

MINUTES OF THE REGULAR COUNCIL MEETING OF BRAZEAU COUNTY, HELD IN THE COUNTY ADMINISTRATION BUILDING, COUNCIL CHAMBERS IN DRAYTON VALLEY ON TUESDAY, 2007 09 18.

CALL TO ORDER

Reeve W. Tweedle called the meeting to order at 9:00 am.

PRESENT

W. Tweedle, Reeve
R. Kitching, Councillor
T. Mitchell, Councillor
G. Mastre, Councillor
A. Heinrich, Councillor
K. Porter, County Manager
K. Robinson, Recording Secretary

OTHERS

G. Jackson, Western Review
Denise Thompson, Communication Co-ordinator

ADDITION TO AND ADOPTION OF AGENDA

Addition to and Adoption of Agenda

473/07 Moved by T. Mitchell to approve the agenda with the following additions:

6. Agriculture Matters
 - b) Request for 25% Matching Funding for Water Well Verification Project
14. Meeting Dates
 - c) AAMD&C Fall Convention Meeting with RCMP
15. In Private
 - e) Soccer and Baseball Fields

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Adoption of Minutes

474/07 Moved by G. Mastre to approve the minutes of the August 28, 2007 Council meeting as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING

Business Arising from the Minutes

None

URGENT ITEMS

Urgent Items

None

AGRICULTURE MATTERS

Agriculture Matters

Agriculture Summer End Report 2007

Council reviewed the report presented.

475/07 Moved by T. Mitchell to receive for information.

CARRIED UNANIMOUSLY

Request for 25% Matching Funding for Water Well Verification Project

Council reviewed the report presented.

476/07 Moved by A. Heinrich to adjust the funding for 25% of the Water Well verification project to match the CAWSEP grant from \$21,525.00 to \$23,475.00 and the funds to come from Contingency.

CARRIED UNANIMOUSLY

FINANCE MATTERS

Finance Matters

Cash Statement and Investment Summary

Council reviewed the report presented.

477/07 Moved by G. Mastre to approve the Cash Statement and Investment Summary for August, 2007.

CARRIED UNANIMOUSLY

Employee Assistance Program

Council reviewed the report presented.

478/07 Moved by G. Mastre to approve establishing an Employee Assistance program with Shepell-fgi for the fulltime/permanent/seasonal staff of Brazeau County at a rate of \$7.16/employee/month.

CARRIED UNANIMOUSLY

PUBLIC WORKS MATTERS

Public Works Matters

Transfer Station Hours of Operation

Council reviewed the report presented.

479/07 Moved by R. Kitching to approve the transfer station hours of operation to remain the same throughout the year as outlined in the report.

CARRIED UNANIMOUSLY

Dust Control Products

Council reviewed the report presented.

480/07 Moved by A. Heinrich to receive the report for information and to direct the Public Works Department to forward a copy of the report to the resident who raised the concern.

CARRIED UNANIMOUSLY

DELEGATION/ APPOINTMENTS

Delegation/Appointment

Tony Abbott, MLA

Tony Abbott, MLA attended the meeting today to discuss with Council the Municipal Sustainability Initiative and Mr. Abbott's Chairman position for the Rural Caucus.

**PUBLIC HEARING
BYLAW 591-07**

Public Hearing Re: Bylaw 591-07

481/07 Moved by T. Mitchell that the regular Council Meeting of September 18, 2007 proceed into public hearing at 10:02 am for the purpose of receiving public input regarding Bylaw 591-07.

CARRIED UNANIMOUSLY

There were no comments or concerns received and no one was present at the Hearing.

482/07 Moved by T. Mitchell that the regular Council meeting of September 18, 2007 come out of public hearing at 10:24 am.

CARRIED UNANIMOUSLY

**PLANNING
AND
DEVELOPMENT
MATTERS**

Planning and Development Matters

Bylaw 591-07 – To Amend the Land Use Concept Map in the Lodgepole Hamlet Area Structure Plan

Council reviewed the report presented.

483/07 Moved by T. Mitchell to give second reading to Bylaw 591-07.

CARRIED UNANIMOUSLY

484/07 Moved by R. Kitching to give third and final reading to Bylaw 591-07.

CARRIED UNANIMOUSLY

**PUBLIC HEARING
BYLAW 592-07**

Public Hearing Re: Bylaw 592-07

485/07 Moved by A. Heinrich that the regular Council meeting of September 18, 2007 proceed into public hearing at 10:26 am for the purpose of receiving public input regarding Bylaw 592-07.

CARRIED UNANIMOUSLY

There were no comments or concerns received and no one was present at the Hearing.

486/07 Moved by G. Mastre that the regular Council meeting of September 18, 2007 come out of public hearing at 10: 27 am.

CARRIED UNANIMOUSLY

**PLANNING AND
DEVELOPMENT
MATTERS**

**Bylaw 592-07 – To Re-designate the Parcel from Hamlet
Industrial District to Hamlet Residential District**

487/07 Moved by T. Mitchell to give second reading to
Bylaw 592-07.

CARRIED UNANIMOUSLY

488/07 Moved by R. Kitching to give third and final reading to
Bylaw 592-07.

CARRIED UNANIMOUSLY

**PUBLIC HEARING
BYLAW 590-07**

Public Hearing Re: Bylaw 590-07

489/07 Moved by A. Heinrich that the regular Council
meeting of September 18, 2007 proceed into public
hearing at 10:28 am to receive public input regarding
Bylaw 590-07.

CARRIED UNANIMOUSLY

Glen Belva asked if there was a possibility that 2nd Avenue North in
Rocky Rapids would be extended to the east up to RR 73.

Ralda Leroux replied that it would be determined at the subdivision
stage.

490/07 Moved by G. Mastre that the regular Council meeting
of September 18, 2007 come out of public hearing at
10:37 am.

CARRIED UNANIMOUSLY

**PLANNING
AND
DEVELOPMENT
MATTERS**

Planning and Development Matters

**Bylaw 590-07 – To Re-designate a portion of Lot 17, block 7,
Plan 802 2429, SE 4-50-7-W5M, from Airport Vicinity District
(AV) to Hamlet Commercial District (HC)**

Council reviewed the report presented.

491/07 Moved by T. Mitchell to give second reading to
Bylaw 590-07.

CARRIED UNANIMOUSLY

492/07 Moved by A. Heinrich to give third and final reading to
Bylaw 590-07.

CARRIED UNANIMOUSLY

**PUBLIC HEARING
BYLAW 589-07**

Public Hearing Re: Bylaw 589-07

493/07 Moved by T. Mitchell that the regular Council
meeting of September 18, 2007 proceed into public
hearing at 10:40 am for the purpose of receiving public
input regarding Bylaw 589-07.

CARRIED UNANIMOUSLY

There were no comments or concerns received. Kathy Goertsen was present.

494/07 Moved by A. Heinrich that the regular Council meeting of September 18, 2007 come out of public hearing at 10:44 am.

CARRIED UNANIMOUSLY

**PLANNING
AND
DEVELOPMENT
MATTERS**

Planning and Development Matters

Bylaw 589-07 – To Re-designate a portion of SW 34-49-07 W5M from Agriculture District (AG) to Country Residential District (CR)

Council reviewed the report presented.

495/07 Moved by T. Mitchell to give second reading to Bylaw 589-07.

CARRIED UNANIMOUSLY

496/07 Moved by G. Mastre to give third and final reading to Bylaw 589-07.

CARRIED UNANIMOUSLY

Bylaw 594-07 – To Re-designate a portion of SE 26-48-05-W5M From Agriculture District (AG) to Country Residential District (CR)

Council reviewed the report presented.

497/07 Moved by T. Mitchell to give first reading to Bylaw 594-07 and to schedule a public hearing on October 9, 2007 at 10:00 am.

IN FAVOUR: R. Kitching
T. Mitchell
G. Mastre

OPPOSED: W. Tweedle
A. Heinrich

CARRIED

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

Ratepayer Concerns

Art & Betty Frey

Mr. & Mrs. Frey attended the meeting today to complain about the length of time it takes for a subdivision approval process to be completed.

Mike Bunney

Mr. Bunney attended the meeting today to discuss the need for land for the local soccer and baseball clubs. He reported that they would need about 30 acres

Maureen Schwab and Colleen Sekura

Ms. Schwab and Mrs. Sekura attended the meeting today to invite Council to the October 9, 2007 dinner for Rob Merrifield and the U.S. Ambassador and the Drayton Valley Health Complex fundraising dinner Phantom of the Max.

Eileen Belva

Mrs. Belva attended the meeting today to voice her concerns with older mobile homes moving into Rocky Rapids. She reported that none of the residents were notified and asked if there was going to be an Area Structure Plan for Rocky Rapids.

Mrs. Belva also stated that the new dust control product melts off in the garage and it turns brown and it's damaging the concrete floor.

Reeve W. Tweedle thanked the ratepayers for their comments.

**DELEGATIONS/
APPOINTMENTS**

S/Sgt. Wendell Reimer

S/Sgt. Wendell Reimer attended the Council Meeting today to report on the stats for the three month period from June – August, 2007, staffing and the AAMD&C Fall Convention Meeting with RCMP.

Reeve W. Tweedle thanked S/Sgt. Reimer for his presentation and he left the meeting at 11:44 am.

**PUBLIC WORKS
MATTERS**

Public Works Matters

Brushing Compensation Request

Council reviewed the report presented.

498/07 Moved by G. Mastre to forward a letter to the ratepayer that Council appreciates his concerns, but does not agree that compensation is in order.

CARRIED UNANIMOUSLY

Request for Coldmix or Asphalt Road Surfacing – Range Road 50 Access to Lands Gravel Pit

Council reviewed the report presented.

499/07 Moved by G. Mastre that the Public Works Department to continue the status-quo and apply a road mixed dust control treatment utilizing an oil based dust control product.

CARRIED UNANIMOUSLY

Request for Brazeau County to Upgrade Road Plan 1267 E. U. to Municipal Standards

Council reviewed the report presented.

500/07 Moved by T. Mitchell to forward a letter to the resident indicating that if he intends to subdivide, that he will need to construct a turn-around on Road Plan 1257 E.U., and approaches to both properties.

CARRIED UNANIMOUSLY

RECESS FOR LUNCH

Recess for Lunch

501/07 Moved by A. Heinrich that the regular Council meeting of September 18, 2007 recess for lunch at 12:09 pm.

CARRIED UNANIMOUSLY

CALL TO ORDER

Reeve W. Tweedle called the meeting to order at 1:05 pm.

PRESENT

W. Tweedle, Reeve
R. Kitching, Councillor
T. Mitchell, Councillor
G. Mastre, Councillor
A. Heinrich, Councillor
K. Porter, County Manager
K. Robinson, Recording Secretary

OTHERS

G. Jackson, Western Review
Denise Thompson, Communication Co-ordinator

PLANNING AND DEVELOPMENT MATTERS

Planning and Development Matters

Review of Parcel Sizes Indicated in the Agricultural District of the Land Use Bylaw

Council reviewed the report presented.

502/07 Moved by G. Mastre to maintain the parcels sizes for a residential, agricultural, and farmstead parcel as identified with the recent amendment to the Agriculture District of the Land Use Bylaw, as amended by Council on June 26, 2007 and that the remainder must conform to the established parcel sizes.

CARRIED UNANIMOUSLY

To Get Council Direction How to Proceed with an Application for An Outline Plan Received

Council reviewed the report presented.

503/07 Moved by A. Heinrich to accept the following as a standard and that Administration bring these standards back to Council in the form of a policy:

1. Prepare an Outline Plan in accordance with the requirements set out in the two page brochure on Outline Plans and guidance from Planning and Development staff.
2. Submit a draft Outline Plan in digital format (text and plan) with the application fee of \$100.00.
3. Circulate internally: Planning and Development staff will circulate the Outline Plan to all the internal departments of Brazeau County for a two week period. It will be very important to get comments from the public Works Department and from the Fire Chief, before the draft Plan can be finalized.
4. Revise and update the Plan: Once the applicant revised the draft Outline Plan to include the comments from the internal circulation, the applicant can proceed to schedule an Open House.

5. Advertise for an open House: The Applicant has to place an advertisement in the local newspaper and advertise for two consecutive weeks stating where and at what time the Open House will be held.
6. After the Open House, the applicant must revise and update the draft outline Plan to reflect the results of the Open House meeting and to indicate how the concerns and issues brought forward at the open House will be mitigated and address.
7. Once Planning and Development receive the final draft Plan, the Plan with the re-designation application will be put into a one month circulation period to adjacent land owners and external departments.
8. Once the circulation period is concluded and final comments collected, Planning and Development will prepare supporting reports and present the reports to Council: 1) to present the Outline Plan to Council and 2) to present the first reading of the amendment of the land Use bylaw to Council for consideration.

CARRIED UNANIMOUSLY

GENERAL MATTERS

General Matters

Request to Extend Range Road 91 North ½ Mile

Council reviewed the report presented.

504/07 Moved by A. Heinrich that Administration investigate the request and bring a report back to the October 9, 2007 Council meeting.

CARRIED UNANIMOUSLY

Request to Obtain County Owned Property Adjacent to NE 36-47-10-W5M

Council reviewed the report presented.

505/07 Moved by A. Heinrich to grant an encroachment agreement for to the owners of NE 36-47-10-W5M.

CARRIED UNANIMOUSLY

Brazeau County Policies

Council reviewed the report presented.

506/07 Moved by T. Mitchell to delete the following policies:

PW-11 – Security for Access construction to Proposed Development
PW-12 – Guidelines for Road Construction on County Road Allowances
PW-5 – Private Driveway Summer Maintenance
PD-6 – Standard Haul Agreement – Development Permit Approval
AG-25 – Agriculture Hauls Along Municipal Roadways.

CARRIED UNANIMOUSLY

507/07 Moved by R. Kitching to set up the AG-25 deleted policy as a procedure.

CARRIED UNANIMOUSLY

508/07 Moved by T. Mitchell to approve the ADM-9- Sour Oil and Gas Applications Policy as presented.

CARRIED UNANIMOUSLY

509/07 Moved by T. Mitchell to approve the following policies:

- PSS-1- Motor Transport Policy on Vehicle Weights and Use of County Road System
- PSS-2- Firearms Policy
- PSS-3-Prosecution Procedure
- PSS-4- Prevention of Crime
- PSS-5-Public Education
- PSS-6-Traffic Patrol
- PSS-7-Portable Scale Use
- PSS-9-Requests for Assistance
- PSS-12-Patrol Vehicle Operation
- PSS-14-Constabulary Jurisdictions
- PSS-16-Oleoresin Capsicum (O.C.) Spray

CARRIED UNANIMOUSLY

510/07 Moved by G. Mastre to approve the following policies:

- PW-1-Private Driveway Snowplowing or Summer Grading
- PW-2-Policy for the Construction of Approaches to Oilfield Facilities from Municipal Road Allowances
- PW-3-Dust Control Policy (Rural) Road
- PW-4-Hiring of Gravel Trucks for County Gravel Hauls
- PW-6-Maintenance of County Graveling Program Main Haul Routes
- PW-7-Permits or Lease of County Roadway
- PW-8-Land Acquisition
- PW-9-Road Standards and Designations
- PW-10-Private Approaches
- PW-13-Hiring of Contractors/Suppliers
- PW-14-Miscellaneous Road Construction Requests
- PW-16-Capital/Infrastructure Project Priority Rating

CARRIED UNANIMOUSLY

511/07 Moved by R. Kitching to approve the AG-7 – Hamlet/Subdivision/Roadside Mowing Policy.

CARRIED UNANIMOUSLY

Well Drilling Equipment Tax Rate Regulation

Council reviewed the report presented.

512/07 Moved by R. Kitching to forward to Municipal Affairs Councils support of a three-year phase-in period and to support the rates as proposed for the Well Drilling Equipment Tax Rate Regulation.

CARRIED UNANIMOUSLY

Ratification of Letter of Support for Easyford Community Association

Council reviewed the report presented.

513/07 Moved by R. Kitching to ratify the letter of support for the Easyford Community Association.

CARRIED UNANIMOUSLY

Restorative Justice Week 2007

Council reviewed the report presented.

514/07 Moved by T. Mitchell to receive for information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE/
ITEMS FOR
INFORMATION**

Correspondence/Items for Information

- a) Email correspondence regarding 2007 Provincial Assessment Information for the Municipal Sustainability Initiative grant.
- b) Email correspondence regarding National Flag Day
- c) Correspondence from Municipal Affairs and Housing regarding the 2007/08 Municipal Sustainability Initiative (MSI)
- d) Copy of correspondence from Lac La Biche County to Premier Ed Stelmach regarding the dissolution of the Town of Lac La Biche and Lakeland County who have formed one new municipal district called "Lac La Biche County"
- e) Correspondence from the Alberta Solicitor General and Public Security Division regarding the Alberta Police and Peace Officers' Memorial Day 2007
- f) Correspondence from the Clean Air Strategic Alliance regarding the 2006 Annual Report
- g) AAMD&C Municipal Sustainability Initiative Recommendations Draft Report
- h) AAMD&C District Highlights – District No. 4 Meeting – Peace River
- i) AAMD&C Member Bulletins titled: Citizen Engagement Training Sessions Cancelled; Fall 2007 Convention Registration Now Open; Fall 2007 Convention Registration Deadline Extended; New Hotel Room Booking System for Fall 2007 Convention; Deadline Extended: Spring 2008 Convention Survey; AAMD&C Draft Recommendations for the Municipal Sustainability Initiative; update: AAMDC Recommendations for the municipal Sustainability Initiative (MSI)

515/07 Moved by A. Heinrich to register 7 Councillors for the AAMD&C Fall Convention and to book the hotel rooms for those 7 members of Council.

CARRIED UNANIMOUSLY

- j) AAMD&C Contact Newsletters dated: August 24, 2007; August 31, 2007; September 7, 2007
- k) Correspondence from Brazeau Regional Search and Rescue
- l) Correspondence from FCM regarding the Green Municipal Fund Annual Report

516/07 Moved by G. Mastre to receive the items of correspondence for information except for item (i), which was dealt with separately.

CARRIED UNANIMOUSLY

MEDIA

Question Period for the Media

G. Jackson requested clarification of acclaimed Councillors and Reeve.

**DELEGATIONS/
APPOINTMENTS**

Delegations/Appointments

517/07 Moved by T. Mitchell that the regular Council meeting of September 18, 2007 proceed into 'in private' at 2:58 pm for the purpose of meeting with Weyerhaeuser regarding a road issue.

CARRIED UNANIMOUSLY

518/07 Moved by T. Mitchell that the regular Council meeting of September 18, 2007 come out of 'in private' at 3:36 pm.

CARRIED UNANIMOUSLY

**COUNCILLOR
REPORTS**

Councillor Reports – July 16 – August 15, 2007

Reeve W. Tweedle reported that he attended:

- AAMD&C Zone Meeting
- Regular Council Meeting
- Assessment Review Board
- Administration Meetings X 3
- Municipal Sustainability Initiative

Councillor A. Heinrich reported that he attended:

- FCSS
- Regular Council Meeting
- Family School Liaison Meetings X 2
- Assessment Review Board
- MPC Meeting
- ASB Meeting

Councillor G. Mastre reported that he attended:

- Regular Council Meeting
- Assessment Review Board
- MPC Meeting
- EUB Emergency Response Plan – no charge
- ASB Meeting

Councillor T. Mitchell reported that he attended:

- AAMD&C Zone Meeting
- Regular Council Meeting
- Assessment Review Board

Councillor R. Kitching reported that he attended:

- AAMD&C Zone meeting
- Regular Council Meeting
- Assessment Review Board
- Water Management Steering Committee X 2
- ASB Meeting

519/07 Moved by T. Mitchell to receive the Councillor Reports for information.

CARRIED UNANIMOUSLY

**MEETING
DATES**

Meeting Dates

Reschedule Oct. 1st Meeting with Wild Rose School Division

The scheduling of a meeting with Wild Rose School Division will be brought back to Council following the October 15th Municipal Election.

Schedule a Meeting with Clearwater County

520/07 Moved by R. Kitching to schedule a joint meeting with Clearwater County Council and available dates are: September 24th and 26th and October 11th or 12th.

CARRIED UNANIMOUSLY

Town of Drayton Valley 50th Anniversary Gala Dinner

521/07 Moved by G. Mastre that Council attend the Town of Drayton Valley 50th Anniversary Gala Dinner.

CARRIED UNANIMOUSLY

Correspondence from the Town of Drayton Valley Regarding a Request for a Meeting with Dennis McGinn and Avalie Peck

This item was dealt with separately at the September 10, 2007 joint Council meeting.

AAMD&C Fall Convention Meeting with RCMP

Council agreed to schedule a meeting with the RCMP at the AAMD&C Fall Convention and the topics for discussion would be:

- Meet and greet
- Integration of Breton Detachment and the proposed integration with Evansburg
- New phone system and video cams for Drayton Valley
- Rural policing

Council also indicated that they would like to schedule a meeting with Alberta Transportation.

**IN PRIVATE
SESSION**

In Private Session

522/07 Moved by T. Mitchell that the regular Council meeting of September 18, 2007 proceed into 'in private' at 4:05 pm for the purpose of discussing: annexation and appeals; Evergreen Gas Co-op; follow up from Sept. 10th meeting; personnel issues; and the soccer and baseball clubs.

CARRIED UNANIMOUSLY

COUNCIL MEETING MINUTES -13- 2007 09 18

523/07 Moved by T Mitchell that the regular Council meeting of September 18, 2007 come out of 'in private' at 6:00 pm.

CARRIED UNANIMOUSLY

524/07 Moved by G. Mastre to approve the principle of soccer and baseball clubs locating on County property at Pt. NE 20-49-7-W5M (78 acres).

CARRIED UNANIMOUSLY

525/07 Moved by R. Kitching to direct Administration to obtain quotes from consultants for site layouts for a future Administration Building and Shop and future recreation facilities.

CARRIED UNANIMOUSLY

ADJOURNMENT

Adjournment

526/07 Moved by T. Mitchell that the regular Council meeting of September 18, 2007 adjourn at 6:04 pm.

CARRIED UNANIMOUSLY

Reeve

County Manager