

**MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, EOC ROOM IN BRAZEAU COUNTY ON TUESDAY 2020 04 21**

**CALL TO ORDER**

Reeve B. Guyon called the meeting to order at 9:00 a.m.

**PRESENT**

B. Guyon, Reeve  
H. Swan, Councillor - by telephone  
D. Wiltse, Councillor - by telephone  
S. Wheale, Councillor  
M. Gressler, Councillor  
A. Heinrich, Councillor  
K. Westerlund, Councillor  
J. Whaley, Chief Administrative Officer  
T. Kwirant, Executive Assistant  
K. MacInnis, Corporate Communications Coordinator - by telephone

**OTHERS**

G. Long, Drayton Valley and District Free Press - by telephone

**ADDITION TO AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**260/20-04-21** Moved by S. Wheale to approve the agenda with the following additions:

- 5. CAO Report
  - b) Administrative Update - COVID Measures - Verbal update
  
- 10. Community Services
  - a) RCMP and CPO Responsibilities - move to immediately following RCMP delegation at 9:15 am.
  
- 40. Closed Session
  - d) Pre-Budget Discussion *FOIP Section 21*
  - e) Development Update *FOIP Section 19*

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

**Adoption of Minutes**

**261/20-04-21** Moved by K. Westerlund to approve the minutes of the April 7-9, 2020 Council meeting as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS  
ARISING**

**Business Arising**

**Follow Up Action List**

J. Whaley reviewed the status of the action items.

**262/20-04-21** Moved by M. Gressler to receive the Follow Up Action List for information.

**CARRIED UNANIMOUSLY**

**URGENT  
ITEMS**

**Urgent Items**

None

**DELEGATIONS/  
APPOINTMENTS**

**Delegations/Appointments**

**RCMP**

Staff Sgt. Harpreet Dhaliwal, Breton Detachment and Staff Sgt. Malcom Callihoo, Drayton Valley Detachment presented crime statistics to Council.

**263/20-04-21** Moved by A. Heinrich to accept the RCMP update report for information.

**CARRIED UNANIMOUSLY**

**COMMUNITY  
SERVICES**

**Community Services**

L. Chambers and S. Goodman presented information regarding Peace Officer appointments. Discussion ensued with Council, Staff Sgt. Harpreet Dhaliwal and Staff Sgt. Malcom Callihoo regarding the new responsibilities and communication between departments.

**264/20-04-21** Moved by A. Heinrich to receive the Peace Officer report for information.

**CARRIED UNANIMOUSLY**

**CAO REPORT**

**CAO Report**

**Council-1 Policy Council and at Large Appointee Remuneration Appendix "A" Amendment during COVID-19**

J. Whaley presented an Appendix "A" to the Council-1 Policy to be utilized in cases of health pandemic or local emergency situations.

Reeve B. Guyon called for a break at 10:01 a.m. and the meeting resumed at 10:10 a.m.

Council reviewed Council-1 Policy Council and at Large Appointee Remuneration.

**265/20-04-21** Moved by K. Westerlund to direct Administration to revise Council 1 Policy to remove the first paragraph page 2 and replace with current flat rate for the Reeve and Council resident concerns.

A. Heinrich authorized K. Westerlund to remove her motion. Motion 265/20-04-21 removed.

**266/20-04-21** Moved by K. Westerlund to change Council-1 Policy the first paragraph on page 2 to read “the above time frames are portal to portal and do not include meal times unless used for council business. Councillors and Reeve will be paid the current flat rate in recognition of home business with regard to preparation time and resident concerns.”

**IN FAVOUR**

M. Gressler  
K. Westerlund  
S. Wheale  
A. Heinrich  
H. Swan  
D. Wiltse

**OPPOSED**

M. Gressler

**CARRIED**

**PUBLIC INPUT  
SESSION**

**Public Input Session**

Reeve B. Guyon opened the Public Input Session at 11:00 a.m.

Allan Taylor requested Council send a letter to the Minister of Agricultural about slaughter houses so we don't run out of meat. He asked why is Twp Road 474 closed for repairs and who made decision to build campground at Berrymoor? Regarding motion 258/20-04-09, he does know the process but he just wanted to make sure Council knew the process. He stated that unless you live beside a campground you do not understand the problems. There are people living close to Berrymoor and he wants to make sure that Council is aware of the problems that can happen with campgrounds.

Carol Vowk commented that the economic atmosphere is devastated in the area and asked for a business tax reduction of 30%.

Larry Pankewicz spoke to the tax rebate and that he operates a small business that and his taxes equals Council's wage. He expressed gratitude for the previous rebates and stated that business have come to count on it. He commented that other businesses in other counties they think the County's taxes are out of line.

These tax reductions will save businesses. He encouraged Council to vote for the right reason and shamed those for not.

Floyd Lauer commented that he has appreciated the rebate of the last few years and is in favour of the tax rebate.

Paul and Mark Smith noted that they appreciated the reduced rate and this year they need it more than ever.

Shari MacPherson thanked Council for the last four years and recognized that we are in economic crisis and businesses are on a month to month survival. She asked Council to please reconsider the rebate for this year as they need the help now.

Joe Pruden agreed with everyone else and thanked Council for the reduction.

Reeve B. Guyon closed the Public Input Session at 11:13 a.m.

S. Wheale left the meeting at 11:14 a.m. and returned 11:16 a.m.

H. Swan disconnected from the meeting at 11:16 a.m. and reconnected at 11:20 a.m.

Reeve B. Guyon called for a break at 11:18 a.m. and the meeting resumed at 11:21 a.m.

**267/20-04-21** Moved by K. Westerlund to add Ratepayer Concerns to the agenda as General Matters 13. a) to the agenda.

**CARRIED UNANIMOUSLY**

**Council-1 Policy Council and at Large Appointee Remuneration**

**268/20-04-21** Moved by A. Heinrich to add up to two hours to Council-1 Policy a quarter of a day rate of \$100.00 for councillors and \$116.00 for the Reeve.

**IN FAVOUR**

B. Guyon

K. Westerlund

S. Wheale

A. Heinrich

H. Swan

D. Wiltse

**OPPOSED**

M. Gressler

**CARRIED**

**269/20-04-21** Moved by S. Wheale to remove paragraph 3 on page 2 of Council-1 Policy.

**CARRIED UNANIMOUSLY**

**270/20-04-21** Moved by A. Heinrich to reduce Council per diem rates by 10% (inclusive of ratepayer concerns) effective April 1, 2020 until December 31, 2020.

**CARRIED UNANIMOUSLY**

**271/20-04-21** Moved by S. Wheale to approve Council-1 Policy with today's motions and amendments.

**IN FAVOUR**

B. Guyon

K. Westerlund

S. Wheale

A. Heinrich

H. Swan

D. Wiltse

**OPPOSED**

M. Gressler

**CARRIED**

**Administrative Update - COVID Measures**

J. Whaley provided an update on administrative measures taken during the current pandemic situation including deferring utility payments, delaying of opening recreation facilities to June 1, 2020, moving the Weeds Workshop to an electronic format and postponing the Pitch-In Program.

**272/20-04-21** Moved by M. Gressler to receive the Administrative report for information.

**CARRIED UNANIMOUSLY**

**FIRE SERVICES**

**Fire Services**

**2020 Fire Department February and March Stats**

T. Thomson presented information regarding department calls for service for the months of February and March 2020.

**273/20-04-21** Moved by M. Gressler to receive the Fire Services Update report for information.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 12:01 p.m. and the meeting resumed at 12:40 p.m. with K. Westerlund attending via telephone.

**AGRICULTURAL  
SERVICES**

**Agricultural Services**

**AG-31 Haying and Grazing Leases Policy**

D. McCann presented AG-31 Haying and Grazing Leases Policy for Council's consideration.

**274/20-04-21** Moved by M. Gressler to table 9. a) Haying and Grazing Leases Policy discussion until after the Auditor presentation.

**CARRIED UNANIMOUSLY**

**DELEGATION**

**Brazeau County 2019 Audit**

Phil Dirks Metrix Group LLP provided the Brazeau County 2019 Audit Report.

K. Westerlund joined the meeting in person at 1:11 p.m.

**275/20-04-21** Moved by K. Westerlund to receive the audit report for information.

**CARRIED UNANIMOUSLY**

**276/20-04-21** Moved by M. Gressler to approve the financial statements 2019 by Metrix Group LLP.

**CARRIED UNANIMOUSLY**

**AGRICULTURAL  
SERVICES**

**Agricultural Services**

**AG-31 Haying and Grazing Leases Policy**

Discussion on the Haying and Grazing Lease continued.

**277/20-04-21** Moved by M. Gressler that on page 69 (16) and P72 (13) to follow provincial regulations plus when pesticides are applied.

**CARRIED UNANIMOUSLY**

**278/20-04-21** Moved by A. Heinrich to approve AG-31 Haying and Grazing Lease Policy as amended.

**CARRIED UNANIMOUSLY**

**279/20-04-21** Moved by S. Wheale to repeal PD Policy 21.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS**

**Public Works**

**Request for “Children at Play” Signage**

K. Westerlund presented a request for a Children at Play Sign from a resident.

**280/20-04-21** Moved by S. Wheale to bring back the signage Bylaw for the second meeting in May 2020.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 1:56 p.m. and the meeting resumed at 2:10 p.m.

**GENERAL  
MATTERS**

**Ratepayers Concerns**

**Slaughter Houses**

**281/20-04-21** Moved by A. Heinrich to direct Administration to draft a letter for the Reeve’s signature to the Minister of Agriculture and Forestry regarding getting the slaughter plants open again.

**CARRIED UNANIMOUSLY**

S. Wheale left the meeting at 2:17 p.m.

**Township Road 474**

Administration explained that the road has been closed due to soft road conditions.

**Berrymoor Campground**

Administration reported that the project was approved conditionally upon receiving the grant in the interim budget.

**282/20-04-21** Moved by A. Heinrich to direct Administration to respond in writing to Mr. Taylor’s concerns raised during Public Input, including the Berrymoor Campground.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 2:25 p.m. and the meeting resumed at 2:36 p.m.

**283/20-04-21** Moved by K. Westerlund to table the tax rebate discussion until Councillor S. Wheale returned to the meeting.

**CARRIED UNANIMOUSLY**

## **COUNCILLOR REPORTS**

### **Councillor Reports March 2020**

Reeve B. Guyon reported that he attended:

- Meeting with New Oil
- Regular Council Meeting
- Legal Discussions
- Energy Future Conference
- Global and COVID electronic meeting
- Evening meeting council update and morning meeting with MLA Mark Smith
- Telephone meeting with Municipal Affairs
- Economic Developers electronic meeting
- Electronic Council Meeting
- Alberta Counsel electronic meeting
- RMA electronic meeting
- Teleconference with Premier Kenney

Councillor S. Wheale reported she attended:

- Regular Council Meeting
- COVID Administrative Update conference call
- Council Meeting conference call

Councillor M. Gressler reported he attended:

- Regular Council Meeting
- MPC
- Council conference update call
- Council Meeting conference call

Councillor A. Heinrich reported he attended:

- ASB Tour Committee
- Regular Council Meeting
- MPC
- Meeting with ratepayer - no charge
- Council Update on COVID conference call
- Council Update on COVID conference call
- Webinar Brownlee and Alberta Counsel
- Council Meeting conference call

Councillor K. Westerlund reported she attended:

- Council conference call COVID-19 update
- Council conference call COVID-19 update
- Brownlee Webinar
- Council Meeting conference call and Alberta Counsel Conference call



Councillor D. Wiltse reported she attended:

- Regular Council Meeting
- Library Committee Meeting
- Online Yellowhead Regional Library Meeting/Survey
- Online Meeting Corona Virus March 19/Update Corona Virus call
- Breton Library Meeting
- Council Meeting
- Member RMA
- Telephone Town Hall with Premier Kenney

Councillor H. Swan reported she attended:

- ASB Tour Committee Meeting
- Regular Council Meeting
- MPC Meeting
- WCAS meeting
- AHS update/COVID 19/Acting Reeve
- Council update/COVID-19
- Council update COVID-19 discussions
- Brownlee Webinar
- Council Meeting
- RMA Meeting/Premier Town Hall Meeting

**284/20-04-21** Moved by K. Westerlund to receive the Councillor Reports for information.

**CARRIED UNANIMOUSLY**

## **COMMITTEE REPORTS**

### **Committee Reports**

#### **Agricultural Service Board Member's Report (ASB)**

Councillor K. Westerlund provided a report regarding the Agricultural Service Board

#### **Municipal Planning Commission Member's Report (MPC)**

Councillor A. Heinrich provided a report regarding the Municipal Planning Commission.

#### **Brazeau Seniors Foundation Report**

No meeting.

#### **Drayton Valley Municipal Library Board**

Councillor D. Wiltse provided a report regarding the Drayton Valley Municipal Library Board.

#### **Breton Municipal Library Board**

Councillor D. Wiltse provided a report regarding the Breton Municipal Library Board.

**West Central Airshed Society**

Councillor H. Swan provided a report regarding the West Central Airshed Society.

**Yellowhead Regional Library Board**

Councillor D. Wiltse provided a report regarding the Yellowhead Regional Library Board.

**Family and Community Support Services (FCSS)**

Councillor M. Gressler provided a report regarding the FCSS committee.

**North Saskatchewan Watershed Alliance**

No meeting.

**North Saskatchewan Watershed Alliance Steering Committee**

No meeting.

**Eagle Point/Blue Rapids Parks Council (EPBR)**

No meeting.

**Pembina Area Synergy Group**

No meeting.

**Pembina Sentinel Air Monitoring (PSAM)**

No meeting

**Physician Recruitment and Retention Committee**

No meeting.

S. Wheale returned to the meeting at 2:47 p.m.

**Eleanor Pickup Arts Centre (EPAC)**

No meeting.

**Northern Mayors Group**

No meeting.

**Breton and District Family Community Support Services (FCSS)**

No meeting.

**Alternative Land Use Service Partnership Advisory Committee (ALUS PAC)**

No meeting.

**Alberta Hemp Alliance**

No meeting.

**Recreation Board**

No meeting.

**Chamber of Commerce**

No meeting.

**Warburg Seed Cleaning Plant Board**

Councillor B. Guyon provided a report regarding the Warburg Seed Cleaning Plant

**Intermunicipal Development Plan Committee**

No meeting.

**Emergency Management Oversight Committee**

No meeting.

**285/20-04-21** Moved by A. Heinrich to receive the Councillor Reports for information.

**CARRIED UNANIMOUSLY**

**MEETING  
DATES**

**Meeting Dates**

**April 23, 2020 Joint Council Gathering/IDP Committee Meeting**

**286/20-04-21** Moved by A. Heinrich to cancel the Joint Council Gathering on April 23, 2020.

**CARRIED UNANIMOUSLY**

**287/20-04-21** Moved by M. Gressler to host an IDP Committee Meeting on April 23, 2020.

**CARRIED UNANIMOUSLY**

**CLOSED  
SESSION**

**Closed Session**

**288/20-04-21** Moved by K. Westerlund that the regular Council Meeting of April 21, 2020 proceed into 'closed session' at 3:04 p.m. for the purpose of discussing:

- a) Library Update *FOIP Section 16*
- b) Legal Personnel *FOIP Section 19, 27*
- c) IDP Committee Update and Discussion *FOIP Section 21*
- d) Pre-Budget Discussion *FOIP Section 21*
- e) Development *FOIP Section 16*
- f) Rebate Discussion *FOIP Section 19*

g) Brazeau Seniors *FOIP Section 21*

**CARRIED UNANIMOUSLY**

K. Westerlund left the closed session bodily and rejoined via telephone at 4:06 p.m.

L. Chambers, Director of Community Services joined the closed session at 4:14 p.m. for the purpose of discussing Library Update *FOIP Section 16*.

L. Chambers left the closed session at 4:25 p.m.

C. Swap, Finance Manager joined the closed session at 4:27 p.m. for the purpose of discussing Pre-Budget Discussion *FOIP Section 21*.

C. Swap left the closed session at 5:08 p.m.

**289/20-04-21** Moved by M. Gressler that the regular Council Meeting of April 21, 2020 come out of 'closed session' at 5:09 p.m.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon called for a break at 5:09 p.m. to allow the public ample time to return and the meeting resumed at 5:17 p.m.

**290/20-04-21** Moved by A. Heinrich to accept for information the legal personnel information as presented.

**CARRIED UNANIMOUSLY**

**291/20-04-21** Moved by S. Wheale to delete IDP Committee update as there was no discussion or information available.

**CARRIED UNANIMOUSLY**

**292/20-04-21** Moved by D. Wiltse to accept the library update for information and direct Administration to continue investigations.

**CARRIED UNANIMOUSLY**

**293/20-04-21** Moved by S. Wheale to receive the development update for information.

**CARRIED UNANIMOUSLY**

**294/20-04-21** Moved by M. Gressler to request Administration to investigate the financial possibility of giving a 30% rebate to all residential property taxes.

**CARRIED UNANIMOUSLY**

Reeve B. Guyon relinquished the chair to Councillor S. Wheale.

**295/20-04-21** Moved by B. Guyon to direct Administration to investigate how the County would fund a commercial property tax rebate of 30%.  
**CARRIED UNANIMOUSLY**

Reeve B. Guyon resumed the Chair.

**296/20-04-21** Moved by K. Westerlund to direct Administration to investigate a 30% tax rebate for industrial property taxes.

**IN FAVOUR**

M. Gressler  
S. Wheale  
K. Westerlund  
H. Swan

D. Wiltse

**OPPOSED**

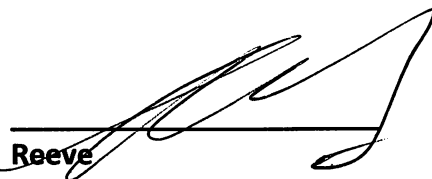
A. Heinrich  
B. Guyon

**CARRIED**

**ADJOURNMENT**

**297/20-04-21** Moved by S. Wheale that the regular Council Meeting of April 21, 2020 adjourn at 5:34 p.m.

**CARRIED UNANIMOUSLY**



Reeve



Chief Administrative Officer