

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON TUESDAY 2019 04 16

CALL TO ORDER

Reeve B. Guyon called the meeting to order at 9:00 a.m.

PRESENT

B. Guyon, Reeve
H. Swan, Councillor
D. Wiltse, Councillor
S. Wheale, Councillor
M. Gressler, Councillor
A. Heinrich, Councillor
J. Whaley, Chief Administrative Officer
T. Kwirant, Executive Assistant
M. Keeley, Customer Service/Finance Clerk
K. MacInnis, Corporate Communications Co-ordinator

ABSENT

K. Westerlund, Councillor

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

0252/19-04-16

Moved by H. Swan to approve the agenda with the following additions:

10. Finance
 - a) FIN-18 Asset Management Policy
- Revised policy attached (**Pages**)

12. General Matters
 - a) Lodgepole Solar - D. Wiltse
 - b) Unsightly Premise Issue - D. Wiltse
 - c) North Saskatchewan Watershed Headwaters Steering Committee - M. Gressler
 - d) Appointment to Warburg Seed Cleaning Plant Board
- S. Wheale

32. Regional Hemp Steering Committee - report from B. Guyon

CARRIED UNANIMOUSLY

**ADOPTION OF
MINUTES**

Adoption of Minutes

0253/19-04-16 Moved by A. Heinrich to approve the minutes of the April 2, 2019 Council meeting as amended:

Motion 227/19-04-02: 0005877 should be 005877

CARRIED UNANIMOUSLY

**BUSINESS
ARISING**

Business Arising

Follow Up Action List

J. Whaley reviewed the status of the action items.

0254/19-04-16 Moved by H. Swan to receive the Follow Up Action List as presented.

CARRIED UNANIMOUSLY

**URGENT
ITEMS**

Urgent Items

None

CAO REPORT

CAO Report

J. Whaley gave a verbal update on Administrative operations.

0255/19-04-16 Moved by M. Gressler that if we have time during the April 24 and 25, 2019 Budget Meetings that we add the review of the MEER program.

CARRIED UNANIMOUSLY

0256/19-04-16 Moved by H. Swan to receive the CAO report for information.

CARRIED UNANIMOUSLY

PUBLIC WORKS

Public Works

Request for Dead End Signage

L. Fischer reported that the signage had been installed.

Policy for SB-90 on Private Driveways

L. Fischer presented research for a policy to apply SB-90 on private driveways.

0257/19-04-16 Moved by M. Gressler to receive the report on SB-90 on Private Driveways for information.

CARRIED UNANIMOUSLY

0258/19-04-16 Moved by S. Wheale to move *Committee Reports* to now on the agenda.

CARRIED UNANIMOUSLY

**COMMITTEE
REPORTS**

Committee Reports

Agricultural Service Board Member's Report (ASB)

Councillor A. Heinrich provided a report regarding the Agricultural Service Board

Municipal Planning Commission Member's Report (MPC)

Councillor A. Heinrich provided a report regarding the Municipal Planning Commission.

Brazeau Seniors Foundation Report

Councillor D. Wiltse provided a report regarding the Brazeau Seniors Foundation.

Drayton Valley Municipal Library Board

Councillor D. Wiltse provided a report regarding the Drayton Valley Municipal Library Board.

Breton Municipal Library Board

Councillor S. Wheale provided a report regarding the Breton Municipal Library Board.

West Central Airshed Society

No report

Yellowhead Regional Library Board

No report

Family and Community Support Services

Councillor M. Gressler provided a report regarding the FCSS committee.

North Saskatchewan Watershed Alliance

Reeve B. Guyon provided a report regarding the North Saskatchewan Watershed Alliance.

0259/19-04-16 Moved by H. Swan to move item 12. c) *North Saskatchewan Headwaters Steering Committee* forward to now.

CARRIED UNANIMOUSLY

0260/19-04-16

Moved by H. Swan to add to closed session item 37. b)
Committees and Subcommittees under *FOIP Section 19*.

IN FAVOUR

A. Heinrich

H. Swan

B. Guyon

D. Wiltse

M. Gressler

OPPOSED

S. Wheale

CARRIED

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Metrix Group Brazeau County Financial Audit Presentation

Phil Dirks presented the financial audit results to Council.

0261/19-04-16

Moved by M. Gressler to receive the financial audit report from
Metrix Group for information.

CARRIED UNANIMOUSLY

0262/19-04-16

Moved by M. Gressler to return to 8. a) *Update to AG-24 Fusarium
Graminearum Policy* on the agenda.

CARRIED UNANIMOUSLY

**AGRICULTURE
SERVICES**

Agriculture Services

AG-24 Fusarium Graminearum Policy

D. McCann presented revision to the AG-24 Fusarium Graminearum Policy.

0263/19-04-16

Moved by A. Heinrich to adopt the updated AG-24 Fusarium
Graminearum policy as presented.

CARRIED UNANIMOUSLY

**ANNIVERSARY
PRESENTATION**

Councillor A. Heinrich presented Vant and Ethel Hayes with a gift of a clock in
recognition of their 60th Wedding Anniversary.

FINANCE

Finance

FIN-18 Asset Management Policy

C. Swap and B. Sakalley presented the FIN-18 Asset Management Policy for Council's approval.

0264/19-04-16 Moved by D. Wiltse to approve FIN-18 Asset Management Policy as presented, with corrections.

CARRIED UNANIMOUSLY

Refund of Late Fees on Tax Rolls 012255 and 012256

C. Swap presented a request for a refund of late fees from Hitic Energy.

0265/19-04-16 Moved by D. Wiltse not to forgive late fees paid on Tax Roll 012255 and 012256 for Hitic Energy.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 10:18 a.m. and the meeting resumed at 10:30 a.m.

**PLANNING &
DEVELOPMENT**

Planning and Development

Integrating Ag Holdings District into the Agricultural District

J. Whaley presented an implementation and public consultation plan to remove Agricultural Holdings zoning and transition to Agriculture zoning.

0266/19-04-16 Moved by A. Heinrich that we approve staff's plan for the proposed change for Ag Holdings District into the Agricultural District.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEMS**

Correspondence/Items for Information

Memo from FCSS regarding Advocacy for "Integrated Youth Hub"

0267/19-04-16 Moved by S. Wheale to receive the Integrated Youth Hub memo from FCSS for information.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 10:57 a.m. and the meeting resumed at 11:04 a.m.

**PUBLIC INPUT
SESSION**

Public Input Session

Reeve B. Guyon opened the Public Input Session at 11:05 a.m.

Berdina Andrews and Bev Mae spoke to their road request, on file since 2017, requesting the County take over Range Road 60 off Hwy 39. They would like to subdivide, but have been denied as there is no access. This road affects three landowners who are land locked.

Perry May and Avalie Peck brought in a petition with 60 signatures, and a delegation of 20 people, to request a tax rebate for businesses for 2019 to help sustain the local economy and prevent failure of local businesses. He further commended the County on giving previous tax rebates. Avalie Peck further asked for waiving of late penalties for businesses that cannot pay their taxes on time this year.

Brent Hodgson expressed his appreciation for previous tax relief by the County and hoped the County would continue it for another year.

Avalie Peck questioned the status of an economic development committee and suggested the committee consider an extension of the reduction of taxes until the community has had a chance to rebuild.

Reeve B. Guyon closed the Public Input Session at 11:27 a.m.

0268/19-04-16 Moved by S. Wheale to add Berdina Andrew's road request as 7. c) on the agenda.

CARRIED UNANIMOUSLY

0269/19-04-16 Moved by M. Gressler to add item 10. c) Rebate Request to the agenda.

CARRIED UNANIMOUSLY

Road Request

Reeve B. Guyon declared a conflict of interest and left the meeting at 11:38 a.m.

Deputy Reeve A. Heinrich assumed the chair.

0270/19-04-16

Moved by H. Swan that Administration bring Berdina Andrew's road request with costs, mapping and information to the budget meeting on April 24, 2019.

M. Gressler offered a friendly amendment to add the wording "including secondary access to Birchwood Village Greens Estates"

H. Swan accepted the amendment.

CARRIED UNANIMOUSLY

Reeve B. Guyon returned to the meeting at 11:45 a.m. and resumed the chair.

Rebate Request

0271/19-04-16

Moved by M. Gressler to direct Administration to look into the commercial rebate as in previous years, for the budget meeting on April 24, 2019 including the 30% rebate, monthly installments option, penalties, late fees, and other percentage options.

CARRIED UNANIMOUSLY

**GENERAL
MATTERS**

General Matters

Lodgepole Solar

D. Wiltse presented a quote for a solar system on the Lodgepole Hall and expressed that the Lodgepole Recreation Society does not have the funds to pursue it.

0272/19-04-16

Moved by D. Wiltse to direct Administration to confirm formal ownership of the Lodgepole hall, who insures the hall, whether it would be County or the Lodgepole Recreation Society applying for the grants and provide the information by email to Council by April 18, 2019.

IN FAVOUR

H. Swan

B. Guyon

D. Wiltse

M. Gressler

OPPOSED

A. Heinrich

S. Wheale

CARRIED

Reeve B. Guyon called for a break at 12:12 p.m. and the meeting resumed at 12:52 p.m.

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Rural Health Professions Action Plan (RhPAP)

Rebekah Seidel presented what the Rural Health Professions Action Plan does and how rural communities are connected to it.

Reeve B. Guyon called for a break at 1:30 p.m. and the meeting resumed at 1:40 p.m.

S. Wheale absent.

RCMP Quarterly Status Report

S/Sgt.H. S. Harp Dhaliwal, Breton Detachment Commander presented his quarterly status report.

S/Sgt.H. S. Harp Dhaliwal left the meeting at 1:54 p.m.

S/Sgt. Malcolm Callihoo, Drayton Valley Detachment Commander presented his quarterly stats report.

S. Wheale returned to the meeting at 2:06 p.m.

**CLOSED
SESSION**

Closed Session

0273/19-04-16 Moved by A. Heinrich that the regular Council Meeting of April 16, 2019 proceed into 'closed session' at 2:35 p.m. for the purpose of discussing:

RCMP Priorities *FOIP Section 20*

Committee and Subcommittees *FOIP Section 19*

CARRIED UNANIMOUSLY

J. Whaley, CAO, Town of Drayton Valley Councillors A. Gammana, B. Ballas, N. Dodds, and S/Sgt. Malcolm Callihoo, joined the closed session at 2:35 p.m. for the purpose of discussing RCMP Priorities *FOIP Section 20*.

F. Wheeler left the closed session at 2:41 p.m.

N. Dodds left the closed session at 3:01 p.m.

A. Gammana, B. Ballas, and S/Sgt. Malcolm Callihoo left the closed session at 3:39 p.m.

0274/19-04-16 Moved by D. Wiltse that the regular Council Meeting of April 16, 2019 come out of closed session at 3:39 p.m.

CARRIED UNANIMOUSLY

0275/19-04-16 Moved by A. Heinrich that the regular Council meeting of April 16, 2019 proceed into closed session to discuss Committee and Subcommittees *FOIP Section 19* at 3:56 p.m.

CARRIED UNANIMOUSLY

0276/19-04-16 Moved by S. Wheale that the regular Council Meeting of April 16, 2019 come out of closed session at 4:32 p.m.

CARRIED UNANIMOUSLY

Reeve B. Guyon called for a break at 4:33 p.m. to allow ample time for the public to return and the meeting resumed at 4:40 p.m.

0277/19-04-16 Moved by M. Gressler that we approve a member of Council to sit on NSW Steering Committee and identify that member as our Reeve Guyon.

CARRIED UNANIMOUSLY

0278/19-04-16 Moved by S. Wheale to receive the RCMP report from in closed as information.

CARRIED UNANIMOUSLY

0279/19-04-16 Moved by H. Swan to approve the RCMP report in Council.

CARRIED UNANIMOUSLY

GENERAL MATTERS

General Matters

Unightly Premise Issue

D. Wiltse presented a concern of unsightly premises in Lodgepole.

0280/19-04-16 Moved by D. Wiltse to direct Administration to enforce on the unsightly premises for the properties in Lodgepole brought forward by herself.

CARRIED UNANIMOUSLY

Warburg Seed Cleaning Plant

S. Wheale requested a member of Council be appointed to the Warburg Seed Cleaning Plant Board.

0281/19-04-16 Moved by A. Heinrich to appoint S. Wheale to the Warburg Seed Cleaning Plant Board.

CARRIED UNANIMOUSLY

0282/19-04-16 Moved by S. Wheale to appoint A. Heinrich as the alternate to the Warburg Seed Cleaning Plant Board.

CARRIED UNANIMOUSLY

**COMMITTEE
REPORTS**

Committee Reports Continued

Eagle Point/Blue Rapids Parks Council (EPBR)

No report

Pembina Area Synergy Group

Councillor S. Wheale provided a report regarding the Pembina Area Synergy Group.

Pembina Sentinel Air Monitoring (PSAM)

Councillor A. Heinrich and H. Swan provided a report regarding the Pembina Sentinel Air Monitoring.

Physician Recruitment and Retention Committee

Councillor H. Swan provided a report regarding the Community Physician Recruitment and Retention Committee.

0283/19-04-16 Moved by H. Swan that the Physician Recruitment and Retention Committee Rhapsody award be displayed in a rotating manner between the Town, County and hospital.

CARRIED UNANIMOUSLY

Eleanor Pickup Arts Centre (EPAC)

No report

Northern Mayors Group

No report

Breton and District Family Community Support Services (FCSS)

No report

Alternative Land Use Service Partnership Advisory Committee (ALUS PAC)

No report

Aquatics Facility Committee Meeting

No report

Alberta Hemp Alliance

Reeve B. Guyon provided a report regarding the Regional Hemp Steering Committee.

Recreation Board

No report

Chamber of Commerce

Councillor M. Gressler provided a report regarding the Chamber of Commerce.

Warburg Seed Cleaning Plant

No report

0284/19-04-16 Moved by S. Wheale to receive the Councillor Reports for information.

CARRIED UNANIMOUSLY

**MEETING
DATES**

Meeting Dates

ALUS Information Night May 1, 2019 7 - 9 p.m. County Office

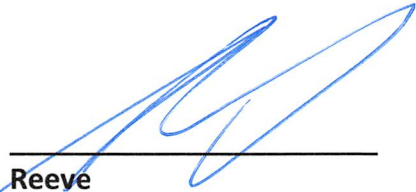
0285/19-04-16 Moved by M. Gressler to receive for information the ALUS Information Night May 1, 2019.

CARRIED UNANIMOUSLY

ADJOURNMENT

0286/19-04-16 Moved by A. Heinrich that the regular Council Meeting of April 16, 2019 adjourn at 5:07 p.m.

CARRIED UNANIMOUSLY



Reeve



Chief Administrative Officer