09 Moved by K. Westerlund to receive the Bank Reconciliation Statement as information.

CARRIED UNANIMOUSLY

**GENERAL
MATTERS**

General Matters

Code of Conduct Bylaw

607/22-08-09 Moved by K. Westerlund to ratify the engagement of Shores Jardine LLP to review the Council Code of Conduct Bylaw.

CARRIED UNANIMOUSLY

Cat Bylaw

K. Westerlund raised concerns from residents within the Hamlet of Rocky Rapids with cats running at large. She suggested a cat bylaw in hamlets, mobile home parks and compact country residential subdivisions.

608/22-08-09 Moved by K. Westerlund to direct Administration to explore a cat bylaw for hamlets, mobile home parks and compact country residential subdivisions for the September 20, 2022 Council meeting.

A. Heinrich offered a friendly amendment “ and to include costs of enforcement of the bylaw.”

K. Westerlund accepted the amendment.

IN FAVOUR

A. Heinrich

D. Wiltse

C. Brooks

K. Westerlund

OPPOSED

D. Ekstrom

R. Swap

B. Guyon

CARRIED

Equipment List

R. Swap inquired after the requested equipment list.

609/22-08-09 Moved by R. Swap to direct Administration to provide the complete equipment list of county equipment with hours, years and cost of replacement and the policy for review for the next Council meeting August 23, 2022.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEMS**

Correspondence/Items for Information

Municipal Affairs re: Municipal Excellence Award

610/22-08-09 Moved by D. Ekstrom to receive the correspondence from Municipal Affairs as information and direct Administration to apply for an Emerald Award for County wastewater projects.

CARRIED UNANIMOUSLY

RMA District Update

611/22-08-09 Moved by K. Westerlund to receive the correspondence from RMA as information.

CARRIED UNANIMOUSLY

Alberta Transportation re: STIP funding

612/22-08-09 Moved by A. Heinrich to receive the correspondence from Alberta Transportation as information.

CARRIED UNANIMOUSLY

Lynn Oberle Letter re: Arbitration Appeal

D. Ekstrom asked that from this day forward these letters be received via email to Council and not placed on the agenda.

613/22-08-09 Moved by K. Westerlund to receive the correspondence from Lynn Oberle as information and direct Administration to bring back the Procedural Bylaw for review regarding the acceptance of agenda items to the September 6, 2022 meeting.

IN FAVOUR

D. Wiltse

R. Swap

B. Guyon

K. Westerlund

C. Brooks

OPPOSED

D. Ekstrom

A. Heinrich

CARRIED

Alberta Transportation re: Weed Control on Provincial Highways

614/22-08-09 Moved by K. Westerlund to receive the correspondence from Alberta Transportation as information.

CARRIED UNANIMOUSLY

COUNCILLOR REPORTS

Councillor Reports June 2022

Reeve B. Guyon reported that he attended:

- FCM Conference x 5
- Frank Maddock High School
- Regular Council x 2
- Travel to Calgary for Energy Summit
- Energy Summit x 2
- Travel home from Energy Summit
- NSWA
- ARP Training x 5
- Road Priority Session

Councillor D. Ekstrom reported that he attended:

- ASB Chairs meeting
- Regular Council Meeting x 2
- Deposition
- Alberta Beef Conference x 2
- ASB
- Road Priority Session

Councillor A. Heinrich reported that he attended:

- Regular Council Meeting x 2
- Interview with Investigator - no charge
- ASB
- Road Priority Session
- Virtual Meeting with Minister Shandro
- Special Breton Library Board Meeting

Councillor K. Westerlund reported that she attended:

- EOEP Land Use Course
- Twp 495 Residents Meeting - no charge
- Regular Council Meeting x 2
- Rural Community Health Providers Attraction Conference - no charge
- Airport Fly In Event - no charge
- Minister of Health Meeting
- Assessment Review Training x 5
- Investigator Interview - no charge
- Road Priority Session

- DV Community Foundation Summer Kick off party - no charge
- Minister Shandro Virtual Meeting

Councillor R. Swap reported that he attended:

- Travel to FCM Conference
- FCM Conference x 3
- Travel back from FCM Conference
- Regular Council x 2
- Investigator Interview
- Meeting with Health Minister
- Assessors and ONEC Meeting
- ASB Meeting
- Road Priority meeting
- Library Meeting

Councillor C. Brooks reported that he attended:

- Brazeau Foundation and EOEP Course
- Regular Council Meeting x 2
- Witness Interview
- Airport Fly In Event - no charge
- Meeting with Minister of Health
- MPC
- West Central Airshed AGM/Indigenous Engagement Workshop
- Road Priority session
- Meeting with Minister of Justice

Councillor D. Wiltse reported that she attended:

- Land Use Development Course
- Holy Trinity Graduation - no charge
- EPBR AGM
- Regular Council x 2
- Seniors Tea - no charge
- FCSS Spring Regional Meeting
- AHS Minister Copping
- ONEC/MPC
- Interview with inspector
- Road Priority Session
- Minister Shandro meeting
- GED Graduation - no charge
- Red Deer Planning

615/22-08-09 Moved by R. Swap to receive the Council reports for information.
CARRIED UNANIMOUSLY

**MEETING
DATES**

Meeting Dates

616/22-08-09 Moved by R. Swap to prepare an information package including any sharable information from RMA for the meeting with the CEO and President of Alberta Energy Regulators on August 11, 2022.

CARRIED UNANIMOUSLY

617/22-08-09 Moved by A. Heinrich to authorize all of Council to attend the meeting with the CEO and President of Alberta Energy Regulators on August 11, 2022.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 2:13 p.m. and the meeting resumed at 2:28 p.m.

618/22-08-09 Moved by D. Ekstrom to add item 16. e) Expropriation *FOIP Section 23* to the agenda.

CARRIED UNANIMOUSLY

**CLOSED
SESSION**

Closed Session

619/22-08-09 Moved by D. Ekstrom that the regular Council Meeting of August 9, 2022 proceed into closed session at 2:28 p.m. for the purpose of discussing:

- a) Code of Conduct legal review *FOIP Section 24*
- b) Arbitration Update *FOIP Section 21*
- c) Personnel *FOIP Section 19*
- d) CAO Recruitment *FOIP Section 19*
- e) Expropriation *FOIP Section 23*

CARRIED UNANIMOUSLY

A. Saltesz joined the closed session at 2:29 p.m. for the purpose of discussing Expropriation *FOIP Section 23*.

A. Saltesz left the closed session at 3:32 p.m.

620/22-08-09 Moved by D. Ekstrom that the regular Council Meeting of August 9, 2022 come out of 'closed session' at 4:37 p.m.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 4:40 p.m. to allow the public ample time to return and the meeting resumed at 4:50 p.m.

621/22-08-09 Moved by K. Westerlund to receive for information the report on the Code of Conduct Bylaw and place on the August 23, 2022 agenda under closed session.

CARRIED UNANIMOUSLY

622/22-08-09 Moved by D. Wiltse to receive for information the Arbitration Update.

CARRIED UNANIMOUSLY

623/22-08-09 Moved by A. Heinrich to receive for information the Personnel Discussion.

CARRIED UNANIMOUSLY

624/22-08-09 Moved by C. Brooks to receive for information the CAO Recruitment Discussion.

CARRIED UNANIMOUSLY

625/22-08-09 Moved by D. Ekstrom to direct Administration of follow Council's direction regarding expropriation.

IN FAVOUR

A. Heinrich

D. Wiltse

R. Swap

B. Guyon

D. Ekstrom

OPPOSED

K. Westerlund

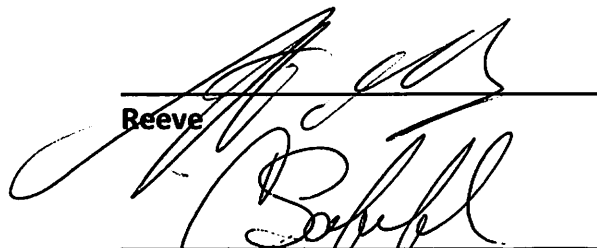
C. Brooks

CARRIED

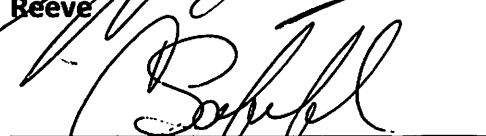
ADJOURNMENT

626/22-08-09 Moved by A. Heinrich that the regular Council Meeting of August 8, 2022 adjourn at 4:56 p.m.

CARRIED UNANIMOUSLY



Reeve



Executive Assistant