

**MINUTES OF THE QUARTERLY REPORT MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN BRAZEAU COUNTY ON WEDNESDAY 2018 04 25**

**CALL TO ORDER**

Reeve B. Guyon called the meeting to order at 6:01 p.m.

**PRESENT**

B. Guyon, Reeve  
H. Swan, Councillor  
D. Wiltse, Councillor  
S. Wheale, Councillor  
A. Heinrich, Councillor  
K. Westerlund, Councillor  
J. Whaley, Interim Chief Administrative Officer  
T. Kwirant, Executive Assistant  
C. Whalen, Administrative Assistant  
B. Christie, Director of Corporate Services  
W. Rossouw, Director of Public Works and Infrastructure  
M. Klassen, Safety Coordinator  
L. Chambers, Director of Community Services  
T. Thomson, Fire Chief

**ABSENT**

M. Gressler, Councillor

**ADDITION TO AND ADOPTION OF AGENDA**

**Addition to and Adoption of Agenda**

**0489/18-04-25** Moved by K. Westerlund to approve the agenda as presented.  
**CARRIED UNANIMOUSLY**

**SAFETY**

**Safety**

M. Klassen reviewed:

- Certificate of Recognition - Internal Audit
- Staff Safety Training
- Risk Management
- Emergency Management Training
- Municipal Emergency Response Plan

**0490/18-04-25** Moved by K. Westerlund to accept the Safety Report as information.

**CARRIED UNANIMOUSLY**

M. Klassen left the meeting at 6:07 p.m.

## **FIRE SERVICES**

### **Fire Services**

T. Thomson reviewed:

- Standard Operating Guideline Manual
- Fire Service Bylaw and Contract Review with Village of Breton
- Retirement Package for Fire Department
- Mutual Aid Agreements
- Emergency Training Centre
- GPS Mapping Solution for Fire Service Apparatus

**0491/18-04-25** Moved by S. Wheale to accept the Fire Report as information.  
**CARRIED UNANIMOUSLY**

## **COMMUNITY SERVICES**

### **Community Services**

L. Chambers reviewed:

#### **COMMUNITY SERVICES**

- Recreation Cost Sharing Agreement
- Community Resource Officer Program - Drayton Valley
- Community Resource Officer Program - Breton
- Net Zero Pool Study
- Net Zero Pool Study Waste Heat

#### **AGRICULTURAL, PARKS AND RECREATION**

- Hawkweed Spraying
- *The Seed* Agricultural Division Newsletter
- Fence Line Program
- ASB Grant Report
- Summer Programs
- Workshops
- Weed Inspection Contracts
- Herbicide Rebate Program
- Hemp Trials

L. Chambers, Director of Community Services presented reports on:

- Lodgepole Cemetery
- Cemetery Bylaw
- Campground Contracts
- Berrymoor Day Use and Boat Launch
- Violet Grove Playground and Country Style Playground
- Sardine Lake Dock
- Easyford Community Hall

## QUESTIONS FROM THE PUBLIC

Carol Swap: Inquired about weed control in conjunction with roadside mowing.

Garry Mastre: Inquired of the cost sharing amount with the Town for operations and the Net Zero Study. He commented regarding the Country Style trailer park path and playground and that it seems to be a lot of money going into strange places. Wishes Council would have a better look at all this stuff.

W. Compton reviewed:

### ECONOMIC DEVELOPMENT AND COMMUNICATIONS

- Business Retention
- Business Attraction
- Strategic Partnerships

### COMMUNICATIONS PLAN

- Newsletter/Annual Report
- Corporate and Council Communications

**0491/18-04-25** Moved by A. Heinrich to accept the Community Services Report as information.

**CARRIED UNANIMOUSLY**

W. Compton left the meeting at 6:27 p.m.

## PUBLIC WORKS AND INFRASTRUCTURE

### Public Works and Infrastructure

Z. Khokhar reviewed:

- In-house Road Program

## QUESTIONS FROM THE PUBLIC

Les Huber: Inquired of Road 0195. was it on road allowance or private property?  
Answer from Z. Khokhar: Road Allowance

B. Sakalley reviewed:

- Capital Projects

W. Rossouw reviewed:

- Utilities

## QUESTIONS FROM THE PUBLIC

Garry Mastre: Questioned the new road into the Rocky Rapids Lagoon and if the County had environmental approvals. He encouraged Council to visit the site.

W. Rossouw reviewed:

- Equipment, Machinery and Vehicles

## QUESTIONS FROM THE PUBLIC

Garry Mastre: Questioned the award for the dust control product tender going to a Manitoba company.

Randy Swap: Questioned the dust control tender awarded to a Manitoba company. What was the price difference between the local and out of province? What is the trucking, delivery costs and cost of storage? He further questioned the dust control policy and which residents get it for free. He asked where the start location is every year for dust control applications.

**0492/18-04-25** Moved by D. Wiltse to receive for information Public Works statement.

**CARRIED UNANIMOUSLY**

W. Rossouw, B. Sakalley and Z. Khokhar left the meeting at 7:41 p.m.

Reeve B. Guyon called for a break at 7:41 and the meeting resumed at 7:53 p.m.

## PLANNING & DEVELOPMENT

### Planning and Development

J. Whaley, Interim CAO reported on:

- Development Permit Statistics and Department Activity

**0493/18-04-25** Moved by H. Swan to receive the Planning and Development Quarterly Report for information.

**CARRIED UNANIMOUSLY**

## CORPORATE SERVICES

### Corporate Services

B. Christie reviewed:

- 2018 Budget
- 2018 Combined Tax and Assessment Notices
- Banking Services Request for Proposal
- Purchasing Policy
- 2018 Budget Summary Report with Posted Actuals

- 2018 Operating Variance Report with Comments as at March 26, 2018
- 2018 Capital Project Variance Report as at March 26, 2018
- Investment Summary as of March 31, 2018

**0494/18-04-25** Moved by H. Swan to receive the Corporate Services Quarterly Report as presented.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

**0495/18-04-25** Moved by K. Westerlund that the regular Council Meeting of adjourn at 8:00 p.m.

**CARRIED UNANIMOUSLY**

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Reeve

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Interim Chief Administrative Officer