

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY 2019 08 20

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:00 a.m.

PRESENT

B. Guyon, Reeve
H. Swan, Councillor
D. Wiltse, Councillor
S. Wheale, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
K. Westerlund, Councillor
J. Whaley, Chief Administrative Officer
T. Kwirant, Executive Assistant
C. Whalen, Finance Coordinator
K. MacInnis, Corporate Communications Coordinator

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

- 0498/19-08-20** Moved by A. Heinrich to approve the agenda with the following additions:
- 6. Delegations
3:00 p.m. Global Affairs - postponed to Sept 17, 2019
 - 10. Public Works and Infrastructure
 - a) Replacement Report - Road Closure Bylaw 1034-19
 - 12. General Matters
 - a) Swag for Physician Recruitment Skills Day - H. Swan
 - 38. Meeting Dates
 - f) Request for Reeve to attend Rotary Luncheon with District Governor on Aug 29, 2019 at 12:00 p.m.
 - g) Start time for Regular Council Meeting Sept 3, 2019
 - 39. Closed Session
 - a) Surface Rights Board Information *FOIP Section 21*
 - b) RCMP *FOIP Section 21*

CARRIED UNANIMOUSLY



**ADOPTION OF
MINUTES**

Adoption of Minutes

0499/19-08-20 Moved by K. Westerlund to approve the minutes of the regular Council meeting of July 16, 2019 as presented.

CARRIED UNANIMOUSLY

0500/19-08-20 Moved by M. Gressler to approve the minutes of the special Council meeting of August 12, 2019 as presented.

CARRIED UNANIMOUSLY

**BUSINESS
ARISING**

Business Arising

Follow Up Action List

J. Whaley reviewed the status of the action items.

0501/19-08-20 Moved by H. Swan to receive the Follow Up Action List for information.

CARRIED UNANIMOUSLY

**URGENT
ITEMS**

Urgent Items

None

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Family & Community Support Services (FCSS) Annual Report

Lola Strand presented the annual report on behalf of FCSS.

0502/19-08-20 Moved by M. Gressler to receive the FCSS Annual Report for information.

CARRIED UNANIMOUSLY

Canadian Association of Petroleum Producers (CAPP)

Kelly McTaggart presented an oil and gas industry update on behalf of CAPP.

0503/19-08-20 Moved by K. Westerlund to receive the CAPP presentation for information.

CARRIED UNANIMOUSLY



PUBLIC HEARING

Bylaw 1028-19 Rezoning Lot 1 Block 1 Plan 042 5336

0504/19-08-20 Moved by S. Wheale that the regular Council meeting of August 20, 2019 proceed into public hearing at 10:12 a.m. for Bylaw 1028-19.

CARRIED UNANIMOUSLY

K. Sterling presented Bylaw 1028-19.

No public input

0505/19-08-20 Moved by A. Heinrich that the regular Council meeting of August 20, 2019 come out of public hearing at 10:16 a.m.

CARRIED UNANIMOUSLY

0506/19-08-20 Moved by D. Wiltse to table Bylaw 1028-19 to September 3, 2019.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 10:17 a.m. and the meeting resumed at 10:27 a.m.

CAO REPORT

CAO Report

Evacuation Muster Point for Council Chambers

J. Whaley reviewed the evacuation procedure and new muster point for the council chambers.

0507/19-08-20 Moved by S. Wheale to receive the evacuation and muster point report for information.

CARRIED UNANIMOUSLY

Assessment Review Board and Subdivision Development and Appeal Board agreements with Village of Breton

J. Whaley presented the agreements to provide Assessment Review Board and Subdivision Development and Appeal Board services to the Village of Breton.

0508/19-08-20 Moved by K. Westerlund to direct Administration to enter into agreements for the provision of Assessment Review Board and Subdivision and Development Appeal Board services to the Village of Breton.

CARRIED UNANIMOUSLY



Appointment to Aquatic Project Management Team

J. Whaley presented a request to appoint Lee Chambers to the Aquatic Project Management Team.

0509/19-08-20 Moved by D. Wiltse to appoint Lee Chambers, Director of Community Services as Brazeau County’s representative on the Aquatic Facility Project Management Team.

CARRIED UNANIMOUSLY

Community Bumper Stickers

J. Whaley presented results of investigation of a community bumper sticker campaign.

0510/19-08-20 Moved by A. Heinrich to receive the report on community bumper stickers for information.

CARRIED UNANIMOUSLY

AGRICULTURAL SERVICES

Agricultural Services

Meeting Dates for Agricultural Tour 2021

D. McCann updated Council with the dates selected by the ASB Tour planning committee as July 6 - 9, 2021.

0511/19-08-20 Moved by K. Westerlund to receive the report for information.

CARRIED UNANIMOUSLY

0512/19-08-20 Moved by M. Gressler to have a weed inspectors report added to the follow up action list to come back to Council in the fall.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES

Community Services

Aquatic Facility Commitment

J. Whaley and L. Chambers presented a request for Council to reconfirm their commitment to the aquatic facility.

PUBLIC INPUT SESSION

Public Input Session

Reeve B. Guyon opened the Public Input Session at 11:01 a.m.

Don Hermann expressed his concern with the maintenance of the dust control product SB90 applied on RR 63 and indicated that he believes there still needs to be more police patrols on this road.



Reeve B. Guyon closed the Public Input Session at 11:09 a.m.

0513/19-08-20 Moved by A. Heinrich to add item 10. d) SB90 Maintenance Plan discussion, to the agenda.

CARRIED UNANIMOUSLY

Aquatic Facility Commitment

Discussion continued on the Aquatic Facility Commitment.

0514/19-08-20 Moved by A. Heinrich to receive the Aquatic Facility Commitment report for information.

IN FAVOUR

A. Heinrich

S. Wheale

H. Swan

B. Guyon

OPPOSED

K. Westerlund

D. Wiltse

M. Gressler

CARRIED

Reeve B. Guyon called for a break at 11:54 p.m. and the meeting resumed at 12:13 p.m.

**CLOSED
SESSION**

Closed Session

0515/19-08-20 Moved by A. Heinrich that the regular Council meeting of August 20, 2019 proceed into 'closed session' at 12:13 p.m. for the purpose of discussing:

a) Surface Rights Board Information *FOIP Section 21*

b) RCMP *FOIP Section 21*

CARRIED UNANIMOUSLY

J. Whaley left the closed session at 12:58 p.m.

0516/19-08-20 Moved by S. Wheale that the regular Council Meeting of August 20, 2019 come out of 'closed session' at 1:00 p.m.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 1:00 p.m. to allow the public ample time to return and the meeting resumed at 1:08 p.m.

0517/19-08-20

Moved by A. Heinrich to send a letter to the Minister of Municipal Affairs to look at the current members of the Surface Rights Board and further to look into the mandates of the board concerning their reopening of existing contracts instead of honouring them.

IN FAVOUR

A. Heinrich

H. Swan

B. Guyon

K. Westerlund

D. Wiltse

M. Gressler

OPPOSED

S. Wheale

CARRIED

0518/19-08-20

Moved by D. Wiltse to send a request to RCMP K Division for a meeting during the upcoming RMA conference and further to send a letter of commendation to K Division for Staff Sargent Harpreet Dhaliwal.

CARRIED UNANIMOUSLY

Safari Club International Funding Request

L. Chambers presented a request for funding from the Safari Club International for their annual fundraising banquet.

0519/19-08-20

Moved by M. Gressler to provide \$1,500 towards Safari Club International annual fundraising banquet expense to come from FIN-7 and that Council purchase a table.

CARRIED UNANIMOUSLY

DV Race or Ride In-Kind Request

L. Chambers presented a request for in-kind support of street sweeping, barricades and the services of Community Peace Officers for the DV100 Race or Ride event.

0520/19-08-20

Moved by S. Wheale that Brazeau County provide support by supplying two Community Peace Officers, barricades and road sweeping to ensure safety of participants and the public throughout the route of the 8th Annual DV100 Race or Ride September 7, 2019.

CARRIED UNANIMOUSLY



MEER Program Water Conditioners

L. Chambers presented updated research regarding grants available for water softeners.

0521/19-08-20

Moved by D. Wiltse that Brazeau County have water softeners as an eligible product for \$150.00 rebate in the MEER Program.

IN FAVOUR

B. Guyon
K. Westerlund
D. Wiltse
M. Gressler

OPPOSED

A. Heinrich
S. Wheale
H. Swan

CARRIED

FINANCE

Finance

Bank Reconciliation to July 31, 2019

C. Swap presented the bank statement.

0522/19-08-20

Moved by A. Heinrich to receive the bank statement as of July 31, 2019 for information.

CARRIED UNANIMOUSLY

Waiving of Penalties on Roll# 007507

C. Swap presented a request for penalties to be waived on roll # 007507.

0523/19-08-20

Moved by H. Swan that Council does not waive penalties of \$38.28 on roll # 007507.

IN FAVOUR

A. Heinrich
S. Wheale
H. Swan
K. Westerlund
M. Gressler

OPPOSED

D. Wiltse
B. Guyon

CARRIED

PUBLIC WORKS

Public Works

Road Closure Bylaw 1034-19

L. Fischer presented Road Closure Bylaw 1034-19 for first reading.

0524/19-08-20 Moved by M. Gressler to give first reading to Bylaw 1034-19 to allow for the road closure and disposal by way of consolidation plan of a portion of statutory road allowance and set the date for Public Hearing for September 17, 2019 10:30 a.m.

CARRIED UNANIMOUSLY

2019 Construction Projects Update

L. Fischer presented a status update on the 2019 construction program.

0525/19-08-20 Moved by H. Swan to receive the 2019 Construction Project Summary for information.

CARRIED UNANIMOUSLY

Resident Concern Travis McGinn

0526/19-08-20 Moved by K. Westerlund to table item 10. d) resident concern discussion until later in the meeting.

CARRIED UNANIMOUSLY

SB90 Maintenance

Council and Public Works discussed the SB90 product and maintenance thereof.

0527/19-08-20 Moved by S. Wheale to receive the SB90 report for information.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 1:52 p.m. and the meeting resumed at 2:01 p.m.

**PLANNING &
DEVELOPMENT**

Planning and Development

Wetaskiwin Intermunicipal Development Plan

K. Sterling and J. Whaley presented a report on the progress of an Intermunicipal Development Plan with Wetaskiwin County.

0528/19-08-20 Moved by K. Westerlund to receive the report on the Wetaskiwin Intermunicipal Development Plan for information.

CARRIED UNANIMOUSLY

Wetaskiwin Intermunicipal Collaboration Framework

K. Sterling and J. Whaley presented information on the Intermunicipal Collaboration Framework between Brazeau County and Wetaskiwin County No. 10.

0529/19-08-20 Moved by M. Gressler to receive the report on the Wetaskiwin Intermunicipal Collaboration Framework as information.

CARRIED UNANIMOUSLY

Reeve B. Guyon declared conflict of interest and left the meeting. Deputy Reeve A. Heinrich assumed the chair 2:21 p.m.

Rescind First Reading of Bylaw 1007-18: Rezoning Part of NE 32-49-8-W5M from Agricultural (AG) to Agricultural Holdings (AGH)

C. Dyck presented a request for Bylaw 1007-18 to be rescinded as the application has been withdrawn.

0530/19-08-20 Moved by S. Wheale to rescind first reading of Bylaw 1007-18.

CARRIED UNANIMOUSLY

Reeve B. Guyon returned to the meeting and resumed the chair at 2:22 p.m.

Bylaw 1029-19: Rezoning Pt SE 4-48-3-W5M from Country Residential District to Agricultural District

M. Martindale presented Bylaw 1029-19 for first reading.

0531/19-08-20 Moved by H. Swan to give first reading to Bylaw 1029-19 and set the public hearing for 10:00 a.m. on September 17, 2019.

CARRIED UNANIMOUSLY

Bylaw 1035-19: To amend Land Use Bylaw 1002-18 to add "Personal Service Facility" as a Permitted use in Section 12.2 Rural Industrial District

M. Martindale presented Bylaw 1035-19 for first reading.

Reeve B. Guyon called for a break at 2:32 p.m. and the meeting resumed at 2:43 p.m.

0532/19-08-20 Moved by H. Swan to give first reading to Bylaw 1035-19 and set a public hearing for 10:15 a.m. on September 17, 2019.

CARRIED UNANIMOUSLY



PUBLIC WORKS

Resident Concern Travis McGinn

K. Westerlund raised a resident's drainage concern.

0533/19-08-20

Moved by S. Wheale to direct Administration to send a letter to the resident, for the Reeve's signature, to Travis McGinn with the information that Administration has provided and attempts to resolve the issue and reiterating provincial wetland regulations.

CARRIED UNANIMOUSLY

**GENERAL
MATTERS**

General Matters

Swag for Skills Day

H. Swan request promotional items for the Physician Recruitment Committee Skills Day for Graduating High School Students interested in the medical industry for their swag bags and an appreciation gifts for the six leaders for their upcoming event October 29, 2019.

0534/19-08-20

Moved by S. Wheale to provide 28 swag bags to the Skills Day Event.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEMS**

Correspondence/Items for Information

Letter from Minister of Culture, Multiculturalism and Status of Women regarding Stars of Alberta Volunteer Awards

0535/19-08-20

Moved by S. Wheale to direct Administration to put a call out for nominations for the Stars of Alberta Volunteer Awards.

CARRIED UNANIMOUSLY

Letter of appreciation from Minister of Energy Sonya Savage

0536/19-08-20

Moved by H. Swan to receive the correspondence from Minister Savage as information.

CARRIED UNANIMOUSLY

Letter of appreciation from Deputy Minister Kelly Gillis

0537/19-08-20

Moved by H. Swan to receive the correspondence from Minister Gillis as information.

CARRIED UNANIMOUSLY

Decline of meeting invitation from Premier Kenney

0538/19-08-20 Moved by K. Westerlund to receive the correspondence from Premier Kenney as information.

CARRIED UNANIMOUSLY

**COUNCILLOR
REPORTS**

Councillor Reports

Reeve Bart Guyon

- FCM Conference x 2
- Regular Council Meeting x 2
- Joint Council Gathering
- Breton Farmers Meeting
- Walk to End ALS
- CAO Evaluation and Communication
- NSWA
- Hemp Meeting and Speaking at Chamber of Commerce Event
- Meeting with MLA Mark Smith
- Meeting with Ministers of Agriculture and Municipal Affairs
- Document signing and landowner meeting
- Breton High School Graduation

Councillor Marc Gressler

- FCM Conference x 2
- Seniors Tea and FCM Report
- Regular Council Meeting x 2
- Joint Council Gathering
- EPBR
- CAO Review
- Chamber of Commerce Conference

Councillor Anthony Heinrich

- Meeting with ratepayers - no charge
- MPC
- Regular Council x 2
- Joint Council Gathering
- CAO Review and Communication
- ASB
- Breton Plots
- Meeting with ratepayers - no charge
- Hemp Cooperative Meeting



Councillor Heidi Swan

- MPC Meeting
- Regular Council Meeting x 2
- Joint Council Gathering
- Conference call with MLA, DV, Breton, Doctors, Central Zone
- Meeting with MLA and Doctors
- Breton Farmers Day
- CAO Review and Communications
- Meeting with MLA, Doctors, DV and Breton Councillors
- Chamber of Commerce Conference
- County Office with Councillor Gamma regarding doctor letter - no charge
- PSAMS Meeting

Councillor Donna Wiltse

- FCM Conference x 2
- Seniors Tea - no charge
- MPC
- Regular Council Meeting x 2
- Joint Council Gathering
- Deliver letters to O'Chiese and Sunchild
- Breton Farmers Day
- CAO Review
- Brazeau Seniors
- Library Board Meeting

Councillor Sara Wheale

- Regular Council Meeting x 2
- Joint Council Gathering
- ASB
- Breton Library Board
- Breton Plots Anniversary - no charge

Councilor Kara Westerlund

- ALUS
- Regular Council Meeting x 2
- Brazeau Gymnastics Club - no charge
- CAO Review
- EPAC

0539/19-08-20

Moved by M. Gressler to receive the Councillor reports for information.

CARRIED UNANIMOUSLY



**COMMITTEE
REPORTS**

Committee Reports

Agricultural Service Board Member's Report (ASB)

Councillor A. Heinrich provided a report regarding the Agricultural Service Board

Municipal Planning Commission Member's Report (MPC)

Councillor A. Heinrich provided a report regarding the Municipal Planning Commission.

Brazeau Seniors Foundation Report

Councillor D. Wiltse provided a report regarding the Brazeau Seniors Foundation.

Drayton Valley Municipal Library Board

Councillor D. Wiltse provided a report regarding the Drayton Valley Municipal Library Board.

Breton Municipal Library Board

No report

West Central Airshed Society

Councillor H. Swan provided a report regarding the West Central Airshed Society.

Yellowhead Regional Library Board

No report

Family and Community Support Services (FCSS)

Councillor M. Gressler provided a report regarding the FCSS committee.

North Saskatchewan Watershed Alliance

Reeve B. Guyon provided a report regarding the North Saskatchewan Watershed Alliance.

North Saskatchewan Watershed Alliance Steering Committee

No report

Eagle Point/Blue Rapids Parks Council (EPBR)

Councillor A. Heinrich provided a report regarding the EPBR Parks Council.

Pembina Area Synergy Group

No report

Pembina Sentinel Air Monitoring (PSAM)

No report

Physician Recruitment and Retention Committee

Councillor H. Swan provided a report regarding the Community Physician Recruitment and Retention Committee.

Eleanor Pickup Arts Centre (EPAC)

Councillor K. Westerlund provided a report regarding the Eleanor Pickup Arts Centre Committee.

Northern Mayors Group

No report

Breton and District Family Community Support Services (FCSS)

No report

Alternative Land Use Service Partnership Advisory Committee (ALUS PAC)

Councillor K. Westerlund provided a report regarding the ALUS committee.

Aquatics Facility Committee Meeting

No report

Alberta Hemp Alliance

Reeve B. Guyon and Councillor A. Heinrich provided a report regarding the Regional Hemp Steering Committee.

Recreation Board

No report

Chamber of Commerce

No report

Warburg Seed Cleaning Plant Board

Councillor A. Heinrich provided a report regarding the Warburg Seed Cleaning Plant

0540/19-08-20 Moved by A. Heinrich to receive the Committee Reports for information.

CARRIED UNANIMOUSLY

**MEETING
DATES**

Meeting Dates

Meeting with Grant Hunter Associate Minister of Red Tape Reduction

0541/19-08-20 Moved by K. Westerlund to approve the Reeve and Deputy Reeve attendance with the Minister of Red Tape Reduction on September 23, 2019 at 10:00 a.m.

CARRIED UNANIMOUSLY

Proposed 2020 Budget Discussion Dates

0542/19-08-20 Moved by M. Gressler to set the 2020 Budget meetings for November 21, 22, December 2 and 4 from 9 am to 3 pm.

CARRIED UNANIMOUSLY

Council Road Tour Suggested Dates

0543/19-08-20 Moved by M. Gressler to set the Council Road Tour date as September 9, 2019.

CARRIED UNANIMOUSLY

Alberta Community Crime Prevention Association 2020 Conference

0544/19-08-20 Moved by K. Westerlund that Council that can attend the Alberta Community Crime Prevention Association 2020 Conference.

CARRIED UNANIMOUSLY

Request for Reeve to attend Rotary Luncheon with District Governor on Aug 29, 2019

0545/19-08-20 Moved by H. Swan to approve the Reeve's or alternate attendance at the Rotary Luncheon on August 29, 2019.

CARRIED UNANIMOUSLY

Start time for Regular Council Meeting September 3, 2019

0546/19-08-20 Moved by H. Swan to set the start time for the September 3, 2019 Council meeting for 10:00 a.m.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 3:37 p.m. and the meeting resumed at 3:44 p.m.

ADJOURNMENT

0547/19-08-20

Moved by K. Westerlund that the regular Council Meeting of August 20, 2019 adjourn at 4:10 p.m.

CARRIED UNANIMOUSLY



Reeve



Chief Administrative Officer